



# CONTRA COSTA COUNTY

## Committee Meeting Minutes

### Community Advisory Board on Public Safety

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Monday, September 15, 2025

11:00 AM

50 Douglas Dr., Martinez |

<https://us06web.zoom.us/j/82787248693> |

Webinar ID: 827 8724 8693 |

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#### Policy & Budget Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Justin Van Zerber called the meeting to order at 11:00 a.m.

1. Roll Call and Introductions

**Present**

Nicole Green, Briana Lucca, Traci Simpson, and Justin Van Zerber

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No public comment received.

3. CONSIDER approving the Record of Action from the August 18 ,2025, [25-3754](#)  
CAB Policy & Budget Subcommittee meeting.

**Attachments:** [DRAFT CAB Policy & Budget Record of Action - August 18, 2025](#)

**Motion:** Simpson

**Second:** Lucca

**Aye:** Green, Lucca, Simpson, and Van Zerber

**Result:** Passed

4. Review CAB Policy & Budget Subcommittee Work Plan. [25-3755](#)

**Attachments:** [Policy and Budget Work Plan 2025](#)

Discussion was held.

Public comment was received.

The Subcommittee reviewed their work plan to ensure they are on track with their priorities and goals for the year.

5. Discuss Stipends.

[25-3756](#)

**Attachments:**

[Stipend Toolkit- Homebase](#)

Discussion was held.

Public comment received.

The Subcommittee discussed stipends while reviewing the stipend toolkit, which outlines the purpose, eligibility criteria, tracking methods, and alternative incentives such as gift cards. They also discussed eligibility requirements tied to specific board seats and considered creating an emergency fund to help members overcome barriers to participation and attendance. Additionally, the Subcommittee raised questions about whether community members are required to report gift cards as additional income and recruitment.

6. Discuss CAB Budget Recommendations to the Community Corrections Partnership (CCP),

Discussion was held.

Public comment was received.

The Subcommittee discussed the CAB Policy Recommendations to be presented to the Community Corrections Partnership (CCP) at the November meeting. They plan to include summaries from each Subcommittee highlighting their recent work and progress, as well as recommendations related to stipends to increase participation from individuals with lived experience.

7. The next meeting is currently scheduled for Monday, October 20, 2025, at 11:00 a.m.

Next Steps:

1. Review CAB Policy & Budget work plan
2. Finalize CAB Policy Recommendations 2026-2027

8. Adjourn

The meeting was adjourned at 12:15 p.m. by Justin Van Zerber. The next scheduled meeting of the Subcommittee is Thursday, October 20, 2025, at 11:00 a.m.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

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