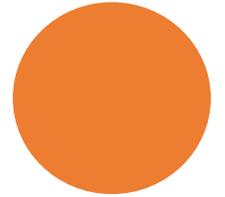


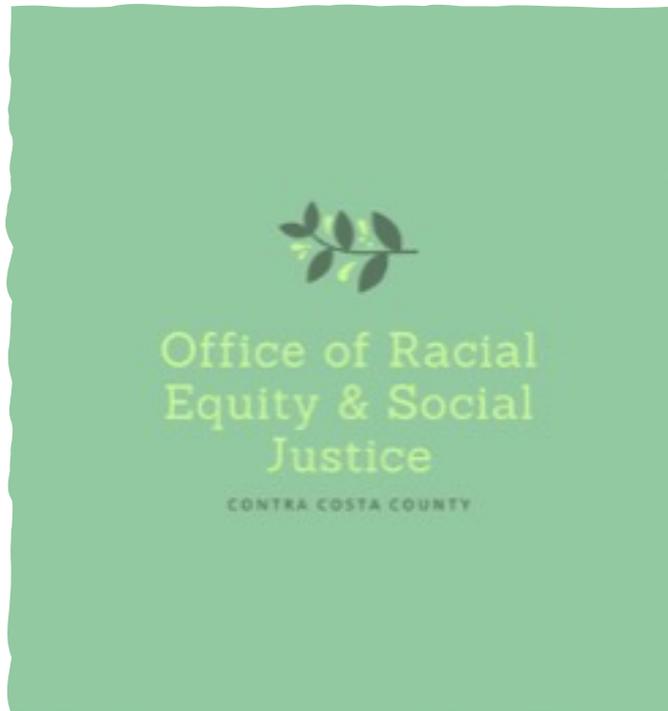
Contra Costa County African American Holistic Wellness and Resource Hub Feasibility Study Steering Committee Update

Recommendation of a Firm to Conduct the Feasibility Study

July 9, 2024



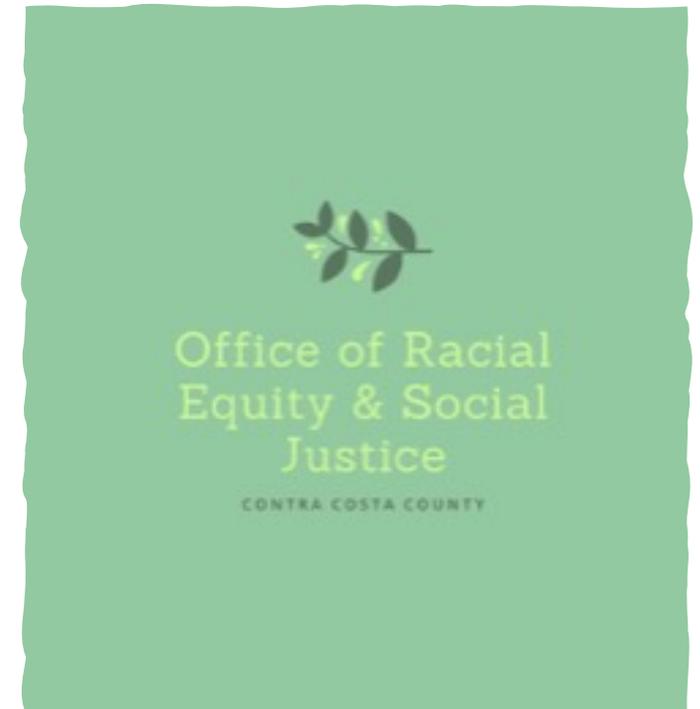
Background



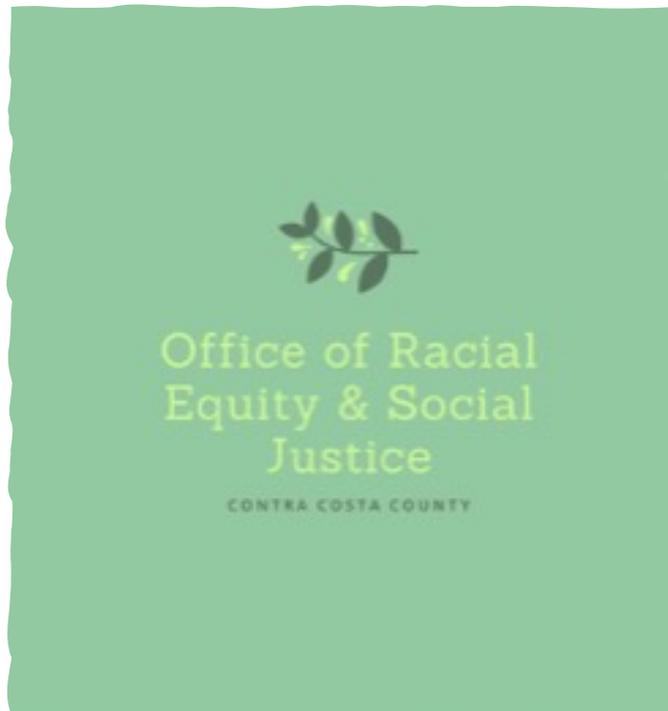
- **October 2023** | Board of Supervisors appoint 13 community members to the African American Holistic Wellness and Resource Hub (AAHWRH) Feasibility Study Steering Committee to oversee procurement process (i.e., drafting of solicitation, review/scoring of proposals, and making recommendation of contract award) and to provide input throughout the feasibility study.
- **February 2023** | Request for Qualifications (RFQ) released
- **March 2023** | RFQ closes with one application received; Steering Committee and Equity Committee recommend release of a Request for Proposals (RFP) with additional funding; Board of Supervisors approves
- **April 2024** | Request for Proposals (RFP) released
- **May 2024** | RFP closes with 7 proposals received (6 complete, 1 incomplete)

Proposal Review Process

- 5-member Review Committee (a sub-committee of the Steering Committee) independently reviewed/scored (6) complete proposals
- June 10, 2024 AAHWRH Feasibility Study Steering Committee meeting – Review Committee deliberated publicly, heard public comment, and decided:
 - 4 out of 5 Review Committee members selected Ceres Policy Research as the top applicant and proposed their selection to full Steering Committee
 - 10 out of 11 Steering Committee members selected Ceres Policy Research as their final recommendation (*2 members were absent)
- June 24, 2024 Equity Committee meeting – ORESJ staff and a Review Committee representative presented the Steering Committee’s recommendation:
 - After public comment and discussion, Equity Committee accepted Steering Committee’s recommendation of Ceres Policy Research and forwarded recommendation to the Board of Supervisors for final approval.



Recommended Actions



1. **RECEIVE and DISCUSS** the African American Holistic Wellness and Resource Hub (AAHWRH) Feasibility Study Steering Committee’s proposal review and selection process.
2. **APPROVE and AUTHORIZE** staff to negotiate a contract with Ceres Policy Research to conduct the feasibility study for an African American Holistic Wellness and Resource Hub in Contra Costa County.

Thank you!

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