



CONTRA COSTA COUNTY

Committee Meeting Minutes

Community Advisory Board on Public Safety

Monday, November 17, 2025

11:00 AM

50 Douglas Dr., Martinez
<https://us06web.zoom.us/j/82787248693>
Webinar ID: 827 8724 8693

Policy & Budget Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Justin Van Zerber called the meeting to order at 11:05 a.m.

1. Roll Call and Introductions

Present Briana Lucca, Traci Simpson, and Justin Van Zerber

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No public comment received.

3. CONSIDER approving the Record of Action from the October 20, 2025, **25-4681**
CAB Policy & Budget Subcommittee meeting.

Attachments: [DRAFT CAB Policy & Budget Record of Action - October 20, 2025](#)

Motion: **Van Zerber**

Second: **Simpson**

Aye: **Lucca, Simpson, and Van Zerber**

Result: **Passed**

4. Review CAB Policy & Budget Subcommittee Work Plan.

[25-4682](#)

Attachments: [Policy & Budget Work Plan 2025](#)

Discussion was held.

No public comment received.

The subcommittee members reviewed their work plan and discussed their progress so far.

5. Update on CAB Policy Recommendation FY 2026-2027.

[25-4683](#)

Attachments: [FINAL CAB Policy Memo Recommendations FY 26-27](#)

Discussion was held.

Public comment was received.

The subcommittee provided an update on the CAB Policy Recommendation for FY 2026-2027. They shared feedback received from the Community Corrections Partnership (CCP), including guidance to review stipend structures and practices used by other boards. The subcommittee noted the need to clearly define its specific request to be more competitive for state performance-based funding. The subcommittee also expressed interest in attending the CCP meeting scheduled for December 12, 2025.

6. Discuss Client Feedback Process Timeline.

[25-4684](#)

Attachments: [Client Feedback Process - DRAFT](#)

Discussion was held.

Public comment was received.

The subcommittee reviewed the client feedback process timeline and discussed opportunities to collaborate with the CAB Programs & Services Subcommittee to leverage the data and information in support of their recommendations to the Community Corrections Partnership.

7. Discuss Next Steps for Subcommittee Leadership

Discussion was held.

Public comment was received.

Justin Van Zerber announced his resignation from the CAB, reviewed the roles and responsibilities of the chair, and encouraged members of his subcommittee to consider serving as chair of the CAB Policy & Budget Subcommittee.

8. The next meeting is currently scheduled for Monday, December 15, 2025, at 11 a.m.

Next Steps:

- Discuss stipends
- Review the work plan
- Discuss subcommittee leadership
- Review the client feedback process

9. Adjourn

The meeting was adjourned at 11:30 a.m. by Justin Van Zerber. The next scheduled meeting of the Subcommittee is Monday, February 9, 2026, at 11 a.m.

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For Additional Information Contact:

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