

Draft ACOA Annual Report: Planning Committee section as of 8/22/25

PLANNING COMMITTEE REPORT

January – December 2025

Planning Committee Roster

- Chalo Buckman
- Debbie Card
- Kevin Donovan
- Candace Evans
- Jill Kleiner (Chair)
- Dick Morisky
- Dennis Yee

EHSD staff members Tracy Murray, Alicia Espinoza, and Cristina Ugaitafa strongly supported the Committee throughout 2025.

Committee's Role

The Committee has four primary roles:

- Work with the Area Agency on Aging (AAA) staff and the Advisory Council on Aging (ACOA) Committees to develop and provide an annual review and updates of the four-year Area Plan for Contra Costa County.
- Participate in the Request for Proposals (RFP) review process.
- Support the AAA in monitoring of contractors.
- Provides support to the AAA as requested.

Accomplishments

- Provided input for the 2025 update of the Area Plan for 2024-2028.
- Reviewed proposals for Capacity Building and Senior Nutrition.
- Facilitated 4 onsite community presentations led by Nhang Long on accessing county resources.
- Determined approach for community-based organizations (CBO) site visits, since AAA ceased support request for monitoring of contractors.

2026 Work Plan

- The Committee will conduct at least **two** onsite community presentations on topics of interest (e.g. Medicaid updates).
- The Committee will review and provide comments on the Annual Area Plan update for the March Public Hearing.
- The Committee will support the AAA with Request for Proposal ("RFP") processes.
- The Committee will coordinate at least **two** CBO site visits to enhance ACOA members of services provided in Contra Costa County.
- The Committee will provide support to the AAA as requested.

Jill Kleiner

Planning Committee Chair