



# CONTRA COSTA COUNTY

## Committee Meeting Minutes

### Community Advisory Board on Public Safety

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Thursday, August 21, 2025

11:00 AM

50 Douglas Dr., Martinez |

<https://us06web.zoom.us/j/84706790338>

Webinar ID: 847 0679 0338

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#### Programs & Services Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Wilanda Hughes called the meeting to order at 11:06 a.m.

1. Roll Call and Introductions

**Present** Wilanda Hughes, Rena Hurley, and Rena Moore

**Absent** Tiffany Anaya

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No public comment received.

3. CONSIDER approving the Record of Action from the July 17, 2025, CAB [25-3389](#)  
Programs & Services Subcommittee meeting.

**Attachments:** [DRAFT CAB Programs & Services Record of Action - July 17, 202](#)

**Motion:** Moore

**Second:** Hurley

**Aye:** Hughes, Hurley, and Moore

**Absent:** Anaya

**Result:** Passed

4. Review the CAB Programs & Services Subcommittee Work Plan. [25-3390](#)

**Attachments:** [CAB Program & Services Work Plan 2025](#)

Discussion was held.

Public comment received.

The Subcommittee reviewed the CAB Programs & Services Subcommittee's work plan to ensure alignment with goals and priorities.

5. Update on Outreach Activities and Program Tour Coordination. [25-3391](#)

**Attachments:** [CAB Programs & Services – Program Tour Assignments 2025](#)

Discussion was held.

Public comment received.

The Subcommittee shared an overview of AB 109 program tours to understand funded organizations better. They still need to visit Bay Area Legal Aid and Lao Family Community Development.

6. Discuss In-Custody Survey. [25-3392](#)

**Attachments:** [In-Custody Survey Questions 2025](#)

Discussion was held.

Public comment received.

The Subcommittee reviewed the revised in-custody survey and provided feedback on distribution, messaging, support services, and offering hard copies in addition to tablets. They discussed keeping the survey open for a month to maximize responses, with a September deadline under consideration but possibly extended due to facility transitions. At their next meeting, they will develop a timeline for in-custody surveys, post-custody surveys, focus groups, and provider surveys.

7. Brainstorm Future Service Models Ideas.

Discussion was held.

Public comment received.

The Subcommittee tabled discussion on future service model ideas to research effective programs from other counties for potential use in Contra Costa.

8. The next meeting is currently scheduled for Thursday, September 18, 2025, at 11:00 a.m.

**Next Steps:**

Review CAB Programs & Services Work plan  
Updates on Program Tours  
Discuss scheduling in-custody, post-custody, focus groups, and provider surveys.  
Brainstorm future service model ideas

9. Adjourn

The meeting was adjourned at 11:40 a.m. by Wilanda Hughes. The next scheduled meeting of the Subcommittee is Thursday, September 18, 2025, at 11 a.m.

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For Additional Information Contact:

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