



CONTRA COSTA COUNTY

AGENDA - PUBLISHED

County Service Area P-5 (Roundhill) Citizens Advisory Committee

Monday, August 24, 2026

7:00 PM

Alamo Plaza, Suite 170B

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Call to Order
2. Review and Approve Prior Meeting Notes and Records of Action
3. Public Comment (5 minutes/speaker)
4. P5 Financial Report
5. July 2026 Sheriff Report
6. New Business
7. The next meeting is currently scheduled for Monday, September 28.
8. Adjourn

[26-3593](#)

Attachments: [P5 Roundhill FY25-26 Period 12](#)

[26-3594](#)

Attachments: [July Round Hill](#)

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 309 Diablo Road, during normal business hours.

For Additional Information Contact: Cameron Collins at Cameron.Collins@bos.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-3593

Agenda Date: 8/24/2026

Agenda #: 4.

Advisory Board: Round Hill Police Services Committee (P5)
Subject: P5 Financial Report

Information:

FY Period 12 Financial Report

Financial Status Report Roundhill P5 FY 2025-2026														
FY 2025-2026 Fund 265500 Org 7655		Period 1 7/12-8/12	Period 2 8/13-9/11	Period 3 9/12-10/10	Period 4 10/11-11/13	Period 5 11/14-12/10	Period 6 12/11-1/13	Period 7 1/14-2/11	Period 8 2/12-3/11	Period 9 3/12-4/10	Period 10 4/11-5/12	Period 11 5/13-6/10	Period 12 6/11-7/13	Current Total
Beginning Fund Balance		761,337.60	1,039,534.29	984,907.97	1,308,511.62	1,254,035.70	1,201,540.53	1,168,938.12	1,097,706.05	1,035,223.57	983,012.73	936,232.99	886,042.54	786,095.64
REVENUE	Sub Obj.													
Taxes Current Property	9000	0.00	914.05	9,991.34	0.00	0.00	4,782.43	0.00	0.00	0.00	0.00	0.00	0.00	15,687.82
1% Property Tax Alloc. (Estimated Advance)	9010	329,161.80	0.00	0.00	0.00	0.00	13,855.76	0.00	0.00	-144.57	-4.76	0.00	388.04	343,256.27
Prop Tax - Supplemental	9011	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	286.99	79.24	0.00	366.23
Prop Tax - Unitary	9013	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.61	0.00	30.61
Prop Tax - Current Unsecured	9020	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	826.67	0.00	826.67
Prop Tax - Prior - Unsecured	9035	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	98.21	0.00	98.21
Voter Approved Parcel Tax (Est. Adv.)	9100	0.00	0.00	355,353.30	-28.48	-2,217.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	353,107.47
Prop Tax Relief	9385	0.00	0.00	0.00	0.00	0.00	0.00	714.83	0.00	0.00	0.00	733.34	0.00	1,448.17
Prop Tax Prior-Unscrd	9035	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-292.41	0.00	0.00	0.00	0.00	-292.41
Vehicle Code Fines	9150	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
In Lieu Taxes	9580	0.00	9.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.84
Total Revenue		329,161.80	923.89	365,344.64	-28.48	-2,217.35	18,638.19	714.83	-292.41	-144.57	282.23	1,768.07	388.04	714,538.88
EXPENDITURES	Sub Obj.													
Personnel Salary & Benefit Costs	1000	50,312.20	42,498.66	35,155.46	43,430.08	42,882.05	43,666.47	41,669.33	37,527.77	40,563.56	37,800.64	41,024.02	39,132.68	495,662.92
Personnel Salary & Benefit Costs	1000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	43,914.07	43,914.07
Officer Fixed Costs (liability ins, equip/supplies, comm charges)	3611	0.00	5,930.64	5,932.62	5,946.46	5,980.86	6,159.22	5,953.40	6,029.44	5,991.10	6,167.82	6,058.92	12,169.22	72,319.70
Uniform Allowance	2160	145.34	145.34	145.34	145.34	145.34	145.34	145.34	145.34	145.34	145.34	145.34	145.34	1,744.08
Service & Supplies	2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Membership	2200	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00	4,000.00
Property Tax Admin	3611	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,617.00	0.00	0.00	0.00	2,617.00
Vehicles- Fleet Chgs	5011	0.00	4,468.00	0.00	3,543.24	762.00	762.00	23,671.26	1,687.52	1,734.13	2,440.60	2,642.00	2,250.33	43,961.08
County Counsel Charges	5011	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,993.49	1,993.49
Fire Dist. Emer Prep.	2200	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Misc Svcs/Supplies	3622	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
I.T Dept. Data Processing	3615	507.57	507.57	507.57	507.57	507.57	507.57	507.57	0.00	1,015.14	507.57	88.24	354.81	5,518.75
Depreciation	3560	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Spec Dept'I Exp	2467	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	375.00	375.00
Other Spec Dept'I Exp	2479	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,800.00	0.00	0.00	0.00	0.00	16,800.00
Assessor's Levy Fees	3530	0.00	0.00	0.00	874.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	874.75
I.T. Dept. Info Security	3626	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taxes & Assessments	3630	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures		50,965.11	55,550.21	41,740.99	54,447.44	50,277.82	51,240.60	71,946.90	62,190.07	52,066.27	47,061.97	51,958.52	100,334.94	689,780.84
Estimated Ending Fund Balance		1,039,534.29	984,907.97	1,308,511.62	1,254,035.70	1,201,540.53	1,168,938.12	1,097,706.05	1,035,223.57	983,012.73	936,232.99	886,042.54	786,095.64	786,095.64

The OT charges from September to April had been calculated and based on Telestaff hours and each personnel's hourly rate and benefits. Based on the data received, you will have an additional \$43,914.07 in expenditure for the OT adjustment in Roundhill's June 2026 charges. Please see attached file for reference.

Monthly Officer Fixed Cost Detail Report

Roundhill P5

FY 2025-2026

FY 2025-2026 Fund 265500 Org 7655		Period 1 7/12-8/12	Period 2 8/13-9/11	Period 3 9/12-10/10	Period 4 10/11-11/13	Period 5 11/14-12/10	Period 6 12/11-1/13	Period 7 1/14-2/11	Period 8 2/12-3/11	Period 9 3/12-4/10	Period 10 4/11-5/12	Period 11 5/13-6/10	Period 12 6/11-7/13	Current Total
Personnel Fixed Costs	<u>Sub</u> <u>Obj.</u>													
Retiree Health Cost	3611	0.00	2,588.20	2,590.18	2,604.02	2,638.42	2,816.78	2,610.96	2,687.00	2,648.66	2,825.38	2,716.48	5,484.34	32,210.42
Other Post Emp Benefits	3611	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operational Fixed Costs														
Communications Costs	3611	0.00	854.28	854.28	854.28	854.28	854.28	854.28	854.28	854.28	854.28	854.28	1,708.56	10,251.36
Liability Insurance	3611	0.00	2,238.16	2,238.16	2,238.16	2,238.16	2,238.16	2,238.16	2,238.16	2,238.16	2,238.16	2,238.16	4,476.32	26,857.92
Supplies/Svcs Costs	3611	0.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	500.00	3,000.00
Total Expenditures		0.00	5,930.64	5,932.62	5,946.46	5,980.86	6,159.22	5,953.40	6,029.44	5,991.10	6,167.82	6,058.92	12,169.22	72,319.70

Notes to Fixed Costs:

Retiree Health cost, Communication Charges and Liability Insurance cost is calculated monthly based on total cost/current count of total sworn officers

Other Post Employee Benefits (OPEB) is a rate set by the County

Supplies/Services cost is a annual set rate based on the Contract Cities Managers Book

Traffic Safety Fund Report

Roundhill P5

FY 2025-2026

FY 2025-2026 Fund 113900 Org 3685		Period 1 7/12-8/12	Period 2 8/13-9/11	Period 3 9/12-10/10	Period 4 10/11-11/13	Period 5 11/14-12/10	Period 6 12/11-1/13	Period 7 1/14-2/11	Period 8 2/12-3/11	Period 9 3/12-4/10	Period 10 4/11-5/12	Period 11 5/13-6/10	Period 12 6/11-7/13	Current Total
Beginning Fund Balance		13,777.63	13,777.63	13,777.63	13,777.63	13,777.63	13,777.63	13,777.63	13,777.63	13,777.63	13,777.63	13,777.63	13,777.63	13,777.63
REVENUE	Sub Obj.													
Traffic Fines	9150	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Drivers Education	9684	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fines	9161	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest	9181	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EXPENDITURES	Sub Obj.													
Gov. to Gov. fund tnsf	5011	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Estimated Ending Fund Balance		13,777.63	13,777.63	13,777.63	13,777.63	13,777.63	13,777.63	13,777.63	13,777.63	13,777.63	13,777.63	13,777.63	13,777.63	13,777.63

Notes to Traffic Safety Fund:

Interest revenues are distributed once annually in Period 12

Expenditures are approved individual purchases or are related to investment costs



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-3594

Agenda Date: 8/24/2026

Agenda #: 5.

Advisory Board: Round Hill Police Services Committee (P5)

Subject: Sheriff Report

Information:

July 2026 Report

Round Hill



July 2026

Monthly Report

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**2026
JULY**

**ROUNDHILL
PATROL SCHEDULE**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
			SHANKS	SHANKS	SANTIAGO	SANTIAGO
5	6	7	8	9	10	11
SANTIAGO	SHANKS	SHANKS	SHANKS	SHANKS	SANTIAGO	SANTIAGO
12	13	14	15	16	17	18
SANTIAGO	SHANKS CL	SHANKS CL	SHANKS CL	SHANKS CL	SANTIAGO	SANTIAGO
		WALLACE				
		5				
19	20	21	22	23	24	25
SANTIAGO	SHANKS	SHANKS	SHANKS	SHANKS	SANTIAGO	SANTIAGO
26	27	28	29	30	31	
SANTIAGO	SHANKS	SHANKS	SHANKS	SHANKS	SANTIAGO	

Organization #2531

Overtime Hours
Holiday Pay OT
Training OT
Court OT

Total

5

5

July 2026 ACTIVITY REPORT

ALARM CALLS- 4

AREA CHECKS -24

PATROL REQUEST- 83

911 UNKNOWN- 4

SUSPICIOUS PERSON-1

SUSPICIOUS VEHICLE-1

VEHICLE STOP WITH CITE -13

VEHICLE STOP NO CITE-15

SERVICE TO CITIZEN -1

VACATION HOUSE CHECK -9

MEDICAL CALLS - 3

BURGLARY-0

THEFT-0

OTHER FELONY-0

OTHER MISD-0

Incident Summary

On 7/2/26, two flags were stolen from the second Round Hill entrance. Deputy Santiago investigated the crime. An extensive search in FLOCK did not yield any suspects.

Deputy Shanks attended the Assertive Supervision Workshop on July 15th -17th. The class was very informational. Deputy Shanks would like to attend the second portion of the class, Leadership, when it becomes available.

OUTSIDE ASSISTANCE:

Listed below are the details where the P81 District Officers responded to calls outside of the Roundhill District.

Date	Duration	Location of Assist	Purpose of Assist Deputy
NONE			

VEHICLE 3313

In-Service Date: 08/26/2021

Starting Mileage: 53836

Ending Mileage: 54742

Total Monthly Miles: 906

Vehicle Maintenance:

Month: JULY 2026

OVERTIME/PATROL VEHICLE/OUTSIDE ASSISTANCE

TOTAL OVERTIME: 5

TOTAL OUTSIDE ASSISTANCE 0

Prepared by: M. SHANKS

Date: 08/11/2026