



# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Draft

### Advisory Council on Aging

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Wednesday, January 21, 2026

10:00 AM

500 Ellinwood Way, Pleasant Hill, CA.

Boardroom

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#### ACOA General Meeting

<https://cccouny-us.zoom.us/j/84280794921>

#### PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above .ACOA members will also be participating from the following locations: 2756 Lily Court, Antioch | 14720 Byron Hwy #4, Byron | 625 Pomona Street, Crockett | 400 El Cerro Blvd, Danville | 139 Aster Court, Hercules | 118 Rodeo Court, Lafayette | 28 Orinda Way, Orinda | 116 Raven Hill Road, Orinda | 2950 Buskirk Avenue, Suite 330 Walnut Creek | 150 S 45th St., Unit 131, Richmond | 324 El Divisadero Avenue, Walnut Creek | 1001 Golden Rain Rd, Walnut Creek

10:00 Call to Order/Introductions: Jill Kleiner, ACOA President  
- President Jill Kleiner called meeting to order at 10:01 am.

#### Roll Call

- Roll call conducted and 31 members qualified to be counted toward a quorum. Therefore, a quorum was established.
- Susan Wright, new member, Town of Moraga introduced herself.

#### Present

Roger Boaz, Chalo Buckman, Deborah Card, Kevin Donovan, Mary Sheila Driscoll, Steven Freshman, Candace Evans, Holly Frates, Marilyn Fowler, Alan Goldhammer, Sarah Green, Michelle Hayes, Carol Kehoe, Denise Kalm, Jill Kleiner, Gerry LaLonde-Berg, Thomas Lang, Steve Lipson, Sharon Maxwell, Nikki Lopez, Kathryn Monroy-Dexter, Richard Morisky, Inderpit Sekhon, Sharon Sakai-Miller, Carol Schaefer, Sonja Shepard, Victoria Snyder, Lorna Van Ackeren, Teresa Wright, Michael Wener, and Dennis Yee

#### Excused

Brian O'Toole, Logan Robertson, and Terri Tobey

#### Absent

Cesar Court, Shirley Krohn, and Deborah Wiener

10:03 Approval of December 2025 minutes  
- A roll call vote was conducted and the minutes were approved.

**Motion:** Kalm  
**Second:** Wener  
**Aye:** Boaz, Buckman, Card, Donovan, Sheila Driscoll, Freshman, Evans, Frates, Fowler, Goldhammer, Green, Hayes, Kehoe, Kalm, Kleiner, Lang, Lipson, Maxwell, Lopez, Monroy-Dexter, Morisky, Sekhon, Sakai-Miller, Schaefer, Shepard, Snyder, Van Ackeren, Wright, Wener, and Yee  
**Absent:** Court, Krohn, and Wiener  
**Abstain:** LaLonde-Berg  
**Result:** Passed

General Meeting Minutes 12-17-25

[26-298](#)

- 10:05 Area Agency on Aging Report: Tracy Murray, Director of Aging and Adult Services
- The Director acknowledged Meals on Wheels Diablo Region and Meals on Wheels Contra Costa representatives in attendance.
  - The Director updated the ACOA on the following:
    - Program Manager position opening will be posted in the new few weeks.
    - She is leading the AAA Staff to prepare documents for the CDA Monitoring in March.
    - The Grievance Policy/Procedure will be a consent item.
    - The CSL Election process. See attachments. Note: The 25 person petition rule is no longer in effect. Steve Lipson provided a summary of the work of the CSL.
    - Please respond to the survey of ACOA members if you haven't yet.

Grievance Policy Procedures | 2026 CSL Elections Flyer | CSL Elections Rules and Procedures

[26-299](#)

- 10:25 Presentation: Mobility Matters - Chalo Buckman, Mobility Manager
- ACOA Presentation – see attached slides

Mobility Matters - ACOA Presentation

[26-291](#)

## 10:45 ACOA President's Report: Jill Kleiner

- Appoint Committee Chairs
- Determine Members/Number of Seats for Committees
  - See attached list of committee chair assignments
  - Committee members are officially appointed by the Committee chair.
  - Intend to finalize number of seats for each Committee by Feb Executive Committee meeting.
    - If a member is not attending a particular meeting, an alternate can step in and vote
    - All Committees except Planning/Membership/Nominating/Executive can have non-ACOA members on it.
- Form 700 needs to be submitted by April 1 (Tia Welty email re NetFile)
- SB 707 Brown Act Update
  - Every ACOA member must receive a copy of Brown Act annually. With January packet.
  - Jill summarized how we count attendance/quorum/voting.
  - Traditional Brown Act still applies re: posting addresses. However, do not post address and attend in person.
    - There are seven Alternate Attendance requirements
    - Disability – No documentation required. However, you do need approval of the Clerk of the Board. That approval allows a person to attend virtually, count for quorum, can vote and not have to publish their location. For the length of time it is in effect, there is no limit to the numbers of meetings you can attend virtually.
      - Just Cause can only be used two times a year for ACOA and can't be counted towards quorum.
    - Members requested a template for the Disability exemption.

2026 ACOA Committee Appointments | Teleconference and  
Accommodations Memo County Council | Fact Sheet SB 707 | Brown Act  
California Legislative

[26-300](#)

## 11:00 Break

## 11:10 City Reports (2 min. each):

City representatives (see list below) gave updates on senior focused issues in their cities:

- Brentwood – Cesar Court (Absent)
- El Cerrito – Carol Kehoe
- Lafayette – Dick Morisky
- Martinez – Kathryn Monroy-Dexter
- Orinda – Candace Evans
- Pleasant Hill – Lorna Van Ackeren
- Walnut Creek – Denise Kalm
- Indy reported community activities in Crockett

## 11:25 Committee Reports: Chairs (2-3 min each)

- Membership/Nominating: Kathryn Monroy-Dexter, Jill Reported
  - Meets at 12:15 after ACOA General meeting.
  - Seats for San Pablo and San Ramon still open
- Planning: Jill Kleiner
  - Meets 1st Tuesday of the month from 10-12
  - Focusing on:
    - Area Plan Update Objectives
      - Site tours of community agencies. Next one is at Trio Community Meals. Feb 24 and Feb 25 Signup sheet distributed at meeting.
      - Reaching out to Community to determine topics of interest. Debbie Card will assist in planning that.
- Health & Elder Abuse Awareness: Michael Wener
  - Meets on the 2nd Monday of every month .
  - 12 members, 6 presenters scheduled so far.
- Housing: Kevin Donovan
  - Meets on the 3rd Monday of month
  - “No Place to Call Home” slide presentation will be updated
  - Presentations from outside speakers monthly
- Legislative: Shirley Krohn/Steve Lipson
  - Meeting times are TBD. The Committee does not meet August-December due to the State Legislature’s calendar.
  - Four bills presented by California Senior Legislature (CSL) – Personal Needs Allowance, Defibrillators, tax credit for older adults who care for grandchildren, and Older Adult Education
- Technology: Steve Lipson
  - Meets on the 2nd Wednesday of the month 1:30-3:30 pm
  - New releases on AI, infographics, and other older adult tech related topics,
- Transportation: Candace Evans and Bryan Harris
  - Meets 1st Monday 1-2:30 pm. With the exception of the Feb 2 meeting which will begin at 12:30-2:30.

## 11:45 Regional Coalition Update: Debbie Toth

- The Policy Committee of the Regional Coalitions will review Governor’s January budget proposal today and determine the response.
- Legislative Advocacy Day (zoom) – ACOA members will learn how advocacy process works and be more able to advocate on all levels of government.

11:50 Consent Items:

- Approve Grievance Process

A roll call vote was conducted and the motion passed.

**Motion:** Donovan

**Second:** Wener

**Aye:** Buckman, Card, Donovan, Sheila Driscoll, Freshman, Evans, Fowler, Goldhammer, Green, Hayes, Kehoe, Kalm, Kleiner, LaLonde-Berg, Lang, Lipson, Maxwell, Lopez, Monroy-Dexter, Morisky, Sekhon, Schaefer, Shepard, Snyder, Van Ackeren, Wright, Wener, and Yee

**Absent:** Court, Krohn, and Wiener

**Abstain:** Boaz, Frates, and Sakai-Miller

**Result:** Passed

11:52 Public Comment/Announcements (2 min each)

- Jill – current Diablo Magazine focused on Contra Costa Seniors. Matt, Elaine, Debbie are featured
- Gerry – if you are interested in developing conod policies and sneiors, please contact him
- Jim – Calling all Senior Advocates – The Board of Supervisors will be discussing whether to place a 5-year 5/8 % general use tax on the June ballot on to make up for some of the loss of HR 1.
- Sarah Green – Age Friendly Campaign – Tracy will share collateral materials with Sarah
- Indy – “democratizing 401k” Next Aid creating movement to place-based investment in our communities.

Next ACOA General Meeting:

- Wednesday, February 18, 2026 10:00am -12:00pm

Adjourn

The meeting was adjourned at 11:57 a.m.

For Additional Information Contact:

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