

Application Form

Profile

Ashley

First Name

J

Middle Initial

Green

Last Name

Home Address

Suite or Apt

Pittsburg

City

CA

State

94565

Postal Code

Primary Phone

Email Address

District Locator Tool

Resident of Supervisorial District:

☒ District 5

Episcopal Community Services

Employer

Associate Director

Job Title

Length of Employment

3

Do you work in Contra Costa County?

☐ Yes ☒ No

If Yes, in which District do you work?

NA

How long have you lived or worked in Contra Costa County?

31

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Racial Justice Oversight Body: Submitted

Seat Name

African American Holistic Wellness and Resource Hub Transitional Community Advisory Body

Have you ever attended a meeting of the advisory board for which you are applying?

☒ Yes ☐ No

If Yes, how many meetings have you attended?

14 (Steering Committee Member)

Education**Select the option that applies to your high school education ***

☒ High School Diploma

College/ University A**Name of College Attended**

Dillard University

Degree Type / Course of Study / Major

BS Biology Minor Chemistry

Degree Awarded?

☒ Yes ☐ No

College/ University B**Name of College Attended**

California State University, East Bay

Degree Type / Course of Study / Major

MS Health Care Administration

Degree Awarded?

☒ Yes ☐ No

College/ University C**Name of College Attended**

Walden University (In Progress)

Degree Type / Course of Study / Major

PhD Health Services focus Community Health

Degree Awarded?

☐ Yes ☒ No

Other Trainings & Occupational Licenses**Other Training A**

Trauma Healing (Apprentice)

Certificate Awarded for Training?

☒ Yes ☐ No

Other Training B

NA

Certificate Awarded for Training?

☐ Yes ☐ No

Occupational Licenses Completed:

NA

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I am interested in serving on the advisory committee because I want to continue the work I started as a member of the AAHWRH Steering Committee lead by ORESJ. As a resident of Pittsburg/East Contra Costa County, I was proud to be a part of a committee that was allowed to identify areas of concern for the African American Community and the East Contra Costa Community as whole. Although, I work in San Francisco and their efforts of ending homelessness. I initially applied to become a committee member to give back to my community in ways I could not imagine. If appointed to this advisory board, I would ensure the needs of the Black/African American Community are met for future generations.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I've attached my resume, but I will highlight some of my qualifications in this section. In my current and previous roles at my present agency, I have experience with supporting clients with Behavioral Health, Navigation Services, Preventive Health Care, Resource Navigation, and Reentry Support and Restorative Alternatives. Although in my role the services I provide aren't strictly from the African American community, the resources and support I do provide are for the community as whole and I support allocated resources to the most harmed, especially in East Contra Costa County. I've also previously held a position at an all-male substance abuse program, who tenants were predominantly African American males. In this role, I was able to see how childhood trauma trickles down into adulthood and how resources such as trauma healing and greatly impact our current and future generations. Although, I do not have prior work experience regarding Infant and Maternal Health. I am currently a PhD Student working on coursework that will lead to my dissertation on Infant and Maternal Health disparities in the Black/African American community amongst birthing mothers.

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☒ No

If Yes, please explain:

Dependent on the time of scheduled meetings and if they will be in person or zoom. I did not have any scheduling conflicts for Steering Committee meetings.

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

NA

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

NA

List any volunteer or community experience, including any advisory boards on which you have served.

I currently served as a member of the African American Holistic Wellness and Resource Hub Steering Committee. Alongside my Steering Committee peers, we were able to make it to this next step in the process of seeing the AAHWRH come to fruition. I also served as a youth mentor and tutor for my church located in East Contra Costa County. In this volunteer position, I was able to give back to local youth in my community by providing academic and mentoring support. In addition, I support young girls in building their confidence through dance.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

NA

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

NA

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Ashley J. Green, MSHCA

Contact



Education

PhD Health Services Community
Health Walden University,
Minneapolis, MN Graduation Year
2027

Master of Health Care
Administration, California State
University, East Bay, Hayward, CA
Class of 2019

Bachelor of Science in Biology
minor in Chemistry, Dillard
University, New Orleans, LA Class
of 2017

Summary

A competent, hard-working, task and goal oriented driven professional. Proficient skills in managing projects as an individual and team player. Successfully build professional relationships to support and adhere to federal, state, and county regulations. Exception skills working with diverse and challenging environments, communication skills, and time management.

Experience

12/2024-Present

Associate Director of Adult Coordinated Entry • San Francisco, CA • Episcopal Community Services

Create, maintain, and improve systems, policies, operational protocol and associated tools for the daily operations of the Problem-Solving Managers and Training Managers.

Work within and promote integrated services team model in an environment dedicated to harm reduction, recovery, and wellness.

Assist in creating community awareness about Coordinated Entry through preparing informational materials and conducting community outreach in collaboration with the Problem-Solving Managers and Director of CE.

Together with Managers of Problem-Solving Services, develop and propose to the Department of Homelessness and Supportive Housing (HSH) programmatic and operational changes to support the San Francisco Homelessness Response System goals.

Track metrics, make reports, manage Problem Solving budget to include Flex Funds.

Review participant eligibility documentation for accuracy and completion.

06/2022-12/2024

Manger of Problem-Solving Services • San Francisco, CA • Episcopal Community Services

Develop and propose to the Department of Homelessness and Supportive Housing programmatic and operational changes to support the San Francisco Homelessness Response System goals. Manage the day-to-day operations of Problem-Solving Services. Follow policies, procedures and protocols established by HSH. Work within and promote the integrated services team model in an environment dedicated to harm reduction, recovery, and wellness. Work with HSH and other community partners to expand the scope of Problem-Solving Services and other resources such as employment, benefits, and housing to San Francisco shelters.

09/2020-06/2022

Compliance Coordinator • San Francisco, CA • HealthRIGHT360

Responsible for quality assurance of client records. Provides training on updated policies and procedures from organizational, county, and state leadership. Perform onboarding training for new program staff. Support Program Director in ensuring staff productivity in policies and procedures. Works cohesively with the Compliance Director on ensuring agencies compliance standards.

12/2019-03/2020

Practice Coordinator II • San Francisco, CA • Covelo Group

Managed a large call volume with excellent customer service while scheduling, rescheduling, or cancelling appointments based on patient and radiology department availability. Received and processed external radiology orders for future scheduling.

02/2019-12/20219

ROI Specialist • San Francisco, CA • UCSF Medical Center

Performed data entry, record retrieval, and order processing by utilizing Epic Software and adhering to HIPAA guidelines. Maintained accuracy and security of protected health information. Identified new methods to optimize medical records management.

07/2018-10/2018

Internship/Capstone Project • Martinez, CA • Northern California Health Care System

Completed a space audit project for three outpatient clinics. Completed and submitted an executive summary identifying the ethical standards on the allocation of clinical and administrative space. Developed and finalized correspondence for Veterans, Non-Profit Organizations, VA and Non-VA Organizations, and local Congress Offices. Received clearance to engage in Incident Command Post Team, and Safety and Environmental Care Rounds briefings, activities, and drills. Attended and created agendas for Site Manager morning briefings and transcribed minutes for weekly supervisor briefings.

Key Skills

- Oral and Written Communication
- Project Management
- Time Management
- Problem Solving
- De-Escalation
- Resource Navigation
- Adaptability
- Decision-Making Skills
- Evidence Based Practices
- Strong Work Ethics

Affiliations

- African American Holistic Wellness and Resource Hub Steering Committee- Contra Costa County (2023-2025)
- Rooted Youth Group Genesis Church-Antioch (2023-2025)
 - Director
- National Association of Health Service Executives (NAHSE)- Golden State Chapter (2017-2021)
 - Student Liaison
 - Events Coordinator
 - Secretary

Community Service

- Genesis Church Food Share Program
- Genesis Church Rooted Youth Group
- Genesis Church Thing Big Youth Mentoring/Tutoring Program.
- Trauma Healing Specialist (Adult and Teens)

References

Ceedral Armstrong
Director of Interim Housin



Roderrick Smith
Director of Adult Coordinated Entry



Derrick Shelton
Acting Chief of Public Affairs-VA Northern California Health System

