



## Meeting Minutes

### CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

Board of Directors

FEDERAL D. GLOVER, CHAIR

CANDACE ANDERSEN, VICE CHAIR

JOHN GIOIA

DIANE BURGIS

KEN CARLSON

LEWIS BROSHARD, FIRE CHIEF, (925)

941-3300

MONICA NINO, COUNTY ADMINISTRATOR

AND CLERK OF THE BOARD OF

SUPERVISORS, (925) 655-2075

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Tuesday, April 9, 2024

1:00 PM

Board Chambers 1025 Escobar Street,  
Martinez |

<https://cccouny-us.zoom.us/j/87344719204> |

Call in: 888-278-0254 access code 843298#

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1:00 P.M. Convene and call to order

**Adjourned today's meeting at 2:50 p.m.**

**Present**

Director John Gioia, Director Diane Burgis, Director Ken Carlson,  
and Chair Federal D. Glover

**Absent**

Vice Chair Candace Andersen

1. **CONSIDER CONSENT ITEMS** (Items listed as C.1 through C.12 on the following agenda)  
– Items are subject to removal from Consent Calendar by request of any Director. Items removed from the Consent Calendar will be considered with the Discussion Items.

**Aye:**

Director Gioia, Director Burgis, Director Carlson, and Chair  
Glover

**Absent:**

Vice Chair Andersen

**Result:**

Passed

2. **DISCUSSION ITEMS**

- D.1 HEARING to consider adopting Ordinance No. 2024-10, authorizing the Contra Costa County Fire Protection District to increase its emergency ambulance service fees within Emergency Response Areas 1, 2, and 5 in Contra Costa County. (Lewis Broschard, Fire Chief)

[24-0978](#)

**Attachments:**

[CCCFPD Ambulance Services Fee Ordinance 2024-10.pdf](#)  
[Signed Ordinance 2024-10.pdf](#)

**Motion:** Carlson  
**Second:** Burgis  
**Aye:** Director Gioia, Director Burgis, Director Carlson, and Chair Glover  
**Absent:** Vice Chair Andersen  
**Result:** Passed

- D.2** CONSIDER accepting a report from the Fire Chief providing a status summary for ongoing Fire District activities and initiatives. (Lewis Broschard, Fire Chief)

[24-0979](#)

**Attachments:** [FC REPORT FINAL - April 9 2024.pdf](#)

**Motion:** Burgis  
**Second:** Carlson  
**Aye:** Director Gioia, Director Burgis, Director Carlson, and Chair Glover  
**Absent:** Vice Chair Andersen  
**Result:** Passed

- D.3** RECEIVE a report and presentation on the CAL FIRE Subdivision Review Program, Fire Hazard Severity Zone Program, and wildfire risk mitigation and potential insurance impacts. (Aaron McAlister, Deputy Fire Chief and Dave Winnacker, Fire Chief, Moraga-Orinda FPD)

[24-0980](#)

**Attachments:** [April 9 Fire Board Presentation CON Fire.pdf](#)

**RECEIVED the report; and REQUESTED a report back to the Board detailing the location, dollar amount and number of defensible space assistance projects undertaken by the department.**

**Motion:** Burgis  
**Second:** Carlson  
**Aye:** Director Gioia, Director Burgis, Director Carlson, and Chair Glover  
**Absent:** Vice Chair Andersen  
**Result:** Passed

- D.4** PUBLIC COMMENT (2 Minutes)

**There were no requests to speak at public comment.**

### **3. CONSENT ITEMS**

CONSIDER CONSENT ITEMS

**A motion was made by Director Carlson, seconded by Director Burgis, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** Director Gioia, Director Burgis, Director Carlson, and Chair Glover

**Absent:** Vice Chair Andersen

**Result:** Passed

- C.1** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract amendment between Contra Costa County Fire Protection District and O3, Inc., to increase the payment limit by \$600,000 to a new payment limit of \$1,125,000 for consulting and technical assistance related to Information Technology, with no change to the term. (100% CCCFPD EMS Transport Fund) [24-0966](#)

**approved**

- C.2** APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Fire Chief, a contract with GeoComm, in an amount not to exceed \$175,000, for the purchase, installation, and maintenance of a Geographic Information System to dispatch emergency responders more effectively for the period April 10, 2024 to March 31, 2027. (100% CCCFPD General Operating Fund) [24-0967](#)

**approved**

- C.3** RATIFY the Fire District's grant application; and APPROVE and AUTHORIZE the Fire Chief, or designee, to apply for and accept grant funding in an amount not to exceed \$2,233,963, from the U.S. Department of Homeland Security, Federal Emergency Management Agency, for the purchase of a heavy rescue response vehicle.(90% Federal, 10% local match) [24-0968](#)

**approved**

- C.4** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with the Moraga-Orinda Fire District to use the Contra Costa County Fire Protection District's Health and Wellness Center to conduct annual physical exams, for the period March 1, 2024 through December 31, 2024. (No fiscal impact) [24-0969](#)

**approved**

- C.5** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with the Rodeo-Hercules Fire Protection District to use the Contra Costa County Fire Protection District's Health and Wellness Center to conduct annual physical exams, for the period, March 1, 2024 through December 31, 2024. (No fiscal impact) [24-0970](#)

**approved**

- C.6** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Metro Elevator, in an amount not to exceed \$30,000 for preventative maintenance and repairs of the elevator at Fire Station 70, for the period May 1, 2024 through April 30, 2029. (100% CCCFPD General Operating Fund) [24-0971](#)

**approved**

- C.7** APPROVE modifications to the Request for Proposals for Fire Stations 90 and 94 to allow for the specification and requirement to use certain products and systems, in the construction of those fire stations. (CCCFPD Capital Construction Fund and Measure X funding) [24-0972](#)

**approved**

- C.8** ADOPT Resolution No 2024-4 honoring Lon Goetsch, Assistant Fire Chief, on the occasion of his retirement from the Contra Costa County Fire Protection District. [FPD-RES 2024-4](#)

**Attachments:** [Signed Resolution 2024-4.pdf](#)

**adopted**

- C.9** ADOPT Resolution No. 2024-5 honoring Damian Sanderson, Fire Captain-Paramedic, on the occasion of his retirement from the Contra Costa County Fire Protection District. [FPD-RES 2024-5](#)

**Attachments:** [Signed Resolution 2024-5.pdf](#)

**Motion:** **Gioia**

**Second:** **Burgis**

**Aye:** **Director Gioia, Director Burgis, Director Carlson, and Chair Glover**

**Absent:** **Vice Chair Andersen**

**Result:** **Passed**

- C.10** ADOPT Resolution No.2024-6 honoring Mike Quesada, Assistant Fire Chief, on the occasion of his retirement from the Contra Costa County Fire Protection District. [FPD-RES 2024-6](#)

**Attachments:** [Signed Resolution 2024-6.pdf](#)

**adopted**

- C.11** ADOPT Resolution No. 2024-7 to grant an exemption to Contra Costa County Salary Regulations Section 4.1; and adjust the salary step of the incumbent in the classification of Deputy Fire Marshal, from step one to step two of salary range, effective at date of promotion, April 10, 2024. (100% CCCFPD General Operating Fund) [FPD-RES 2024-7](#)

**adopted**

- C.12** DENY claim filed by Dhivakar Krishnamoorthi Geetha. [24-0973](#)

**approved**

#### ADVISORY COMMISSION

The Contra Costa County Fire Protection District Advisory Fire Commission is scheduled to meet next on May 13, 2024, at 7:00 p.m. at their Administrative Office, 4005 Port Chicago Highway, Suite 250, Concord, CA 94520.

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

## GENERAL INFORMATION

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Directors less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar Street, First Floor, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board before the Board votes on the motion to adopt. Each member of the public will be allowed two minutes to comment on the entire consent agenda.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for public testimony. Each speaker during public testimony will be limited to two minutes. After public testimony, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Directors, 1025 Escobar Street, First Floor, Martinez, CA 94553 or to [clerkoftheboard@cob.cccounty.us](mailto:clerkoftheboard@cob.cccounty.us).

Time limits for public speakers may be adjusted at the discretion of the Chair.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 655-2000.

Anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda may contact the Office of the County Administrator or Office of the Clerk of the Board, 1025 Escobar Street, Martinez, California.

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[www.contracosta.ca.gov](http://www.contracosta.ca.gov)

## DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Pursuant to Government Code section 84308, members of the Board of Directors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received, since January 1, 2023, more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item. Members of the Board of Directors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member, and may be made either in writing to the Clerk of the Board of Supervisors before the subject hearing or by verbal disclosure at the time of the hearing.

### Glossary of Acronyms, Abbreviations, and other Terms

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. For a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings, please visit <https://www.contracosta.ca.gov/8464/Glossary-of-Agenda-Acronyms>.