



Contra
Costa
County

Print Form

Please return completed applications to:
Clerk of the Board of Supervisors
1025 Escobar Street, 1st Floor
Martinez, CA 94553
mail to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name Middle Initial Last Name

Home Address - Street City State Postal Code

Primary Phone (best number to reach you) Email Address

Resident of Supervisorial District (if out of County, please enter N/A): [District Locator Tool](#)

Do you work in Contra Costa County? ☐ Yes ☒ No If Yes, in which District do you work?

Current Employer Job Title Length of Employment

How long have you lived or worked in Contra Costa County?

Board, Committee, or Commission Advisory Council on Aging Seat Name Danville/Alamo Representative

Have you ever attended a meeting of the advisory board for which you are applying?

Please check one: ☒ Yes ☐ No If Yes, how many? ~ 50

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
Long Beach City College	AS - Engineering	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Cal State Long Beach	BS - Chemistry	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Saint Mary's College of CA	MA - Leadership	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Occupational Licenses Completed:

Other Trainings Completed:

Certificate Awarded for Training?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No

Do you have any obligations that might affect your attendance at scheduled meetings? ☒ Yes ☐ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☒ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☒ Yes ☐ No

Please explain why you would like to serve on this particular board, committee, or commission.

AS Immediate Past President of the ACOA, I would like to use my knowledge and experience to move forward to goals of the ACOA and the Area Agency on Aging.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

Proven experience as a contributing member of the ACOA as well as the following:
Chair - Senior Mobility Action Coalition
Commissioner - Danville Senior Advisory Commission.

I am including my resume with this application:

Please check one: ☐ Yes ☒ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☒ Yes ☐ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

Advisory Council on Aging

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

Integrated Past Management Advisory Committee

List any volunteer and community experience, including any boards on which you have served.

Board of Directors - Meals on Wheels Diablo Region
Board of Directors - Mobility Matters

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:



Date:

Jan 20, 23

Submit this application to: ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at
ClerkofTheBoard@cob.cccounty.us*

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships: (1) Mother, father, son, and daughter; (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter; (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter; (4) Registered domestic partner, pursuant to California Family Code section 297; (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner; (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



Jim Donnelly / CCC Advisory Council on Aging

Comments & Ratings

Group:

Staff Rating:

Prequalification questionnaire

1. There is a residency requirement to serve on the Contra Costa County Advisory Council on Aging. Do you reside within the incorporated Town of Danville boundaries?

Yes

No

2. The Advisory Council on Aging meets monthly on the third Wednesday at 9:30 a.m. in Pleasant Hill. Are you available to attend these meetings?

Yes

No

3. Members are expected to attend all Commission meetings and to arrive on time. There may be times when there is a large amount of material to read and become familiar with prior to meetings. Are you able to commit the time necessary to attend meetings and be prepared, having read the materials provided to you?

Yes

No

Personal Information

Applicant name:

Jim Donnelly

Middle name:

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Address:

1510 1st Circle

Danville, CA 94526

United States

Primary phone:

(408) 577-0223

Email address:

Jim.Donnelly@danville.ca.gov

How did you hear about this job?:

Agency Website

Education

Highest year completed: Masters+

Did you graduate from High School or receive a GED?: Yes

High School Attended: David Starr Jordan

Location of HS/GED: Long Beach, CA

List any degrees received or in progress:

School name: Long Beach City College

Location (City & State/Region): Long Beach, CA

Major: Pre-engineering

Units completed: ~75

Unit type: Semester

Degree: AA/AS

School name: Cal State, Long Beach

Location (City & State/Region): Long Beach, CA

Major: Chemistry

Units completed: ~80

Unit type: Semester

Degree: BA/BS

School name: St. Mary's College of California

Location (City & State/Region): Moraga, CA

Major: Leadership

Units completed: ~30

Unit type: Semester

Degree: BA/BS

Special Training

List special skills, other relevant information, or provide clarification: Qualified Environmental Professional Emeritus

Work Experience

May we contact your current or most recent employer?: Yes

Do you have any previous work experience?: Yes

Work history:

Company name: J.R. Donnelly Consulting
 Address:
 Telephone: (925) 576-1111
 Job title: Principal
 Hours/wk: 20
 # of employees you supervised: 1-2
 Start/end date: 11/2006 - 9/2019
 Reason for leaving: Retired
 I currently work here: No

Briefly Describe Duties and Responsibilities:

Environmental, Health, Safety and Quality Consultant. Provided Permitting support, Development of Health & Safety Plans, Training, Expert Witness testimony, Compliance monitoring, etc.

Company name: Aker Solutions
 Address: San Ramon, CA
 Job title: Director- Environmental, Health, Safety, & Quality
 Hours/wk: 40=
 Supervisor: Peter Bond
 # of employees you supervised: 5-15
 Start/end date: 6/1989 - 10/2006
 Reason for leaving: Start Consulting practice
 I currently work here: No

Briefly Describe Duties and Responsibilities:

Responsible for oversight of Environmental, Health, Safety and Quality activities for an international Engineering/Constuction company in the Mining, Minerals processing industry.

Additional Experience

List any additional experience (volunteering, internship, etc.):

Commissioner- Danville Senior Advisory Council Member- Contra Costa Advisory Council on Aging and several workgroups
 Board Member & Treasurer- Meals on Wheels Diablo Region Board Member- Mobility Matters Volunteer Instructor- Danville Senior Center (4 classes) Volunteer Driver- Friendly Helpers' Program, Meals on Wheels Diablo Region SRVFD- Cert Volunteer

Work Qualifications

Are you eligible to work in the Yes

US?:

Are you over 18 years of age?:


Yes

Have you ever been discharged or requested to resign from any position for misconduct or unsatisfactory service?:

No

Uploaded Resume

Resume:

 [221102 Resume, Volunteer Activities.pdf](#)

Supplemental questionnaire

1. Describe your educational background.

California Educated from primary school thru university. Degrees:

AS Pre-engineering

BS Chemistry

MS Leadership

Additional professional training including HAZWOPER, MSHA and NLP training.

Teletype, telephone and cryptograph technician training

2. Describe your business and/or professional experience.

45 years working internationally in the air pollution control and waste management industries. Experience included research and development, product management, project management, health safety and quality program oversight.

Responsible for site investigation and remediation at numerous company owned sites in the US and U.K.

President of two corporate entities; Strawberry Fields Estates and the Heil Crp.

3. Please list your special interests and/or accomplishments.

Volunteering.

Lived a successful life for over 79 years.

Served in leadership positions on a number of volunteer organizations.

Recognized for my work in air pollution control by being appointed a peer reviewer for the US EPA Municipal Waste Combustion research program.

Presented testimony before the US Senate Environmental subcommittee representing the Air pollution control industry for the 1990 Clean Air Act Amendments.

Served a Conference co-chair for the November 2022, Contra Costa Master Plan for Aging conference.

4. What do you feel is the most important contribution you can make as a member of the Advisory Council on Aging?

Continue using my experience and knowledge to assist with the goals of the ACOA, support the Area Agency on Aging and provide a conduit between the ACOA, the Danville Senior Advisory Commission and the Danville Town Council.

5. List any experiences, such as community/volunteer work or membership on any committees that may have provided you with special skills in carrying out the duties of an Advisory Council on Aging committee member.

See list presented earlier.

6. Please prepare a brief narrative outlining your reason(s) for wanting to be selected as the Danville representative on the Contra Costa County Advisory Council on Aging.

To continue with the work, I have been doing as a member of the ACOA for the past 5 plus years ACOA. My time on the ACOA has allowed me to gain a much better understanding of programs for seniors in Contra Costa. As the immediate past president, I am used frequently as a resource for other members on the ACOA.

7. Do you have any other thoughts you feel we should be aware of when considering your application?

I have enjoyed working with the ACOA over the past years and believe I have well met Danville's expectations of their representative on the ACOA.

8. Are you available for a 15-minute interview with the Danville Town Council on Tuesday, June 13, 2023 in the morning?

Yes

No

9. Are you available for a 15-minute interview with the Danville Town Council on Tuesday, June 20, 2023 in the afternoon?

Yes

No

Origin Info

How did you hear about this
job?:

Agency Website

Legal

I hereby certify that all statements made in this application are true and I agree and understand that any misstatement or omission of material fact will cause forfeiture on my part of all rights of employment with the Town of Danville. I authorize investigation of all matters contained in this application. If offered a position, I agree to be fingerprinted, to sign an oath of office, and to furnish proof of age, education, and either citizenship or the legal right to work in the United States of America upon appointment.

Signature: _____ Date: _____

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Retired following more than 45 years in the Health, Safety, and Environmental (H, S & E) field. International experience providing; HSE and Quality Management services as well as Project and Process Management to the mining/minerals processing, energy, waste treatment, site remediation, air pollution control and other industries. Author of numerous technical papers and course instructor for Health, Safety & Environmental Management related issues.

Credentials

Employment History

2007- 2019	J.R. Donnelly Consulting, Principal
1989-2007	Kvaerner Metals, Global Director - Health, Safety, Environment and Quality
1985-1989	Joy Technologies, Inc, Product Manager - Gas Cleaning Systems
1980-1983	Niro Atomizer, Copenhagen, Denmark, Manager R&D, Air Pollution Control
1094-1985	Division
1971-1980	Bechtel Power Corp, Houston, Ass't. Chief- Nuclear/ Environmental Engineer
1982-1984	

Past President and Board Member - Institute for Professional Environmental Practice
Fellow Member - Air and Waste Management Association (A&WMA),
Past Professional Development Division Chair, Education Council, A&WMA
Past Waste Group Coordinator, Technical Council, A&WMA
Past Chair, Golden West Section, Air & Waste Management Association

President- Contra Costa County Advisory Council on Aging
Member- Senior Mobility Action Coalition
Chair- Contra Costa County Integrated Pest Management Advisory Committee
Past Chair and Member- County Connection Advisory Committee
Commissioner- Danville Senior Advisory Commission
Volunteer Instructor-Danville Senior center (3 classes)
Treasurer and Member of the Board- Meals on Wheels Diablo Region
Board Member- Mobility Matters
Volunteer Coach- Matter of Balance, Meals on Wheels Diablo Region
Volunteer Driver- Friendly Helpers” Program, Meals on Wheels Diablo Region