



# CONTRA COSTA COUNTY

## AGENDA

### Knightsen Town Advisory Council

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Tuesday, April 16, 2024

7:00 PM

Knightsen Farm Bureau 3020 Second  
Street, Knightsen, CA 94548

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**1. Roll Call and Introductions**

**2. Approval of Agenda**

**3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers will be limited to three minutes).**

**4. Agency Reports**

- a. Contra Costa County Office of the Sheriff  
Contra Costa County Fire Protection District  
Office of Supervisor Diane Burgis

**5. Consent Items - Items are subject to removal from the consent calendar by request of any MAC member. Items removed from the consent calendar will be considered with the discussion items.**

- a. APPROVE Record of Actions - February 20, 2024

[24-1098](#)

**Attachments:** [02-20-24 Draft Record of Actions](#)

**6. Discussion Items**

- a. APPROVE a date for the 2024 Knightsen Community Clean-up in partnership with Mt. Diablo Resource Recovery.

[24-1099](#)

- b. CONSIDER Agency Comment Request CDDP 24-03008 where the applicant requests approval of a Development Plan with a variance to allow a 6.5-foot setback (where 10 feet is required) for the conversion of an existing, approximately 542 square-foot detached dwelling unit building into a storage building. Interior and exterior improvements include foundation repair/replacement, roof changes from pitched to flat, increase height to 13 feet to match main building, and new doors/windows.

[24-1100](#)

**Attachments:** [Agency Comment Request CDDP24-03008](#)

- c. General Plan Amendment and Climate Action Plan - Informational Item

**7. Correspondence/Announcements**

- a. RECEIVE KTAC April 2024 Correspondence

[24-1101](#)

**Attachments:** [KTAC April 2024 Correspondence](#)

**8. Future Agenda Items**

**9. Adjourn**

The next meeting is currently scheduled for May 21, 2024.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3361 Walnut Blvd Suite 140, Brentwood, CA 94513, during normal business hours. Staff reports related to items on the agenda are also accessible on line at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Stephen Griswold, Deputy Chief of Staff, (925) 655-2330.