



CONTRA COSTA COUNTY

AGENDA

Head Start Policy Council

Wednesday, August 5, 2026

6:00 PM 1470 Civic Ct. Suite 200 Concord | Zoom:
<https://cccouny-us.zoom.us/j/860627538>
27 | Meeting ID: 860 6275 3827

Executive Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
4. ACTION: Review and approval of the Executive Meeting Minutes June 3, 2026 [26-3189](#)
Attachments: [Executive Meeting Minutes 6-3-2026 Draft](#)
5. Review of June 17, 2026, Policy Council Minutes [26-3190](#)
Attachments: [Policy Council Meeting Minutes 6-17-2026 Draft](#)
6. Decision regarding Parent Recognition of Staff
7. Review and agree on August 19, 2026, Policy Council Meeting Agenda [26-3191](#)
Attachments: [Policy Council Agenda 8-19-2026 DRAFT](#)
8. Agreement on wellness activity for August 19, 2026, Policy Council Meeting

The next meeting is currently scheduled for September 2, 2026

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3068 Grant St, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Ana Araujo aaaraujo@ehsd.cccounty.us



CONTRA COSTA COUNTY

Staff Report

1025 ESCOBAR STREET
MARTINEZ, CA 94553

File #: 26-3189

Agenda Date: 8/5/2026

Agenda #: 4.



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Head Start Policy Council

Wednesday, June 3, 2026

6:00 PM 1470 Civic Ct. Suite 200 Concord | Zoom:
<https://cccouny-us.zoom.us/j/86062753827>
Meeting ID: 860 6275 3827

Executive Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

Present

Norma Chayrez, Gabriela Garibay, and Raquel Magana

Excused

Tu'Liisa Miller

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

1. There were no public comments

3. Staff Report

1. **Ana Araujo, Comprehensive Service Manager**, provided the program updates.

Our program application for July 1, 2026-2027 is still pending approval, and we anticipate to receive approval soon.

As the current program year is coming to an end, our program is gearing up to start the new program year using a new database. This means a lot of learning and transitions for all staff and families, as even the sign-in/ out process will look different come July 1st.

CSB All Staff Summit was a HUGE success, staff were able to spend the day learning, collaborating and building stronger foundations to support our children and families.

4. ACTION: Review and approval of the Executive Meeting Minutes May 6, 2026

[26-2305](#)

Attachments:

[Exec Meeting Minutes 5-6-2026 DRAFT](#)

1. **ACTION:** Review and approval of the Executive Meeting Minutes May 6, 2026. The May 6, 2026, Executive Meeting Minutes were reviewed. No corrections were noted. A motion to approve the minutes was made by Norma Chayrez and seconded by Raquel Magaña. The motion passed.

5. Review of May 20, 2026, Policy Council Minutes

[26-2306](#)**Attachments:**[Policy Council Meeting Minutes 5-20-2026 Draft](#)

1. Review of May 20, 2026, Policy Council Minutes. The May 20, 2026, Policy Council Meeting Minutes were reviewed. No corrections were noted. The minutes will be presented for approval on June 17, 2026, Policy Council Meeting.

6. Decision regarding Parent Recognition of Staff

The team reviewed all submitted nomination forms and selected Ms. Hamida Hoseny, teacher at KinderCare Lone Tree, as the award recipient. Ms. Hoseny will be invited to the June 17, 2026, Policy Council Meeting to receive official recognition for her outstanding work with children and families.

7. Review and agree on June 17, 2026, Policy Council Meeting Agenda

[26-2307](#)**Attachments:**[Policy Council Agenda 6-17-2026 DRAFT](#)

1. The agenda for June 17, 2026, Policy Council Meeting was reviewed and approved with one amendment. Due to a last-minute scheduling conflict with the guest speaker, the "Financial Wellness" item was removed. A presentation on "Family Wellness" will be presented instead.

8. Agreement on wellness activity for June 17, 2026, Policy Council Meeting

1. The team suggested a family wellness activity for the next Policy Council Meeting. This will involve a greeting card activity designed to help parents encourage, validate, and provide words of affirmation to their children as they conclude the school year and embark on the next one.

9. Meeting Evaluation

Pluses:

The meeting went well.
Started on time.

Deltas:

N/A

The next meeting is currently scheduled for August 5, 2026.

Adjourn

1. Meeting adjourned at 6:23 PM

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For Additional Information Contact: Ana Araujo aaaraujo@ehsd.cccounty.us

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CONTRA COSTA COUNTY

Staff Report

1025 ESCOBAR STREET
MARTINEZ, CA 94553

File #: 26-3190

Agenda Date: 8/5/2026

Agenda #: 5.



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Head Start Policy Council

Wednesday, June 17, 2026

6:00 PM 500 Ellinwood Way, Pleasant Hill | 1203 West
10th St. Building D, Antioch | 300 S. 27th St,
Richmond | Zoom:
<https://cccouny-us.zoom.us/j/82379230789> |
Meeting ID: 823 7923 0789

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

Gabriela Garibay, Policy Council Chair, called the meeting to order at 6:17 PM

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

There were no public comments

3. Correspondence

[26-2590](#)

Attachments:

[09CH012839-03-00 - Office of Head Start Notice of Award FY26-27](#)
[Head Start Notice of Award FY26-27 - Executive Summary Bilingual](#)

Tu'Liisa Miller, Policy Council Secretary, read out the correspondence from the Office of Start.

Notice of Award Fiscal Year 2026-2027

4. Parent Recognition of Staff

The following staff were recognized for going above and beyond in their work with the children and the families: Ms. Hamida Hoseny, Teacher at KinderCare LoneTree. Ms. Hoseny could not attend the meeting so her certificate has been sent to them to acknowledge their dedication to children and families.

5. ACTION: Review and Approval of May 20, 2026, Policy Council Minutes [26-2591](#)

Attachments: [Policy Council Meeting Minutes 5-20-2026 Draft](#)
[Policy Council Meeting Minutes 5-20-2026 Draft Spanish](#)

The Policy Council meeting minutes from May 20, 2026, were reviewed, and no corrections were noted.

A motion to approve was completed by Amy Mockoski and seconded by Kimberly Nieve.

· The motion passed with 17 votes in favor. Nays: 0 Abstentions: No Vote: 1

Ayes: Montano, Coleman, Hernandez, Mockoski, Santana, Garcia, James, Hansen, Villalpando, Munoz, Ginochio, Garibay, Miller, Chayrez, Nieve, Nwankwo, Perez

No Vote: Williams

6. Administrative Reports (Program updates, Program Reports, and Fiscal Reports) [26-2592](#)

Attachments: [Administrative Reports - Bilingual](#)
[Fiscal Reports - Bilingual](#)
[Meals Nutrition Report - Bilingual](#)

Sarah Reich, Director, presented the Director's Report

Amy Wells, Division Manager, presented the Administrative Reports

Darryl Davis, Administrative Services Assistant III, presented the Fiscal Reports

7. Presentation: Review Procedural changes for compliance with AB495 [26-2593](#)

Attachments: [Assembly Bill 495 – The Family Preparedness Plan Presentation](#)

Christina Castle-Barber, Division Manager, presented The Family Preparedness Plan and reviewed the procedural changes for compliance with Assembly Bill 495.

8. Presentation: Small Steps, Big Impact [26-2594](#)

Attachments: [Presentation: Small Steps, Big Impact](#)

Monica De Vera, Administrative Services Assistant III & Emily Groth, Planner, presented Small Steps, Big Impact: Strengthening Family Health & and Children's Futures. Sustainability kits were provided to Policy Council Representatives following the presentation.

9. Subcommittee Reports

Norma Chayrez, Vice-Chair - reported on the Fiscal Subcommittee meeting, that all fiscal budgets for the program are on track.

Norma Chayrez, Vice-Chair - reported on the Program Services Subcommittee meeting, that they reviewed the AB495 and the changes that would be implemented at CSB.

10. Site Reports

Claudia Nwankwo, YMCA Fairgrounds - reported that the site is preparing for their graduation ceremony. One of their staff members is leaving after receiving a promotion to Site Director. The Center is increasing their number of rooms from 9 to 10.

Shanie Hansen, KinderCare LoneTree - reported they received summer T-Shirts and the site is incorporating a summer calendar with different activities every day.

Sinthia Montano, Balboa - reported painting of the center has begun and it's looking great. Windows are being replaced. Red curbs will be added to Jefferson and 57th St, near the crosswalk to improve visibility for the children. Teachers and staff are preparing for the end of the year celebration.

11. Announcements & Sparkle Space

[26-2595](#)**Attachments:**[Sparkle Space](#)[Policy Council Agenda 6-17-2026 - Spanish](#)

Ana Araujo, Comprehensive Services Manager, provided the following announcements:

- There is a new QR Code for the Policy Council meeting materials, Araujo went over the process of accessing the materials through the County website.
- Friday Flyers will no longer be hosted on CSB Connect. Notification texts will no longer be sent out. Families will now receive the Flyer Packet via email.
- There will be no July Policy Council Meeting.
- The August Policy Council Meeting will only be held at our Pleasant Hill location in which we will hold our end of year celebration.
- Next Meetings:
 - Program Services Subcommittee - 08/05/2026 @ 5PM
 - Policy Council Executive Meeting - 08/05/2026 @ 6PM
 - Fiscal Subcommittee - 08/19/2026 @ 5PM
 - Policy Council Meeting - 08/19/2026 @ 6PM

Sparkle Space

- Video from sustainability presentation will be emailed to representatives

Wellness Activity

The Policy Council Executive Team lead the representatives in a wellness activity. Each representative wrote encouraging messages to their children on graduation caps.

12. Meeting Evaluation

Pluses:

- Held the meeting and made quorum

Deltas:

- N/A

The next meeting is currently scheduled for August 19, 2026.

Adjourn

The meeting adjourned at 7:30 PM

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CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-3191

Agenda Date: 8/5/2026

Agenda #: 7.

POLICY COUNCIL AGENDA

Group/Meeting Name: CSB Policy Council Meeting

Date: August 19, 2026

Time: 6:00 PM – 8:00 PM

Meeting Locations:

- 500 Ellinwood Way, Pleasant Hill

Zoom: <https://cccouny-us.zoom.us/j/82379230789> | Meeting ID: 823 7923 0789

Purpose: Conduct Regular Monthly Meeting

Agenda Item	Presenter	Minutes
1. Call To Order/Welcome	Gabriela Garibay Chair	2
2. Public Comment	Public	2
3. Correspondence	Tuliisa Miller Secretary	2
4. Comments from Supervisor Carlson	Sup. Ken Carlson	10
5. Parent Recognition of Staff	Gabriela Garibay Chair	10
6. ACTION: Review and Approval of June 17, 2026, Policy Council Minutes	Tuliisa Miller Secretary	5
7. Administrative Reports (Program updates, Program Reports, and Fiscal Reports)	Sarah Reich Amy Wells Darryl Davis	15
8. Presentation: 2 nd Semi Annual Monitoring Report	Ayalew Lidete	15
9. Subcommittee Reports	Subcommittee Representatives	10
10. Site Reports	Site Representatives	10
11. Recognition of the 2025-2026 Policy Council Representatives	Sarah Reich	25
12. Announcements & Sparkle Space	Ana Araujo	10
13. Meeting Evaluation	All	4