

CONTRA COSTA COUNTY

Administration Building Board Chambers | 1025 Escobar St., Martinez, CA



AGENDA

Tuesday, April 9, 2024

9:00 AM

BOARD OF SUPERVISORS

Supervisor John Gioia, District I
Supervisor Candace Andersen, District II
Supervisor Diane Burgis, District III
Supervisor Ken Carlson, District IV
Supervisor Federal D. Glover, District V

Clerk of the Board (925) 655-2000
clerkoftheboard@cob.cccounty.us

The public may attend the Board meeting in person and remotely via call-in or Zoom. Board meetings are televised live on Comcast Cable 27, ATT/U-Verse Channel 99, and WAVE Channel 32, and can be seen live online at www.contracosta.ca.gov. Meetings of the Board are closed-captioned in real time.

Persons who wish to address the Board during public comment or with respect to an item on the agenda may comment in person or may call in during the meeting by dialing 888-278-0254 followed by the access code 843298#. A caller should indicate they wish to speak on an agenda item by pushing "#2" on their phone. Persons who wish to address the Board in person should complete the form provided for that purpose. Access via Zoom is also available using the following link: <https://cccouny-us.zoom.us/j/87344719204>. Those participating via Zoom should indicate they wish to speak on an agenda item by using the "raise your hand" feature in the Zoom app. To provide contact information, please contact Clerk of the Board at clerkoftheboard@cob.cccounty.us or call 925-655-2000. A Spanish language interpreter is available to assist Spanish-speaking callers. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the Board will continue the meeting in person without remote access.

Public comments generally will be limited to two minutes per speaker. In the interest of facilitating the business of the Board, the total amount of time that a member of the public may use in addressing the Board on all agenda items is 10 minutes. Your patience is appreciated.

A lunch break or closed session may be called at the discretion of the Board Chair. Staff reports related to open session items on the agenda are also accessible online at www.contracosta.ca.gov.

1. CALL TO ORDER; ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION (Gov. Code § 54956.9(d)(1))

1. Jesus Falmos v. Contra Costa County, WCAB No. ADJ15507232
2. Lynn Soloway v. County of Contra Costa, Contra Costa County Superior Court, Case No. C22-00023

B. PUBLIC EMPLOYMENT (Gov. Code, § 54957)

Title: Animal Services Director

4. Inspirational Thought-

"You cannot get through a single day without having an impact on the world around you. What you do makes a difference, and you have to decide what kind of difference you want to make." ~Jane Goodall

5. CONSIDER CONSENT ITEMS (Items listed as C.1 through C.112 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Supervisor. Items removed from the Consent Calendar will be considered with the Discussion Items.

6. PRESENTATIONS

- PR.1 PRESENTATION recognizing the 2024 graduates of the Certified Election Observer Program. (Kristin Connelly, Clerk-Recorder)
- PR.2 PRESENTATION proclaiming the Week of April 21-27, 2024 as National Crime Victims' Rights Week. (Diana Becton, District Attorney)

PR.3 PRESENTATION proclaiming April 2024 as National Child Abuse Awareness Month. (Marla Stuart, Employment and Human Services Director)

PR.4 PRESENTATION declaring April 19, 2024 Education and Sharing Day in Contra Costa County. (Supervisor Gioia)

7. DISCUSSION ITEMS

D.1. CONSIDER accepting monthly update on the activities and oversight of the County's Head Start Program, and provide guidance. (Marla Stuart, Employment and Human Services Director) [24-1088](#)

Attachments: [2024-2025 Recruitment and Enrollment Plan Final](#)
[CSB Admissions Priorities-Selection Criteria 2024-2025 Draft](#)
[Head Start Update March 2024](#)

D.2. ACCEPT report from the Healthcare Options Workgroup on healthcare coverage expansion and DIRECT on next steps. (Anna Roth, Health Services Director and Community Stakeholders) [24-1089](#)

Attachments: [Health Care Options Presentation](#)
[Contra Costa Coverage Program Report](#)

D.3 CONSIDER consent item previously removed.

D.4 PUBLIC COMMENT (2 Minutes/Speaker)

D.5 CONSIDER reports of Board members.

8. ADJOURN in memory of Judy Simmons, Employment and Human Services employee

9. CONSENT CALENDAR

Agriculture/Weights and Measures

C.1. APPROVE and AUTHORIZE the Agricultural Commissioner, or designee, to execute a contract with Celtic Kennels in an amount not to exceed \$18,250 for dog boarding services for the Agriculture Dog Team Program for the period January 1, 2024, through December 31, 2024. (100% State) [24-1047](#)

Board of Supervisors (district offices)

C.2. ACCEPT Board members meeting reports for March 2024. [24-1048](#)

Attachments: [District III March 2024.pdf](#)
[District IV March 2024.xlsx](#)

Board Standing Committees (referred items)

- C.3. ADOPT a position of "Oppose" on AB 2882 (McCarty) California Community Corrections Performance Incentives, as recommended by the Legislation Committee. [24-1049](#)

Attachments: [Attachment A: AB 2882 \(McCarty\) bill text](#)
[Attachment B: Asm. Public Safety Committee Analysis](#)
[Attachment C: Oppose letters on AB 2882 \(McCarty\)](#)

- C.4. ADOPT a position of "Oppose Unless Amended" on SB 964 (Seyarto) Property Tax: Tax-Defaulted Property Sales, a bill that would require excess proceeds from sales of tax-defaulted property to be transferred to the State Controller for deposit in a Defaulted Tax Subaccount. [24-1050](#)

Attachments: [Attachment A: SB 964 \(Seyarto\) bill text](#)
[Attachment B: CACTTC Oppose Unless Amended Letter as amended 3-18-24](#)

- C.5. ADOPT a position of "Oppose" on AB 2561 (McKinnor) Local public employees: vacant positions, a bill that would require each public agency with bargaining unit vacancy rates exceeding 10% for more than 90 days within the past 180 days to meet and confer with a representative of the recognized employee organization to produce, publish and implement a plan to fill all vacant positions within 180 days. [24-1051](#)

Attachments: [Attachment A: AB 2561 \(McKinnor\) bill text](#)

- C.6. ADOPT a position of "Support" on AB 1999 (Irwin) Electricity: Fixed Charges, a bill that would repeal the California Public Utilities Commission's (CPUC) proposed income-graduated fixed fee to be assessed by investor-owned utilities to support operation of the transmission and distribution grid for electricity. [24-1052](#)

Attachments: [Attachment A: AB 1999 \(Irwin\) bill text](#)

Clerk of the Board

- C.7. ADOPT Resolution No. 2024-128 declaring April 19, 2024 Education and Sharing Day in Contra Costa County, as recommended by Supervisor Gioia. [RES 2024-128](#)

- C.8. ADOPT Resolution No. 2024-138 declaring April 2024 as National Child Abuse Prevention Month in Contra Costa County, as recommended by the Employment and Human Services Director. [RES 2024-138](#)

- C.9. ADOPT Resolution No. 2024-137 recognizing Wendell Baker as the 2024 Moraga Citizen of the Year, as recommended by Supervisor Andersen. [RES 2024-137](#)

- C.10. ADOPT Resolution No. 2024-136 recognizing the Orinda Rotary Club on their 75th Anniversary, as recommended by Supervisor Andersen. [RES 2024-136](#)

- C.11.** ADOPT Resolution No. 2024-129 recognizing Child Day Schools as the 2024 Moraga Business of the Year, as recommended by Supervisor Andersen. [RES 2024-129](#)
- C.12.** ADOPT Resolution No. 2024-130 recognizing Be the Star You Are! as the 2024 Moraga NonProfit Business of the Year, as recommended by Supervisor Andersen. [RES 2024-130](#)
- C.13.** ADOPT Resolution No. 2024-131 proclaiming April 21-27, 2024 as National Crime Victims' Rights Week in promotion of victims' rights and to recognize crime victims and those who advocate on their behalf, as recommended by the District Attorney. [RES 2024-131](#)
- C.14.** ADOPT Resolution No. 2024-132 recognizing April 2024 as National Volunteer Month, as recommended by Supervisor Gioia. [RES 2024-132](#)
- C.15.** APPROVE Board meeting minutes for February and March 2024. [24-1025](#)
- C.16.** ACCEPT the 2024 annual report from the Transportation, Water, and Infrastructure Committee, as recommended by the Committee. [24-1026](#)
- Attachments:** [TWIC 2023 Referral Report](#)
- C.17.** ACCEPT the resignation of Jeffrey Geddes, DECLARE a vacancy for the District 3 seat on the Contra Costa County Aviation Advisory Committee for a term ending February 28, 2027, and DIRECT the Clerk of the Board to post the vacancy, as recommended by Supervisor Burgis. [24-1027](#)
- C.18.** ACCEPT the resignation of Alison McKee, DECLARE a vacancy in the Private/Non Profit Sector 3 Seat on the Economic Opportunity Council for a term ending June 30, 2025 and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Employment and Human Services Director. [24-1028](#)
- C.19.** ACCEPT the resignation of Cynthia Chavez, DECLARE a vacancy for the District 3 seat on the Contra Costa County Alcohol and Other Drugs Board for a term ending June 30, 2026, and DIRECT the Clerk of the Board to post the vacancy, as recommended by Supervisor Burgis. [24-1029](#)
- C.20.** APPOINT Clifton Louie to the District 3 seat on the County Library Commission for a term ending June 30, 2026, and DECLARE a vacancy for the District 3 Alternate seat, as recommended by Supervisor Burgis. [24-1030](#)

- C.21. APPOINT Randy Loyd to the El Sobrante Municipal Advisory Council, Alternate 1 seat, for a term ending on December 31, 2026, as recommended by Supervisor Gioia. [24-1031](#)
- Attachments:** [Lloyd, Randy \(ESMAC\)_redacted](#)
- C.22. APPOINT Madhan Guna to the District 3 seat on the Measure X Community Fiscal Oversight Committee to a term ending on December 31, 2024, as recommended by Supervisor Burgis. [24-1032](#)
- C.23. APPOINT Denise Kalm to the City of Walnut Creek seat and Francisco Benavides to the City of Moraga seat on the Advisory Council on Aging for terms ending September 30, 2025, as recommended by the Family and Human Services Committee. [24-1033](#)
- Attachments:** [Kalm Denise Application Redacted](#)
[Benavides Fransciso Application Redacted](#)
[ACOA Roster](#)
- C.24. APPOINT Yahel Moreno to the Youth Representative seat on the Council on Homelessness with a term expiring on December 31, 2024, as recommended by the Family and Human Services Committee. [24-1034](#)
- Attachments:** [COH 2024 Roster](#)
[COH 2024 Youth Representative Applicants](#)
[COH 2024 Youth Representative Applications](#)
- C.25. REAPPOINT James Mellander to the District I seat on the Contra Costa County Merit Board for a term ending on June 30, 2028, as recommended by Supervisor Gioia. [24-1035](#)
- C.26. REAPPOINT Jerry Fahy (Public Works Department) and Will Nelson and Jamar Stamps (Department of Conservation and Development) as the County's staff representatives on the Technical Coordinating Committee of the Contra Costa Transportation Authority; and APPOINT Jeff Valeros (Public Works Department) and Daniel Barrios and Robert Sarmiento (Department of Conservation and Development) as their alternates, as recommended by the Conservation and Development and Public Works Directors. [24-1036](#)
- C.27. RECOGNIZE the 2024 graduates of the Certified Election Observer Program, as recommended by the Clerk-Recorder. [24-1037](#)

Clerk-Recorder/Elections

- C.28.** DECLARE and ACCEPT the results of the March 5, 2024 Presidential Primary Election, DECLARE candidates elected, and DECLARE candidates to be appointed in lieu of election or appointed, as recommended by the Clerk-Recorder. (No fiscal impact) [24-1038](#)

Attachments: [Attachment 1 Election Certificate, HAVA Certificate, Official March 5, 2024 Results](#)
[Attachment 2 AppointedCandidatesByOffice](#)

- C.29.** ACCEPT the canvass of votes for the March 19, 2024 police service election in CSA P-6, Zone 1617, Subdivision 9338, as recommended by the Clerk-Recorder. (100% CSA P-6 revenue) [24-1039](#)

Attachments: [ElectionCert-Canv](#)

Conservation & Development

- C.30.** ADOPT Resolution No. 2024-135 declaring the intention to form Zone 216 within County Service Area P-6 in the Bay Point area and fixing a public hearing for May 14, 2024, to consider public input regarding the establishment of Zone 216, and the adoption of Ordinance No. 2024-09 authorizing the levy of a special tax within Zone 216 to fund police protection services, as recommended by the Conservation and Development Director. (100% Developer fees) [RES 2024-135](#)

Attachments: [Exhibit A - Legal Description](#)
[Exhibit B - Plat](#)

- C.31.** APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a memorandum of understanding with Crockett Community Services District to contribute \$80,000 of County park fee funds for accessibility improvements at Alexander Park in the unincorporated community of Crockett, for the period of March 25, 2024 through December 31, 2024. (100% Park Dedication fees) [24-1041](#)

- C.32.** APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to apply for and accept, if awarded, an Integrated Climate Adaptation and Resiliency Program, Extreme Heat and Community Resilience Program Grant from the California Governor's Office of Planning and Research in an amount not to exceed \$750,000 to develop an Urban Forest Management Plan. (No County match) [24-1042](#)

- C.33.** APPROVE and AUTHORIZE establishment of separate Interest-bearing account for funds derived from the State of California's Permanent Local Housing Allocation Program, as recommended by the Conservation and Development Director. (100% State funds) [24-1043](#)

County Administration

C.34. REAPPOINT Matthew Slattengren to the position of Agricultural Commissioner/Sealer of Weights and Measures, at step 5 of salary range BD5-2210 (\$16,201), through March 13, 2027. [24-1044](#)

C.35. ADOPT Resolution No. 2024-134 approving the Side Letter between Contra Costa County and Teamsters, Local 856, increasing the salaries of select classifications represented by the union. [RES 2024-134](#)

Attachments: [Side Letter Salary Study T856](#)

C.36. ADOPT Resolution No. 2024-133 approving a Side Letter between the Contra Costa County Fire Protection District and the United Chief Officers Association, amending the Memorandum of Understanding to specify the calculations for vacation and sick leave accrual balances when employees move to/from 40-hour and 56-hour positions, and amending the Emergency Recall and Standby language to clarify that administration and assignment of emergency recall and standby is at the District's discretion. [RES 2024-133](#)

Attachments: [Side Letter UCOA Accrual Calculations and Emergency Recall and Standby](#)

County Counsel

C.37. APPROVE and AUTHORIZE County Counsel, or designee, on behalf of the County and the Contra Costa County Water Agency, to join with Solano County to file a protest with the State Water Resources Control Board challenging the Department of Water Resources' petition for change in point of diversion in connection with the Delta Conveyance Project, and to execute a related legal services contract with the law firm Soluri Meserve, effective March 26, 2024. [24-1046](#)

District Attorney

C.38. ADOPT Resolution No. 2024-126 authorizing the District Attorney, or designee, to apply for and accept funding from the California Department of Insurance in an amount not to exceed \$1,387,084 for the Workers' Compensation Insurance Fraud Prosecution Program and to execute a grant award agreement and any amendments, pursuant to State guidelines, for the investigation and prosecution of workers' compensation fraud cases for the period of July 1, 2024 through June 30, 2025. (100% State) [RES 2024-126](#)

C.39. ADOPT Resolution No. 2024-127 authorizing the District Attorney, or designee, to apply for and accept funding in an amount not to exceed \$432,717 for the Automobile Insurance Fraud Prosecution Program, and to execute a contract and any amendments, pursuant to State guidelines, with the California Department of Insurance for the period July 1, 2024 through June 30, 2025. (100% State) [RES 2024-127](#)

C.40. APPROVE and AUTHORIZE the District Attorney, or designee, to execute a contract amendment with Peregrine Technologies, Inc., to include criminal justice information systems transfer of consumer data that is not anonymized, with no change to the payment limit or term ending November 30, 2027. (No fiscal impact) [24-1010](#)

C.41. APPROVE AND AUTHORIZE, the District Attorney, or designee, to apply for and accept grant funding from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in an amount up to \$500,000 to prosecute cold cases using DNA for the period October 1, 2024 through September 30, 2027. (100% Federal) [24-1011](#)

Employment & Human Services

C.42. APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Metropolitan Van and Storage Inc., in an amount not to exceed \$1,303,750 to provide archival records, office furniture and equipment storage for the period February 1, 2024 through June 30, 2027. (59% Federal, 35% State, 6% County) [24-1012](#)

C.43. APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to accept funding in an amount not to exceed \$84,000 and execute an agreement with Contra Costa County Office of Education to run the Quality Matters Program for the period August 1, 2023 through July 31, 2024. (100% Contra Costa County Office of Education) [24-1013](#)

C.44. APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute an interagency agreement with Mt. Diablo Adult Education in an amount not to exceed \$340,000 to provide employability skills training and individual education plan for California Work Opportunity and Responsibility to Kids Welfare-to-Work participants for the period July 1, 2024 through June 30, 2026. (100% Federal) [24-1014](#)

C.45. APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with One Solution Technology, Inc. to increase the payment limit by \$65,000 to a new amount not to exceed \$1,649,000 for additional voice message services and short message services with no change to the period July 1, 2021 through June 30, 2024. (54% Federal, 46% State) [24-1015](#)

- C.46.** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to purchase, on behalf of the Employment and Human Services Department Director, gift cards totaling \$30,000, to provide Children and Family Services (CFS) Social Workers with the ability to provide meals and/or basic incidentals for CFS children in foster care. (70% State, 30% County) [24-1016](#)
- C.47.** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Employment and Human Services Department, a Purchase Order with Impero Solutions Inc. (Impero), subject to Impero's End User License Agreement & Service Agreement in the amount not to exceed \$2,391 for the purchase of classroom management software for the period February 1, 2024 through November 6, 2024. (59% Federal, 35% State, 6% County) [24-1017](#)
- C.48.** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Employment and Human Services Director, a purchase order and related maintenance agreement with Bluechip Technologies-U.S., Inc. dba GuardianMPS in an amount not to exceed \$4,650 for the purchase of panic button security key fobs for the period April 1, 2024 through June 30, 2024. (59% Federal, 35% State, 6% County) [24-1018](#)
- C.49.** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Employment and Human Services Director, a purchase order with Progress Software Corp. in an amount not to exceed \$9,319 for the purchase of Telerik, a website content development software, for the period March 5, 2024 through March 4, 2025. (59% Federal, 35% State, 6% County) [24-1019](#)
- C.50.** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Employment and Human Services Department director, to execute a purchase order with General Datatech, LP, of Texas, in an amount not to exceed \$1,065,938, and an End User License Agreement with Cisco Systems Inc, to procure 72 Cisco computer hardware switches for the period April 10, 2024 through April 9, 2025. (59% Federal, 35% State, 6% County) [24-1020](#)
- C.51.** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Employment and Human Services Department, a purchase order with Top Gun Technology, Inc. in an amount not to exceed \$21,000 for server maintenance for the period April 1, 2024 through February 28, 2027. (59% Federal, 35% State, 6% County) [24-1021](#)

Health Services

- C.52.** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Health Services Director, a purchase order amendment with Johnson & Johnson Health Care Systems, Inc., to increase the payment limit by \$900,000 to an amount not to exceed \$1,099,000 for the purchase of trauma implant supplies for Contra Costa Regional Medical Center and extend the term through July 31, 2024. (100% Hospital Enterprise Fund I) [24-1053](#)
- C.53.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Public Health Institute, in an amount not to exceed \$40,100 to provide software licensing, maintenance and support services for Contra Costa Health's cancer registry health information management system for the period March 1, 2024 through February 28, 2027. (100% Hospital Enterprise Fund I) [24-1054](#)
- C.54.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with the Regents of the University of California for its San Francisco campus, to pay the County an amount not to exceed \$493,629 to conduct the Comparing Hypertension Remote Monitoring Evaluation Redesign project for the period August 1, 2023 through July 31, 2024. (No County match) [24-1055](#)
- C.55.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Sodexo America, LLC, in an amount not to exceed \$2,790,000 to provide management and oversight of the Food and Nutrition Services Unit at Contra Costa Regional Medical Center and Health Centers for the period November 1, 2023 through October 31, 2026. (100% Hospital Enterprise Fund I) [24-1056](#)
- C.56.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with CapsuleTech, Inc., effective March 5, 2024, to increase the payment limit by \$120,000 to an amount not to exceed \$233,554 for additional software licensing, maintenance and support services used by Contra Costa Health for its medical device information system. (100% Hospital Enterprise Fund I) [24-1057](#)
- C.57.** APPROVE the list of providers recommended by Contra Costa Health Plan's Peer Review Credentialing Committee and the Health Services Director, and as required by the State Departments of Health Care Services and Managed Health Care, and the Centers for Medicare and Medicaid Services. (No fiscal impact) [24-1058](#)

Attachments: 3/12/24 - Provider List

- C.58.** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to purchase on behalf of the Health Services Director, Target gift cards totaling an amount not to exceed \$1,520 for the Maternal, Child, and Adolescent Health Program within Public Health's Family, Maternal, and Child Health Programs for the period from April 1, 2024 through June 30, 2024. (100% California Department of Public Health) [24-1059](#)
- C.59.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with the California Department of Public Health, Tuberculosis Control Branch, to pay the County an amount not to exceed \$338,159 for prevention and tuberculosis control services for the period July 1, 2024 through June 30, 2025. (No County match) [24-1060](#)
- C.60.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Vale Operating Company, LP, (dba Vale Healthcare Center), in an amount not to exceed \$18,000,000 to provide skilled nursing facility services to Contra Costa Health Plan members and County recipients for the period May 1, 2024 through April 30, 2027. (100% Contra Costa Health Plan Enterprise Fund II) [24-1061](#)
- C.61.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with North Star Emergency Services, Inc. (dba Norcal Ambulance), in an amount not to exceed \$525,000 to provide non-emergency medical transportation services for Contra Costa Health Plan members and County recipients for the period April 1, 2024 through March 31, 2027. (100% Contra Costa Health Plan Enterprise Fund II) [24-1062](#)
- C.62.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Discover Me | Us Marriage and Family Therapy Prof. Corp. (dba Discover Me Us Counseling Services), in an amount not to exceed \$650,000 to provide Medi-Cal specialty mental health services for the period April 1, 2024 through June 30, 2025. (50% Federal Medi-Cal; 50% State Mental Health Realignment) [24-1063](#)
- C.63.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Contra Costa Interfaith Transitional Housing, Inc. (dba Hope Solutions), effective May 1, 2024, to increase the payment limit by \$782,450 to an amount not to exceed \$1,564,900 and extend the term from June 30, 2024 to June 30, 2025 for additional rapid rehousing and homeless prevention services to seniors over 60 years of age and adults with disabilities. (100% Adult Protective Services Home Safe Program) [24-1064](#)

- C.64.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Center for Social Dynamics, LLC, in an amount not to exceed \$6,000,000 to provide behavioral health treatment – applied behavioral analysis services to Contra Costa Health Plan members and county recipients for the period April 1, 2024 through March 31, 2027. (100% Contra Costa Health Plan Enterprise Fund II) [24-1065](#)
- C.65.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with California Sprout MC 1 LLC, in an amount not to exceed \$240,000 to provide behavioral health treatment – applied behavioral analysis services to Contra Costa Health Plan members and county recipients for the period April 1, 2024 through March 31, 2026. (100% Contra Costa Health Plan Enterprise Fund II) [24-1066](#)
- C.66.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with La Clinica De La Raza, Inc., effective April 1, 2024, for additional cost survey and attestation services required for California Advancing and Innovating Medi-Cal implementation and to decrease the payment limit by \$434,262 to an amount not to exceed \$800,000 with no change in the term ending June 30, 2024 for specialty mental health services in East Contra Costa County. (83% Federal Early Periodic Screening, Diagnostic and Treatment funds; 17% Mental Health Service Act) [24-1067](#)
- C.67.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Shelter, Inc., in an amount not to exceed \$1,186,768 to provide housing support services to county residents experiencing homelessness who have a disability and are receiving services in the supportive housing program for the period December 1, 2023 through November 30, 2024. (98% Department of Housing and Urban Development; 2% Mental Health Services Act) [24-1068](#)
- C.68.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with East Bay Center for The Performing Arts, in an amount not to exceed \$249,200 to provide culturally relevant performing arts-based strategies to support youth of color including arts education, peer support groups and student support services for the period January 1, 2024 through June 30, 2025. (100% Mental Health Services Act) [24-1069](#)
- C.69.** APPROVE and AUTHORIZE the Health Services Director, or designee, to accept grant award from the California Conference of Directors of Environmental Health, to pay the County an amount not to exceed \$110,722 for the Micro Enterprise Home Kitchen Operation Assistance Program for the period June 30, 2024 through May 31, 2025. (No County match) [24-1070](#)
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- C.70.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute contracts with West Contra Costa Unified School District, in an amount not to exceed \$975,000; and with the West Contra Costa Public Education Fund, in an amount not to exceed \$225,000, for the Promoting Local Access to Youth Sports Program in West Contra Costa County for the period April 1, 2024 through March 31, 2027. (100% West Contra Costa Healthcare District revenues) [24-1071](#)
- C.71.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with La Clinica De La Raza, Inc., in an amount not to exceed \$250,000 to provide Mental Health Services Act Innovation Program services to promote mental health and wellness for Latino parents and youth in Central, East and far East Contra Costa County for the period January 1, 2024 through June 30, 2025. (100% Mental Health Services Act) [24-1072](#)
- C.72.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with One Health Home Care, Inc., in an amount not to exceed \$280,000 to provide home health care services to Contra Costa Health Plan members and county recipients for the period April 1, 2024 through March 31, 2026. (100% Contra Costa Health Plan Enterprise Fund II) [24-1073](#)
- C.73.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with The Stonebrook Convalescent Center, Inc. (dba Stonebrook Healthcare Center), in an amount not to exceed \$8,000,000 to provide skilled nursing facility services for Contra Costa Health Plan members and county recipients for the period April 1, 2024 through March 31, 2026. (100% Contra Costa Health Plan Enterprise Fund II) [24-1074](#)
- C.74.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Positive and Vigilant Healthcare, Inc. (dba Alhambra Convalescent Hospital), in an amount not to exceed \$6,000,000 to provide skilled nursing facility services for Contra Costa Health Plan members and county recipients for the period April 1, 2024 through March 31, 2027. (100% Contra Costa Health Plan Enterprise Fund II) [24-1075](#)
- C.75.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Trinity Center Walnut Creek, to increase the payment limit by \$200,000 to an amount not to exceed \$400,000 and extend the term through June 30, 2025 for additional housing-focused case management services to individuals experiencing homelessness in Contra Costa County. (100% Federal Housing and Urban Development funds) [24-1076](#)

- C.76.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with the California Department of Public Health, to pay the County an amount not to exceed \$3,036,690 to provide residents of Contra Costa County access to medical and support care services, including outreach and treatment under the HIV Care Program and Minority AIDS Initiative Project for the period April 1, 2024 through March 31, 2029. (No County match) [24-1077](#)
- C.77.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with the California Department of Resources Recycling and Recovery, to pay the County an amount not to exceed \$166,135 to enforce proper waste tire management throughout Contra Costa County for the period June 30, 2024 through September 30, 2025. (No County match) [24-1078](#)
- C.78.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with the United States Department of Housing and Urban Development, to pay the County an amount not to exceed \$450,000 for the County's Homeless Management Information System project for the period January 1, 2024 through December 31, 2026. (80% Federal, 20% County match) [24-1079](#)
- C.79.** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Health Services Director, a purchase order with Remote Satellite Systems International Inc. in an amount not to exceed \$6,000 for satellite phones and voice service, and ACCEPT the related agreement for the rental and use of equipment for the period July 1, 2024 through June 30, 2025. (100% Public Health Emergency Planning Unit Funds) [24-1080](#)
- C.80.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with DiaSorin Inc., effective March 15, 2024, to increase the payment limit by \$21,950 to an amount not to exceed \$516,950 to add a Liaison XL LAS to the Product Supply Agreement for the Clinical Laboratory at the Contra Costa Regional Medical Center and Health Centers with no change in the term ending May 31, 2026. (100% Hospital Enterprise Fund I) [24-1081](#)
- C.81.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with University of Washington (UW), Department of Psychiatric and Behavioral Sciences, UW School of Medicine, effective April 1, 2024, to provide additional behavioral health training for staff, contractors and community partners on crisis response with no change in the payment limit of \$270,000 or term ending May 31, 2024. (100% Health Resources & Services Administration Grant) [24-1082](#)

- C.82.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Amelie de Mahy L.AC LLC., effective January 1, 2024, to increase the payment limit by \$86,000 to an amount not to exceed \$392,000 for additional acupuncture services at Contra Costa Regional Medical Center and Health Centers with no change in the term ending December 31, 2025. (100% Hospital Enterprise Fund I) [24-1083](#)
- C.83.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with The Staywell Company, LLC., effective April 1, 2024, to increase the payment limit by \$127,907 to an amount not to exceed \$618,558 for additional hosted content, products and services regarding patient education for Contra Costa Health for the period April 1, 2023 through March 31, 2028. (100% Hospital Enterprise Fund I) [24-1084](#)
- C.84.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Virtual Radiologic Professionals of California, P.A., in an amount not to exceed \$12,000 to provide a web-based diagnostic radiology interpretation workflow platform for Contra Costa Regional Medical Center's Radiology Unit for the period April 1, 2024 through March 31, 2027. (100% Hospital Enterprise Fund I) [24-1085](#)
- C.85.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with International Rescue Committee, Inc., in an amount not to exceed \$250,000 to provide culturally appropriate mental health services for Central American and West Asian newcomers in Contra Costa County for the period January 1, 2024 through June 30, 2025. (100% Mental Health Services Act) [24-1086](#)
- C.86.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with J Cole Recovery Homes, Inc., effective January 1, 2024, to increase the payment limit by \$132,551 to a new payment limit of \$1,184,849, to provide additional residential substance abuse use disorder treatment services for male offenders in East Contra Costa County with no change in the term ending June 30, 2024. (50% Federal Drug Medi-Cal; 50% State General Fund) [24-1087](#)

Human Resources

- C.87.** ADOPT Resolution No. 2024-125 approving amendments to the Contra Costa County Deferred Compensation Plan (I.R.C. § 457) to allow Roth in-plan conversions and permit external rollovers by separated/ retired employees, effective April 1, 2024. (No Fiscal Impact) [RES](#)
[2024-125](#)

- C.88.** ADOPT Position Adjustment Resolution No. 26273 to add one (1) full-time Deputy County Counsel-Standard-Exempt (unrepresented) position and cancel one (1) full-time Deputy County Counsel-Advanced(unrepresented) vacant position in the Office of the County Counsel. (100% Salary Savings) [24-1001](#)

Attachments: [P300](#)

Information and Technology

- C.89.** APPROVE and AUTHORIZE the Chief Information Officer, or designee, to execute a contract with UKG Kronos Systems LLC in an amount not to exceed \$2,075,000 to provide professional services to upgrade the timekeeping system and for hosting services for the period of March 26, 2024, through March 25, 2029. (100% User Departments) [24-1002](#)
- C.90.** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Chief Information Officer, to execute a purchase order with Computerland of Silicon Valley in an amount not to exceed \$33,500 for support services from RSA, subject to the terms of RSA's End User License Agreement, for the period of Jan 1, 2024, through December 31, 2024. (100% User Departments) [24-1003](#)
- C.91.** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Chief Information Officer, to execute a purchase order with Jamf, subject to the terms of Jamf's End User License Agreement, in an amount not to exceed \$8,000 for online technical training for the period of April 15, 2024, through April 14, 2025. (100% User Departments) [24-1004](#)

Library

- C.92.** APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Librarian, a purchase order with Nub Games, Inc., in an amount not to exceed \$742 for Library H3Ip real time helpdesk software subscription for the period March 2, 2024 through March 1, 2025. (100% Library Fund) [24-1005](#)
- C.93.** APPROVE and AUTHORIZE the County Librarian, or designee, to execute a contract with the Antioch Unified School District to allow the District to provide lunches to youths and family library patrons for the period June 25 through August 2, 2024. (No fiscal impact to County) [24-1006](#)

Probation/Reentry and Justice

- C.94.** ACCEPT a bequest in the amount of \$100,000 from the Reber Trust to the Contra Costa County Probation Department for athletic-related needs and equipment at Juvenile Hall. [24-1007](#)

Public Works

- C.95.** ADOPT Resolution No. 2024-119 approving and authorizing the Public Works Director, or designee, to fully close a portion of Franciscan Way, between Anson Way and Eureka Avenue, on April 17, 2024, from 7:30 a.m. through 5:30 p.m., for the purpose of a utility pole replacement, Kensington area. (No fiscal impact) [RES 2024-119](#)
- C.96.** ADOPT Resolution No. 2024-120 approving and authorizing the Public Works Director, or designee, to fully close a portion of Ocean View Avenue, between Oak View Avenue and Colusa Avenue, on April 30, 2024, from 8:00 a.m. through 5:00 p.m., for the purpose of a utility pole replacement, Kensington area. (No fiscal impact) [RES 2024-120](#)
- C.97.** ADOPT Resolution No. 2024-121 approving and authorizing the Public Works Director, or designee, to fully close a portion of Oberlin Avenue, between Amherst Avenue and Arlington Avenue, on April 19, 2024, from 7:30 a.m. through 5:00 p.m., for the purpose of a utility pole replacement, Kensington area. (No fiscal impact) [RES 2024-121](#)
- C.98.** ADOPT Resolution No. 2024-122 approving and authorizing the Public Works Director, or designee, to fully close a portion of Mountain View Boulevard, between Amigo Lane and Hazelwood Drive, on May 1, 2024, through May 2, 2024, from 8:00 a.m. through 5:00 p.m., for the purpose of a utility pole replacement, Walnut Creek area. (No fiscal impact) [RES 2024-122](#)
- C.99.** ADOPT Resolution No. 2024-123 approving and authorizing the Public Works Director, or designee, to fully close a portion of Winslow Street, between Bay Street and Jackson Street, on April 30, 2024, from 8:00 a.m. through 4:00 p.m., for the purpose of a utility pole replacement, Crockett area. (No fiscal impact) [RES 2024-123](#)
- C.100.** ADOPT Resolution No. 2024-124 approving and authorizing the Public Works Director, or designee, to fully close a portion of Sobrante Avenue, between Valley View Road and Appian Way, on April 21, 2024, and every Sunday thereafter until August 25, 2024, from 10:00 a.m. through 5:00 p.m., for the purpose of hosting a farmer's market, El Sobrante area. (No fiscal impact) [RES 2024-124](#)

- C.101.** APPROVE and AUTHORIZE the Public Works Director to execute, on behalf of the County, a Real Property Services Agreement with the Contra Costa Transportation Authority for the County to provide right of way services for the I-680/SR4 Interchange Phases 1, 2 A & 4 Project, for payment to the County not to exceed \$320,000 during a term commencing March 1, 2024, and continuing until terminated by either party. (100% Contra Costa Transportation Authority Funds) [24-0988](#)

Attachments: [AG.17 CCCo - CCTA RP Services Agmt 2 SMS and RT Clean-3-21-24 JD - Final](#)

- C.102.** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a Purchase Agreement with VCES Volvo Construction Equipment & Services in the amount of \$92,980 for two Zieman Flatbed Trailers, effective April 9, 2024, for flood control maintenance, Countywide. (100% Flood Control Funds) [24-0989](#)

- C.103.** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Theis Engineering & Associates, in the amount not to exceed \$350,000 to provide on-call land development services for the period April 9, 2024 to April 8, 2027, Countywide. (100% Developer Fees and/or Special Revenue Funds) [24-0990](#)

- C.104.** APPROVE and AUTHORIZE the Chief Engineer, or designee, to execute an Assignment and Assumption of Contract and Consent between Horizon Water and Environment LLC and Montrose Environmental Solutions Inc. and to execute a contract amendment with Montrose Environmental Solutions Inc., effective March 30, 2024, to extend the contract termination date from March 30, 2024 to March 30, 2026, with no change to the payment limit, to complete necessary environmental compliance work, Countywide. (100% Contra Costa County Flood Control and Water Conservation Funds) [24-0991](#)

- C.105.** APPROVE and AUTHORIZE the Public Works Director, or designee, to approve and authorize relocation payments following allowable relocation claims by Fred Finch Youth Center, in an amount not to exceed \$72,000, in connection with the County's acquisition of 2523 El Portal Drive, San Pablo for a mental health urgent care and therapeutic residential facility. (100% Realignment Funds) [24-0992](#)

Attachments: [Grant Deed.pdf](#)

- C.106.** APPROVE the bid documents, including the contract General Conditions, Technical Specifications, and Construction Task Catalog for job order contracts 025, 026, 027 and 028 for future repair and remodeling projects at various County facilities; and AUTHORIZE the Public Works Director, or designee, to solicit bids to be received on or about May 22, 2024, Countywide. (100% Various Funds) [24-0993](#)

- C.107.** AWARD and AUTHORIZE the Chief Engineer, or designee, to execute a construction contract with Gordon N. Ball Inc. in the amount of \$4,336,900 for the Walnut Creek Desilt Project, Concord area. (100% Flood Control Zone 3B) [24-0994](#)

Attachments: [Teichert-Walnut Creek Desilt-Non-Responsiveness Final](#)

- C.108.** Acting as the governing body of the Contra Costa County Flood Control and Water Conservation District, APPROVE and AUTHORIZE the Chief Engineer, or designee, to execute amendment No. 2 to the agreement with the California Department of Water Resources: Flood Emergency Response Projects Grant Program — Statewide, to extend the term through April 29, 2025, and adjust budget allocations, with no change in the total grant amount, Concord, Danville, Martinez, Pacheco, Pinole, Pleasant Hill, Rodeo, San Pablo, Richmond, and Walnut Creek areas. (No fiscal impact) [24-0995](#)

Attachments: [Amendment 2 with CDWR](#)

Risk Management

- C.109.** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Director of Risk Management, to execute a purchase order with Caltronics in an amount not to exceed \$17,965 to provide XMedius cloud faxing system for the period of April 18, 2024, through April 17, 2025. (100% General Fund) [24-0996](#)

- C.110.** DENY claims filed by Abel R. Arias; BD & J, Daniel Infuso, Esq.; Monika Lynette Brown; LaTalya Gaffney-Snelling; Thuy-Mi Dang Hunter, S.S.H. and Sarai Cannon-Hunter; Paul T. Klobas; Shannon Martinez; Billy Scott; Joshua Stewart; Maggie Hong To-Tran; Lynnette Watts; and Brandon Wong. DENY amended claims filed by Antoine Anderson; and Min Huang and Ada Wang. [24-0997](#)

Sheriff

- C.111.** APPROVE and AUTHORIZE the Auditor-Controller, or designee, to pay up to \$306,154 to Insight Public Sector for services provided on behalf of the California State Sheriff's Association Microsoft Azure Cloud, for cloud subscription and usage fees incurred by the Office of the Sheriff's for the Automated Regional Information Exchange System, during the period April 1, 2023, through February 29, 2024. (100% General Fund) [24-0998](#)

Treasurer - Tax Collector

C.112. ACCEPT the Treasurer's Investment Policy for the Fiscal Year [24-0999](#)
2024-2025 as revised and adopted on March 19, 2024, as
recommended by the Treasury Oversight Committee.

Attachments: [CCC Investment Policy FY 24-25_final](#)

GENERAL INFORMATION

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Supervisors less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar Street, First Floor, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board before the Board votes on the motion to adopt. Each member of the public will be allowed two minutes to comment on the entire consent agenda.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for public testimony. Each speaker during public testimony will be limited to two minutes. After public testimony, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Supervisors, 1025 Escobar Street, First Floor, Martinez, CA 94553 or to clerkoftheboard@cob.cccounty.us.

In the interest of facilitating the business of the Board, the total amount of time that a member of the public may use in addressing the Board on all agenda items is 10 minutes.

Time limits for public speakers may be adjusted at the discretion of the Chair.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 655-2000.

Anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda may contact the Office of the County Administrator or Office of the Clerk of the Board, 1025 Escobar Street, Martinez, California.

Subscribe to receive to the weekly Board Agenda by calling the Office of the Clerk of the Board, (925) 655-2000 or using the County's on line subscription feature at the County's Internet Web Page, where agendas and supporting information may also be viewed:

www.contracosta.ca.gov

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received, since January 1, 2023, more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member, and may be made either in writing to the Clerk of the Board of Supervisors before the subject hearing or by verbal disclosure at the time of the hearing.

BOARD OF SUPERVISORS STANDING COMMITTEES

For more information please visit the Board of Supervisors Standing Committees page here:
<https://www.contracosta.ca.gov/8633/Board-of-Supervisors-Standing-Committees>

Airport Committee: June 6, 2024 at 10:00 a.m.

Equity Committee: April 15, 2024 at 10:30 a.m.

Family and Human Services Committee: April 15, 2024 at 10:30 a.m.

Finance Committee: May 6, 2024 at 9:30 a.m.

Head Start Advisory Committee: April 15, 2024 Canceled/Next meeting May 20, 2024 at 9:00 a.m.

Internal Operations Committee: May 13, 2024 at 11:00 a.m.

Legislation Committee: April 16, 2024 at 10:00 a.m.

Los Medanos Healthcare Operations Committee: May 13, 2024 at 1:00 p.m.

Public Protection Committee: April 25, 2024 at 9:30 a.m.

Sustainability Committee: May 20, 2024 at 1:00 p.m.

Transportation, Water and Infrastructure Committee: May 13, 2024 at 9:30 a.m.

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

Glossary of Acronyms, Abbreviations, and other Terms

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. For a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings, please visit <https://www.contracosta.ca.gov/8464/Glossary-of-Agenda-Acronyms>.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1088

Agenda Date: 4/9/2024

Agenda #: D.1.

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: Update on Head Start Programs and Oversight

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

CONSIDER accepting monthly update on the activities and oversight of the County's Head Start Program, as recommended by the Employment and Human Services Director, and provide guidance.

FISCAL IMPACT:

There is no fiscal impact for this action.

BACKGROUND:

Per Board Resolution No. 2023/274, the Board receives monthly updates on and provides guidance related to the activities of the Head Start program. This is the February 2024 update.

CONSEQUENCE OF NEGATIVE ACTION:

The services provided under this contract support all five of Contra Costa County's community outcomes: (1) "Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood"; (3) "Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families".

2024-2025 Head Start/Early Head Start/Early Education and Support Programs Recruitment and Enrollment Plan
 Contra Costa County Employment and Human Services Department - Community Services Bureau

DESIRED OUTCOME: To inform the public about services available through the Contra Costa County Community Services Bureau, particularly those populations identified in our Community Assessment, and to recruit and enroll eligible children and their families into the Head Start, Early Head Start and Early Education and Support Programs.

Goal #1: To recruit eligible pregnant women, infants, toddlers, and children.

Goal #2: To recruit children with disabilities.

Goal #3: To recruit special populations as per our community assessment and selection criteria: CPS/At-Risk, Domestic Violence, Dual Language Learners, Need for Full Day Care, Homeless, SNAP/ Cash Aid Recipients, Children with Health Impairments, Teen Parents, Grandparent Caregivers, and children of currently or formerly incarcerated parents.

ACTIVITIES	PERSON (S) RESPONSIBLE	TIMELINE	LOCATION	INFORMATION TO INCLUDE	DISTRIBUTION
Mobilize Parents – Word of Mouth, is our best strategy. Make sure a supply of flyers is available for parents to take and give out.	The Comprehensive Services Team (CST) staff, Site Supervisors, Parent/ Family, Community Engagement Officer, Centralized Enrollment Unit (CEU) staff and ERSEA Manager	Ongoing	Policy Council, Parent Meetings, Family Newsletter, Tables in entryways.	Reproducible Flyers and Pre-App Screening Forms. Palm Cards w/HS enrollment info.	All CSB and Delegate and Partner sites.
Pamphlets/flyers distributed: a) General info on CSB services b) Enrollment flyers c) Home-based services	Teachers, Site Supervisors, CST and CEU Staff, Home Educators	Ongoing	Laundromats WIC offices Grocery Stores Site lobby /Classrooms Elementary Schools Clinics Community-Based Organizations County Agencies Local churches Education Offices Libraries Hospitals Community Events/Flea Markets Check Cashing Agencies High Schools One-Stop Locations Housing site offices (<i>including- 9 housing sites in San Ramon</i>) Homeless Programs Community Centers (Richmond, San Pablo, Oakley, Willow Pass) Parks & Rec centers (Ambrose) LiHEAP office Stage 2 & Alternative Payment Plans Family Entertainment Centers (Roller Rinks) Community Colleges First Five	Pictures Short paragraph describing program options Who is eligible Explanation of services available List Health, Nutrition, Education, Family Services, Family Wellness, Parent Engagement, Disabilities Services Home base Contact numbers and/or persons	HEAP mailings Food Stamp Offices Parent Meetings Doctors' Offices EHSD Child Care Offices Volunteer Bureaus One-Stop Centers Parents Farmers Markets (Richmond Main Street, San Pablo, Concord) *See " Location " section for additional distribution information Mailing information to current TANF/SNAP recipients underage 5

2024-2025 Head Start/Early Head Start/Early Education and Support Programs Recruitment and Enrollment Plan
 Contra Costa County Employment and Human Services Department - Community Services Bureau

ACTIVITIES	PERSON (S) RESPONSIBLE	TIMELINE	LOCATION	INFORMATION TO INCLUDE	DISTRIBUTION
Family Newsletter	CST staff Site Supervisors	Quarterly	Distribute to all parents / partners	Who is eligible? Who to Contact? Program Activities Events, Educational opportunities	Early Intervention Programs Community Partners Elementary Schools in the District
Contact Agencies Serving Children	ERSEA Manager, Comprehensive Services Managers	Spring and Fall and as needed	WIC offices SELPAs Child Care Centers School Districts Private Providers Community-Based Organizations Community Recreation Sites PTAs Human Service Department Partner Sites Family Child Care Networks Resource and Referral Agencies Stage 2 & Alternative Payment Plans First Five Offices & Centers Homeless Shelter OB/GYN Offices LiHEAP office Agencies serving children with special needs	Initial letter containing description of Head Start and Agency services and program options Personal visit to discuss coordination services, share program and curriculum information, plan referrals.	Community
Coordinate Transition Activities with Elementary Schools	MH/Disabilities Manager; Site Supervisors Education Managers	Spring/ Summer and throughout the year as needed	Childcare Centers Elementary Schools Other agencies for intake for special needs children High School/IT	Any pertinent information on child, - authorized by parent	Elementary School staff meetings & parent meetings; Site based staff meetings/ parent meetings; Policy Council Meetings
Speak at local organizations	Directors, Assistant Directors, Comprehensive Services Managers, Male Involvement Coordinator	Ongoing	Union Meetings Faith Based Organizations SHARE County Malls Fairs Clubs Community Events Other Government Agencies Non-Profit Agencies Businesses, Corporations and Foundations	Make Head Start staff or Policy Council rep. available Describe advantageous services Distribute pamphlets List of centers with contact information Set up information table with posters and pictures Application packages	Civic Organizations PTA meetings Church groups Community events

2024-2024 Head Start/Early Head Start/Early Education and Support Programs Recruitment and Enrollment Plan, approved by Policy Council on 02/21/2024 and approved by Board of Supervisors on xx/xx/2024.

2024-2025 Head Start/Early Head Start/Early Education and Support Programs Recruitment and Enrollment Plan
 Contra Costa County Employment and Human Services Department - Community Services Bureau

ACTIVITIES	PERSON (S) RESPONSIBLE	TIMELINE	LOCATION	INFORMATION TO INCLUDE	DISTRIBUTION
"Staff Walks around the Community"	Site Supervisors, CST and CEU staff.	May – August and as needed	Neighborhoods Other Agencies	Brief description of services Magnets or other marketing aids with contact info Flyers	Community
Any opportunity for free ads in local media, including social media	Assistant Directors; Analysts, Social Media Team	Spring-Fall	Local newspaper agencies, Penny Saver, Grapevine, Radio, Public Access TV, agency presence on Facebook and Twitter, etc.	Short information on program, in English and Spanish Contact information (Recruitment hotline)	Newspapers and on line.
Community Events	ALL STAFF	Ongoing	Contra Costa County Enrollment Clinics at Sites	Information on employment for teachers Informational Flyers Magnets, etc. with brief information	Community
Maintain supply of free Head Start pamphlets (order from ACF)	Site Supervisors, Managers for HB and Partners Comp. Services Asst. Managers	Ongoing	All CSB Centers All Partner/Delegate centers One Stop Career Centers Human Services Department SS of WIC SparkPoint Family Justice Center LiHEAP office	Description of Head Start program and sample activities, with contact information.	Community
Implement streamlined referral processes per MOUs	ERSEA Manager	Ongoing	CFS RCEB Health Services CalWorks SNAP (Food Stamps)	Protocol and Procures Forms Tracking of special referrals	Organizations noted in "Location" section.
Recruitment through partnerships	ERSEA Manager, Comprehensive Services Managers, Partner Unit	Ongoing	CSB's Head Start and State child development partner agencies	Information of CSB's HS services including different program models to meet client needs. Site location and contact list. Transfer coordination.	Childcare and development partnerships
Digital Advertising	CSB Analyst and Hired consultants	6 month trial	Facebook, Instagram, Twitter	Program information, re-direct to CSB Connect	Digital platforms

CONTRA COSTA COUNTY
CSB Admissions Priorities / Selection Criteria
2024-2025 Program Year



Head Start Performance Standard 1302.14 (a)(1) mandates that the program set criteria, based on our Community Assessment, that define the types of children and families who will be given priority for recruitment and selection. Kindergarten is available in all communities that we serve. Due to the community need for full-day, full-year services, and the mandate that the Head Start & Early Head Start Program collaborate for full-day services, CSB has adopted the following selection criteria presented in order of priority, which also meets the regulations of our partner, the California Department of Education and California Department of Social Services.

INFANTS & TODDLERS (Aged 0-3, including pregnant women)	PRE-SCHOOL (Aged 3-5)
<p>Transfers for children currently enrolled in Early Head Start and California Childcare and Development programs will be accommodated before enrolling any new children. Siblings in a currently enrolled family may be given priority.</p> <ol style="list-style-type: none"> Child Protective Services / Child At Risk referrals or in ♦Foster care Children from families from the lowest income according to the income ranking <ol style="list-style-type: none"> When 2 or more have the same ranking then infants/toddlers with disabilities (IEP or IFSP) take priority If there is no family of the same priority with a child with exceptional needs, the family of the same priority in which the primary home language is a language other than English shall be admitted first. If there is no family of the same priority in which the primary home language is a language other than English, the family of the same priority that has been on the waiting list for the longest time shall be admitted first. 	<p>Requested transfers for children currently enrolled in Head Start and California State Preschool Programs (CSPP) will be accommodated before enrolling any new children. Siblings in a currently enrolled family may be given priority.</p> <ol style="list-style-type: none"> 3 or 4 year olds with Child Protective Services / At Risk referrals or in ♦Foster Care 3 or 4 year olds with disabilities (after the set aside 10% has been filled) w/incomes below the eligibility guidelines 4 year olds not enrolled in Transitional Kindergarten (TK) <ol style="list-style-type: none"> Part Day only: Children enrolled in CSPP as a 3 year old Lowest income according to the income ranking <ol style="list-style-type: none"> When 2 or more have the same ranking then those with the Dual Language Learner designation take priority If no Dual Language Learner then whomever has been on the waiting list the longest 3 year olds Lowest income according to the income ranking <ol style="list-style-type: none"> When 2 or more have the same ranking then those with the Dual Language Learner designation take priority If no Dual Language Learner then whomever has been on the waiting list the longest 3 or 4 year olds from families with incomes no more than 15% above the income guideline. <ol style="list-style-type: none"> 4 year olds with exceptional needs (after the set aside % has been met) then 3 year olds with exceptional needs 4 year olds without exceptional needs before 3 year olds without exceptional needs <p>After all other eligible children have been enrolled:</p> <ol style="list-style-type: none"> Full day only: 3 or 4 year olds that meet eligibility criteria without having a need for services <ol style="list-style-type: none"> Lowest income ranking <ol style="list-style-type: none"> When 2 or more have the same ranking 4 year olds then 3 year olds 3 or 4 year olds that live within the attendance boundaries of a qualified free and reduced price lunch school Part day only: Children enrolling to provide expanded learning and care to TK enrolled children
Head Start and Early Head Start - Additional Priorities	
<ol style="list-style-type: none"> ♦Currently Homeless or Homeless within the last 18 months ♦Current TANF Recipient (cash aid) or within 24 months Teen parents (EHS only) 	

1) ♦Denotes categorical eligibility as per Head Start Performance Standard 1302.14 (b). 2) At least 10 percent of the enrollment will be made available to children who meet the definition for children with disabilities. 3) Pre-School Selection Priorities apply to both Full Day and Part Day programs unless otherwise specified. 4) Admissions Priorities / Selection Criteria, approved by Policy Council on 02/21/2024 and approved by Board of Supervisors on xx/xx/2024

CONTRA COSTA COUNTY
CSB Admissions Priorities / Selection Criteria
2024-2025 Program Year



1) ♦Denotes categorical eligibility as per Head Start Performance Standard 1302.14 (b). 2) At least 10 percent of the enrollment will be made available to children who meet the definition for children with disabilities. 3) Pre-School Selection Priorities apply to both Full Day and Part Day programs unless otherwise specified. 4) Admissions Priorities / Selection Criteria, approved by Policy Council on 02/21/2024 and approved by Board of Supervisors on xx/xx/2024

CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

Building Brighter Futures Together

Childcare Program Update

April 9, 2024

Marla Stuart, MSW, PhD, EHSD Director and Head Start Executive Director

MJ Robb, CSB Interim Director, Community Services Bureau

info@ehsd.cccounty.us | 925-608-4800

Outline

1. FY24-25 Admission Priorities
| Selection Criteria and Recruitment Plan
2. Childcare Center Services
3. Budget
4. Monitoring
5. Region IX Communication
6. Current Events
7. Recommendation



HANDOUT ATTACHED

Enrollment

Admission Priorities / Selection Criteria
Recruitment Plan



CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

FY23-24 Admissions Priorities | Selection Criteria

Infants and Toddlers Ages 0-2

1. Recipients of Child Protective Services (CPS) | At risk for CPS | In Foster Care
2. Lowest Income (tie breaker criteria)

Pre-School Aged 3-5

1. Recipients of Child Protective Services | At risk for CPS | in Foster Care
2. With disabilities
3. 4 year-olds not in Transitional Kindergarten (tie breaker criteria)
4. 3 year-olds with lowest income (tie breaker criteria)
5. Income no more than 15% above income guidelines (tie breaker criteria)



Recruitment Plan

Head Start Program Performance Standards 1302.13, mandates a program have a recruitment plan that includes specific efforts to actively locate and recruit children with disabilities and other vulnerable children, including homeless children and children in foster care. Our plan, attached in your packet, includes our extensive outreach efforts to recruit.



Childcare Center Services

Enrollment and Vacant Slots

Attendance Rate

Meals and Snacks Served

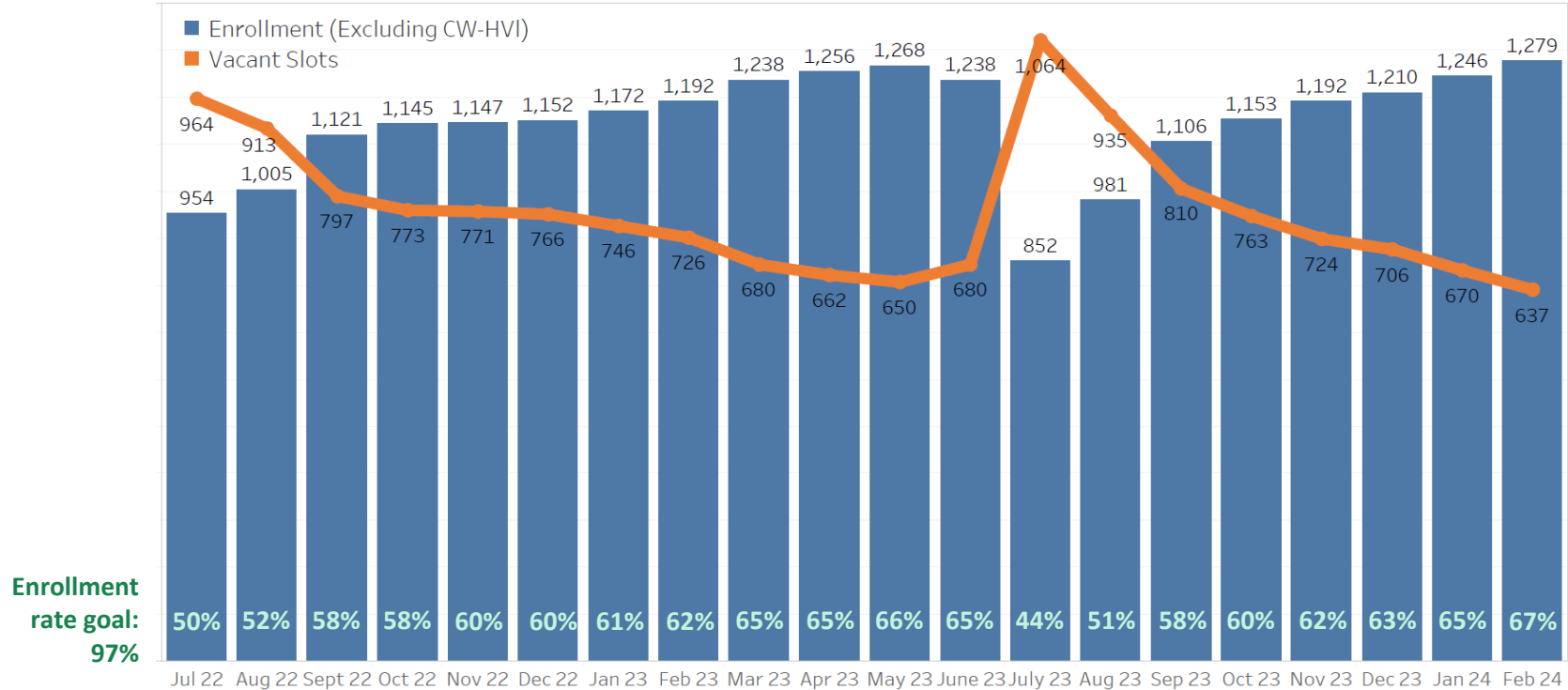
Childcare Vacancies Trend



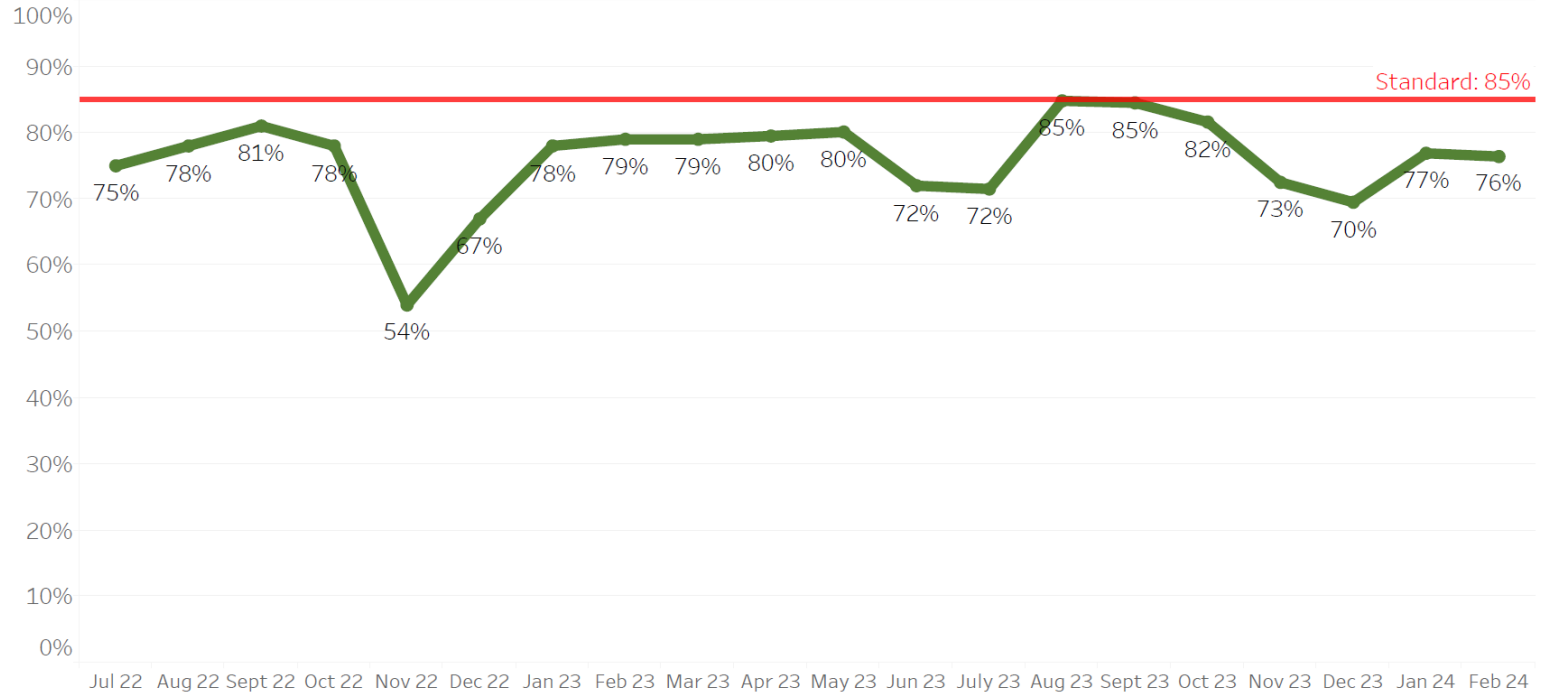
CONTRA COSTA COUNTY

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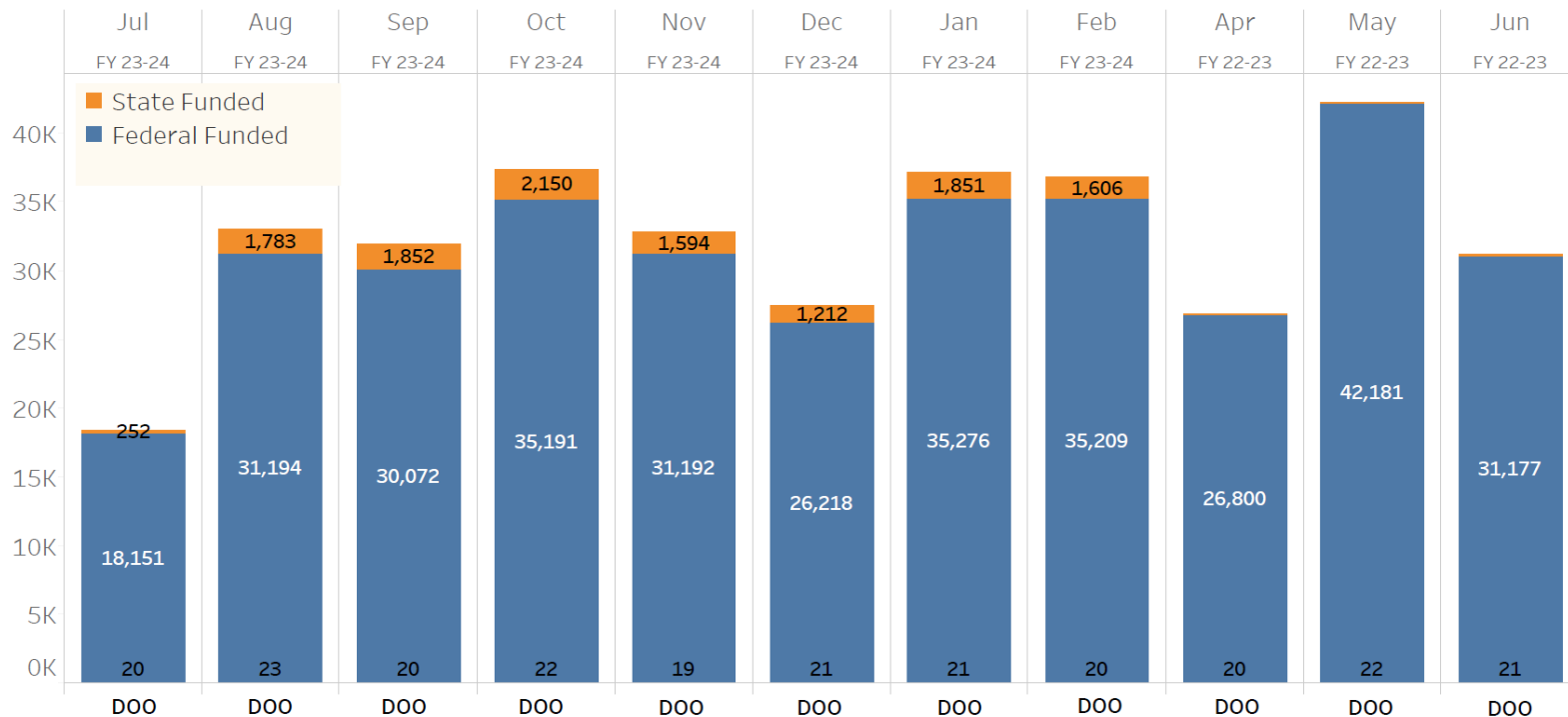
Enrollment and Vacant Slots



Attendance Rate



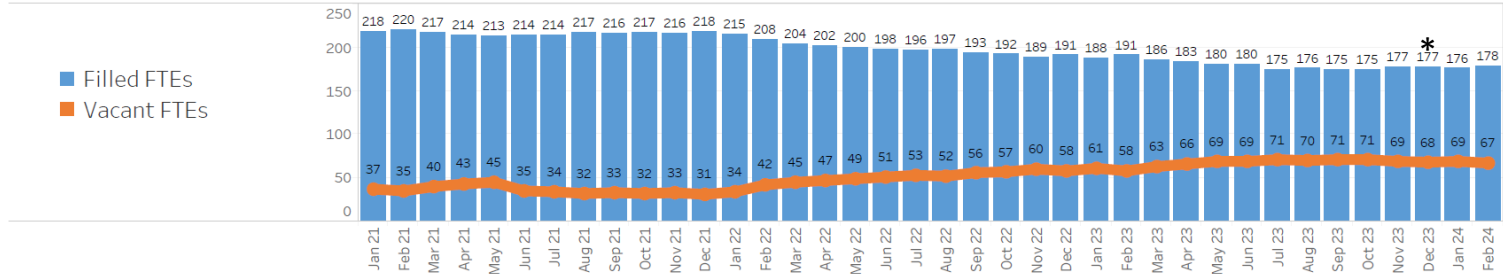
Meals and Snacks Served



Note: DOO = Days of Operation

Childcare Vacancies Trend

Filled vs Vacant FTEs 2021 - 2024



Vacant FTEs by Classification 2021 - 2024

	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24
Associate Teacher-Project	7	7	6	7	7	4	4	3	4	4	3	3	4	7	8	10	12	13	18	19	18	18	18	18	17	17	17	17	17	17	14	14	14	14	14	14	15	15
Child Nutrition Assistant-Proj	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Child Nutrt Fd Svc Trns-Prj	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Child Nutrt Food Oper Supv-Prj	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Clerk-Experienced Level	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Comprehensive Svcs Asst Mgr-Pr	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Comprehensive Svcs Man -Prj	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Infant Toddler Assoc Tch-Prj	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Infant Toddler Teacher-Project	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Inf/Tod Master Teacher-Prj	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Intermediate Clerk-Prj	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Master Teacher-Project	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Senior Clerk-Project	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Site Supervisor I-Project	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Site Supervisor II - Project	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Clerk-Specialist Level	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Teacher-Project	4	4	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3
Grand Total	37	35	40	43	45	35	34	32	33	32	33	31	34	42	45	47	49	51	53	52	56	57	60	58	61	58	63	66	69	69	71	70	71	71	69	68	69	67

CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

* Note: Between Nov 23 and Dec 23, one Clerk position was traded for a Division Manager position. As a result, there is one less position beginning Dec 23.

Budget

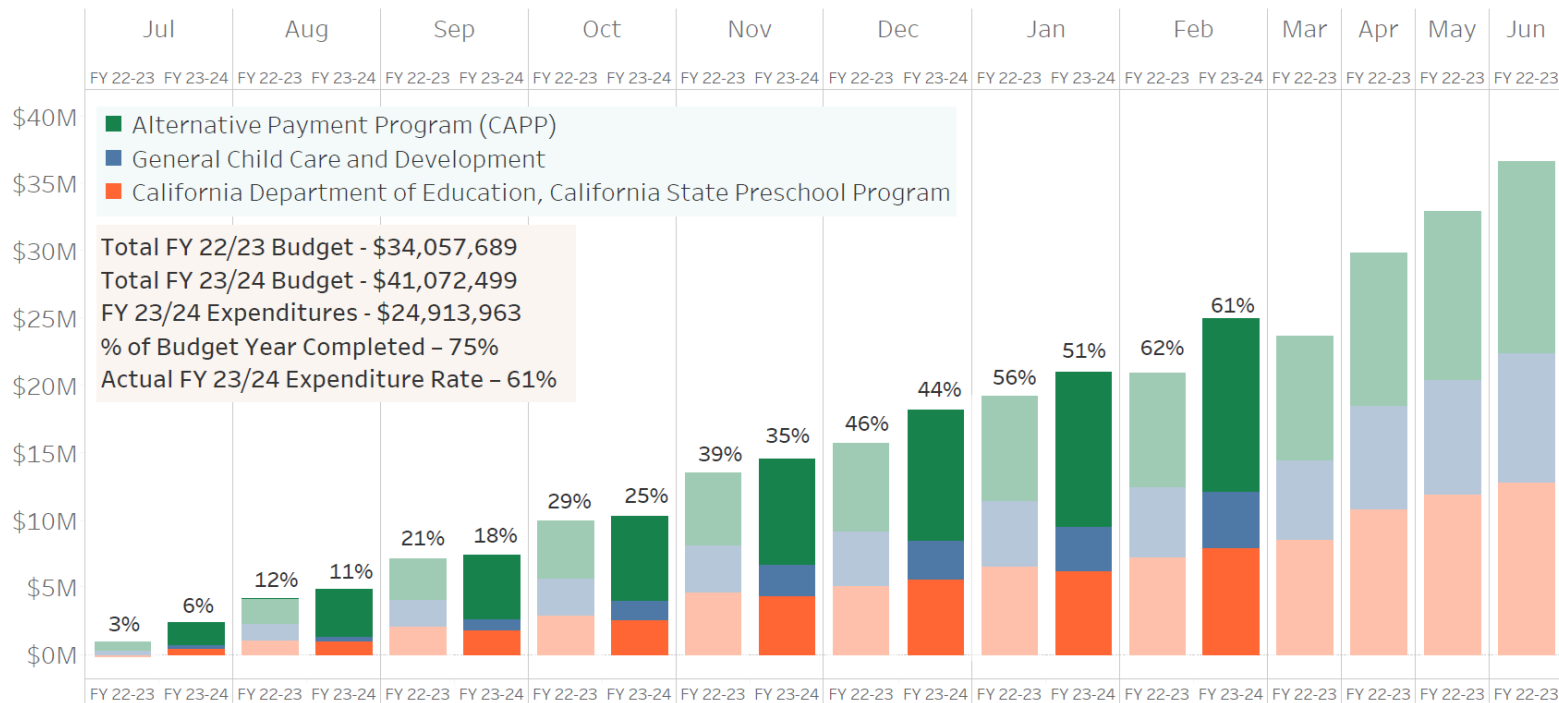
State Childcare Budget
Early Head Start / Head Start Budget
Credit Card Expenditures



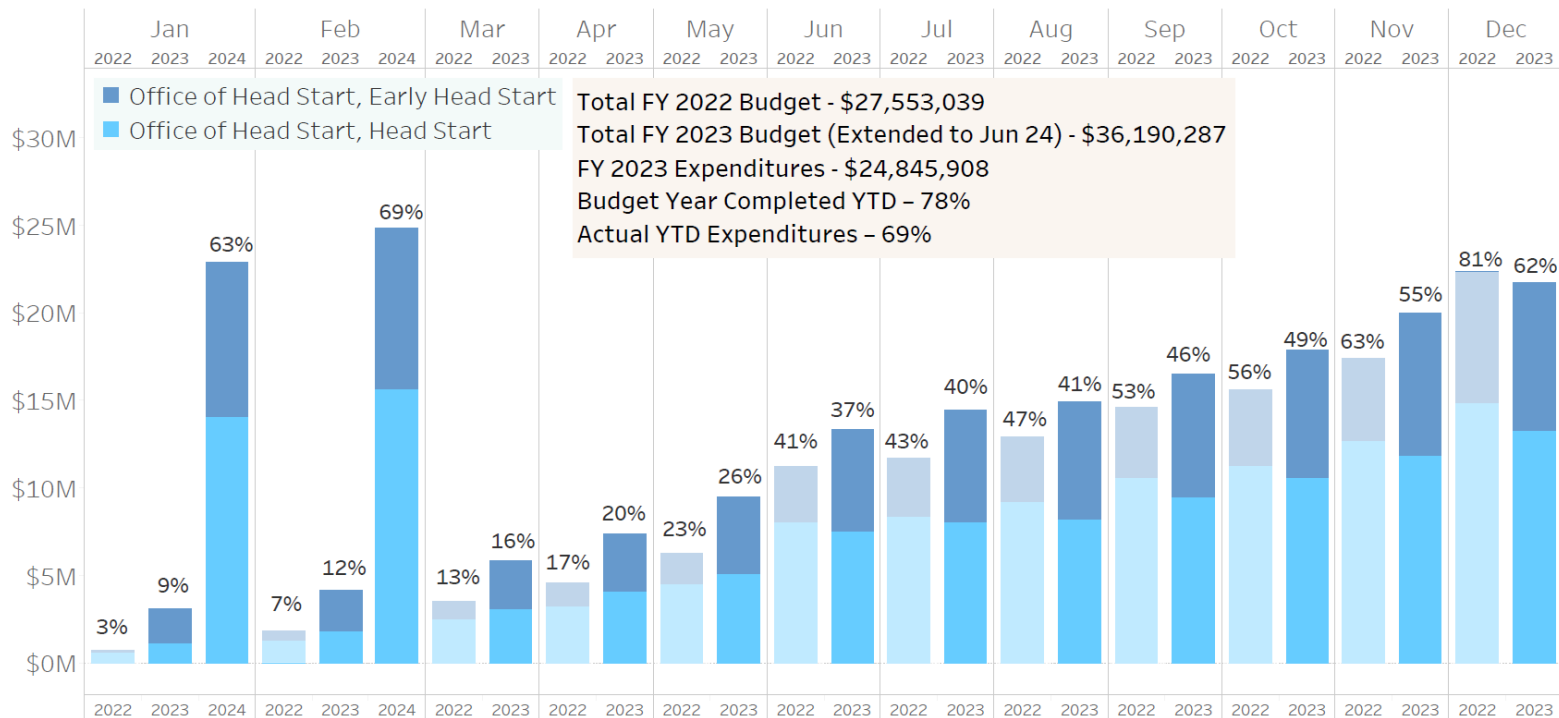
CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

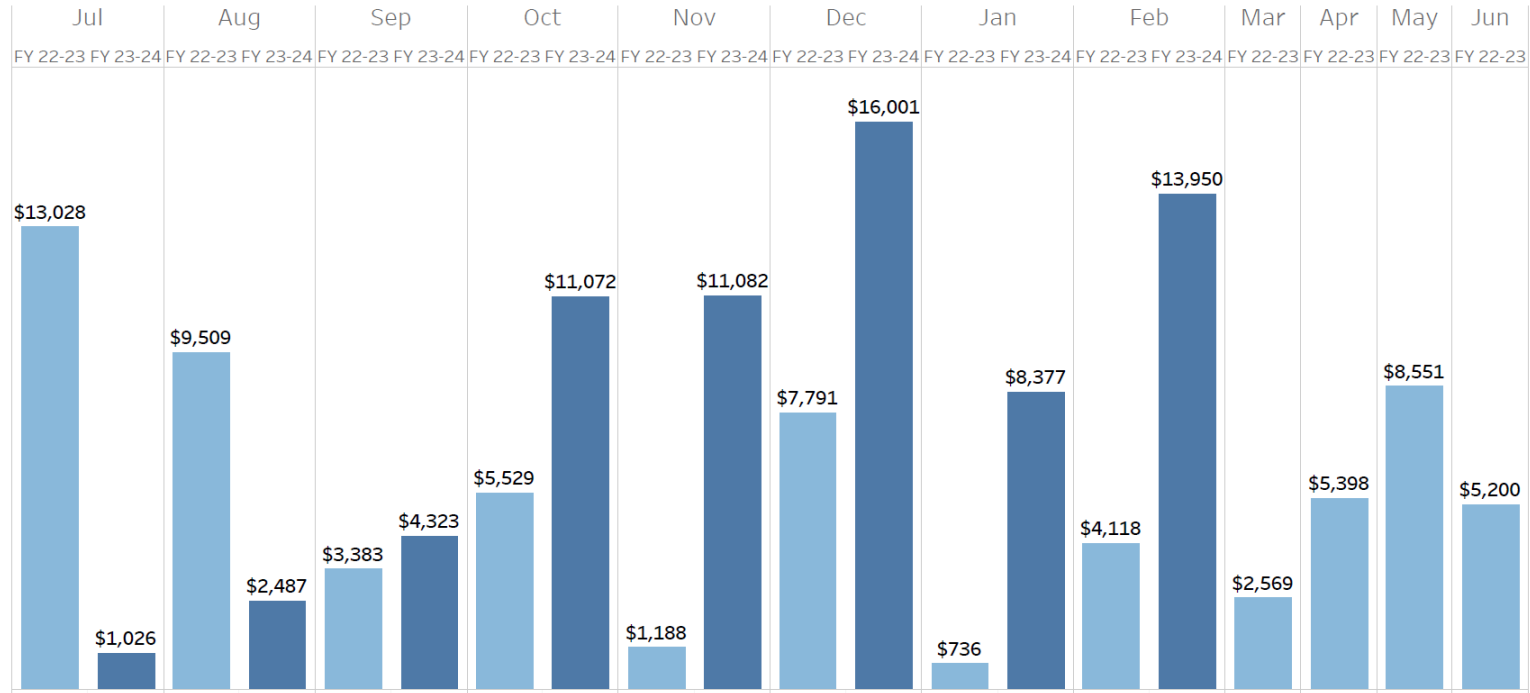
State Childcare Budget



Early Head Start / Head Start Budget



Credit Card Expenditures



Monitoring

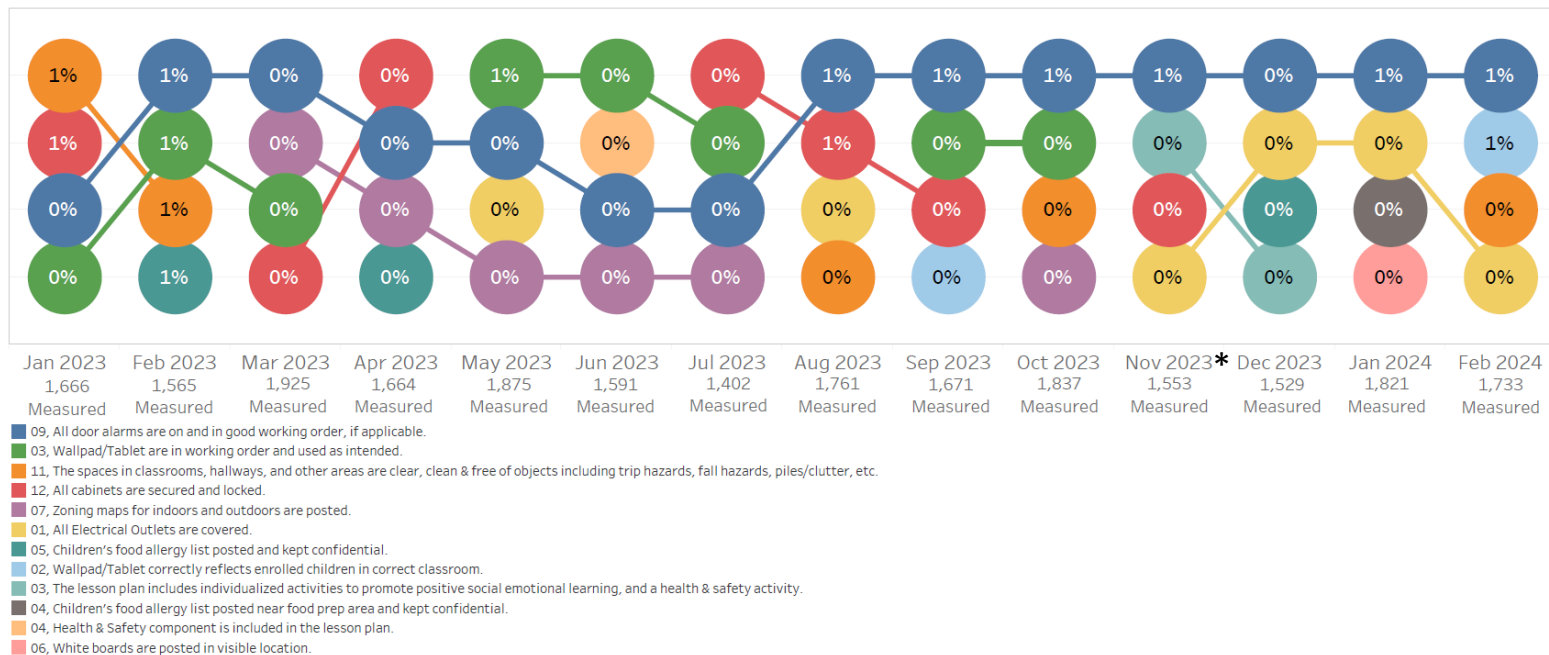
Monthly Monitoring Reports
Unusual Incidents
Unusual Incidents Trended



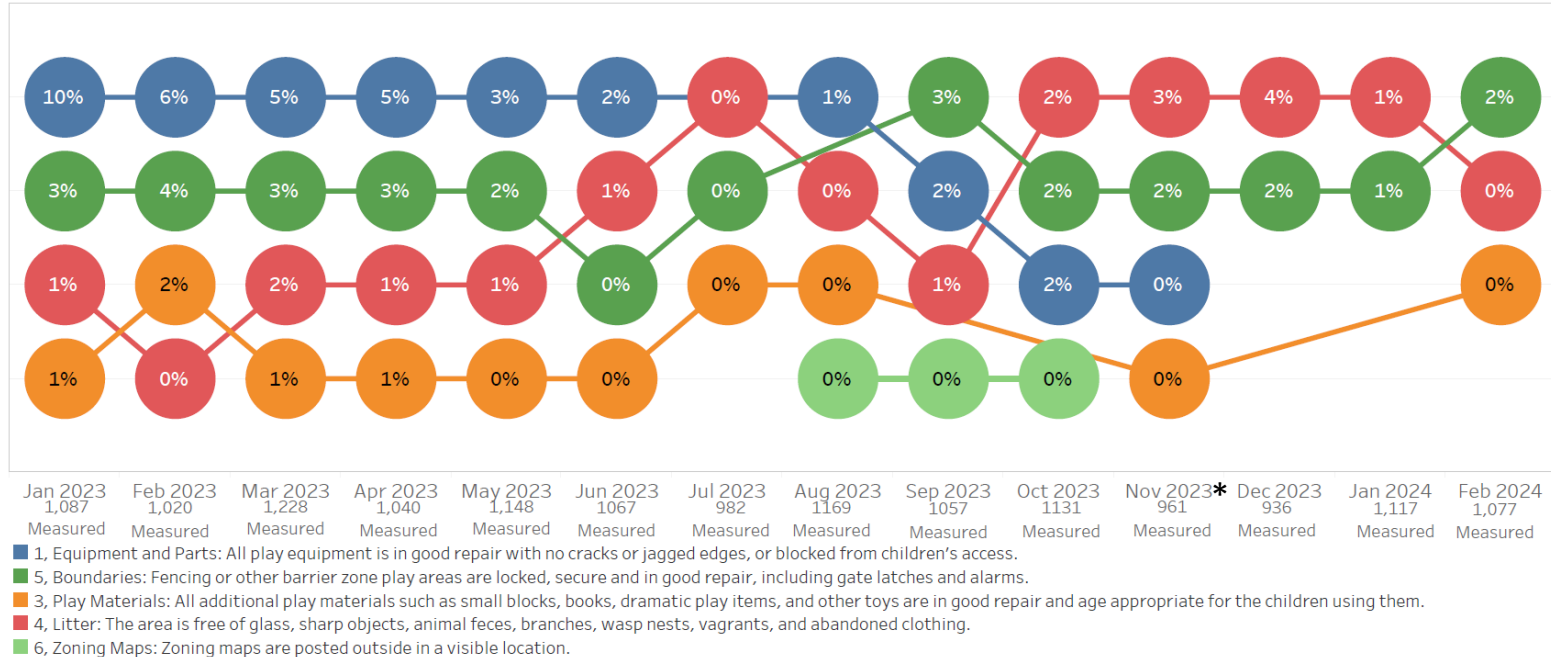
CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

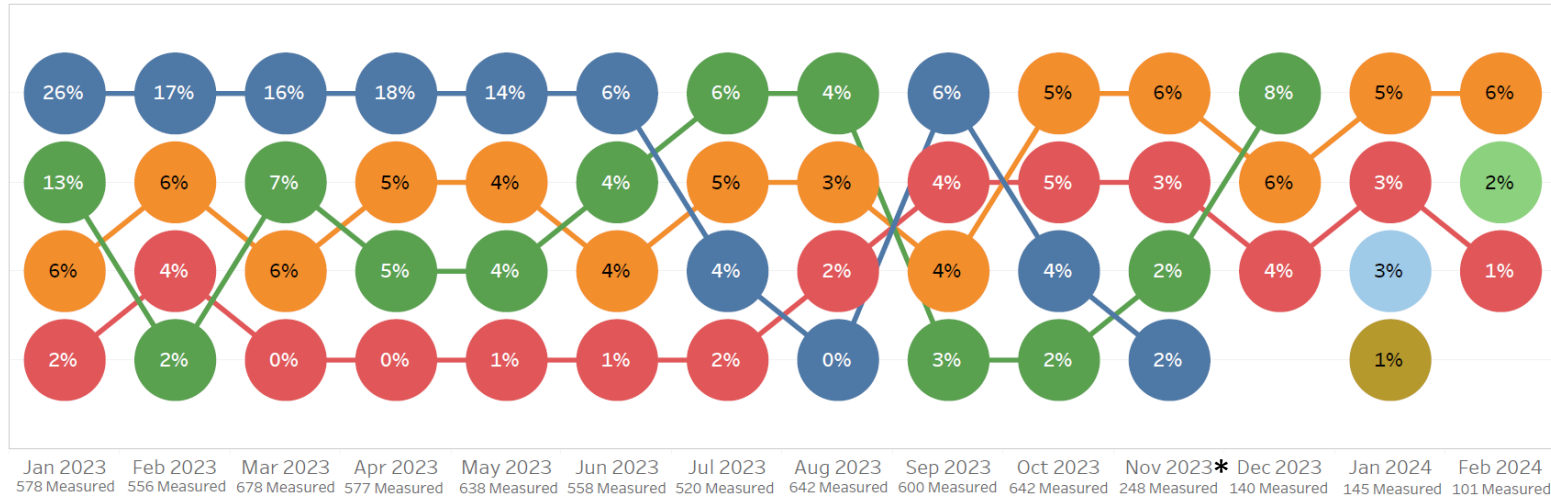
Daily Classroom Health & Safety Checklist



Daily Playground Safety Checklist

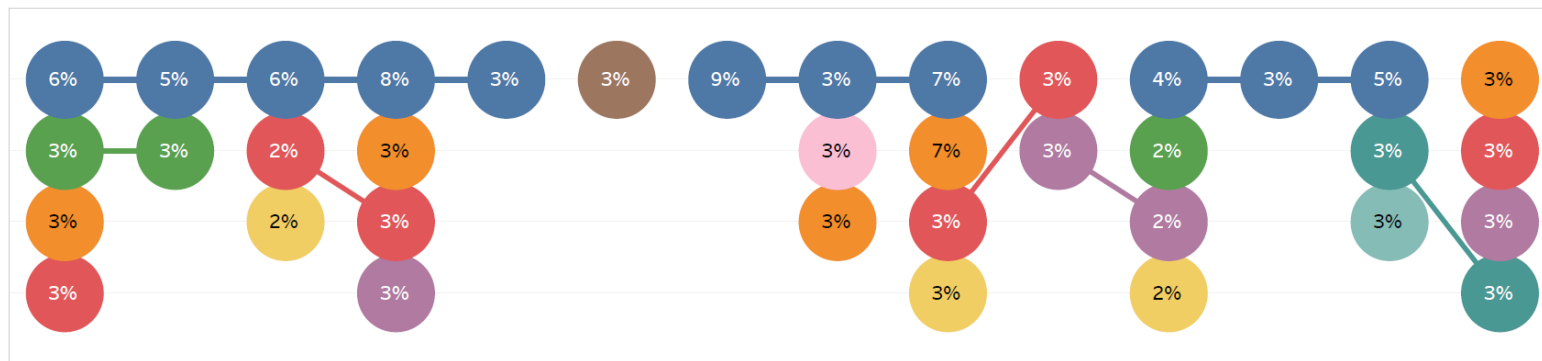


Facility Safety Checklist



- 03, Environment(s) are free of rust.
- 03, Outdoor environment(s) are free of weeds and leaves.
- 01, Outdoor environment is free of litter and unsafe debris.
- 04, Alarms, if applicable, and locks in hallways, front doors, and gates are in working order.
- 02, Hallways/Common areas are free of clutter and tripping hazards.
- 03, Fallen leaves and weeds are not excessive to the point that it poses a tripping hazard on the property.
- 06, All community area postings are current, relevant, and bilingual.

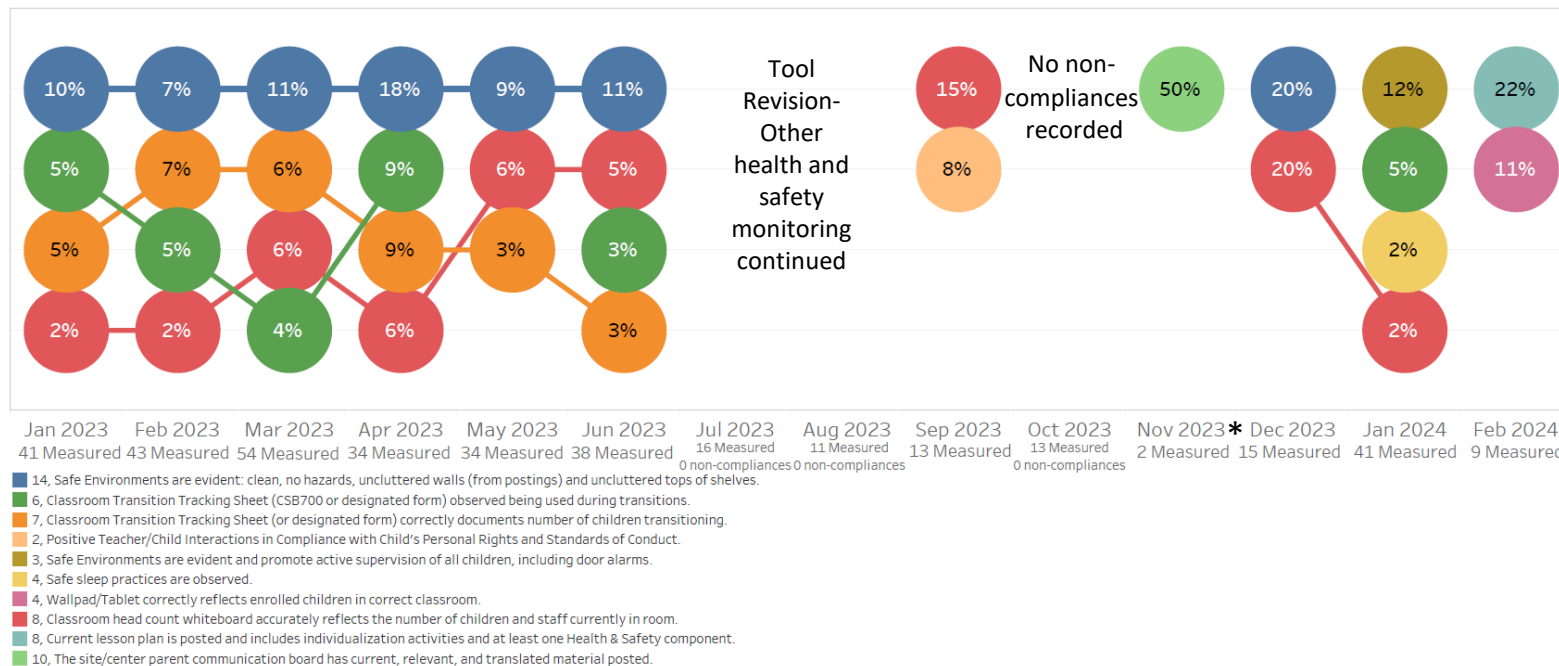
Monthly Playground Safety Checklist



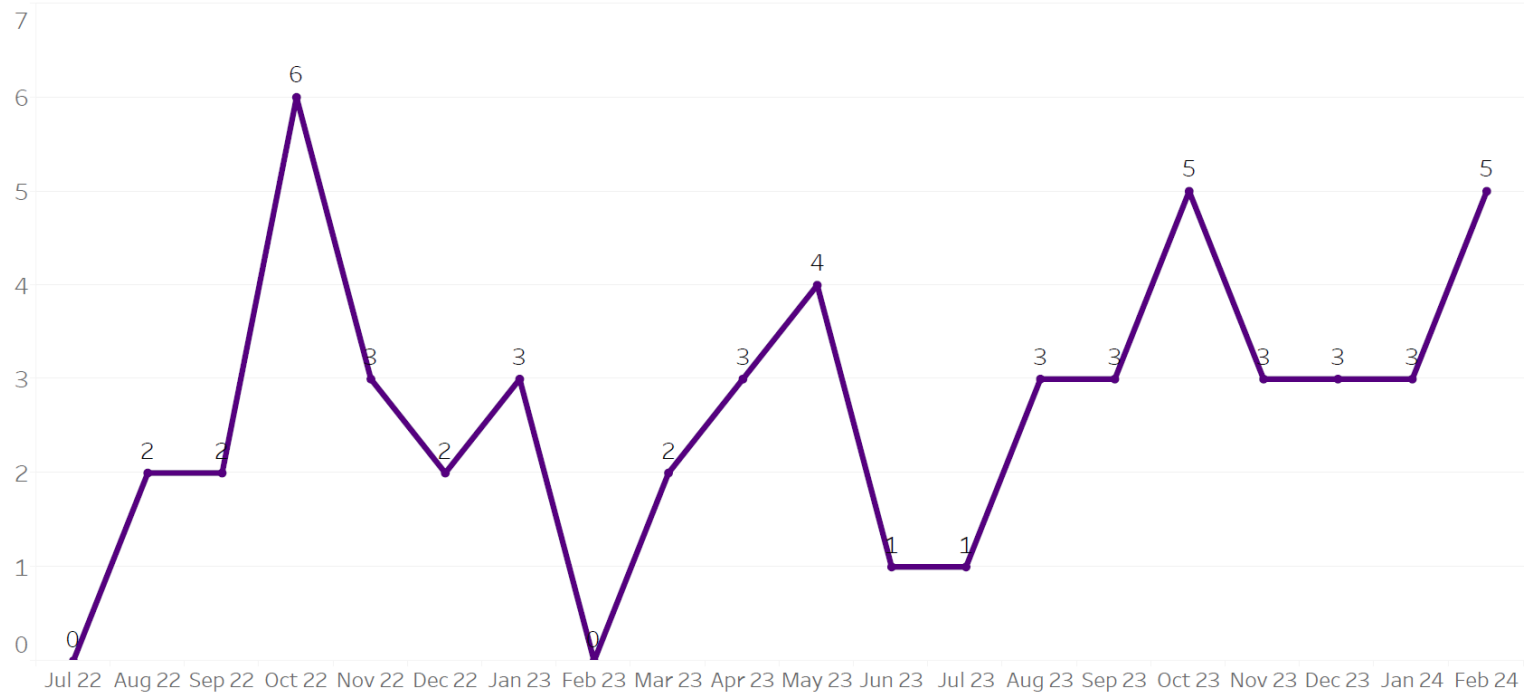
Jan 2023 35 Measured Feb 2023 40 Measured Mar 2023 49 Measured Apr 2023 40 Measured May 2023 37 Measured Jun 2023 35 Measured Jul 2023 35 Measured Aug 2023 36 Measured Sep 2023 29 Measured Oct 2023 34 Measured Nov 2023* 52 Measured Dec 2023 29 Measured Jan 2024 39 Measured Feb 2024 39 Measured

- 04, RUST: No rust is visible.
- 12, LOCATION: Structures are six (6) feet away from walls, fences, and pathways.
- 14, BOUNDARIES: Fencing or other barrier zone play areas, fence gate is closed, upper edges of fencing is bent under.
- 15, GATES: Latched and locked appropriately.
- 06, METAL: Slide beds and other metal parts are shaded from the sun.
- 05, WOOD: There are no splinters, cracks, rotting, or sharp ends.
- 02, FOUNDATION: Footings are not exposed. Concrete is solid and slopes downward to keep water from pooling around the metal.
- 03, BOLTS, NUTS, SCREWS, NAILS, AND OTHER HARDWARE: No pieces are missing, loose, or exposed. Pinch or crush points are covered; no open S-hooks or other hooks / exposed nails.
- 10, EQUIPMENT OR PARTS: All equipment is age-appropriate with no heavy swing seats, in good repair free of cracks, jagged edges, rust, and chipped paint. Slides and climbers have appropriate railings.
- 11, SURFACE: A non-abrasive, appropriate cushioned surface is under the entire structure.
- 13, LITTER: The area is free of glass, sharp objects, animal feces, branches, wasp nests, vagrants, and abandoned clothing.

Child Transition Safety & Monitoring



Unusual Incidents Trended



Unusual Incidents February 2024

Reportable incidents as defined by the Office of Head Start (OHS)

OHS considers a “significant incident” to be any incident that results in serious injury or harm to a child, violates Head Start standards of conduct at [45 CFR §1302.90\(c\)](#), or results in a child being left alone, unsupervised, or released to an unauthorized adult. A program must report all significant incidents affecting the health and safety of children within 7 days.

California Department of Social Services Community Care Licensing Citations

Type A: An immediate risk to the health, safety or personal rights of children in care.

Type B: If not corrected right away, may be a risk to the health, safety, and personal rights of the children in care.

Reportable Health & Safety Unusual Incidents-February 2024

1. Staff Concern of Enrolled Child-No action from CCL
2. Minor Child Injury-No action from CCL
3. Minor Child Injury-No action from CCL
4. Minor Child Injury-No action from CCL
5. Minor Child Injury-No action from CCL

Region IX Communications

None in February 2024



CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

Current Events

March 2024



CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

March 2024 Events

Give Kids a Smile Day!



CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

March 2024 Events

Professional Development at the Region 9 Early Childhood STEM Institute



Recommendation

CONSIDER accepting monthly update on the activities and oversight of the County's Head Start Program, as recommended by the Employment and Human Services Director, and provide guidance.



CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1089

Agenda Date: 4/9/2024

Agenda #: D.2.

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Report from the Healthcare Options Workgroup

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ACCEPT report from the Healthcare Options Workgroup on healthcare coverage expansion and DIRECT on next steps.

FISCAL IMPACT:

There is no fiscal impact for this action.

BACKGROUND:

In 2015 the Contra Costa Health Plan (CCHP) established a pilot program, Contra Costa CARES, for the purpose of providing primary care services to adults not covered by the Affordable Care Act. CCHP has coordinated the program for primary care services via three providers: La Clínica de la Raza, Lifelong, and Brighter Beginnings. Due to the State expansion of Medi-Cal eligibility for low-income residents of all ages regardless of documentation status on January 1, 2024, Contra Costa CARES ended on December 31, 2023.

At the September 19, 2023 Board Meeting, the Board of Supervisors requested a follow up report to include the following:

- Data on the number of people who remained uninsured in Contra Costa County.
- Options for providing care with lessons learned from other counties with health coverage programs.

The report from Rachel Metz Consulting includes a summary of the research, analysis, and recommendations of the stakeholder group. There were four Stakeholder Meetings held between December and March [December 21, 2023, January 29, 2024, February 27, 2024, and March 1, 2024] and additional subgroup meetings to review information, discuss options, and align on recommendations.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, next steps will not be provided in consideration of the Healthcare Options Workgroup report.

Health Care Options Workgroup: Recommendations to Improve Health Equity

4/9/24

Contra Costa Health Care Options

- 1.Intro: Health Care Options Workgroup
- 2.Contra Costa Health Care Program Recommendations
 - Recommendations
 - Background
- 3.Proposed Next steps

Intro: Health Care Options Workgroup

Stakeholder Workgroup

Mission:

Discuss options based on equity for a health coverage program for the remaining uninsured in Contra Costa County based on learning from other counties, analysis of Contra Costa landscape, and stakeholder discussion.

Participants:

- Aliados Health
- Board of Supervisor staff
- Contra Costa Health (CCH),
- Contra Costa Employment and Human Services Department (EHSD),
- Healthy Contra Costa, One Contra Costa Coalition (#OCCCC)

Stakeholder Workgroup

Shared Values:

- A commitment to creating a health system that reflects the values of equity, inclusion, access, and parity.
- Access to comprehensive, quality care prevents health care disparities, promotes preventive care, and saves lives.

Process: Five stakeholder meetings (December 2023- April 2024), additional subgroup meetings, consultant contracted for research and analysis.

Contra Costa Health Care Program Recommendations

Healthcare Coverage

- An increasing number of people have become eligible for low-cost or no-cost health insurance:
 - Affordable Care Act expanded Medicaid and Covered California was created, offering subsidized health insurance: Effective 1/1/14
 - Eligibility for Medi-Cal expanded to cover ALL California residents under 138% of the Federal Poverty Level: Final phase effective 1/1/24
- Undocumented immigrants are excluded from:
 - Participating in the State Health Insurance Exchange: Covered California
 - Participating in the Contra Costa County Coverage Program: Basic Health Care Program

Recommendation for a Contra Costa Health Care Access Program

Create a comprehensive coverage program the creates parity between documented and undocumented residents by eliminating existing Basic Health Plan restrictions.

Component	Recommendation
1. Eligibility a. Federal Poverty Level (FPL)/Income Range b. Exclusions	For Contra Costa residents: a. between 138 and 300% FPL* (regardless of documentation status), and b. who are NOT eligible for full scope Medi-Cal, Medicare, or on other insurance
2. Covered Services	Comprehensive Program <ul style="list-style-type: none">Primary care (including mild to moderate behavioral health), specialty, emergency services and inpatient
3. Network	<ul style="list-style-type: none">Contra Costa Regional Medical Center (CCRMC)County Health Center Clinics, ANDCommunity Clinics

Unsubsidized Care is Unaffordable

Low-Income undocumented residents aren't accessing care

- Fear of immigration process
- Fear of cost
- Prioritizing immediate necessities

"I don't have enough money to pay my bills let alone my health."

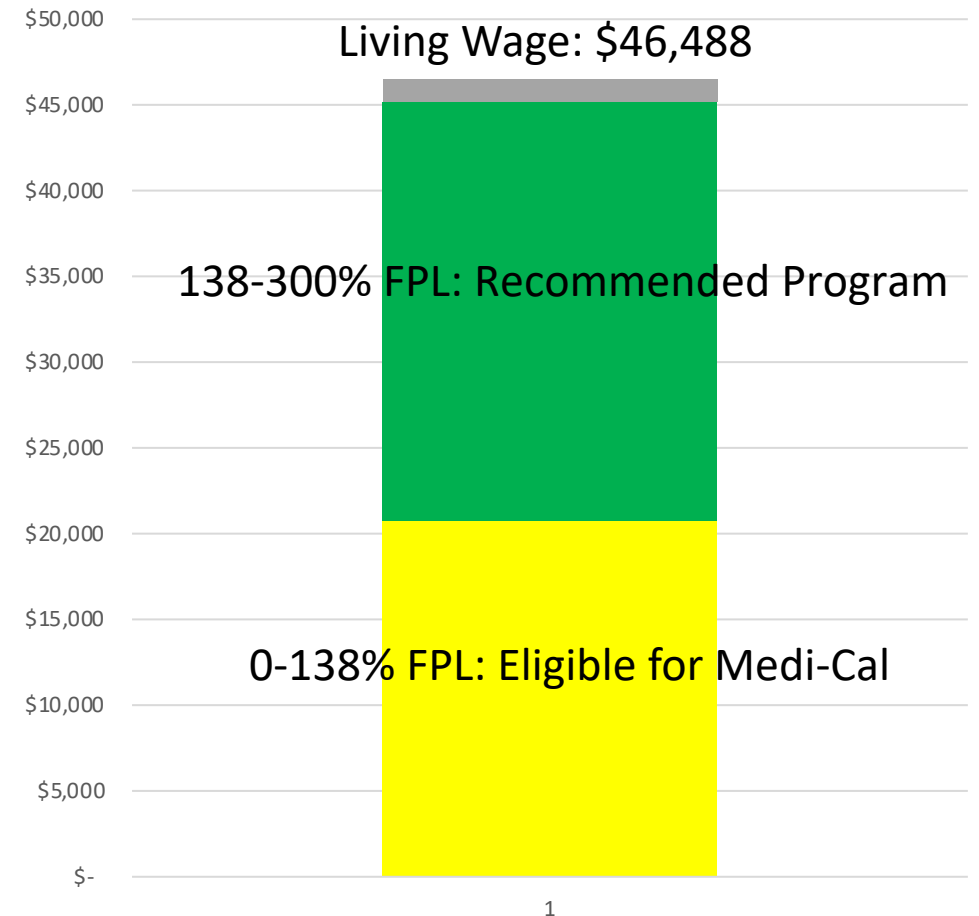
"He needed medical attention for a hernia but fears the high cost of an operation in case he needs it."

"I have not had any type of help regarding my health and doctors or insurance is too expensive, health insurance is not accessible to everyone."

Recommended income range: 138-300% FPL

For a household size of one (see appendix for other household sizes):

- \$46,488 is a living wage in Contra Costa County
- \$45,180 : 300% Federal Poverty Level
- \$20,784: 138% Federal Poverty Level



Recommendation: Covered Services

Comprehensive Services: Primary care, specialty care, emergency, and inpatient services

Coverage Programs are NOT as comprehensive as insurance:

- Limited network
- Restricted to services provided within that network

A comprehensive coverage program is:

- more equitable,
- helps people prioritize their health,
- reduces emergency room utilization,
- prevents suffering

Recommendation: Network

Recommended Network:

- Community Clinics,
- Contra Costa County Health Center Clinics, and
- Contra Costa Regional Medical Center

Second Option:

- Contra Costa County Health Center Clinics, and
- Contra Costa Regional Medical Center

- Expanded network provides more client choice and increases access
- Requires clear referral pathways between Community Clinics
- Build off Basic Health Care Program and CARES

Recommended Program: Cost Estimates

- The costs of a comprehensive program are NOT all *new* costs.
- CCH projects that the costs of providing care through County Health Center Clinics and CCRMC can be covered through uncompensated care.
- CCH estimates an annual cost of \$750,000 to include primary care at the Community Clinics

Recommended Program: Enrollment and Cost Estimates for Primary Care at Community Clinics

	Comprehensive Program
FPL Range	138-300%
Estimated Number of New People Eligible (1)	10,500
Total Enrollment Estimate (2)	5,250
Initial Enrollment Estimate (3)	3,000
Projected Number Enrolled at CCRMC Network	1,900
Projected Numbers enrolled at Community Clinics (4)	1,100
Estimated New Annual Program Cost for Community Clinics(5)	\$750,000

- 1) Based on EHSD and UC Labor Center data
- 2) Estimated enrollment first year of the program
- 3) The total enrollment estimate assumes that a maximum of 50% of those who are eligible would enroll in the program.
- 4) Estimated 1,100 will enroll at a Community Clinic, the balance of the enrollees would receive primary care through the county clinics.
- 5) The estimated cost for primary care at the Community Clinics is \$56 per member per month for people who received primary care through a community clinic.

Proposed Next Steps

Recommendations with Board Approval

1. Immediately:

- Eliminate residency requirement for Basic Health Care Program
- Community Clinics seek sustainable funding, such as Measure X, for primary care with support of the Stakeholder Workgroup including CCH: \$750,000 in year one.

2. Phase in: CCH to lead development of:

- Enrollment system
- Participant fee structure, and
- Referral mechanism from community clinics to CCRMC network

3. On-going: CCH to track and evaluate enrollment, program costs and funding needs

Appendix

Lessons from Other Counties

Summary of Other County Programs

- Review of Alameda County, San Mateo County, San Francisco County, and Santa Clara Counties
- Some counties are in the processing of rethinking programs, however, as of January 1, 2024:
 - Coverage programs range from 139-200% FPL (most restrictive programs) to under 650% FPL (most expansive program)
 - Administrators include County Health Department, Health Plans, and County Hospital.
 - The majority of programs exclude people who are eligible for Medi-Cal or other insurance.

Key Take-aways From Other County Programs

1. People who were enrolled in County programs in 2023, and were under 138% FPL, became eligible for Medi-Cal on January 1, 2024.
2. Program income maximums ranged; however, the majority of program enrollment (prior to 1/1/24) for all programs was in the 0-138% range.
3. Enrollment numbers are NOT correlated with size of county or FPL cap

Key Take-aways From Other County Programs

4. Most of the programs include coverage for primary, specialty, and hospital services provided by community clinics and hospital systems and have budgets significantly higher than the CARES primary care only program.
 - Contra Costa County spent \$47.9M in uncompensated care for both documented and undocumented patients in FY 22-23.

Income Data

2024 Federal Poverty Level

% of Federal Poverty Level	2024 Maximum Gross Yearly Income Per Family Size			
	1	2	3	4
138%	\$ 20,784	\$ 28,224	\$ 35,640	\$ 43,056
200%	\$ 30,120	\$ 40,896	\$ 51,648	\$ 62,400
300%	\$ 45,180	\$ 61,344	\$ 77,472	\$ 93,600
400%	\$ 60,240	\$ 81,792	\$ 103,296	\$ 124,800

2023 State Income Limits for Contra Costa County

	Household Size			
	1	2	3	4
Acutely Low (15% of median family income)	\$ 15,550	\$ 17,750	\$ 20,000	\$ 22,200
Extremely Low (30% of median family income)	\$ 31,050	\$ 35,500	\$ 39,950	\$ 44,350
Very Low Income (50% of median family income)	\$ 51,800	\$ 59,200	\$ 66,600	\$ 73,950

2024 Living Wage for Contra Costa County

Annual Salary Per Family Size

	1	2	3	4
1 Adult	\$ 46,488	\$ 98,301	\$ 128,669	\$ 174,034
2 Adults		\$ 71,323	\$ 88,234	\$ 114,026

<https://livingwage.mit.edu/counties/06013>

Assumes 2080 hours per year

**Contra Costa County Healthcare Options Workgroup
Findings and Recommendations
April 1, 2024
Prepared by: Rachel Metz Consulting**

Executive Summary

The Contra Costa County Healthcare Options Workgroup, a stakeholder group with representatives from: 1) the Board of Supervisors' Offices, 2) Contra Costa Health (CCH), 3) Contra Costa Employment and Human Services Department (EHSD) 4) Aliados Health, and 5) Healthy Contra Costa, One Contra Costa Coalition (#OCCC) (made up of local advocacy, community-based, and faith-based organizations) engaged in a process to:

- review and learn from health coverage programs in other counties,
- analyze Contra Costa County specific data, and
- discuss a potential health coverage program in Contra Costa County based on principles of equity, health care as a basic human right, and increasing access to health coverage for the remaining uninsured.

The discussions and research of the Workgroup resulted in a recommendation for a Contra Costa County health program with the following elements:

Primary Elements	Recommendations
1. Eligibility a. Federal Poverty Level (FPL)/ Income Range b. Exclusions	For Contra Costa County residents: a. between 138% and 300% of the Federal Poverty Level (proxy for income), and b. who are NOT eligible for any other program such as Medi-Cal or on other insurance (regardless of documentation status)
2. Covered Services	Comprehensive Program • Primary care including mild to moderate behavioral health provided at primary care clinics, specialty medical care, emergency care, and inpatient services
3. Network	<ul style="list-style-type: none">• County Hospital• County Health Center Clinics AND• Community Clinics
4. Estimated New Cost	\$750,000 annually of new costs to fund primary care and behavioral health services at community clinics

If the proposed recommendation is approved by the Board of Supervisors, other critical program elements, including administrator, enrollment system, provider payment structure, enrollment and/or participant fee structure, referral mechanisms and coordination of care, and outreach and education will be developed and phased in, moving forward with initial changes immediately. This planning process will include an analysis of how best to leverage existing programs and administrative structures.

Process

At the September 19, 2023, Board of Supervisors meeting, Contra Costa Health presented on a report of the Contra Costa CARES program, which ended December 31, 2023. The #OCCC identified barriers and unmet health needs in Contra Costa County and provided several systemic recommendations in the Contra Costa CARES Outreach and Education report, including a recommendation to expand eligibility to people above 138% of the Federal Poverty Level (FPL).¹ The Board requested a follow-up study to look at issues raised in the report, provide data on the number of people who remained uninsured in Contra Costa County, learn what other counties are doing, and provide information about future options in Contra Costa.

A process was developed involving multiple County departments and community stakeholders:

- Contra Costa Health (CCH) contracted with Rachel Metz Consulting to provide consultation and technical assistance to Contra Costa Health with this process. Rachel Metz is a consultant with more than 25 years of experience working on issues related to health care, health insurance, Medicaid, homelessness, and housing, including specific experience designing and building the Health Program of Alameda County (HealthPAC). The consultant's scope was to research programs in other counties, provide support to CCH with research and material for a stakeholder group, and provide a written report summarizing the group's research, analysis, and recommendations.
- CCH collaborated with One Contra Costa to facilitate the stakeholder process.
- CCH provided Contra Costa County cost information.
- Contra Costa County Employment and Human Services Department (EHSD) provided estimates for the numbers of uninsured.
- The stakeholder group, which included representatives from the Board of Supervisors' Offices and #OCCC, provided input, data, and expertise. #OCCC, which is made up of local advocacy, community-based, faith-based organizations, and resident leaders, urges policymakers in Contra Costa County to expand access to comprehensive, quality, and timely healthcare for all Contra Costa County residents regardless of income, immigration status, background, gender, and/or age.

Five stakeholder meetings were held between December 2023 and March 2024 (December 21, 2023, January 29, 2024, February 27, 2024, March 1, 2024, and April 1, 2024) and additional subgroup meetings were held to review information, discuss data and options, and align on

¹ As part of the outreach and education efforts for the Contra Costa CARES program, #OCCC partner organizations completed 1,123 pre-enrollment surveys that included questions on demographics, health status and barriers to care.

recommendations. The discussions and the information in this report acknowledges the importance of closing the current gap of inequities that still exists among the remaining uninsured, and the recognition of who were most harmed by the pandemic (low-income people of color who often risked their health in delivering essential services).

Background

Health Coverage and the Changing Landscape

Access to comprehensive, quality healthcare services contribute to overall health, improving the lives of the people receiving care, preventing the risk that people will delay treatment due to fears of cost, and reducing high-cost emergency care.

Jorge, from Richmond needed medical attention for a hernia, but fears the high cost of an operation. He has persistent back pain that causes him to miss work.

Having health insurance helps people access and pay for healthcare services. Health **insurance** is required to include essential health benefits including hospital care; visits to a primary care doctor and specialists; outpatient procedures such as surgery, laboratory tests, and diagnostic services; pregnancy and newborn care; preventive and routine care; mental health care; emergency and urgent care; rehabilitation therapy; and some home health or nursing home care after a hospital stay. Health insurance is preferable to health care “coverage” or “access” programs because they are not restricted by geography (ie- members are covered even if they are traveling) and generally have a broader network of providers.

Access to, and enrollment in, health insurance has increased significantly over the past 10 years:

- In 2014, the Affordable Care Act expanded Medicaid eligibility and provided health insurance subsidies for people up to 400% of the Federal Poverty Level (FPL) through health care exchanges, and
- Over the past two years, California has expanded Medi-Cal coverage to undocumented residents up to 138% FPL.

However, not everyone has health insurance. EHSD estimates that there are approximately 53,839 people in Contra Costa County without health insurance across all income levels and documentation status. (See Appendix 1: EHSD Contra Costa Uninsured Estimates.) Some people are eligible for free or low-cost health insurance (either Medi-Cal or subsidies through Covered California) but are not enrolled, and others, undocumented residents, are excluded from low-cost Covered California health insurance. Assembly Bill 4 was introduced by Assembly Member Arambula in December 2022. The bill would allow people otherwise not able to obtain health insurance through Covered California due to immigration status to become eligible; however, the bill has not moved forward.

The county provides a coverage program, the Basic Health Care Program for people under 300% of the Federal Poverty Level for people who don't have health insurance. While coverage programs are not as comprehensive as health insurance because of the limited network and lack

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of portability, it increases access to care for people who cannot afford, and/or do not have access to health insurance. Like Covered California, the Basic Health Care Program requires that adults be United States Citizens or legal permanent residents.

The Contra Costa County’s Board of Supervisors declared systemic racism to be a public health crisis. Yet, access to health coverage is not equitable, as currently undocumented residents are:

- excluded from receiving federally subsidized **health insurance** through Covered California. This includes an estimated 10,500 people in Contra Costa County between 138 and 300% FPL.² Without a subsidy, health insurance is prohibitively expensive for low-income populations, yet people still need health coverage.
- Not eligible for **health coverage** through the Basic Health Care Program, and
- further disenfranchised due to fears about accessing care.

Jessica, from Bay Point says that she does not seek care due to, “fear of harming my immigration process, fear of not understanding what they tell me because I don’t know the language.”

The recommendation in this report is to create a comprehensive coverage program that eliminates the gaps in care for low-income undocumented residents by developing an efficient and equitable hybrid delivery system that leverages the existing infrastructure of the Basic Health Care Program and the services formerly provided through CARES to create an access program that helps to address the remaining gap.

County Indigent Care Programs

Counties receive realignment funds from the State and are responsible for providing basic health services to uninsured residents. The basic health services or coverage offered by the counties is NOT insurance as the services and coverage are provided in a limited geographic area by limited provider networks, and the services are restricted; however, these coverage programs offer care to people who do not have access to health insurance.

Counties have modified their approach to providing these basic health services to the uninsured as the landscape has changed. Starting in 2007, the State funded the Coverage Initiative Program and the Low Income Health Program (LIHP), which provided counties with funding to help

² The estimated number of people who would be eligible for the proposed program was derived from the from the Contra Costa EHSD analysis completed in February 2024 (see Appendix 1). EHSD estimated that there are currently approximately 17,644 people who are uninsured in Contra Costa County between 138 and 300% of the Federal Poverty Level.

For purposes of this report, it was estimated that 60% of those who are uninsured between 138 and 300% of the Federal Poverty Level, 10,500, are undocumented residents and, therefore, not eligible for Covered California.

This methodology is consistent with the UC Berkeley Labor Center estimate that there will be a projected 11,000 undocumented Contra Costa residents under 65 who are uninsured in 2024.

expand their programs as a “bridge to health care reform.” Counties were encouraged to provide “health coverage programs” that were similar to Medi-Cal in order to engage and pre-enroll people who would be eligible for Medi-Cal in 2014. Counties varied in their approach and whether they used local funds to provide the same type of services to people over 138% FPL as well as whether to cover people who are undocumented.

Due to the expansion in Medi-Cal eligibility, and the corresponding decrease in the number of uninsured, many counties are re-envisioning the scope of their indigent care programs; however, despite the progress in getting people insured, there continues to be gaps for the low-income undocumented community. This includes community members who temporarily received COVID health care services during the pandemic and now who have no affordable healthcare option to treat their post-COVID health conditions.³

Aurora, from Concord, who currently goes to La Clinica de la Raza says that she cannot afford to pay both her living expenses and medical fees.

Lessons from Other Bay Area Counties

Information was collected from four neighboring counties—Alameda, San Francisco, San Mateo, and Santa Clara (see Appendix 2, Bay Area Health Care Programs, for details)—through interviews with program staff and review of publicly provided information in December 2023 and January 2024. Some of the programs are starting to consider changes to their current programs as they review the impacts of changing enrollment.

Key take-aways include:

1. People who were enrolled in County programs in 2023, and were under 138% FPL, including all Contra Costa CARES enrollees, became eligible for Medi-Cal on January 1, 2024.
2. Program income maximums ranged from 138% FPL (Contra Costa) to 650% FPL (Santa Clara); however across all programs, the majority of program enrollees (prior to 1/1/24), were in the 0-138% income range and are now eligible for Medi-Cal.⁴
 - In Healthy San Francisco (a program that goes up to 500% FPL) 57% of enrollees in 2023 were under 138% FPL, 19% of enrollees were between 138 and 200% FPL and 17% were between 200% and 300% FPL, and 7% were between 300 and 500% FPL.
3. Enrollment numbers are NOT correlated with size of county.
 - For example, San Mateo County’s population is 40% of the size of Santa Clara County’s and is for people up to 200% FPL instead of 650% FPL (Santa Clara threshold), yet San Mateo had approximately 22,500

³ [New Americans in Contra Costa](#): The Demographic and Economic Contributions of Immigrants in the County.

⁴ Programs prior to 1/1/23: Alameda County 0-200% FPL, Contra Costa County 0-138% FPL, San Francisco under 500% FPL, San Mateo County 0-200% FPL, Santa Clara under 650% FPL.

enrollees in 2023 compared to approximately 10,400 served in Santa Clara County.

4. Most of the programs include coverage for primary, specialty medical, and hospital services provided by community clinics and hospital systems and have budgets that are significantly higher than the CARES primary care only program.
 - The Contra Costa CARES program was a primary care program in which care was provided by community clinics. The CARES annual budget amount of \$1.5 M does not reflect costs of services provided to clients by the County hospital and health centers. The estimated cost incurred by CCRMC to provide uncompensated care to both documented and undocumented patients in FY 22-23 was \$47.9M.
 - The program budgets for services, for counties San Mateo and Alameda, both counties with comprehensive programs that provided budgets, are approximately \$200 per enrollee per month. Note that programs do not actually use a per member per month methodology for the program.
 - The Contra Costa CARES program paid contractors \$56 per member per month for the primary care program. This does NOT include uncompensated care costs incurred by the County for inpatient, specialty, and emergency care (the more costly services).
5. For counties that have enrollment fees, the revenue covers a very small percentage of the cost.
 - Enrollment fees can make the cost to the participant more comparable to that of Covered California.

Current Status of Contra Costa County Coverage Programs

The Basic Health Care Program is a temporary health coverage program for low-income Contra Costa County residents up to 300% of the FPL who do not have other health insurance. Health care services are provided at the Contra Costa Regional Medical Center (CCRMC) and Health Centers. Since 2009, undocumented immigrants have been excluded from the program.

The Contra Costa CARES program was launched in 2015 to provide healthcare to people not eligible for Medi-Cal. It was a free primary health care program for Contra Costa residents 0-138% FPL who were not eligible for any other health insurance. People received free preventative healthcare services from three clinics: La Clinica de la Raza, LifeLong Medical Care, and Brighter Beginnings. CARES program participants accessed specialty medical services through Operation Access or through the emergency room services at Contra Costa Regional Medical Center. The CARES program was initially funded by Kaiser Permanente, Sutter, and John Muir Health, Contra Costa Health Plan, and the County General Fund. The hospitals ceased funding the program and additional funds were provided via Measure X funding. An estimated 47% of costs for care were for chronic conditions.

CARES utilization data indicates that between December 2015 and June 2023 (See Appendix 3: CARES Utilization Data):

- 8,210 individuals were enrolled in CARES,
- 45,087 visits were provided, and
- 47% of visits were for chronic conditions.

As part of the outreach and education efforts for the CARES program, stories were collected from applicants. The experiences and voices of the CARES population emphasize the unique challenges immigrants face when accessing care, such as:

- needing medical attention for a hernia, but fearing the high cost,
- not seeking care due to needing money for basic necessities such as food and bills, and
- fear of harming their immigration status.

See Appendix 4: Stories from CARES applicants, for more detail.

As of January 1, 2024, approximately 11,000 undocumented adults aged 26-49 in Contra Costa were transitioned from restricted scope to full scope Medi-Cal. The CARES program ended at this time, as all CARES enrollees became eligible for full-scope Medi-Cal.

However, approximately 54,000 people continue to be uninsured in Contra Costa (See Appendix 1: EHSD Contra Costa Uninsured Estimates) across all income levels. While the Basic Health Care Program continues to serve people who are low-income and uninsured, it requires that people be permanent legal residents of Contra Costa County.

Recommendations for Contra Costa County

The research and discussions of the Healthcare Options Workgroup to improve access to high quality and affordable health care and promote equity resulted in a recommendation to:

- 1) expand the Basic Health Care Program by eliminating the “legal permanent residency” requirement (see Appendix 5: Contra Costa Regional Medical Center and Health Centers Program Eligibility and Review Process for more information about the Basic Health Care Program), and
- 2) expand primary care access for people between 138% to 300% of FPL.

Recommendations for program eligibility, covered services, and network are as follows:

1. Recommended Eligibility: For Contra Costa County residents:

- a. ***With incomes between 138% and 300% FPL*** ⁵ Very low-income residents have limited resources to pay for unsubsidized health care. The annual salary for a household of one at 300% of the FPL is \$45,180. For a family size of one, this is considered “very low income,” approximately 50% of median family income, and significantly below what is considered a “living wage.”⁶ (See Appendix 5, Income and Poverty Information, for more income information by household size and FPL level.) In surveys conducted by #OCCC partner organizations, Contra Costa residents identified cost as a major barrier to accessing healthcare with some residents expressing that they don’t go to the doctor because of the expense – needing resources to cover necessities.

Sandra, one of the CARES pre-enrollment applicants shared, “I would like to acquire these services because sometimes I don’t feel good and would like to go to the doctor, but it can be very expensive and therefore I don’t seek medical attention because I might need that money for something more necessary.”

The proposed income range is for people who all fall below the living wage in Contra Costa County. The living wage estimate shows how much a household must have to support themselves and includes factors such as food, childcare, housing, etc.⁷ See Appendix 6 for a chart of Living Wage in Contra Costa by family size. The chart below shows income levels for a household size of one.

Annual Income	Description
\$51,800	Very Low (50% of Median Family Income): Contra Costa
\$46,488	2024 Contra Costa Living Wage
\$45,180	300% Federal Poverty Level
\$31,050	Extremely Low (30% of Median Family Income): Contra Costa
\$30,120	200% Federal Poverty Level
\$20,781	138% Federal Poverty Level

AND

- b. ***Who are NOT eligible for any other program such as Medi-Cal and not on other insurance (regardless of documentation status).***

2. ***Recommended Covered Services: Comprehensive (including primary care, specialty medical care, emergency, and inpatient services).*** A comprehensive program provides better service to people accessing the program and is more similar to the scope of services offered through Medi-Cal or Covered California (since it is not insurance, the

⁵ The federal government and the State of California fund Medi-Cal for households between 0% and 138% FPL.

⁶ The 2024 living wage for Contra Costa County is \$98,301 for one adult and one child or \$71,323 for two adults.

⁷ Livingwage.mit.edu

program will differ than insurance programs, as it will have a more limited network and be restricted to services provided by that network). If specialty medical services are not offered, then primary care providers may refer people directly to emergency care, which may not be appropriate and could be more costly overall. This comprehensive coverage program would be different from the CARES program, which only provided primary care.

3. ***Recommended Network: Community clinics, Contra Costa County Health Center Clinics, and Contra County Regional Medical Center.*** The CARES program was designed for clients to receive primary care at three community clinics. A broader network that includes the Contra Costa County Ambulatory Clinics and the Contra Costa Regional Medical Center is needed to provide specialty medical and inpatient services so that community members can receive services and referrals between healthcare systems seamlessly without experiencing gaps in care. In addition, patients will have more options to choose a health home that meets their health needs and conditions.
 - a. An alternative option would be to limit the network to the Contra Costa County Health Center and Contra Costa County Regional Medical Center. This option would not require funding with the Community Clinics for this program; however, it would also provide less choice, reduced access, and in some instances impact existing source of care for participants, therefore it is the workgroup supports a network that includes the Community Clinics.

Cost Estimated for Recommendation

The costs of a comprehensive program are NOT all **new** costs. Most of the costs are already being incurred by the Contra Costa Regional Medical Center via uncompensated costs. In FY 2022-23 the medically indigent/patient assistance cost incurred by CCRMC for both documented and undocumented patients was approximately \$47.9M. If the eligibility for the Basic Health Care Program is expanded, it is anticipated that the County Health Center Clinic primary care costs and CCRMC specialty, emergency and inpatient costs for new program participants will be covered with existing hospital medically indigent funding generated by a decrease in the number of uninsured between 0 and 138% FPL and an expected reduction in emergency room services for the target population that will now have access to primary care.

The proposed program includes an estimated cost of \$750,000 annually for providing primary care to approximately 1,100 enrollees through the community clinics. These cost projections do not include the administrative costs of running a program. Administrative costs in other counties range from \$2 million to \$7 million, approximately 5% to 10% of program costs; however, the administrative costs vary considerably based on contracting and payment structure, the enrollment system, and collection of fees. It is anticipated that in Contra Costa, the majority of these costs can be provided pro bono.

CCH is currently funding \$600,000 for outreach and education: \$300,000 to the community clinics, and \$300,000 to community-based organizations.

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	New Costs for Comprehensive Program
FPL Range	138-300%
Estimated Number of New People Eligible for the Program (not previously eligible for the Basic Health Care Program) ⁸	10,500
Total Enrollment Estimate ⁹	5,250
Initial Enrollment Estimate (Year 1) ¹⁰	3,000
Projected Number Enrolled at CCRMC Network	1,900
Projected Number Enrolled at Community Clinics ¹¹	1,100
Estimated New Annual Program Cost for Community Clinics ¹²	\$750,000

Next Steps

If the proposed recommendation is approved by the Board of Supervisors, other critical implementation elements, including administrator, enrollment system, provider payment structure, enrollment and/or participant fee structure, referral mechanisms and coordination of care, and outreach and education would be developed by Contra Costa Health including recommendations on how to leverage existing programs such as the Basic Health Program as feasible and in collaboration with partners such as Aliados and community clinics. If the Board of Supervisors decides to move forward with a program, Contra Costa Health recommends:

- 1) Immediately:
 - a. Eliminating the residency requirement for Basic Health Care Program, and
 - b. Community Clinics seek sustainable funding such as Measure X for primary care, \$750,000 annually, with support of the Stakeholder Workgroup including CCH.
- 2) Phase in: CCH will engage Community Clinics, CCRMC, and Health Plan partners to develop enrollment system, participant fee structure and referral mechanism from the community clinics to the CCRMC network, and
- 3) On-going: CCH will continue to track and evaluate enrollment, program costs and funding needs as the program is established.

⁸ The estimated number of undocumented Contra Costa County residents who fall between 138 and 200% FPL is 2,100 and the estimated number of undocumented Contra Costa County residents who fall between 138 and 250% FPL is 7,200.

⁹ The total enrollment estimate assumes that a maximum of 50% of those who are eligible would enroll in the program.

¹⁰ The initial enrollment estimates are for the first year of the program is provided for budgeting purposes. As the program grows an assessment will be done on whether additional resources are needed and available.

¹¹ An estimated 1,100 enrollees would be seen at the community clinics, the balance of the enrollees would receive primary care through the county clinics dependent on if funding is identified and program enrollment.

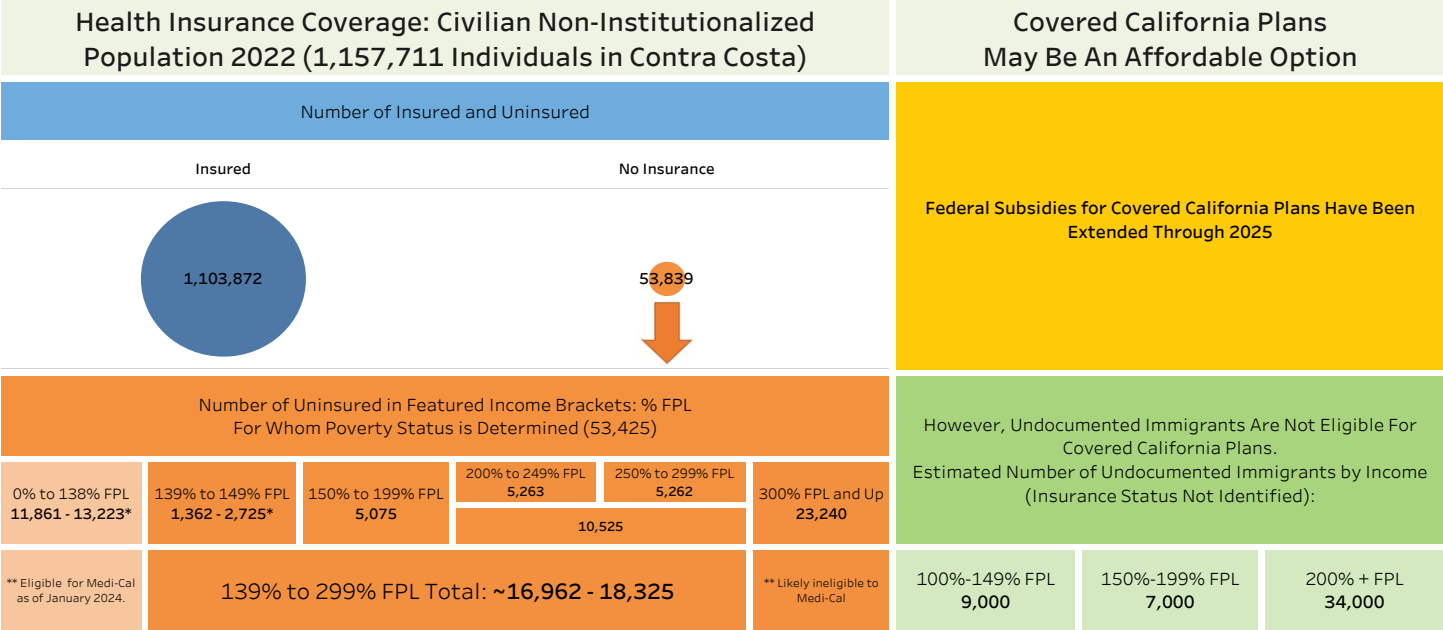
¹² The estimated cost for primary care at the community clinics is \$56 per member per month. The comprehensive services at CCRMC and county clinics can be covered with the existing hospital funding dedicated towards indigent care.

Appendix 1: EHSD Contra Costa County Uninsured Estimates

Health Insurance Analysis for Health Care Options Discussion

Up to 18,000 Uninsured individuals in Contra Costa County are estimated to be in income brackets between 139% and 299% FPL. Of those, as many as 2,700 are in the FPL bracket just above Medi-Cal eligibility (139-149% FPL).

Purpose: As of January 1, 2024, individuals in California who meet income requirements (up to 138% Federal Poverty Level/FPL) are eligible for full scope Medi-Cal, regardless of immigration status. The Contra Costa County Board of Supervisors has requested an overview of the population in income categories above 138% FPL, in order to gain an understanding of the number of individuals who may remain uninsured after the January 2024 Medi-Cal Expansion. Contra Costa Health Services (CCHS) asked the Policy and Planning division of the Employment and Human Services Department (EHSD) to assist with the data request, with a particular emphasis on those in the lower income ranges above Medi-Cal eligibility: > 138% FPL.



* Exact income brackets are not identified in ACS data sets for 0-138% and 139-149% FPL. For the 0-138% FPL and 139-149% FPL brackets, we show ranges of individuals that assume a 75/25 and 50/50 distribution within the 100%-149% range.

** Children age 0 through 18 are eligible for Medi-Cal up to 266% FPL. Uninsured children in this age group would be included in the Uninsured total, but are not specifically identified by FPL. Estimates of the total number of uninsured children in this category are not available. However, current Medi-Cal enrollment data indicate that approximately 3% of Medi-Cal households with 0-18 year olds in Contra Costa County are within 139-266% of Federal Poverty Level. The remaining 97% of Medi-Cal households with children age 0-18 years old are within 0-138% FPL.

Source:

1) 2020 & 2022 ACS 5-Year Estimates Tables S2701, S2703, S2704, S1701, C27010.

2) Migration Policy Institute Profile of Unauthorized Population Contra Costa 2019.

Report generated 2.7.2024



Estimated Population of Uninsured, Undocumented, Ineligible for Medi-Cal (Individuals)

Purpose: As of January 1, 2024, individuals in California who meet income requirements (up to 138% Federal Poverty Level/FPL) are eligible for full scope Medi-Cal, regardless of immigration status. The Contra Costa County Board of Supervisors has requested an overview of the population in income categories above 138% FPL, in order to gain an understanding of the number of individuals who may remain uninsured after the January 2024 Medi-Cal Expansion.

In March 2023, the UCLA Center for Health Policy Research and UC Berkeley Labor Center estimated that 520,000 people statewide will remain “uninsured, undocumented, ineligible for Medi-Cal and without an offer of affordable job-based coverage” in 2024. Of these, an estimated 80,000 reside in the Greater Bay Area. The chart below shows an estimate of this group for each Bay Area county, assuming proportions similar to percentage of the population. By this estimate, approximately 12,000 Contra Costa individuals would remain “uninsured, undocumented, ineligible and without an offer of affordable job-based coverage in 2024.” An estimate of Income and Age brackets from the UCLA/UC Berkeley report is also shown below.

Covered California Rating Region: Greater Bay Area

Counties	2022 Population*	Percentage of Region Population	Estimated Uninsured, Undocumented, Ineligible for Medi-Cal and Without an offer of affordable job-based coverage, 2024 ** (If same percentage as population)
Greater Bay Area Region: 80,000 **			
Alameda	1,628,997	21.7%	17,338
Contra Costa	1,156,966	15.4%	12,314
Marin	256,018	3.4%	2,725
Napa	134,300	1.8%	1,429
San Mateo	729,181	9.7%	7,761
San Francisco	808,437	10.8%	8,605
Santa Clara	1,870,945	24.9%	19,914
Solano	448,747	6.0%	4,776
Sonoma	482,650	6.4%	5,137
Region Total	7,516,241	100.0%	80,000

Demographics of those who are Undocumented, Ineligible for Medi-Cal and Without an offer of affordable job-based coverage, 2024 Statewide	
Source: UCB-UCLA CalSIM v 3.51**	
Income	
Up to 250% FPL	36%
251 - 400% FPL	30%
401 + % FPL	34%
Age	
Under 30 years	31%
30-64 years	69%

* Source: U.S. Census Bureau Quick Facts

** Source: UCLA Center for Health Policy Research and UC Berkeley Labor Center: Policy Brief March 2023

California's Uninsured in 2024: Medi-Cal expands to all low-income adults, but half a million undocumented Californians lack affordable coverage options

Report generated 2.7.2024



Appendix 2: Bay Area Health Care Coverage Programs

This information was collected through interviews with program staff and review of publicly provided information in December 2023 and January 2024. Some counties are starting to consider changes to their programs as they review the impacts of changing enrollment.

	Alameda	San Mateo	San Francisco	Santa Clara	Contra Costa
Program Name	Health Program of Alameda County [HealthPAC]	San Mateo Access and Care for Everyone (ACE)	Healthy San Francisco	Healthcare Access Program (HAP) Primary Care Access Program (PCAP)	Basic Health Care and Contra Costa CARES
Administrator	Alameda County Health Care Services Agency	Health Plan of San Mateo	San Francisco Health Plan	HAP: County of Santa Clara Health System PCAP: Valley Health Plan (VHP)	Contra Costa Health
Eligibility (post 1/1/24)	<ul style="list-style-type: none"> • 139-200% FPL, AND • 19 or older, AND • NOT eligible for a Covered California Subsidy • NOT eligible for full-scope Medi-Cal or Medicare 	<ul style="list-style-type: none"> • 139-200% FPL <p>IF eligible for Covered California subsidy, you can enroll May-Dec (NOT during Covered California open enrollment)</p>	<ul style="list-style-type: none"> • Under 500% FPL, • 19 or older, AND • NOT eligible for full-scope Medi-Cal or Medicare¹³ 	<p><u>HAP</u></p> <ul style="list-style-type: none"> • Under 650% FPL • AND • Self-Pay or High Medical Cost Patient <p><u>PCAP</u></p> <ul style="list-style-type: none"> • Under 650% FPL, • 19 and older, AND • not eligible for or currently covered by full scope Medi-Cal, Covered California, Employer sponsored 	<p>Basic Health Care</p> <ul style="list-style-type: none"> • 0-300% FPL • Not eligible for Medi-Cal or Medicare • Citizen or legal resident of Contra Costa County • Asset test <p>CARES (program ended 12/31/23) Program eligibility was:</p> <ul style="list-style-type: none"> • 0-138% FPL

¹³ People who are eligible for Covered California are informed that Healthy San Francisco is NOT insurance.

	Alameda	San Mateo	San Francisco	Santa Clara	Contra Costa
				health insurance or dependent care coverage, Individual and Family Plan (IFP), or Medicare	<ul style="list-style-type: none"> NOT eligible for full scope Medi-Cal or Medicare.
Enrollment: 2023	17,000	22,500	15,000 ¹⁴	<ul style="list-style-type: none"> HAP: 2,900 (CY 2023) PCAP: 7,500 (as of Dec. 2023) 	CARES 3,000
Estimated Enrollment: post 1/1/24	9,000	3,000	6,000	<ul style="list-style-type: none"> HAP: N/A PCAP: 5,000 	Don't know
County Pop Size (2023)	1,733,977	778,239	894,584	1,982,645	1,146,536
Covered Services	Similar to Medi-Cal scope of services including dental and vision services and pharmacy.	Similar to Medi-Cal but limited to only emergency dental (only what is offered in-network). Includes pharmacy.	Similar to Medi-Cal scope, but NO vision and NO dental. Includes pharmacy.	<p>HAP: Medically necessary services and supplies provided by County of Santa Clara Health System.</p> <p>PCAP: Provides access to primary care, preventive care, pharmacy, and some screening and diagnostic services from primary care clinic. ED, hospital, specialty care and urgent care provided by County of Santa</p>	<p>Basic Health Care: Primary care including mild to moderate behavioral health provided at ambulatory care clinics, specialty medical care, hospitalization</p> <p>CARES: Primary care including mild to moderate behavioral health</p>

¹⁴ Program breakdown: 0-138% FPL- 57%, 139-200% FPL-19%, 201-300%FPL- 17%, over 300% FPL-7%

	Alameda	San Mateo	San Francisco	Santa Clara	Contra Costa
				Clara Health System covered.	
Network	County Hospital + Community-based clinics	County Hospital+ Community-based clinics	County Hospital+ Community-based clinics	HAP: County Hospital and County clinics PCAP: Community-based clinics + County Hospital and Clinics	Basic Health Care: County Hospital + County Health Centers CARES: Community-based clinics
Annual Budget [prior to 2024 Medi-Cal expansion]	\$67.6M <ul style="list-style-type: none"> 60% services 40% system improvement 	\$52.5M	\$70M	N/A	Community Clinics: \$1.5M CCRMC Medically Indigent: \$47.9M
Revenue Sources	<ul style="list-style-type: none"> 91 % General Fund 9% Measure A (local tax measure) 	General Fund	<ul style="list-style-type: none"> 84%, General Fund (DPH) 4%, Enrollment and POS fees 2%, Employer Health Care 8%, Private Medical Homes 2%, Non-profit charity care 	General Fund	Basic Health Care: <ul style="list-style-type: none"> GPP County General Fund CARES: <ul style="list-style-type: none"> 50% Measure X 33% CCHP 17% General Fund
Administrative Costs	\$3.2M	\$2.4M	\$7M	N/A	In-kind
Enrollment Fees	None	\$360 per year	\$60-\$450 per person per quarter (for 101-500% FPL); No fee for 0-100% FPL	None	None
Point of Service Fees	Co-pays range from \$5-\$100 depending on service and income level	Co-pays are \$10-\$15 for primary care. \$75 for	Co-pays range from \$5-\$200 depending on	HAP – 100% discount on charges for those earning less than 400%	None

	Alameda	San Mateo	San Francisco	Santa Clara	Contra Costa
		ER. \$300 for same day surgery.	service and income level.	FPL and discounts for those with income above 400% FPL. PCAP – Co-pays may apply for services provided by community clinics.	
Ages Served (2023)	<ul style="list-style-type: none"> • 1%, 19-24 • 64%, 25-44 • 31%, 45-54 • 4%, 55-64 • 1%, 65+ 	<ul style="list-style-type: none"> • 1% 19-25 • 95% 26-49 • 4% 50+ 	<ul style="list-style-type: none"> • 3%, 18-24 • 50%, 25-44 • 26%, 45-54 • 16%, 55-64 • 5%, 65+ 	N/A	CARES: <ul style="list-style-type: none"> • 4%, 20-29 • 78%, 30-49 • 14%, 50-59 • 4%, 60+

Appendix 3: CARES Utilization Data Pulled from CARES reports (provided by Aliados Health)

Year 1 - 2016

La Clínica, LifeLong Medical Care, and Brighter Beginnings provided 5,174 primary care visits to a total of 2829 CARES enrollees

Figure 4. Patient visit data shows that diabetes and hypertension-related services are the most common type of care provided

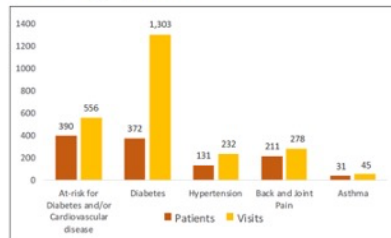


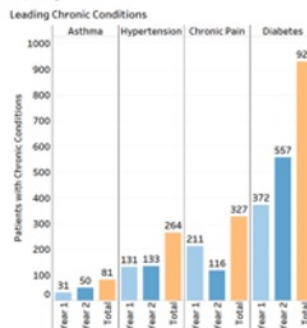
Figure 5. Diagnosis and treatment of chronic conditions makes up a significant proportion of visits



Year 2 - 2017

- From the program's inception to-date (December 1, 2015 to November 30, 2017), 3,996 individuals have enrolled in CARES, accounting for 10,413 visits.
- 49% of CARES participants who have been seen for visits are living with chronic conditions.
- The most common diagnoses include asthma, diabetes, hypertension, and chronic pain of the back, joints, and muscles.
- 20% of all CARES visits were related to diabetes diagnosis and management, and 29% of CARES participants with visits were seen six or more times while enrolled.
- Nearly 20% of visits from the inception of the program involved prevention, monitoring, or immunizations, and 6% were related to mental health.

Figure 6. Most common chronic condition diagnoses for CARES enrollees with visits (December 1, 2015 to November 30, 2017).



Year 3 - 2018

- Since the beginning of the program (December 1, 2015 to November 30, 2018), a total of 5,558 individuals have joined CARES.
- Of these patients, 3,474 (63% vs. 54% in year 2) have had a primary care visit with a total of 18,386 visits since the inception of the program. More than half of these patients have a chronic disease related diagnosis.
- 20% of CARES enrollees are high utilizers (6+ health center visits)
- To date, CARES participants have received more than 770 flu immunizations and more than 220 mental health related visits. From 2017 to 2018, related appointments for immunizations and mental health visits have gone up by 250% and 50% respectively.

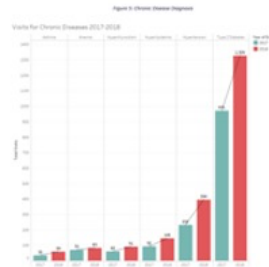
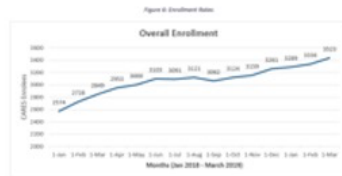
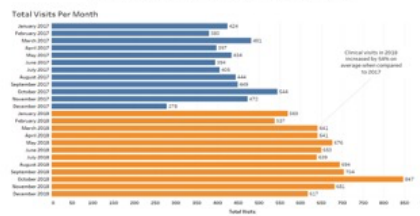


Figure 4: Total Community Health Center Visits Per Month (2017 vs. 2018)



Year 4 - 2019

- Since the beginning of the CARES program (December 1st, 2015), a total of 7,365 individuals have enrolled, and 27,133 primary care visits have been provided
- In Year 4, 583 specialty care appointments were coordinated for 171 CARES members, resulting in 212 surgical and diagnostic services.
- CARES saw a substantial increase in program enrollment in year three, with 3,289 enrollees as of January 1st, 2019, up from 2,574 enrollees on January 1st, 2018. The trend continued into year four with program enrollment increasing up to 3,736 enrollees by June 1st, 2019.

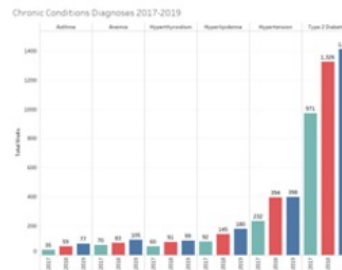
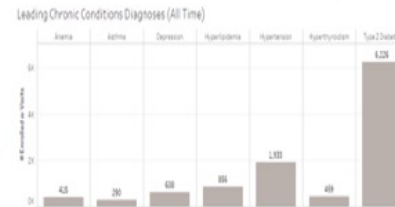
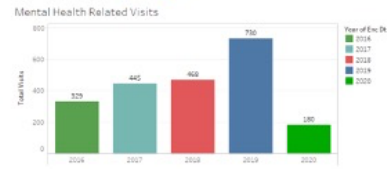
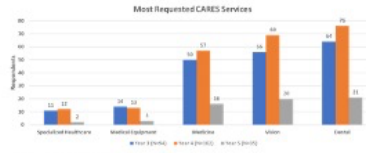
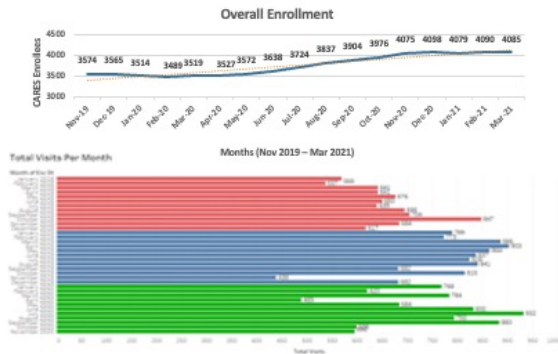


Figure 7: CARES Patients Receiving Mental/Health Screenings



Year 5 - 2020

- Since the beginning of the CARES program (December 1st, 2015), a total of 8,210 individuals have enrolled and 36,113 primary care visits have been provided
- 64% of the total enrollees having one visit with a primary care provider. This is up from 62% in year four, and just 49% in year two



Year 6 - 2021

- Since the beginning of the program (December 1st, 2015), a total of 8,210 individuals have enrolled and 45,087 primary care visits have been provided.
- Patient engagement has also continued an upward trend with 74% of the total enrollees having at least one visit with a primary care provider.
- 3,574 program participants in 2019 -> 3,586 enrollees as of November 2021 (halted automatic renewals in June 2021)

Figure 1: Total Visits per Month 2021

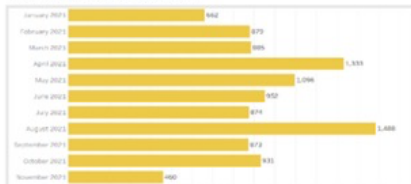
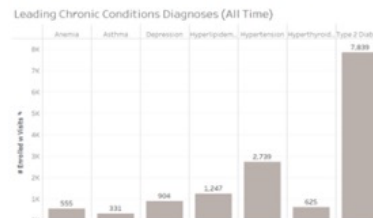
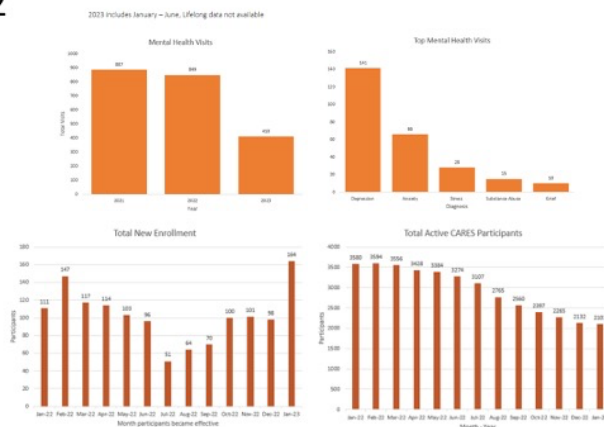


Figure 8: Leading Chronic Conditions of CARES Patients



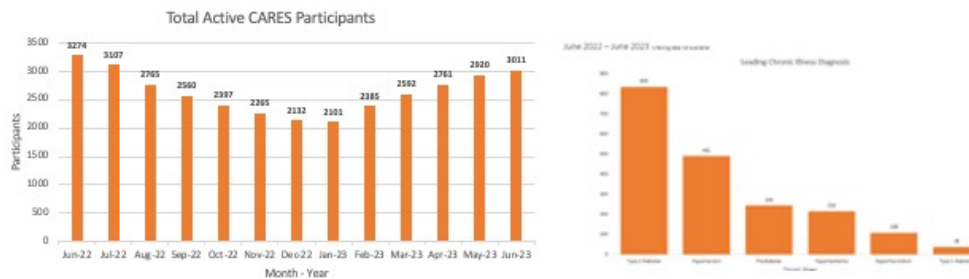
Year 7 - 2022

- Partial data – at time of analysis LifeLong data was not completed / included (~40 - 45% of CARES population)





Year 8 - 2023

- Analysis up until June 2023 (Also missing Lifelong data for chronic illness diagnosis: ~40 – 45% of CARES participants)




Appendix 4: Stories from CARES Applicants



The Voices of Contra Costa's Immigrant Communities

Stories from CC CARES Applicants



While outreaching and educating the community about the CARES program, Outreach Team CBOs collected data on the experiences and perspectives of undocumented residents in Contra Costa County. The information and stories shared in this report reflect tens of thousands of **Contra Costa residents who have faced discrimination and been denied care, all while contributing to the county's culture, economy, and community.** By uplifting the experiences and voices of the CARES population, Contra Costa's healthcare systems can understand the unique challenges immigrants face when accessing care and develop innovations to meet these needs, increasing access to healthcare for all residents in the process.

Jorge M.
Richmond CA.

Jorge is not eligible for full-scope Medi-Cal because he makes around \$50,000-\$74,999 a year, which is over the FPL eligibility. He currently has a hernia that he can't afford to operate; in addition he constantly has back pain which causes him a lot of discomfort and at times has to miss work due to not being physically able to.

"He needed medical attention for a hernia but fears the high cost of an operation in case he needs it"

Sandra Z.
Brentwood CA.

Sandra is not able to get medical attention because of the financial cost and only goes to a health center when she really needs to because she is unable to prioritize her health.

"I would like to acquire these services because sometimes I don't feel good and would like to go to the doctor but it can be very expensive and therefore don't seek medical attention because I might need that money for something more necessary."

Elena B.
Antioch CA.

Elena utilizes RotaCare clinics and only has access to Emergency Medi-Cal. Due to the lack of information and the stigma of immigrants Elena believes she does not have the right to medical insurance.

"Not informed and because of our immigration status we think that we don't have the right to medical insurance"

Aurora R.
Concord CA.

Aurora currently goes to La Clinica de la Raza but has to pay to receive medical attention. She has been diagnosed with high blood cholesterol but due to her income she can't afford to pay both her living expenses and medical fees.

"I don't have enough money to pay my bills let alone my health"

"Just try taking home remedies or over-the-counter products. Right now I have headaches, I start to cry, I feel like my body is falling asleep"

Maria D
Richmond CA.

Maria has limited information about how to get care at community clinics. She doesn't believe she can get any services due to being undocumented and because with her low income, would not be possible to pay out of pocket.

Julia C.
Brentwood CA.

Julia lives in a household of 6 and is in the wage range of \$35,000-\$49,000/year. She sometimes suffers from depression due to stress but does not know how and where she can get help.

"I have not had any type of help regarding my health and doctors or insurance is too expensive, health insurance is not accessible to everyone"

"I have health problems. Its pulmonary fibrosis and problems with my respiratory system."

Maria C.
Pittsburg CA.

Maria does not have health coverage for herself or her 10-year-old daughter. She has not applied for help due to fear and the cost of health centers.

Jessica M.
Bay Point CA.

Jessica, although, needs to see a doctor for reoccurring back pain, is left with the only choice of not seeking care due to her immigration status and fear. This is a common theme that many in our undocumented community experience.

"Fear of harming my immigration process. fear of not understanding what they tell me because I don't know the language."

"I have been buying medication over the counter, but at this point I need to see a doctor because I have issues with my kidney."

Carlos P.
Brentwood CA.

Carlos is a low-income community member living in a 4 person household. When he previously had insurance the payment was high and it was not covering enough.

Valeria Y.
Pleasant Hill CA.

Valeria makes under \$15,000 year. While trying to seek medical attention at La Clinica De la Raza she was told that they are currently not accepting new clients and it was unlikely she will be accepted soon. Many community clinics are faced with having to turn away clients because of capacity.

"They are not accepting new patients and they told me that there's a low probability of them accepting me"

Appendix 5: Contra Costa Regional Medical Center and Health Centers Program Eligibility Review Process

CONTRA COSTA REGIONAL MEDICAL CENTER
HOSPITAL AND HEALTH CENTERS

HOSPITAL POLICY: NO. 610
ATTACHMENT A

Contra Costa Regional Medical Center (CCRMC) and Health Centers (HCs) Program Eligibility Review Process

CCRMC and HCs has developed an application and eligibility review process that screens all applicants for eligibility in public health coverage programs including Medi-Cal and Family PACT. Applicants who are determined to be ineligible for public health coverage programs are automatically screened for eligibility in the following programs available through Contra Costa Health Services: Basic Health Care, the Sliding Fee Scale Program, the Charity Care Program, and the Discount Payment Program.

This review process is designed so that one application form can be used to determine eligibility for applicable program coverage. Program eligibility is based on a combination of family size, income, assets, and residency requirements. The eligibility requirements of the various programs are summarized in the table below.

Program Name <i>Eligibility Requirements</i>	Basic Health Care Program (BHC)	Sliding Fee Scale Program	Charity Care Program	Discount Payment Program
County Resident	Yes	No	Yes	No
Citizenship	Adults must be US Citizens or legal permanent residents. Children under age 19 may apply regardless of immigration status.	None	None	None
Income	Maximum 300% of FPL	Maximum 200 % of FPL	Maximum 400% of FPL	Maximum 400% of FPL
Assets Test	\$2,000 individual; \$3,000 family	None	\$2,000 individual; \$3,000 family	None
Age Restriction	None	None	None	None
Other			Out of pocket medical expenses in the prior 12 months exceed 10% of family income	Out of pocket medical expenses in the prior 12 months exceed 10% of family income

Basic Health Care (BHC): Basic Health Care is a temporary health coverage program for low-income, uninsured United States citizens or permanent legal residents of Contra Costa County. Eligible applicants must be a legal permanent resident of Contra Costa whose household financial resources and/or income does not exceed 300 percent of the federal poverty level, and whose liquid assets including retirement accounts do not exceed \$2000 for an individual or \$3000 for a family.

Sliding Fee Scale Program: This program is intended to minimize financial barriers for homeless individuals and families with incomes at or below 200% of the federal poverty level. This allows individuals and families to receive health care services for a fee that is adjusted based on their ability to pay.

Charity Care Program: Uninsured or underinsured individuals who do not qualify for government sponsored health benefits or Basic Health Care programs may qualify for fully discounted (free) medical care under the Charity Care Program. This program is only available to residents of Contra Costa County.

Uninsured patients are financially qualified to receive fully discounted (free) medical care when their family income is at or below 150% of the federal poverty level and their net allowable assets do not exceed \$2,000 for an individual or \$3,000 per family.

Underinsured patients are financially qualified to receive fully discounted (free) medical care if they do not receive a discounted rate on their medical bill as a result of third-party coverage, if their family income is at or below 150% of the federal poverty level, if their net assets do not exceed \$2,000 for an individual or \$3,000 per family, and if they have out-of-pocket medical expenses in the prior 12 months (whether or not at CCRMC and HCs) that exceeds 10% of the family income.

Discount Payment Program: Uninsured or underinsured individuals who do not qualify for government sponsored health benefit, Basic Health Care, or the Charity Care programs may qualify for partially discounted medical care under the Discount Payment Program. There is no assets test and no residency or citizenship requirement.

Uninsured patients are financially qualified to receive a discount on their medical bills when their family income is at or below 350% of the federal poverty level.

Underinsured patients are financially qualified to receive a discount on their medical bills if they do not receive a discounted rate on their medical bill as a result of third-party coverage, if their family income is at or below 350% of the federal poverty level, and if they have out-of-pocket medical expenses in the prior 12 months (whether or not at CCRMC and HCs) that exceeds 10% of the family income.

Appendix 6: Income and Poverty Information

% of Federal Poverty Level	2024 Maximum Gross Yearly Income Per Family Size			
	1	2	3	4
138%	\$ 20,784	\$ 28,224	\$ 35,640	\$ 43,056
200%	\$ 30,120	\$ 40,896	\$ 51,648	\$ 62,400
300%	\$ 45,180	\$ 61,344	\$ 77,472	\$ 93,600
400%	\$ 60,240	\$ 81,792	\$ 103,296	\$ 124,800

2023 State Income Limits for Contra Costa County				
	Household Size			
	1	2	3	4
Acutely Low (15% of median family income)	\$ 15,550	\$ 17,750	\$ 20,000	\$ 22,200
Extremely Low (30% of median family income)	\$ 31,050	\$ 35,500	\$ 39,950	\$ 44,350
Very Low Income (50% of median family income)	\$ 51,800	\$ 59,200	\$ 66,600	\$ 73,950
Low Income (80% of median family income)	\$ 78,550	\$ 89,750	\$ 100,950	\$ 112,150
Median Income	\$ 103,550	\$ 118,300	\$ 133,100	\$ 147,900

<https://www.hcd.ca.gov/sites/default/files/docs/grants-and-funding/income-limits-2023.pdf>

2024 Living Wage for Contra Costa County				
	Annual Salary Per Family Size			
	1	2	3	4
1 Adult	\$ 46,488	\$ 98,301	\$ 128,669	\$ 174,034
2 Adults		\$ 71,323	\$ 88,234	\$ 114,026

<https://livingwage.mit.edu/counties/06013>

Assumes 2080 hours per year

4/1/2024

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CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1047

Agenda Date: 4/9/2024

Agenda #: C.1.

To: Board of Supervisors

From: Matt Slattengren, Ag Commissioner/Weights & Measures Director

Report Title: Contract with Celtic Kennels for Dog Boarding

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Agricultural Commissioner, or designee, to execute a contract with Celtic Kennels in an amount not to exceed \$18,250 for dog boarding services for the Agriculture Dog Team Program for the period January 1, 2024, through December 31, 2024.

FISCAL IMPACT:

California State Department of Food and Agriculture Agreement #23-0411 provides reimbursement for the Agriculture Department for kenneling and canine expenses. There is no County match of funds. 100% State funds.

BACKGROUND:

On October 3, 2023, the Board of Supervisors approved the Agricultural Commissioner to execute a contract with the California Department of Food and Agriculture to reimburse the County up to \$273,594 to expand the County's Agriculture Dog Team for the period July 1, 2023, through June 30, 2024. The State's agreement #23-0411 includes reimbursement for canine kenneling and expenses up to \$33,000.

Celtic Kennels has provided dog kenneling for the Department's Agriculture Dog Team Program since 2020. This renewal contract provides continuity of services for the Department. The contract contains an indemnification and hold-harmless provision to protect the County against potential liabilities for use of this site, which was approved by County Counsel. The contract development process required extended review between the County and the vendor which is why Board approval is being sought after the contract effective date.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this contract will result in loss of required kenneling services and potential loss of the canine

contract of \$273,594 for the Agriculture Department and breach of Agreement #23-0411 with the State.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1048

Agenda Date: 4/9/2024

Agenda #: C.2.

To: Board of Supervisors

From: Monica Nino, County Administrator

Report Title: Board Members' meeting reports for March 2024

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ACCEPT Board members' meeting reports for March 2024.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Government Code section 53232.3(d) requires that members of legislative bodies report on meetings attended for which there has been expense reimbursement (mileage, meals, lodging, etcetera). The attached reports were submitted by the Board of Supervisors members in satisfaction of this requirement. District I, II, and V have nothing to report.

CONSEQUENCE OF NEGATIVE ACTION:

The Board of Supervisors will not be in compliance with Government Code 53232.3(d).

Supervisor Diane Burgis - March 2024 AB1234 R

(Government Code Section 53232.3(d) requires that members legislative
attended for which there has been expense reimbursement (mileage,

Date	Meeting Name	Location
5-Mar	Board of Supervisors Meeting	Martinez
12-Mar	Delta 6	Pittsburg
19-Mar	Board of Supervisors Meeting	Martinez
21-Mar	Tri Delta Transit	Antioch
21-Mar	Dean & Margaret Leshner Foundation	Walnut Creek
26-Mar	Board of Supervisors Meeting	Martinez
27-Mar	Tri Delta Transit	Antioch

* Reimbursement may come from an agency other than Contra Costa County

Report bodies report on meetings meals, lodging, etc).
Purpose
Meeting
Meeting
Meeting
Event
Event
Meeting
Meeting

Supervisor Ken Carlson - March 2024 AB1234 R
 (Government Code Section 53232.3(d) requires that members legislative
 attended for which there has been expense reimbursement (mileage,

Date	Meeting Name	Location
5-Mar	Board of Supervisors Meeting	Martinez
7-Mar	Meeting with County Administrator, Monica Nino	Martinez
18-Mar	Naturalization Ceremony event	Martinez
26-Mar	Board of Supervisors Meeting	Martinez

* Reimbursement may come from an agency other than Contra Costa County

Report bodies report on meetings meals, lodging, etc).
Purpose
Decision on Agenda Items
Monthly Briefing
Community Outreach
Decision on Agenda Items



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1049

Agenda Date: 4/9/2024

Agenda #: C.3.

To: Board of Supervisors

From: Legislation Committee

Report Title: ADOPT an OPPOSE on AB 2882 (McCarty)

☐ Recommendation of the County Administrator ☒ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT a position of “Oppose” on AB 2882 (McCarty) California Community Corrections Performance Incentives, a bill that requires the participation of the heads of a county’s department of social services and department of mental health, as well as the head of the county alcohol and substance abuse programs, on each county’s Community Corrections Partnership executive committee of the local Community Corrections Partnership (CCP); and requires the CCP to submit the approved local plan for the implementation of the 2011 public safety realignment to the Board of State and Community Corrections (BSCC).

FISCAL IMPACT:

Unknown. According to Rural County Representatives of California, “The objective of AB 2882 appears to seek reprioritization of an existing community corrections revenue stream to address the behavioral health treatment needs of justice-involved individuals. However, we are concerned that the measure focuses on the oversight and planning associated with a single subaccount in isolation, without considering (1) that the justice-involved population realigned to counties pursuant to AB 109 in 2011 has many needs, including but not limited to behavioral health treatment needs, (2) other revenue sources brought to bear in supporting the populations in counties’ care, and (3) other important policy changes that took place concurrent to 2011 Realignment, as well as more recent initiatives that fundamentally revise behavioral health funding and service delivery at the local level.”

BACKGROUND:

At their March 25, 2024 meeting, the Legislation Committee considered AB 2882 (McCarty) and the recommendation to oppose the bill from the County’s Chief Probation Officer. The Legislation Committee voted to recommend the Board adopt a position of “Oppose” on AB 2882.

LEGISLATIVE COUNSEL'S DIGEST

[AB 2882 <https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=202320240AB2882>](https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=202320240AB2882), as introduced, McCarty. California Community Corrections Performance Incentives.

Existing law authorizes each county to establish a Community Corrections Performance Incentives Fund to

receive moneys for the implementation of a community corrections program to provide supervision and rehabilitative services for adult felony offenders subject to local supervision. Existing law requires the program to be developed and implemented by probation and advised by a local Community Corrections Partnership. Existing law requires the partnership to be comprised of specified members, including, among others, a representative from a community-based organization with experience in successfully providing rehabilitative services to persons who have been convicted of a criminal offense.

This bill would add a representative of a community-based organization with experience in successfully providing behavioral health treatment services to persons who have been convicted of a criminal offense, and a representative of a Medi-Cal managed care plan that provides the Enhanced Care Management benefit, to the membership of the partnership.

Existing law requires each county local Community Corrections Partnership to recommend a local plan to the county board of supervisors, and requires the board to accept or reject the plan. Existing law requires the plan to be voted on by an executive committee of each county's partnership consisting of, among others, one department representative from the head of the county department of social services, the head of the county department of mental health, or the head of the county alcohol and substance abuse programs.

This bill would instead require the committee to consist of all 3 of the departments mentioned above and would require the department head to have the number of votes equivalent to the number of departments they represent. The bill would require the plan to, among other things, include quantifiable goals for improving the community corrections system, as specified. The bill would require the local partnership to submit the accepted plan annually to the Board of State and Community Corrections.

This bill would require each county to submit the County Community Corrections Outcomes, Accountability, and Transparency report annually to the Board of State and Community Corrections that includes, among other things, the number of people who have a serious mental illness or substance use disorder who are connected to community-based treatment and support upon release from jail or completion of community supervision. The bill would require each county's board of supervisors to verify that the report is complete and accurate before it is submitted to the board. Because this bill would expand the duties for certain local officials, it would impose a state-mandated local program.

Existing law requires the Board of State and Community Corrections to collect and maintain available information and data about state and community correctional policies, practices, capacities, and needs, including, but not limited to, prevention, intervention, suppression, supervision, and incapacitation, as they relate to both adult corrections, juvenile justice, and gang problems. Existing law requires the board to collect and analyze available data regarding the implementation of the local plans and other outcome-based measures.

This bill would require the board to create the Community Corrections Outcomes, Accountability, and Transparency dashboard that displays the county's goals mentioned above and the spending and outcomes data reported in the County Community Corrections Outcomes, Accountability, and Transparency report. The bill would require the dashboard to be accessible through the board's internet website. The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: yes

See Attachment A for the text of the bill.

See Attachment B for the Assembly Public Safety committee analysis of the bill.

See Attachment C for the “Oppose” letter from CSAC, UCC, and RCRC, as well as the “Oppose” letter from the Chief Probation Officers of California.

The bill passed out of Assembly Public Safety on April 2, 2024 and goes to Appropriations.

CONSEQUENCE OF NEGATIVE ACTION:

The Board will not have an advocacy position on the bill.

ASSEMBLY BILL**No. 2882****Introduced by Assembly Member McCarty**

February 15, 2024

An act to amend Sections 1230, 1230.1, and 6027 of, and to add Section 1230.2 to, the Penal Code, relating to criminal procedure.

LEGISLATIVE COUNSEL'S DIGEST

AB 2882, as introduced, McCarty. California Community Corrections Performance Incentives.

Existing law authorizes each county to establish a Community Corrections Performance Incentives Fund to receive moneys for the implementation of a community corrections program to provide supervision and rehabilitative services for adult felony offenders subject to local supervision. Existing law requires the program to be developed and implemented by probation and advised by a local Community Corrections Partnership. Existing law requires the partnership to be comprised of specified members, including, among others, a representative from a community-based organization with experience in successfully providing rehabilitative services to persons who have been convicted of a criminal offense.

This bill would add a representative of a community-based organization with experience in successfully providing behavioral health treatment services to persons who have been convicted of a criminal offense, and a representative of a Medi-Cal managed care plan that provides the Enhanced Care Management benefit, to the membership of the partnership.

Existing law requires each county local Community Corrections Partnership to recommend a local plan to the county board of

supervisors, and requires the board to accept or reject the plan. Existing law requires the plan to be voted on by an executive committee of each county's partnership consisting of, among others, one department representative from the head of the county department of social services, the head of the county department of mental health, or the head of the county alcohol and substance abuse programs.

This bill would instead require the committee to consist of all 3 of the departments mentioned above and would require the department head to have the number of votes equivalent to the number of departments they represent. The bill would require the plan to, among other things, include quantifiable goals for improving the community corrections system, as specified. The bill would require the local partnership to submit the accepted plan annually to the Board of State and Community Corrections.

This bill would require each county to submit the County Community Corrections Outcomes, Accountability, and Transparency report annually to the Board of State and Community Corrections that includes, among other things, the number of people who have a serious mental illness or substance use disorder who are connected to community-based treatment and support upon release from jail or completion of community supervision. The bill would require each county's board of supervisors to verify that the report is complete and accurate before it is submitted to the board. Because this bill would expand the duties for certain local officials, it would impose a state-mandated local program.

Existing law requires the Board of State and Community Corrections to collect and maintain available information and data about state and community correctional policies, practices, capacities, and needs, including, but not limited to, prevention, intervention, suppression, supervision, and incapacitation, as they relate to both adult corrections, juvenile justice, and gang problems. Existing law requires the board to collect and analyze available data regarding the implementation of the local plans and other outcome-based measures.

This bill would require the board to create the Community Corrections Outcomes, Accountability, and Transparency dashboard that displays the county's goals mentioned above and the spending and outcomes data reported in the County Community Corrections Outcomes, Accountability, and Transparency report. The bill would require the dashboard to be accessible through the board's internet website.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

Vote: majority. Appropriation: no. Fiscal committee: yes.
State-mandated local program: yes.

The people of the State of California do enact as follows:

- 1 SECTION 1. Section 1230 of the Penal Code is amended to
- 2 read:
- 3 1230. (a) Each county is hereby authorized to establish in each
- 4 county treasury a Community Corrections Performance Incentives
- 5 Fund (CCPIF), to receive all amounts allocated to that county for
- 6 purposes of implementing this chapter.
- 7 (b) Notwithstanding any other law, in any fiscal year for which
- 8 a county receives moneys to be expended for the implementation
- 9 of this chapter, the moneys, including any interest, shall be made
- 10 available to the CPO of that county, within 30 days of the deposit
- 11 of those moneys into the fund, for the implementation of the
- 12 community corrections program authorized by this chapter.
- 13 ~~(H)~~
- 14 (c) (1) The community corrections program shall be developed
- 15 and implemented by probation and advised by a local Community
- 16 Corrections Partnership.
- 17 (2) The local Community Corrections Partnership shall be
- 18 chaired by the CPO and comprised of the following membership:
- 19 (A) The presiding judge of the superior court, ~~or his or her~~ *their*
- 20 designee.
- 21 (B) A county supervisor or the chief administrative officer for
- 22 the county or a designee of the board of supervisors.
- 23 (C) The district attorney.
- 24 (D) The public defender.
- 25 (E) The sheriff.
- 26 (F) A chief of police.
- 27 (G) The head of the county department of social services.
- 28 (H) The head of the county department of mental health.

1 (I) The head of the county department of employment.

2 (J) The head of the county alcohol and substance abuse
3 programs.

4 (K) The head of the county office of education.

5 (L) A representative from a community-based organization with
6 experience in successfully providing rehabilitative services to
7 persons who have been convicted of a criminal offense.

8 (M) An individual who represents the interests of victims.

9 *(N) A representative of a community-based organization with*
10 *experience in successfully providing behavioral health treatment*
11 *services to persons who have been convicted of a criminal offense.*

12 *(O) A representative of a Medi-Cal managed care plan, as*
13 *defined in subdivision (j) of Section 14184.101 of the Welfare and*
14 *Institutions Code, which provides the Enhanced Care Management*
15 *benefit.*

16 ~~(3)~~

17 (d) Funds allocated to probation pursuant to this act shall be
18 used to provide supervision and rehabilitative services for adult
19 felony offenders subject to local supervision, and shall be spent
20 on evidence-based community corrections practices and programs,
21 as defined in subdivision (d) of Section 1229, which may include,
22 but are not limited to, the following:

23 ~~(A)~~

24 (1) Implementing and expanding evidence-based risk and needs
25 assessments.

26 ~~(B)~~

27 (2) Implementing and expanding intermediate sanctions that
28 include, but are not limited to, electronic monitoring, mandatory
29 community service, home detention, day reporting, restorative
30 justice programs, work furlough programs, and incarceration in
31 county jail for up to 90 days.

32 ~~(C)~~

33 (3) Providing more intensive local supervision.

34 ~~(D)~~

35 (4) Expanding the availability of evidence-based rehabilitation
36 programs including, but not limited to, drug and alcohol treatment,
37 mental health treatment, anger management, cognitive behavior
38 programs, and job training and employment services.

39 ~~(E)~~

1 (5) Evaluating the effectiveness of rehabilitation and supervision
2 programs and ensuring program fidelity.

3 ~~(4)~~

4 (e) Notwithstanding any other law, the CPO shall have discretion
5 to spend funds on any of the above practices and programs
6 consistent with this act but, at a minimum, shall devote at least 5
7 percent of all funding received to evaluate the effectiveness of
8 those programs and practices implemented with the funds provided
9 pursuant to this chapter. A CPO may petition the Judicial Council
10 to have this restriction waived, and the Judicial Council shall have
11 the authority to grant such a petition, if the CPO can demonstrate
12 that the department is already devoting sufficient funds to the
13 evaluation of these programs and practices.

14 ~~(5)~~

15 (f) Each probation department receiving funds under this chapter
16 shall maintain a complete and accurate accounting of all funds
17 received pursuant to this chapter.

18 SEC. 2. Section 1230.1 of the Penal Code is amended to read:

19 1230.1. (a) Each county local Community Corrections
20 Partnership established pursuant to subdivision (b) of Section 1230
21 shall recommend a local plan to the county board of supervisors
22 for the implementation of the 2011 public safety realignment.

23 (b) The plan shall be voted on by an executive committee of
24 each county's Community Corrections Partnership consisting of
25 the chief probation officer of the county as chair, a chief of police,
26 the sheriff, the District Attorney, the Public Defender, the presiding
27 judge of the superior court, ~~or his or her designee, and one~~
28 ~~department representative listed in either subparagraph (G), (H),~~
29 ~~or (J) of paragraph (2) of subdivision (b) of Section 1230, as~~
30 ~~designated by the county board of supervisors for purposes related~~
31 ~~to the development and presentation of the plan. their designee,~~
32 *the head of the county department of social services, the head of*
33 *the county department of mental health, and the head of the county*
34 *alcohol and substance abuse programs. In counties where one or*
35 *more of the departments for social services, mental health, or*
36 *alcohol and substance abuse programs are consolidated, the*
37 *department head shall have the number of votes equivalent to the*
38 *number of departments they represent.*

39 (c) (1) The plan shall be deemed accepted by the county board
40 of supervisors unless the board rejects the plan by a vote of

1 four-fifths of the board, in which case the plan goes back to the
2 Community Corrections Partnership for further consideration.

3 (2) (A) *The local Community Corrections Partnership shall*
4 *submit the accepted plan annually to the Board of State and*
5 *Community Corrections.*

6 (B) *Each county's board of supervisors shall attest that the plan*
7 *has been accepted and is accurate before it is submitted to the*
8 *board.*

9 (d) Consistent with local needs and resources, the plan ~~may~~
10 *shall* include recommendations to maximize the effective
11 investment of criminal justice resources in evidence-based
12 correctional sanctions and programs, including, but not limited to,
13 day reporting centers, drug courts, residential multiservice centers,
14 ~~mental behavioral~~ health treatment programs, electronic and GPS
15 monitoring programs, victim restitution programs, counseling
16 programs, community service programs, educational programs,
17 ~~and work training programs.~~ *programs, and housing services.*

18 (e) *The plan shall include an analysis and recommendations of*
19 *how criminal justice resources may be spent as matching funds*
20 *for other sources, including, but not limited to, Medi-Cal federal*
21 *financial participation.*

22 (f) (1) *The plan shall include quantifiable goals for improving*
23 *the community corrections system, including, but not limited to,*
24 *all of the following:*

25 (A) *Reducing the daily jail population.*

26 (B) *Reducing jail bookings.*

27 (C) *Reducing the average length of jail stay.*

28 (D) *Increasing postrelease connections to community-based*
29 *behavioral health services for persons with a serious mental illness*
30 *or substance use disorder.*

31 (E) *Reducing rates of recidivism.*

32 (2) *County goals shall include specific targets for reducing*
33 *disparities for populations disproportionately represented in the*
34 *community corrections system, including, but not limited to,*
35 *individuals with a serious mental illness or substance use disorder;*
36 *Black, Indigenous, people of color, and LGBTQ+ people.*

37 SEC. 3. Section 1230.2 is added to the Penal Code, to read:

38 1230.2. (a) (1) Each county shall submit the County
39 Community Corrections Outcomes, Accountability, and

1 Transparency report annually to the Board of State and Community
2 Corrections (BSCC).

3 (2) The report shall be submitted in a form, manner, and in
4 accordance with timelines prescribed by the BSCC.

5 (b) The report shall include all of the following data and
6 information:

7 (1) The county's annual allocation of state and federal public
8 safety funds, including for behavioral health care, by category.

9 (2) The county's annual expenditure of state and federal public
10 safety funds, including for behavioral health care, by category.

11 (3) The amounts of annual and cumulative unspent state and
12 federal public safety funds, including funds in a reserve account,
13 by category.

14 (4) The county's annual expenditure of county general funds
15 and other funds, by category, on public safety, including for
16 behavioral health care.

17 (5) All administrative costs associated with community
18 corrections, by category.

19 (6) All contracted services, including behavioral health services,
20 and the cost of those contracted services, by category.

21 (7) The number of behavioral health calls for services received
22 by 911 dispatch.

23 (8) The number of jail bookings, including the number of people
24 who screened positive for a serious mental illness or substance use
25 disorder according to a validated behavioral health screening
26 conducted when booked into jail, and the number of people who
27 were confirmed as having serious mental illness or substance use
28 disorder through a clinical assessment at the jail or as a result of
29 data matching with state or local behavioral health systems.

30 (9) Length of jail stay.

31 (10) The number of people who have a serious mental illness
32 or substance use disorder who are connected to community-based
33 treatment and support upon release from jail or completion of
34 community supervision, by release type.

35 (11) The number of people enrolled in Medi-Cal prior to release
36 from jail or completion of community supervision, by release type.

37 (12) The number of people who have a serious mental illness
38 or substance use disorder on community supervision, by release
39 type.

1 (13) The number of persons who are convicted of a new felony
2 or misdemeanor committed within three years of release from
3 custody or committed within three years of placement on
4 supervision for a previous criminal conviction.

5 (c) Each county's board of supervisors shall verify that the report
6 is complete and accurate before it is submitted to the BSCC.

7 SEC. 4. Section 6027 of the Penal Code is amended to read:

8 6027. (a) It shall be the duty of the Board of State and
9 Community Corrections to collect and maintain available
10 information and data about state and community correctional
11 policies, practices, capacities, and needs, including, but not limited
12 to, prevention, intervention, suppression, supervision, and
13 incapacitation, as they relate to both adult corrections, juvenile
14 justice, and gang problems. The board shall seek to collect and
15 make publicly available up-to-date data and information reflecting
16 the impact of state and community correctional, juvenile justice,
17 and gang-related policies and practices enacted in the state, as well
18 as information and data concerning promising and evidence-based
19 practices from other jurisdictions.

20 (b) Consistent with subdivision (c) of Section 6024, the board
21 shall also:

22 (1) Develop recommendations for the improvement of criminal
23 justice and delinquency and gang prevention activity throughout
24 the state.

25 (2) Identify, promote, and provide technical assistance relating
26 to evidence-based programs, practices, and promising and
27 innovative projects consistent with the mission of the board.

28 (3) Develop definitions of key terms, including, but not limited
29 to, "recidivism," "average daily population," "treatment program
30 completion rates," and any other terms deemed relevant in order
31 to facilitate consistency in local data collection, evaluation, and
32 implementation of evidence-based practices, promising
33 evidence-based practices, and evidence-based programs. In
34 developing these definitions, the board shall consult with the
35 following stakeholders and experts:

36 (A) A county supervisor or county administrative officer,
37 selected after conferring with the California State Association of
38 Counties.

39 (B) A county sheriff, selected after conferring with the California
40 State Sheriffs' Association.

1 (C) A chief probation officer, selected after conferring with the
2 Chief Probation Officers of California.

3 (D) A district attorney, selected after conferring with the
4 California District Attorneys Association.

5 (E) A public defender, selected after conferring with the
6 California Public Defenders Association.

7 (F) The Secretary of the Department of Corrections and
8 Rehabilitation.

9 (G) A representative from the ~~Administrative Office of the~~
10 ~~Courts~~. *Judicial Council*.

11 (H) A representative from a nonpartisan, nonprofit policy
12 institute with experience and involvement in research and data
13 relating to California's criminal justice system.

14 (I) A representative from a nonprofit agency providing
15 comprehensive reentry services.

16 (4) Receive and disburse federal funds, and perform all
17 necessary and appropriate services in the performance of its duties
18 as established by federal acts.

19 (5) Develop comprehensive, unified, and orderly procedures to
20 ensure that applications for grants are processed fairly, efficiently,
21 and in a manner consistent with the mission of the board.

22 (6) Identify delinquency and gang intervention and prevention
23 grants that have the same or similar program purpose, are allocated
24 to the same entities, serve the same target populations, and have
25 the same desired outcomes for the purpose of consolidating grant
26 funds and programs and moving toward a unified single
27 delinquency intervention and prevention grant application process
28 in adherence with all applicable federal guidelines and mandates.

29 (7) Cooperate with and render technical assistance to the
30 Legislature, state agencies, units of general local government,
31 combinations of those units, or other public or private agencies,
32 organizations, or institutions in matters relating to criminal justice
33 and delinquency prevention.

34 (8) Develop incentives for units of local government to develop
35 comprehensive regional partnerships whereby adjacent jurisdictions
36 pool grant funds in order to deliver services, such as job training
37 and employment opportunities, to a broader target population,
38 including at-risk youth, and maximize the impact of state funds
39 at the local level.

1 (9) Conduct evaluation studies of the programs and activities
2 assisted by the federal acts.

3 (10) Identify and evaluate state, local, and federal gang and
4 youth violence suppression, intervention, and prevention programs
5 and strategies, along with funding for those efforts. The board shall
6 assess and make recommendations for the coordination of the
7 state's programs, strategies, and funding that address gang and
8 youth violence in a manner that maximizes the effectiveness and
9 coordination of those programs, strategies, and resources. By
10 January 1, 2014, the board shall develop funding allocation policies
11 to ensure that within three years no less than 70 percent of funding
12 for gang and youth violence suppression, intervention, and
13 prevention programs and strategies is used in programs that utilize
14 promising and proven evidence-based principles and practices.
15 The board shall communicate with local agencies and programs
16 in an effort to promote the best evidence-based principles and
17 practices for addressing gang and youth violence through
18 suppression, intervention, and prevention.

19 ~~(11)~~

20 (c) The board shall collect from each county the plan submitted
21 pursuant to Section 1230.1 within two months of adoption by the
22 county boards of supervisors. Commencing January 1, 2013, and
23 annually thereafter, the board shall collect and analyze available
24 data regarding the implementation of the local plans and other
25 outcome-based measures, as defined by the board in consultation
26 with the ~~Administrative Office of the Courts~~, *Judicial Council* the
27 Chief Probation Officers of California, and the California State
28 Sheriffs' Association. By July 1, 2013, and annually thereafter,
29 the board shall provide to the Governor and the Legislature a report
30 on the implementation of the plans described above.

31 ~~(12)~~

32 (d) Commencing on and after July 1, 2012, the board, in
33 consultation with the ~~Administrative Office of the Courts~~, *Judicial*
34 *Council*, the California State Association of Counties, the
35 California State Sheriffs' Association, and the Chief Probation
36 Officers of California, shall support the development and
37 implementation of first phase baseline and ongoing data collection
38 instruments to reflect the local impact of Chapter 15 of the Statutes
39 of 2011, specifically related to dispositions for felony offenders
40 and postrelease community supervision. The board shall make any

1 data collected pursuant to this paragraph available on the board's
 2 internet website. It is the intent of the Legislature that the board
 3 promote collaboration and the reduction of duplication of data
 4 collection and reporting efforts where possible.

5 *(e) (1) The board shall create the Community Corrections*
 6 *Outcomes, Accountability, and Transparency dashboard that shall*
 7 *be accessible through the board's internet website. The dashboard*
 8 *shall display information including, but not limited to, both of the*
 9 *following:*

10 *(A) Each county's plans pursuant to subdivision (f) of Section*
 11 *1230.1.*

12 *(B) The spending and outcomes data reported pursuant to*
 13 *Section 1230.2. Outcomes shall be displayed so that changes in*
 14 *rates can be compared year over year and between counties.*

15 *(2) The board shall ensure definitions, form, and manner of the*
 16 *data and information submitted pursuant to Sections 1230.1 and*
 17 *1230.2 are consistent so that spending and outcomes data can be*
 18 *compared across counties.*

19 ~~(e)~~

20 *(f) The board may do either of the following:*

21 *(1) Collect, evaluate, publish, and disseminate statistics and*
 22 *other information on the condition and progress of criminal justice*
 23 *in the state.*

24 *(2) Perform other functions and duties as required by federal*
 25 *acts, rules, regulations, or guidelines in acting as the administrative*
 26 *office of the state planning agency for distribution of federal grants.*

27 ~~(d) Nothing in this~~

28 *(g) This chapter shall not be construed to include, in the*
 29 *provisions set forth in this section, funds already designated to the*
 30 *Local Revenue Fund 2011 pursuant to Section 30025 of the*
 31 *Government Code.*

32 SEC. 5. If the Commission on State Mandates determines that
 33 this act contains costs mandated by the state, reimbursement to
 34 local agencies and school districts for those costs shall be made
 35 pursuant to Part 7 (commencing with Section 17500) of Division
 36 4 of Title 2 of the Government Code.

AB 2882

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- CORRECTIONS:**

Text—Pages 6, 7, and 8.
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March 27, 2024

The Honorable Kevin McCarty
Chair, Assembly Public Safety Committee
1021 O Street, Suite 5610
Sacramento, CA 95814

**RE: AB 2882 (McCarty) - California Community Corrections Performance Incentives.
As introduced 2/15/2024 – OPPOSE
Set for hearing 4/2/2024 – Assembly Public Safety Committee**

Dear Assembly Member McCarty:

On behalf of the California State Association of Counties (CSAC), the Urban Counties of California (UCC), and the Rural County Representatives of California (RCRC), we write to jointly express our respectful opposition to AB 2882. This measure would amend the composition of the local Community Corrections Partnership (CCP) and the CCP Executive Committee; specify new plan development and processing requirements at the local level; and add considerable new CCP data collection and reporting requirements.

The objective of AB 2882 appears to seek reprioritization of an existing community corrections revenue stream to address the behavioral health treatment needs of justice-involved individuals. However, we are concerned that the measure focuses on the oversight and planning associated with a single subaccount in isolation, without considering (1) that the justice-involved population realigned to counties pursuant to AB 109 in 2011 has many needs, including but not limited to behavioral health treatment needs, (2) other revenue sources brought to bear in supporting the populations in counties' care, and (3) other important policy changes that took place concurrent to 2011 Realignment, as well as more recent initiatives that fundamentally revise behavioral health funding and service delivery at the local level.

Our associations agree that the state and counties together must continue exploration of how best to improve behavioral health care for those in our communities, including justice-involved individuals. However, we have a number of specific concerns related to the approach contemplated in AB 2882.

- This measure inappropriately presumes that the Community Corrections Subaccount is the main fund source for the care and treatment of the county justice-involved population and that system-involved individuals have no other service needs beyond behavioral health treatment.*** While behavioral health treatment is a priority at the local level, by bringing this new data collection and reporting responsibility under the purview of the CCP, the changes contemplated in AB 2882 to the CCP structure appear to be based on the inaccurate assumption that the Community Corrections Subaccount is the main fund source to support the treatment needs of justice-involved individuals. If the intent of this measure is to develop a comprehensive picture of local behavioral health investments, the study would need to include the impact of the Affordable Care Act expansion on the justice-involved population, other behavioral health-related programs and funding in 2011 Realignment, other jail medical and mental health budget investments, local behavioral health funding gaps, the potential impacts of the justice-involved initiative of CalAIM, as well as the Behavioral Health Services Act enacted in Proposition 1 (2024). The isolated focus on the Community Corrections Subaccount inappropriately excludes a vast array of other local investments as well as complex and varied funding and policy developments that have come to pass since 2011. Furthermore, robust behavioral health treatment planning and collaboration, including public safety stakeholder engagement, is already included in the integrated plans specified in Proposition 1.
- Proposed changes to the CCP and CCP Executive Committee¹ do not align with assigned functions and could result in unintended consequences.*** There are distinct differences between the role and responsibilities of the CCP and its Executive Committee. AB 2882 appears to conflate the two bodies and their responsibilities. The full CCP has primary authority over the Community Corrections Performance Incentive Act (SB 678) implementation – an incentive-based program that shares state correctional savings with county probation departments associated with reductions in prison admissions from local felony supervision. The expertise of the proposed new CCP members does not appear to align with the original and primary responsibility of the CCP. Secondly, the expansion of the CCP Executive Committee appears to rebalance the composition away from a multi-agency public safety collaboration focused on community corrections to one that prioritizes behavioral health considerations. While these funds are often used to fund behavioral health treatment for justice-involved individuals, the composition and balance of the CCP Executive Committee was designed with the primary focus of 2011 Realignment in mind – public safety, a responsibility that resides primarily at the local government

¹ The CCP was created pursuant to the enactment of SB 678 (Ch. 608, Statutes of 2009), while the creation of the CCP Executive Committee was a feature added by AB 109 (Ch. 15, Statutes of 2011), as subsequently amended in AB 117 (Ch. 39, Statute of 2011), to develop a local community corrections plan.

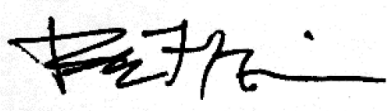
AB 2882 (McCarty) – CSAC, UCC, and RCRC Opposition
March 27, 2024 | Page 3

level. Behavioral health services are a critically important component of addressing the needs of the justice-involved population, but only one aspect. Finally, it also is important to note that county behavioral health treatment planning occurs through other structured processes with local collaboration and with ultimate expenditure authority resting with the county Board of Supervisors.

- ***Higher levels of service associated with CCP responsibilities – including new plan requirements and reporting responsibilities – must be accompanied by an appropriation.*** Provisions in Proposition 30 (2012)² require the state to provide a new appropriation to support new and higher levels of service associated with programs and responsibilities realigned in 2011. Even though we believe that the proposed new plan elements as well as additional data collection and reporting requirements are unnecessary and inappropriate, if they were enacted, additional state funding would be required both for the specific plan elements amended into Penal Code section 1230.1 as well as data collection and reporting responsibilities in new Penal Code section 1230.2 before counties would be obligated to carry out these new functions.

For these reasons, CSAC, UCC, and RCRC must respectfully oppose this measure. We welcome an opportunity to more fully discuss the specific aspects of our position outlined above. Please feel free to contact Ryan Morimune at CSAC (rmorimune@counties.org), Elizabeth Espinosa at UCC (ehe@hbeadvocacy.com), or Sarah Dukett at RCRC (sdukett@rcrcnet.org) for any questions on our associations' perspectives. Thank you.

Sincerely,



Ryan Morimune
Legislative Representative
CSAC



Elizabeth Espinosa
Legislative Representative
UCC



Sarah Dukett
Policy Advocate
RCRC

cc: Members and Counsel, Assembly Public Safety Committee

² California Constitution Section 36(b)(4): "Legislation enacted after September 30, 2012, that has an overall effect of increasing the costs already borne by a local agency for programs or levels of service mandated by the 2011 Realignment Legislation shall apply to local agencies only to the extent that the State provides annual funding for the cost increase. Local agencies shall not be obligated to provide programs or levels of service required by legislation, described in this subparagraph, above the level for which funding has been provided."

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CHIEF PROBATION OFFICERS
OF CALIFORNIA

March 28, 2024

The Honorable Kevin McCarty
California State Assembly
1020 O Street, Suite 5610
Sacramento, CA 95814

Subject: AB 2882 – CPOC Oppose

Dear Assembly Member McCarty,

On behalf of the Chief Probation Officers of California (CPOC), we respectfully oppose AB 2882. The approach in the bill redirects vital public safety planning in response to new duties and populations shifted to the counties pursuant to Public Safety Realignment. We are concerned the bill upends the existing purpose and mission which is still a critical component to the public safety response in our communities due to the historic shift of population from state control to local control. The current framework breaks down silos and fosters collaboration to inform the important local planning framework that was developed as a direct response to the State transferring responsibility of a significant new public safety population to counties.

In 2011, Governor Brown signed AB 109 (Chapter 15, Statutes of 2011), which reflected a landmark shift in the State's approach to criminal justice through the transfer of criminal justice service delivery and responsibility to counties. This was done against the backdrop of a ruling by the US Supreme Court for the State to immediately drive down their population. The State, in a historic collaboration with the counties, had to develop a mechanism to avoid mass releases without regard to public safety. The result of that collaboration was a process that enabled local governments to plan for this shift in responsibility. Associated with this realigned responsibility was the investment of funding to counties to carry out the transfer of populations and duties. Shifting the responsibilities for the justice population that was previously handled by the state to local counties required not only a funding shift, but protections that would enable counties to support the necessary investments to minimize the public safety impact.

Any roll back or impediments that threatens county operations under the guise of redirecting focus and/or resources away from the entities tasked with the responsibility of providing public safety is misguided, ill-advised and exacerbates public safety concerns.

Public safety realignment, by its very framework, was designed with the goal of supporting each county to develop responses to the new duties, specifically the impacted jail and probation populations. While it is true that the populations being shifted have behavioral health needs, it is inaccurate to assume that is the only need of our populations or that Realignment was done to singularly address the delivery of behavioral health treatment. The population in which the Community Corrections Partnership (CCP's) develop plans to support, require a multi-dimensional approach to meet a plethora of needs including jobs, housing, and education while also addressing criminogenic factors, safety risks, and court orders to balance accountability and rehabilitation. All these factors, in addition to behavioral health, impact our ability to supervise these populations safely and successfully.

Finally, it is inaccurate to assume that behavioral health needs are not already taken into account in CCP planning and resources and it is important to remember that funding for behavioral health needs of the justice population is not singularly contained within CCP funding. In fact, the state made changes to the Affordable Care Act (ACA) at the time and there are many other funding sources since, that have been identified for this population's behavioral health and substance use disorder needs. The very purpose of probation is to align all of the needs, not elevate one over another in order to take on the job that was previously handled by the state. The CCP plays a critical role in coordinating local responses to address these many factors that not only serve the Realigned population but do so with the equally important outcome of public safety. The expertise of probation as re-entry experts supports the balance of our public safety mission through individualized responses and services for our populations. Placing other initiatives into this process as contemplated in this bill, will by definition redirect attention from the original purpose of the CCP while ignoring all the other planning and funding sources intended specifically for behavioral health treatment.

Setting forth a new purpose of CCPs is not integration, it is redirection. Counties, specifically jails and probation, were given new populations to serve with the CCP being the corresponding mechanism to plan for these individuals through collaborative and locally responsive approaches. CCP's bridge across disciplines to plan for the successful and safe handling of these responsibilities and advise the Board of Supervisors. Repurposing this important planning process will have the impact of subordinating public safety to only one of the many needs of the realigned population.

For these reasons, we are opposed to AB 2882.

Sincerely,



Danielle Sanchez
Legislative Director

Cc: All Members and Consultants of the Assembly Public Safety Committee



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1050

Agenda Date: 4/9/2024

Agenda #: C.4.

To: Board of Supervisors

From: Legislation Committee

Report Title: ADOPT a position of "Oppose Unless Amended" on SB 964

☐ Recommendation of the County Administrator ☒ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT a position of "Oppose Unless Amended" on SB 964 (Seyarto) Property Tax: Tax Defaulted-Property Sales.

FISCAL IMPACT:

Unknown. However, sending unclaimed proceeds to the State Controller will create new state costs to manage the funds. In addition, by requiring a county to undertake new duties with respect to excess proceeds from sales of property would impose a state-mandated local program.

BACKGROUND:

At their March 25, 2024 meeting, the Legislation Committee (Supervisors Burgis & Carlson) considered a recommendation to "Oppose Unless Amended" SB 964 (Seyarto) by the County's Treasurer-Tax Collector. The Legislation Committee voted to recommend an "Oppose Unless Amended" position on the bill to the Board. Because there is no policy in the Board of Supervisors' adopted 2023-24 State Legislative Platform that relates to this bill, the recommendation from the Legislation Committee is provided to the Board for consideration of an advocacy position on the bill.

SB 964 (Seyarto) was introduced on 01/24/24 and referred to the Committee on Revenue and Taxation. The bill was amended on March 5, 2024 and then re-referred to the Committee on Revenue and Taxation. The bill was set for hearing on April 10 but canceled at the request of the author.

See [Attachment A](#) for the text of the bill, as amended.

See [Attachment B](#) for the "Oppose Unless Amended" letter from the California Association of Treasurers and Tax Collectors.

LEGISLATIVE COUNSEL'S DIGEST

SB 964, as amended, Seyarto. Property tax: tax-defaulted property sales.

Existing law governs the sale to certain entities of a property that has been tax defaulted for 5 years or more, or 3 years or more, as applicable, in an applicable county, including by authorizing the state, county, any revenue district the taxes of which on the property are collected by county officers, or a redevelopment agency created pursuant to the California Community Redevelopment Law, to purchase the property or any part thereof, as prescribed. Existing law also authorizes a nonprofit organization to purchase, with the approval of the board of supervisors of the county in which it is located, a residential or vacant property that has been tax-defaulted for 5 years or more, or 3 years or more if the property is subject to a nuisance abatement lien, as prescribed. Existing law requires the sales price of a property sold pursuant to the provisions described or referenced above to include certain amounts, including all defaulted taxes and assessments and all associated penalties and costs.

This bill would prohibit a property or property interest from being offered for sale under the provisions described above if that property or property interest has not been offered for sale under the provisions described *below, unless certain conditions are satisfied.*

Existing law generally authorizes a county tax collector to sell to any person tax-defaulted property 5 years or more, or 3 years or more, as applicable, after that property has become tax defaulted. Existing law authorizes a party of interest in the property to file with the county a claim for the excess proceeds, in proportion to that person's interest held with others of equal priority in the property at the time of sale, at any time before the expiration of one year following the recordation of the tax collector's deed to the purchaser and provides for the distribution of those excess proceeds. Existing law requires, if excess proceeds from the sale of tax-defaulted property exceed \$150, the county to provide notice of the right to claim the excess proceeds, as prescribed.

This bill would *require a county to review a claim filed pursuant to the provisions described above and determine whether the claim is complete and valid, and would prescribe a procedure for curing any deficiency in the claim.* The bill would also require the notice described above to include certain information, including the consequences for failing to apply for excess proceeds within the claims period. By requiring a county *undertake new duties with respect to the claims process*, the bill would impose a state-mandated local program.

Existing law authorizes certain excess proceeds from sales of property pursuant to the provisions described above to be transferred to the county general fund, as specified. Existing law generally governs and regulates the receipt, custody, investment, management, disposal, and escheat of various classes of unclaimed property to the possession of which the state is, or may become, entitled under the provisions of certain law. Existing law creates the Unclaimed Property Fund and requires all money, except permanently escheated money, paid to the state or any officer or employee thereof for deposit in the State Treasury under those provisions to be deposited in the fund on order of the Controller. Existing law provides that moneys in that fund are continuously appropriated to the Controller for specified purposes.

This bill would instead require those excess proceeds from sales of property pursuant to the provisions described above to be transferred to the Controller for deposit in the Defaulted Tax Sale Subaccount, which this bill would establish in the fund to consist of moneys received by the Controller pursuant to the bill's provisions. The bill would provide that those moneys are available upon appropriation for specified purposes. By requiring a county to undertake new duties with respect to these moneys, this bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs

mandated by the state. Statutory provisions establish procedures for making that reimbursement. This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: yes

CONSEQUENCE OF NEGATIVE ACTION:

The Board will not have an advocacy position on the bill.

AMENDED IN SENATE MARCH 5, 2024

SENATE BILL

No. 964

Introduced by Senator Seyarto

January 23, 2024

An act to *add Section 1326 to the Code of Civil Procedure, and to amend Sections ~~4675~~ 4674, 4675, and 4676 of, and to add Section 3777 to, the Revenue and Taxation Code, relating to taxation.*

LEGISLATIVE COUNSEL'S DIGEST

SB 964, as amended, Seyarto. Property tax: tax-defaulted property sales.

Existing law governs the sale to certain entities of a property that has been tax defaulted for 5 years or more, or 3 years or more, as applicable, in an applicable county, including by authorizing the state, county, any revenue district the taxes of which on the property are collected by county officers, or a redevelopment agency created pursuant to the California Community Redevelopment Law, to purchase the property or any part thereof, as prescribed. Existing law also authorizes a nonprofit organization to purchase, with the approval of the board of supervisors of the county in which it is located, a residential or vacant property that has been tax-defaulted for 5 years or more, or 3 years or more if the property is subject to a nuisance abatement lien, as prescribed. Existing law requires the sales price of a property sold pursuant to the provisions described or referenced above to include certain amounts, including all defaulted taxes and assessments and all associated penalties and costs.

This bill would prohibit a property or property interest from being offered for sale under the provisions described above if that property

or property interest has not been offered for sale under the provisions described ~~below~~. *below, unless certain conditions are satisfied.*

Existing law generally authorizes a county tax collector to sell to any person tax-defaulted property 5 years or more, or 3 years or more, as applicable, after that property has become tax defaulted. Existing law authorizes a party of interest in the property to file with the county a claim for the excess proceeds, in proportion to that person's interest held with others of equal priority in the property at the time of sale, at any time before the expiration of one year following the recordation of the tax collector's deed to the purchaser and provides for the distribution of those excess proceeds. Existing law requires, if excess proceeds from the sale of tax-defaulted property exceed \$150, the county to provide notice of the right to claim the excess proceeds, as prescribed.

~~This bill would increase the claims period described above to 2 years if the county does not receive any claims before the expiration of one year following the recordation of the tax collector's deed to the purchaser and would make conforming changes.~~ *require a county to review a claim filed pursuant to the provisions described above and determine whether the claim is complete and valid, and would prescribe a procedure for curing any deficiency in the claim.* The bill would also require the notice described above to include certain information, including the consequences for failing to apply for excess proceeds within the claims period. By requiring a county to ~~administer the claims period for a longer time period and to include additional information in the required notice of the right to claim excess proceeds,~~ *undertake new duties with respect to the claims process,* the bill would impose a state-mandated local program.

Existing law authorizes certain excess proceeds from sales of property pursuant to the provisions described above to be transferred to the county general fund, as specified. Existing law generally governs and regulates the receipt, custody, investment, management, disposal, and escheat of various classes of unclaimed property to the possession of which the state is, or may become, entitled under the provisions of certain law. Existing law creates the Unclaimed Property Fund and requires all money, except permanently escheated money, paid to the state or any officer or employee thereof for deposit in the State Treasury under those provisions to be deposited in the fund on order of the Controller. Existing law provides that moneys in that fund are continuously appropriated to the Controller for specified purposes.

This bill would instead require those excess proceeds from sales of property pursuant to the provisions described above to be transferred to the Controller for deposit in the Defaulted Tax Sale Subaccount, which this bill would establish in the fund to consist of moneys received by the Controller pursuant to the bill's provisions. The bill would provide that those moneys are available upon appropriation for specified purposes. By requiring a county to undertake new duties with respect to these moneys, this bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

Vote: majority. Appropriation: no. Fiscal committee: yes.
State-mandated local program: yes.

The people of the State of California do enact as follows:

1 *SECTION 1. Section 1326 is added to the Code of Civil*
2 *Procedure, to read:*

3 1326. (a) *The Defaulted Tax Sale Subaccount is hereby*
4 *established in the Unclaimed Property Fund.*

5 (b) *The Defaulted Tax Sale Subaccount shall consist of moneys*
6 *received by the Controller and required to be deposited into the*
7 *subaccount pursuant to Chapter 8 (commencing with Section 3771)*
8 *of Part 6 of Division 1 of the Revenue and Taxation Code.*

9 (c) *Notwithstanding Section 1325, the moneys in the Defaulted*
10 *Tax Sale Subaccount shall be available upon appropriation for*
11 *the purposes of this title.*

12 ~~SECTION 1.~~

13 SEC. 2. Section 3777 is added to the Revenue and Taxation
14 Code, immediately following Section 3776, to read:

15 3777. (a) Property or a property interest shall not be offered
16 for sale under the provisions of this chapter if that property or
17 property interest has not been offered for sale under the provisions
18 of Chapter 7 (commencing with Section ~~3691~~; 3691) *unless all*
19 *of the following conditions are satisfied:*

1 (1) *The county's property assessment shows that the property*
 2 *or property interest is worth less than the defaulted debt.*

3 (2) *Offering the property or property interest for sale under the*
 4 *provisions of Chapter 7 (commencing with Section 3691) would*
 5 *cost the county more than offering the property or property interest*
 6 *for sale under the provisions of this chapter.*

7 (3) *The county's board of supervisors approved offering the*
 8 *property or property interest for sale under the provisions of this*
 9 *chapter by majority vote after the issue is discussed during a*
 10 *regularly scheduled open meeting or hearing that gave the*
 11 *community an opportunity to discuss the proposed offering for*
 12 *sale.*

13 (b) *When considering whether to approve offering the property*
 14 *or property interest for sale under the provisions of this chapter*
 15 *at an open meeting or hearing as described in paragraph (3) of*
 16 *subdivision (a), the county's board of supervisors shall consider*
 17 *all evidence and arguments presented during the meeting or*
 18 *hearing, including, but not limited to, evidence or arguments*
 19 *concerning both of the following:*

20 (1) *The value of the property or property interest and the*
 21 *county's property assessment showing that value.*

22 (2) *The cost of offering the property or property interest for*
 23 *sale under the provisions of Chapter 7 (commencing with Section*
 24 *3691) as compared to the cost of offering the property or property*
 25 *interest for sale under the provisions of this chapter.*

26 SEC. 3. *Section 4674 of the Revenue and Taxation Code is*
 27 *amended to read:*

28 4674. Any excess in the proceeds deposited in the delinquent
 29 tax sale trust fund remaining after satisfaction of the amounts
 30 distributed under Sections 4672, 4672.1, 4672.2, 4673, and 4673.1
 31 shall be retained in the fund on account of, and may be claimed
 32 by parties of interest in the property as provided in, Section 4675.
 33 At the expiration of the period specified in subdivision (e) of
 34 Section 4675, any excess proceeds not claimed under Section 4675
 35 may be transferred to the county general fund of the county by the
 36 county auditor, except that prior to the transfer, the county may
 37 deduct those costs of maintaining the redemption and tax-defaulted
 38 property files, and those costs of administering and processing the
 39 claims for excess proceeds, that have not been recovered under
 40 any other law: *shall be transferred to the Controller for deposit*

1 *in the Defaulted Tax Sale Subaccount in the Unclaimed Property*
2 *Fund established pursuant to Section 1326 of the Code of Civil*
3 *Procedure.*

4 ~~SEC. 2.~~

5 *SEC. 4.* Section 4675 of the Revenue and Taxation Code is
6 amended to read:

7 4675. (a) (1) ~~Subject to paragraph (2), any~~ Any party of interest
8 in the property may file with the county a claim for the excess
9 proceeds, in proportion to that person's interest held with others
10 of equal priority in the property at the time of sale, at any time
11 before the expiration of one year following the recordation of the
12 tax collector's deed to the purchaser. *The claim shall be postmarked*
13 *on or before the one-year expiration date to be considered timely.*

14 ~~(2) The claim expiration date shall be two years following the~~
15 ~~recordation of the tax collector's deed to the purchaser if the county~~
16 ~~does not receive a claim by a person described in subparagraph~~
17 ~~(B) of paragraph (1) of subdivision (c) before the expiration of~~
18 ~~one year following the recordation of the tax collector's deed to~~
19 ~~the purchaser.~~

20 ~~(3) A claim pursuant to this subdivision shall be postmarked on~~
21 ~~or before the claim expiration date to be considered timely.~~

22 (2) (A) *The county shall review a claim filed pursuant to*
23 *paragraph (1) and determine whether the claim is complete and*
24 *valid.*

25 (B) *If the county determines that a claim is incomplete or invalid,*
26 *the county shall provide written notice to the claimant describing*
27 *what is needed to cure the deficiency and informing the claimant*
28 *that the claimant has 60 days to cure the deficiency.*

29 (C) *A claim reviewed pursuant to this paragraph is timely if*
30 *originally postmarked on or before the one-year expiration date*
31 *even if the 60-day cure period required by this paragraph extends*
32 *beyond that one-year expiration date.*

33 (b) After the property has been sold, a party of interest in the
34 property at the time of the sale may assign their right to claim the
35 excess proceeds only by a dated, written instrument that explicitly
36 states that the right to claim the excess proceeds is being assigned,
37 and only after each party to the proposed assignment has disclosed
38 to each other party to the proposed assignment all facts of which
39 that party is aware relating to the value of the right that is being
40 assigned. Any attempted assignment that does not comply with

1 these requirements shall have no effect. This subdivision applies
2 only with respect to assignments on or after the effective date of
3 this subdivision.

4 (c) Any person or entity who in any way acts on behalf of, or
5 in place of, any party of interest with respect to filing a claim for
6 any excess proceeds shall submit proof with the claim that the
7 amount and source of excess proceeds have been disclosed to the
8 party of interest and that the party of interest has been advised of
9 their right to file a claim for the excess proceeds on their own
10 behalf directly with the county at no cost.

11 (d) The claims shall contain any information and proof deemed
12 necessary by the board of supervisors to establish the claimant's
13 rights to all or any portion of the excess proceeds.

14 (e) (1) Except as provided in paragraph (2), no sooner than the
15 claim expiration date *and any review and cure periods* determined
16 pursuant to subdivision (a), and if the excess proceeds have been
17 claimed by any party of interest as provided herein, the excess
18 proceeds shall be distributed on order of the board of supervisors
19 to the parties of interest who have claimed the excess proceeds in
20 the order of priority set forth in subdivisions (a) and (b). For the
21 purposes of this article, parties of interest and their order of priority
22 are:

23 (A) First, lienholders of record before the recordation of the tax
24 deed to the purchaser in the order of their priority.

25 (B) Second, any person with title of record to all or any portion
26 of the property before the recordation of the tax deed to the
27 purchaser.

28 (2) (A) If the board of supervisors has been petitioned to rescind
29 the tax sale pursuant to Section 3731, any excess proceeds shall
30 not be distributed to the parties of interest as provided by paragraph
31 (1) before the earlier of the claim expiration date *and any review*
32 *and cure periods* determined pursuant to subdivision (a) or ~~two~~
33 *years one year* following the date the board of supervisors
34 determines the tax sale should not be rescinded, and only if the
35 person who petitioned the board of supervisors pursuant to Section
36 3731 has not commenced a proceeding in court pursuant to Section
37 3725.

38 (B) If a proceeding has been commenced in a court pursuant to
39 Section 3725, any excess proceeds shall not be distributed to the

1 parties of interest as provided by paragraph (1) until a final court
2 order is issued.

3 (f) If a person with title of record is deceased at the time of the
4 distribution of the excess proceeds, the heirs may submit an
5 affidavit pursuant to Chapter 3 (commencing with Section 13100)
6 of Part 1 of Division 8 of the Probate Code, to support their claim
7 for excess proceeds.

8 (g) Any action or proceeding to review the decision of the board
9 of supervisors, or the county officer to whom the board delegated
10 authority pursuant to Section 4675.1, to accept or deny the claim
11 shall be commenced within 90 days after the date of that decision
12 of the board of supervisors or the county officer.

13 ~~SEC. 3.~~

14 *SEC. 5.* Section 4676 of the Revenue and Taxation Code is
15 amended to read:

16 4676. (a) If excess proceeds from the sale of tax-defaulted
17 property exceed one hundred fifty dollars (\$150), the county shall
18 provide notice of the right to claim the excess proceeds, as provided
19 in this section.

20 (b) No later than 90 days after the sale of the property, the
21 county shall mail written notice of the right to claim excess
22 proceeds to the last known mailing address of parties of interest,
23 as defined in Section 4675. The county shall make a reasonable
24 effort to obtain the name and last known mailing address of parties
25 of interest.

26 (c) If the last known address of a party of interest cannot be
27 obtained, the county shall publish notice of the right to claim excess
28 proceeds in a newspaper of general circulation in the county.
29 Publication is not required if the cost to publish is equal to or
30 greater than the amount of the excess proceeds. The notice shall
31 be published once a week for three successive weeks and shall
32 commence no later than 90 days after the sale of the property.

33 (d) The cost of obtaining the name and last known mailing
34 address of parties of interest and of mailing or publishing the
35 notices required under this section shall be deducted from the
36 excess proceeds and shall be distributed to the county general fund.

37 (e) A notice pursuant to this section shall contain all of the
38 following information:

39 (1) The amount of the tax debt with respect to which the
40 tax-defaulted property was in default.

- 1 (2) The amount for which the property was sold.
- 2 (3) The consequences for failing to apply for excess proceeds
- 3 within the time period prescribed in Section 4675.
- 4 ~~SEC. 4.~~
- 5 *SEC. 6.* If the Commission on State Mandates determines that
- 6 this act contains costs mandated by the state, reimbursement to
- 7 local agencies and school districts for those costs shall be made
- 8 pursuant to Part 7 (commencing with Section 17500) of Division
- 9 4 of Title 2 of the Government Code.

O



April 3, 2024

The Honorable Kelly Seyarto
California State Senate District 32
1021 O Street, Suite 7120
Sacramento, CA 95814

**RE: SB 964 (Seyarto) Property tax: tax-defaulted property sales – Oppose Unless Amended
As Amended March 5, 2024**

Dear Senator Seyarto,

On behalf of the California Association of County Treasurers and Tax Collectors (CACTTC), I write in respectful opposition to your SB 964, unless amended, to address the concerns outlined below.

Amendment 1: Amend the measure to allow a Tax Collector to request the Board of Supervisors to approve a resolution which authorizes the Tax Collector to take specified properties to a Chapter 8 sale without first conducting a Chapter 7 sale based on circumstances articulated by the Tax Collector that necessitate a Chapter 8 sale for that particular property. Delete the conditions of such a sale that were added in the March 5 amendments included in 3777 (a).

Given the expensive process and intensive staff time required to conduct a tax sale, the discretion of the tax collector to be able to make pragmatic decisions regarding how to dispose of challenging property is vital to the efficiency of the office. To unnecessarily mandate an expensive and time-consuming process to go through procedures that will not produce a sensible outcome is a waste of taxpayer dollars and will lead to higher costs and government inefficiency; two things taxpayers expect the tax collector to not do. Furthermore, there are scenarios wherein the worst possible outcome could be that a property was sold at a Chapter 7 sale. A contemporary example is that an entire city street became tax-defaulted, and subject to sale. If the Tax Collector in that county offered the street for sale in a Chapter 7, and the bid was accepted and sale executed, it could have catastrophic impacts on the residents, businesses and public services that relied on access to that street. Chapter 8 sales are critical to disposing of unique and challenging properties that, for myriad reasons, should not be offered in a Chapter 7 sale. Attempting to narrowly proscribe those conditions in the statute would inevitably lead to negative outcomes for taxpayers and residents, if a tax collector is narrowly confined to only certain specific conditions under which to use Chapter 8.

Further, tax collectors definitionally do not assess properties to determine their value. County assessors are responsible for that act. Tax Collectors are charged with fairly implementing and collecting property-related taxes based on the assessed value, after the auditor has applied all property-related charges based on the tax rate area. Property value and value determination are not the purview of tax collectors. Inserting language that unilaterally requires Tax Collectors to determine a fair market value as part of the tax sale preparation, which the rest of the additions in 3777(a) is predicated on, is a gross expansion of the role of the Tax Collector. Tax collectors are responsible for collecting the property-based taxes and any penalties and interest associated

California Association of County Treasurers and Tax Collectors

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Website: www.cacttc.org

with defaulted taxes. In some cases, the amount owed in defaulted taxes, penalties and interest could be more than the underlying value of the property. Discretion of the tax collector to make sensible decisions that are in the best interests of taxpayers and the general public is critical to the efficiency of the office.

Amendment 3: Remove the language establishing a fund and at the State Treasury for unclaimed excess proceeds, as well as the language mandating that unclaimed funds be transferred to the Controller instead of the County general fund.

After years of outreach through certified mailings, skip trace searches, newspaper publications and in-person visits to the property to notify the owner that the property is subject to tax sale, coupled with an additional year for parties of interest to file a claim for those excess proceeds, tax collectors have exhausted the ability to connect those proceeds with any parties of interest. Sending these unclaimed proceeds to the Controller's will create new state costs to manage the funds, perpetually.

Amendment 3: Remove the language requiring that tax collectors provide claimants 60 days to perfect their claims, with the assistance of the Tax Collector's office.

Tax collectors should not be mandated to provide free, private legal counseling to asset locators and others. It is an inappropriate use of public resources that the general taxpayer should not be asked to provide. There are simple clear requirements regarding how to file a claim for excess proceeds in each County. The process Counties must follow in administering the process for claims is contained in the State Controller's Office. Those procedures can be reviewed here starting on page 50: https://www.sco.ca.gov/Files-ARD-Tax-Info/Tax-Collector-Ref-Man/ctspm_v1_2016.pdf

CACTTC's elected and appointed members view themselves as taxpayer advocates and are sensitive to the fact that property may be the most significant asset a taxpayer owns. Tax sales are not taken lightly, require extensive research and outreach, and are only conducted after years of non-payment, with bi-annual outreach to the property owner during the years of non-payment.

In the absence of these amendments, CACTTC will remain in respectful but firm opposition to your measure.

Sincerely,



Karen Lange
CACTTC Legislative Advocate

CC: Chair Glazer, Senate Committee on Revenue and Taxation
Phonxay Keokham, President, California Association of County Treasurers and Tax Collectors
Dan Mierzwa, Chair, California Association of County Treasurers and Tax Collectors Legislative Committee
Eric Lawyer, California State Association of Counties
Jean Hurst, Urban Counties Caucus
Sarah Duckett, Rural County Representatives of California
Kayla Williams, Senate Republican Consultant

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CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1051

Agenda Date: 4/9/2024

Agenda #: C.5.

To: Board of Supervisors

From: Legislation Committee

Report Title: ADOPT an OPPOSE position on AB 2561 (McKinnor)

☐ Recommendation of the County Administrator ☒ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT a position of "Oppose" on AB 2561 (McKinnor) Local Public Employees: Vacant Positions, a bill that requires each public agency with bargaining unit vacancy rates exceeding a specified percent for more than a specified number of days to meet and confer with a representative of the recognized employee organization to implement a plan to fill all vacant positions, as recommended by the Legislation Committee.

FISCAL IMPACT:

Unknown. This bill would provide that no reimbursement shall be made pursuant to these statutory provisions for costs mandated by the state pursuant to this act, but would recognize that a local agency or school district may pursue any available remedies to seek reimbursement for these costs.

BACKGROUND:

At their March 25, 2024 meeting, the Legislation Committee (Supervisors Burgis and Carlson) considered a recommendation from the County Administrator to oppose AB 2561 (McKinnor). This is a burdensome bill that makes overly simplistic assumptions about position vacancies without taking into account the many reasons they may exist and persist. The Legislation Committee voted to recommend a position of "Oppose" to the Board of Supervisors because there is no existing related policy in the adopted 2023-24 State Legislative Platform.

AB 2561 would require public agencies with bargaining units with a vacancy rate exceeding 10% or more for 90 days within the last 180 days to:

1. Meet and confer with the recognized employee association
2. Produce, publish, and implement a plan, with specified components, to fill all vacant positions within 180 days
3. Present the plan to the local governing body and post it on the internet for at least 1 year

The bill was introduced on February 14, 2024 and referred to the Assembly Committee on Public Employment and Retirement. The bill was amended in the Assembly on March 11, 2024 and re-referred back to the

Committee.

See Attachment A for the text of AB 2561.

LEGISLATIVE COUNSEL'S DIGEST

AB 2561, as amended, McKinnor. *Local public employees: vacant positions.*

Existing law, the Meyers-Milias-Brown Act (act), authorizes local public employees, as defined, to form, join, and participate in the activities of employee organizations of their own choosing for the purpose of representation on matters of labor relations. The act prohibits a public agency from, among other things, imposing or threatening to impose reprisals on employees, discriminating or threatening to discriminate against employees, or otherwise interfering with specified employee rights guaranteed by the act.

This bill would require each public agency with bargaining unit vacancy rates exceeding 10% for more than 90 days within the past 180 days to meet and confer with a representative of the recognized employee organization to produce, publish, and implement a plan consisting of specified components to fill all vacant positions within the subsequent 180 days.

The bill would require the public agency to present this plan during a public hearing to the governing legislative body and to publish the plan on its internet website for public review for at least one year. By imposing new duties on local public agencies, the bill would impose a state-mandated local program. The bill would also include findings that changes proposed by this bill address a matter of statewide concern.

The California Constitution requires local agencies, for the purpose of ensuring public access to the meetings of public bodies and the writings of public officials and agencies, to comply with a statutory enactment that amends or enacts laws relating to public records or open meetings and contains findings demonstrating that the enactment furthers the constitutional requirements relating to this purpose.

This bill would make legislative findings to that effect.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement shall be made pursuant to these statutory provisions for costs mandated by the state pursuant to this act, but would recognize that a local agency or school district may pursue any available remedies to seek reimbursement for these costs.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: yes

CONSEQUENCE OF NEGATIVE ACTION:

The Board will not have an advocacy position on the bill.

AMENDED IN ASSEMBLY MARCH 11, 2024

CALIFORNIA LEGISLATURE—2023–24 REGULAR SESSION

ASSEMBLY BILL

No. 2561

Introduced by Assembly Member McKinnor

February 14, 2024

An act to ~~amend Section 11546 of~~ *add Section 3502.3 to the Government Code, relating to state government administration: public employment.*

LEGISLATIVE COUNSEL'S DIGEST

AB 2561, as amended, McKinnor. ~~Department of Technology-Local public employees: vacant positions.~~

Existing law, the Meyers-Milias-Brown Act (act), authorizes local public employees, as defined, to form, join, and participate in the activities of employee organizations of their own choosing for the purpose of representation on matters of labor relations. The act prohibits a public agency from, among other things, imposing or threatening to impose reprisals on employees, discriminating or threatening to discriminate against employees, or otherwise interfering with specified employee rights guaranteed by the act.

This bill would require each public agency with bargaining unit vacancy rates exceeding 10% for more than 90 days within the past 180 days to meet and confer with a representative of the recognized employee organization to produce, publish, and implement a plan consisting of specified components to fill all vacant positions within the subsequent 180 days. The bill would require the public agency to present this plan during a public hearing to the governing legislative body and to publish the plan on its internet website for public review for at least one year. By imposing new duties on local public agencies,

the bill would impose a state-mandated local program. The bill would also include findings that changes proposed by this bill address a matter of statewide concern.

The California Constitution requires local agencies, for the purpose of ensuring public access to the meetings of public bodies and the writings of public officials and agencies, to comply with a statutory enactment that amends or enacts laws relating to public records or open meetings and contains findings demonstrating that the enactment furthers the constitutional requirements relating to this purpose.

This bill would make legislative findings to that effect.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement shall be made pursuant to these statutory provisions for costs mandated by the state pursuant to this act, but would recognize that a local agency or school district may pursue any available remedies to seek reimbursement for these costs.

~~Existing law requires the Department of Technology to be responsible for the approval and oversight of information technology projects, including by consulting with agencies during initial project planning to ensure that project proposals are based on well-defined programmatic needs, clearly identifying programmatic benefits, and considering feasible alternatives to address the identified needs and benefits consistent with statewide strategies, policies, and procedures.~~

~~This bill would make nonsubstantive changes to that provision.~~

Vote: majority. Appropriation: no. Fiscal committee: ~~no~~-yes.
State-mandated local program: ~~no~~-yes.

The people of the State of California do enact as follows:

- 1 **SECTION 1.** *Section 3502.3 is added to the Government Code,*
- 2 *to read:*
- 3 3502.3. (a) *Each public agency with bargaining unit vacancy*
- 4 *rates exceeding 10 percent for more than 90 days within the past*
- 5 *180 days shall promptly meet and confer with the representative*
- 6 *of the recognized employee organization, as defined in subdivision*
- 7 *(a) of Section 3501, to produce, publish, and implement a plan to*
- 8 *fill all vacant positions within the subsequent 180 days.*

1 ***(b) The plan shall include an assessment of all the following***
2 ***substantive components:***

3 ***(1) Total number of positions and vacancies for specified job***
4 ***classifications, organized by agency department or division.***

5 ***(2) Applicable compensation rates, including health and welfare***
6 ***benefits and fringe benefits, of similar positions at public and***
7 ***private employers in the surrounding area compared to positions***
8 ***exceeding a 10-percent vacancy rate and their relationship with***
9 ***employee retention.***

10 ***(3) A comparison of noneconomic terms of employment in***
11 ***departments or divisions with vacancy rates exceeding 10 percent,***
12 ***including scheduling flexibility and remote work options.***

13 ***(4) An anonymous survey collected from present employees that***
14 ***assesses workplace climate, culture, bullying, safety, recognition***
15 ***of family responsibilities, remote work flexibilities, and leadership.***

16 ***(5) Descriptions of any obstacles in the hiring process,***
17 ***including, but not limited to, the following:***

18 ***(A) Average length of the hiring process for an applicant.***

19 ***(B) Number of applicants for vacant positions.***

20 ***(C) Qualifications requirements for positions that have remained***
21 ***vacant for more than 180 days.***

22 ***(D) Success or lack of community outreach efforts to recruit***
23 ***more applicants.***

24 ***(E) Availability of multilingual civil service examinations for***
25 ***vacant positions that require such an examination.***

26 ***(F) Availability or lack of training or apprenticeship programs***
27 ***for new hires or for career advancement for current employees.***

28 ***(G) Other barriers to access not listed above.***

29 ***(c) The plan shall address the identified problems in retention***
30 ***and recruitment, as described in subdivision (b), and propose***
31 ***specific, measurable and achievable objectives, including a***
32 ***timeline the public agency will take to make progress toward filling***
33 ***remaining vacancies in the following ways:***

34 ***(1) Develop trainings, mentorship programs, or apprenticeships***
35 ***to increase the pool of qualified applicants for vacant positions.***

36 ***(2) Identify any necessary changes to policies, procedures, and***
37 ***recruitment activities that lead to obstacles in the hiring process***
38 ***described in paragraph (5) of subdivision (b).***

39 ***(3) Identify current permanent and temporary employees who***
40 ***could transition into a role in the bargaining unit described in***

1 subdivision (a) and establish a training program to facilitate this
2 practice.

3 (4) Identify opportunities to improve compensation, working
4 conditions, and terms of employment.

5 (5) Partner with unions, community organizations, training and
6 placement programs, and stakeholders to reduce barriers and
7 improve access for applicants. The plan shall include specific
8 outreach activities the department will take to recruit applicants
9 with an equity section on a recruitment plan specific to workers
10 from underrepresented and disadvantaged communities.

11 (d) The public agency shall present this plan during a public
12 hearing to the governing legislative body.

13 (e) The public agency shall implement the plan as required in
14 subdivision (a).

15 (f) The public agency shall publish the plan, including the
16 findings detailed in subdivision (b), on its internet website for
17 public review for at least one year.

18 (g) The provisions of this section are severable. If any provision
19 of this section or its application is held invalid, the invalidity shall
20 not affect other provisions or applications that can be given effect
21 without the invalid provision or application.

22 (h) There is a statewide interest in ensuring that public agency
23 operations are appropriately staffed and that high vacancy rates
24 do not undermine public employee labor relations. The Legislature
25 finds and declares that this section constitutes a matter of statewide
26 concern and shall apply to charter cities and counties. The
27 provisions of this section shall supersede any inconsistent
28 provisions in the charter of any city or county.

29 SEC. 2. The Legislature finds and declares that Section 1 of
30 this act, which adds Section 3502.3 to the Government Code,
31 furthers, within the meaning of paragraph (7) of subdivision (b)
32 of Section 3 of Article I of the California Constitution, the purposes
33 of that constitutional section as it relates to the right of public
34 access to the meetings of local public bodies or the writings of
35 local public officials and local agencies. Pursuant to paragraph
36 (7) of subdivision (b) of Section 3 of Article I of the California
37 Constitution, the Legislature makes the following findings:

38 It is in the public interest, and it furthers the purposes of
39 paragraph (7) of subdivision (b) of Section (3) of Article I of the

1 *California Constitution, to ensure that information concerning*
2 *public agency employment is available to the public.*

3 *SEC. 3. No reimbursement shall be made pursuant to Part 7*
4 *(commencing with Section 17500) of Division 4 of Title 2 of the*
5 *Government Code for costs mandated by the state pursuant to this*
6 *act. It is recognized, however, that a local agency or school district*
7 *may pursue any remedies to obtain reimbursement available to it*
8 *under Part 7 (commencing with Section 17500) and any other law.*

9 ~~SECTION 1. Section 11546 of the Government Code is~~
10 ~~amended to read:~~

11 ~~11546. (a) The Department of Technology shall be responsible~~
12 ~~for the approval and oversight of information technology projects,~~
13 ~~which shall include, but are not limited to, all of the following:~~

14 ~~(1) Establishing and maintaining a framework of policies,~~
15 ~~procedures, and requirements for the initiation, approval,~~
16 ~~implementation, management, oversight, and continuation of~~
17 ~~information technology projects. Unless otherwise required by~~
18 ~~law, a state department shall not procure oversight services of~~
19 ~~information technology projects without the approval of the~~
20 ~~Department of Technology.~~

21 ~~(2) Evaluating information technology projects based on the~~
22 ~~business case justification, resources requirements, proposed~~
23 ~~technical solution, project management, oversight and risk~~
24 ~~mitigation approach, and compliance with statewide strategies,~~
25 ~~policies, and procedures. Projects shall continue to be funded~~
26 ~~through the established Budget Act process.~~

27 ~~(3) Consulting with agencies during initial project planning to~~
28 ~~ensure that project proposals are based on well-defined~~
29 ~~programmatic needs, clearly identifying programmatic benefits,~~
30 ~~and considering feasible alternatives to address the identified needs~~
31 ~~and benefits consistent with statewide strategies, policies, and~~
32 ~~procedures.~~

33 ~~(4) Consulting with agencies prior to project initiation to review~~
34 ~~the project governance and management framework to ensure that~~
35 ~~it is best designed for success and will serve as a resource for~~
36 ~~agencies throughout the project implementation.~~

37 ~~(5) Requiring agencies to provide information on information~~
38 ~~technology projects including, but not limited to, all of the~~
39 ~~following:~~

- 1 ~~(A) The degree to which the project is within approved scope,~~
2 ~~cost, and schedule.~~
- 3 ~~(B) Project issues, risks, and corresponding mitigation efforts.~~
- 4 ~~(C) The current estimated schedule and costs for project~~
5 ~~completion.~~
- 6 ~~(6) Requiring agencies to perform remedial measures to achieve~~
7 ~~compliance with approved project objectives. These remedial~~
8 ~~measures may include, but are not limited to, any of the following:~~
- 9 ~~(A) Independent assessments of project activities, the cost of~~
10 ~~which shall be funded by the agency administering the project.~~
- 11 ~~(B) Establishing remediation plans.~~
- 12 ~~(C) Securing appropriate expertise, the cost of which shall be~~
13 ~~funded by the agency administering the project.~~
- 14 ~~(D) Requiring additional project reporting.~~
- 15 ~~(E) Requiring approval to initiate any action identified in the~~
16 ~~approved project schedule.~~
- 17 ~~(7) Suspending, reinstating, or terminating information~~
18 ~~technology projects. The Department of Technology shall notify~~
19 ~~the Joint Legislative Budget Committee of any project suspension;~~
20 ~~reinstatement, and termination within 30 days of that suspension;~~
21 ~~reinstatement, or termination.~~
- 22 ~~(8) Establishing restrictions or other controls to mitigate~~
23 ~~nonperformance by agencies, including, but not limited to, any of~~
24 ~~the following:~~
- 25 ~~(A) The restriction of future project approvals pending~~
26 ~~demonstration of successful correction of the identified~~
27 ~~performance failure.~~
- 28 ~~(B) The revocation or reduction of authority for state agencies~~
29 ~~to initiate information technology projects or acquire information~~
30 ~~technology or telecommunications goods or services.~~
- 31 ~~(b) The Department of Technology shall have the authority to~~
32 ~~delegate to another agency any authority granted under this section~~
33 ~~based on its assessment of the agency's project management,~~
34 ~~project oversight, and project performance.~~



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1052

Agenda Date: 4/9/2024

Agenda #: C.6.

To: Board of Supervisors

From: Legislation Committee

Report Title: ADOPT a "SUPPORT" position on AB 1999 (Irwin)

☐ Recommendation of the County Administrator ☒ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT a position of "Support" on AB 1999 (Irwin), a bill that would repeal provisions of Budget Trailer Bill AB 205 (2022) and instead permit the California Public Utilities Commission (CPUC) to authorize fixed charges on utility bills that are either \$5/month for customers enrolled in rate assistance programs or \$10/month for other customers.

FISCAL IMPACT:

There is no direct fiscal impact for the County from this bill; however, there are potential fiscal impacts for County residents who are PG&E customers.

BACKGROUND:

At their March 25, 2024 meeting, the Legislation Committee (Supervisors Burgis and Carlson) considered a recommendation to support AB 1999 (Irwin) from the County's Sustainability Coordinator. As there is no existing policy in the Board's adopted 2023-24 State Legislative Platform that relates directly to this bill, the Legislation Committee took action to recommend support of AB 1999 to the Board of Supervisors.

The new fixed fee on electricity bills based on household income was created as one part of the 2022 State budget process by Assembly Bill 205, which addressed a number of energy issues. AB 205 directed the California Public Utilities Commission (CPUC) to determine new fixed charges to be assessed by the investor-owned utilities to support operation of the transmission and distribution grid for electricity.

The CPUC opened proceedings in 2023 to develop the fixed fee. The proposals from the utilities have been controversial. For PG&E customers, the monthly fixed charge proposed by the utility ranges from \$15/month for customers whose annual income is less than \$28,000/year to \$92/month for those whose annual income is greater than \$180,000/year.

Currently, low-income utility customers can opt into two state programs titled the "California Alternate Rates for Energy (CARE)" and the "Family Electric Rate Assistance Program (FERA)." Low-income customers enrolled in the CARE program receive a 30-35% discount on their electricity bill and a 20% discount on their natural gas bill; FERA customers receive an 18% discount on their electricity bill.

In January 2024, several members of the Legislature introduced legislation that would reverse the requirement to establish a fixed charge and also allow the CPUC to look at other ways to pay for fixed costs and lower electricity rates.

AB 1999 (Irwin), introduced on January 30, 2024, would repeal the provisions of AB 205, and instead permit the CPUC to authorize fixed charges that are either \$5/month for customers enrolled in rate assistance programs or \$10/month for other customers. Other bills would repeal the fixed charge and do not discuss a different model. The bill was referred to the Assembly Committee on Utilities and Energy where it awaits a hearing.

See Attachment A for the text of AB 1999.

CONSEQUENCE OF NEGATIVE ACTION:

The Board will not have an advocacy position on the bill.

ASSEMBLY BILL**No. 1999**

Introduced by Assembly Members Irwin, Addis, Berman, Connolly, Muratsuchi, Papan, Pellerin, Quirk-Silva, Ting, Ward, and Weber

(Principal coauthor: Assembly Member Bauer-Kahan)

(Principal coauthor: Senator Wiener)

(Coauthors: Assembly Members Boerner, Bonta, Friedman, Lee, Low, and Maienschein)

(Coauthor: Senator Blakespear)

January 30, 2024

An act to amend Section 739.9 of the Public Utilities Code, relating to electricity.

LEGISLATIVE COUNSEL'S DIGEST

AB 1999, as introduced, Irwin. Electricity: fixed charges.

Existing law vests the Public Utilities Commission with regulatory authority over public utilities, including electrical corporations. Existing law authorizes the commission to adopt new, or expand existing, fixed charges, as defined, for the purpose of collecting a reasonable portion of the fixed costs of providing electrical service to residential customers.

Under existing law, the commission may authorize fixed charges for any rate schedule applicable to a residential customer account. Existing law requires the commission, no later than July 1, 2024, to authorize a fixed charge for default residential rates. Existing law requires these fixed charges to be established on an income-graduated basis, with no fewer than 3 income thresholds, so that low-income ratepayers in each baseline territory would realize a lower average monthly bill without making any changes in usage.

This bill would repeal the provisions described in the preceding paragraph. The bill would instead permit the commission to authorize fixed charges that, as of January 1, 2015, do not exceed \$5 per residential customer account per month for low-income customers enrolled in the California Alternate Rates for Energy (CARE) program and that do not exceed \$10 per residential customer account per month for customers not enrolled in the CARE program. The bill would authorize these maximum allowable fixed charges to be adjusted by no more than the annual percentage increase in the Consumer Price Index for the prior calendar year, beginning January 1, 2016.

Under existing law, a violation of the Public Utilities Act or any order, decision, rule, direction, demand, or requirement of the commission is a crime.

Because certain provisions of this bill would be a part of the act and therefore a violation of the bill's requirements or of a commission action implementing its requirements would be a crime, the bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

Vote: majority. Appropriation: no. Fiscal committee: yes.
State-mandated local program: yes.

The people of the State of California do enact as follows:

1 SECTION 1. Section 739.9 of the Public Utilities Code is
2 amended to read:
3 739.9. (a) "Fixed charge" means any fixed customer charge,
4 basic service fee, demand differentiated basic service fee, demand
5 charge, or other charge not based on the volume of electricity
6 consumed.
7 (b) Increases to electrical rates and charges in rate design
8 proceedings, including any reduction in the California Alternate
9 Rates for Energy (CARE) *program* discount, shall be reasonable
10 and subject to a reasonable phase-in schedule relative to the rates
11 and charges in effect before January 1, 2014.

1 (c) Consistent with the requirements of Section 739, the
2 commission may modify the seasonal definitions and applicable
3 percentage of average consumption for one or more climatic zones.

4 (d) The commission may adopt new, or expand existing, fixed
5 charges for the purpose of collecting a reasonable portion of the
6 fixed costs of providing electrical service to residential customers.
7 The commission shall ensure that any approved charges do all of
8 the following:

9 (1) Reasonably reflect an appropriate portion of the different
10 costs of serving small and large customers.

11 (2) Not unreasonably impair incentives for conservation, energy
12 efficiency, and beneficial electrification and greenhouse gas
13 emissions reduction.

14 (3) Are set at levels that do not overburden low-income
15 customers.

16 ~~(e) (1) For the purposes of this section and Section 739.1, the~~
17 ~~commission may authorize fixed charges for any rate schedule~~
18 ~~applicable to a residential customer account. The fixed charge shall~~
19 ~~be established on an income-graduated basis with no fewer than~~
20 ~~three income thresholds so that a low-income ratepayer in each~~
21 ~~baseline territory would realize a lower average monthly bill~~
22 ~~without making any changes in usage. The commission shall, no~~
23 ~~later than July 1, 2024, authorize a fixed charge for default~~
24 ~~residential rates.~~

25 ~~(2) For purposes of this subdivision, “income-graduated” means~~
26 ~~that low-income customers pay a smaller fixed charge than~~
27 ~~high-income customers.~~

28 *(e) For purposes of this section and Section 739.1, the*
29 *commission may, beginning January 1, 2015, authorize fixed*
30 *charges that do not exceed ten dollars (\$10) per residential*
31 *customer account per month for customers not enrolled in the*
32 *CARE program and five dollars (\$5) per residential customer*
33 *account per month for customers enrolled in the CARE program.*
34 *Beginning January 1, 2016, the maximum allowable fixed charge*
35 *may be adjusted by no more than the annual percentage increase*
36 *in the Consumer Price Index for the prior calendar year. This*
37 *subdivision applies to any default rate schedule, at least one*
38 *optional tiered rate schedule, and at least one optional time-variant*
39 *rate schedule.*

AB 1999

— 4 —

(f) Notwithstanding the requirements of subdivision (d) of Section 739 and Section 739.7, the commission shall not apply the composite tier method to the treatment of any revenues resulting from any fixed charge adopted pursuant to this section.

SEC. 2. No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because the only costs that may be incurred by a local agency or school district will be incurred because this act creates a new crime or infraction, eliminates a crime or infraction, or changes the penalty for a crime or infraction, within the meaning of Section 17556 of the Government Code, or changes the definition of a crime within the meaning of Section 6 of Article XIII B of the California Constitution.

CORRECTIONS:

Heading—Lines 4 and 7.

O



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2024-128

Agenda Date: 4/9/2024

Agenda #: C.7.

To: Board of Supervisors

From: John Gioia, District I Supervisor

Report Title: ADOPT Resolution declaring April 19, 2024 Education and Sharing Day in Contra Costa County, as recommended by Supervisor Gioia.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT Resolution declaring April 19, 2024 Education and Sharing Day in Contra Costa County, as recommended by Supervisor Gioia.

FISCAL IMPACT:

N/A

BACKGROUND:

See Resolution

CONSEQUENCE OF NEGATIVE ACTION:

N/A

The Board of Supervisors of Contra Costa County, California

IN THE MATTER OF Proclaiming Education & Sharing Day, Contra Costa County -
April 19 2024.

WHEREAS, the basis for the continuity of any society is education; and in Contra Costa County the education of our youth is a priority; and

WHEREAS, in order to achieve its highest goals, education must not only impart knowledge but also teach the students how to live, forming and strengthening their moral character to make a better life for themselves as individuals and for society as a whole; and

WHEREAS, a global spiritual leader, the Rebbe, Rabbi Menachem M. Schneerson, of righteous memory, stressed that a moral and ethical education empowers every individual to develop their full potential in making the world a better place; and

WHEREAS, such an education can nurture the unity of diverse peoples through encouraging increased acts of goodness and kindness, imbued with the awareness that even a single positive act of an individual can change the world and usher in an era of global peace; and

WHEREAS, April 19, 2024, will mark 122 years since the Rebbe's birth, and this year begins the celebrations of the 75th anniversary of his leadership of the Chabad-Lubavitch movement. "Chabad" is an acronym of three Hebrew words for "wisdom, understanding and knowledge." The name "Lubavitch" comes from the city which served as the movement's headquarters for over a century and means city of love. Of all the ethical values which inform our civilization, none is more important than love - love of wisdom, love of our fellowman, and love of our Creator. These values, rooted in the Seven Noahide Laws, have guided the Chabad-Lubavitch movement throughout its history, and are the essence of education at its best, and we should be certain to pass on this precious heritage to all young Americans; and

WHEREAS, "Education & Sharing Day" is observed each year on the Rebbe's birthday in recognition of his outstanding and lasting contributions toward the improvement of education, morality, and acts of charity around the world; a day to pause and reflect on our responsibility to ensure our youth have the foundation necessary to lead lives rich in purpose and fulfillment through service and good works; and

NOW, THEREFORE, BE IT RESOLVED:

WE, SUPERVISORS of CONTRA COSTA COUNTY do hereby proclaim Tuesday, April 19, 2024, to be: EDUCATION AND SHARING DAY, Contra Costa County and call upon government officials, educators, volunteers, and citizens to reach out to those within your communities and work to create a better, brighter, and

more hopeful future for all.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2024-138

Agenda Date: 4/9/2024

Agenda #: C.8.

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: Proclaim April 2024 as National Child Abuse Prevention Month

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT a resolution declaring April 2024 as National Child Abuse Prevention Month in Contra Costa County.

FISCAL IMPACT:

No fiscal impact from this action.

BACKGROUND:

April is National Child Abuse Prevention month, a time Contra Costa County and all communities rally together to build caring connections, supportive environments, and positive experiences for children and families.

During the month of April and throughout the year, the State of California Office of Child Abuse Prevention and the Contra Costa County Child Abuse Prevention Council encourage all to support and prioritize children and families by supporting organizations that provide services with the goal of preventing child abuse and neglect.

CONSEQUENCE OF NEGATIVE ACTION:

None.

The Board of Supervisors of Contra Costa County, California

IN THE MATTER OF proclaiming April 2024 as National Child Abuse Prevention Month in Contra Costa County

WHEREAS, every child deserves to grow up in a safe, nurturing environment free from abuse, neglect, and exploitation; and

WHEREAS, child abuse and neglect affect children of all ages, races, and income, and finding solutions requires everyone's continued attention, advocacy, and action; and

WHEREAS, child abuse is preventable and it is our responsibility to continue providing support to families, caregivers, and community members who can help prevent child maltreatment and ensure early intervention when needed; and

WHEREAS, our children are our most valuable resources who will shape the future of Contra Costa County, therefore the welfare and protection of children are paramount to the well-being of our communities and our society as a whole; and

WHEREAS, during Fiscal Year 2022-23, the number of reports to the Child Protective Services (CPS) hotline in Contra Costa County was 20,499 with timely completion of CPS investigations occurring 97% of the time, higher than the state average; and, during the same year, Children and Family Services coordinated foster care for 950 children, and had 1364 open cases; and

WHEREAS, in Contra Costa County, the Child Abuse Prevention Council (CAPC) and Child Protective Services (CPS), a program of Children & Family Services within the Employment and Human Services Department, collaborate to continue protecting children through preventive services, response, intervention, and investigation; and

WHEREAS, effective child abuse prevention activities succeed because of the partnerships between child welfare professionals, education, health, community- and faith-based organizations, businesses, law enforcement agencies, and families, and these collaborations help eliminate child maltreatment, giving our children hope, security, and safety.

NOW, THEREFORE, BE IT RESOLVED: the Contra Costa County Board of Supervisors hereby proclaims April 2024 as Child Abuse Prevention Month, urging all residents, community organizations, educators, healthcare professionals, law enforcement agencies, and government officials to dedicate themselves to improving the quality of life for all children and families, and to preventing child abuse in Contra Costa County.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2024-137

Agenda Date: 4/9/2024

Agenda #: C.9.

To: Board of Supervisors

From: Candace Andersen, District II Supervisor

Report Title: Resolution recognizing Moraga 2024 Citizen of the Year.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

Accept resolution honoring 2024 Moraga Citizen of the Year.

FISCAL IMPACT:

No fiscal impact

BACKGROUND:

Annual Citizen of the Year Award.

CONSEQUENCE OF NEGATIVE ACTION:

None.

The Board of Supervisors of Contra Costa County, California

IN THE MATTER OF RECOGNIZING WENDELL BAKER AS THE 2024 MORAGA CITIZEN OF THE YEAR

Whereas, Wendell Baker was unanimously selected as the 2024 Moraga Citizen of the Year; and

Whereas, Wendell Baker, known to many in town as the unassuming co-founder of the nonprofit Moraga iKind, is leaving a lasting impression on the children and the Town of Moraga; and

Whereas, Wendell is someone who doesn't seek the spotlight, but rather chooses to be a tour de force behind the scenes while spreading the iKind message, which is to "promote civility and compassion in the community, and to promote kindness and courtesy, to foster courage and bravery, based on the belief that empathy and inclusion constitute the foundation on which community is built."; and

Whereas, Moraga iKind was formed by Baker (while he served as a scoutmaster), former superintendent of the Moraga School District Bruce Burns, and Eric Andresen after a 2012 incident whereby the Boy Scouts of America denied Andresen's son the privilege of becoming an Eagle Scout because he is gay. In 2013, the BSA changed their ruling, but by then the iKind wheels were in motion, holding their first meeting at Joaquin Moraga Intermediate School. As word began to spread about the organization, the community became involved; and

Whereas, Wendell's involvement and dedication to iKind's message and vision does not go unnoticed by members of the community. He can always be spotted at public events such as 4th of July at Commons Park, the Pear and Wine Festival, and the Moraga Community Faire carrying boxes full of free message bracelets, posters, pens, and more; and

Whereas, Wendell is described as someone who makes Moraga a safer, kinder place to live, work and play; he is leaving a lasting impression on the children of Moraga and has made a tremendous impact on the students and local schools; he is committed to serving by promoting messages of equity, belonging, and kindness; and

Whereas, Wendell's outstanding contributions to the community of Moraga have truly helped make it a better place for all.

Now, therefore be it resolved that the Board of Supervisors of Contra Costa County does hereby thank **Wendell Baker for his dedication to the Town of Moraga and it's residents.**

PASSED by a vote of the Board of Supervisors this 9th day of April, 2024.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2024-136
C.10.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Candace Andersen, District II Supervisor

Report Title: Resolution recognizing the Orinda Rotary Club on their 75th Anniversary.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT resolution recognizing the Orinda Rotary Club on their 75th anniversary.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Orinda Rotary Club is celebrating their 75th anniversary.

CONSEQUENCE OF NEGATIVE ACTION:

None.

The Board of Supervisors of Contra Costa County, California

IN THE MATTER OF Recognizing the Orinda Rotary Club on their 75th Anniversary

WHEREAS, the Orinda Rotary Club was chartered on March 18, 1949. Over the years the membership has included the first Mayor of Orinda, Richard Heggie, and the first three-term Mayor, Joyce Hawkins, who is still a member, along with city managers, police and fire chiefs, Miramonte High School principals, OUSD superintendents, and many other Orinda leaders; and

WHEREAS, Rotary's annual Frank Isola Field Day started in 1951 and is the longest running community event in Orinda, the Rotary Spring Egg Hunt has been going for over 60 years, both the City and the Orinda Parks & Rec now co-sponsor the egg hunt; and

WHEREAS, a strong partnership with the city has only become tighter over the years. Rotary built the gazebo in the Community Center Park, funded the Community Center kitchen, funded the scoreboard at Wilder and helped fund the high-def projector in the Community Center auditorium; Rotary has planted trees, built benches, and built most of the original structures at the Orinda Nature Area; and

WHEREAS, Orinda Rotary Club started the tradition of hosting the State of the City address; and

WHEREAS, Rotary has provided well over \$100k in scholarships for Miramonte High School students over the years, and has also sponsored the Miramonte Interact club (high school Rotary) and several Scouting troops; and

WHEREAS, Orinda Rotary's work is not only in Orinda, they do Meals on Wheels every week with a Lafayette route, donate and volunteer monthly with the Food Bank of Contra Costa and Solano Counties, provide holiday gifts and support for Hope Solutions, fund a tutoring program in Richmond for the last four years, and have helped in the past with the East Bay Stand Down and other veterans events; and

WHEREAS, Orinda Rotary Club does not overlook their commitment to being involved internationally and have funded numerous projects that support health and human services **and** goodwill and understanding in other countries.

NOW, THEREFORE, BE IT RESOLVED that the Contra Costa County Board of Supervisors does hereby recognize and

honor the Orinda Rotary Club upon the occasion of their 75th Anniversary.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2024-129
C.11.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Candace Andersen, District II Supervisor

Report Title: Resolution Recognizing Child Day Schools as the 2024 Moraga Business of the Year

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

Recognize Child Day Schools as the 2024 Moraga Business of the Year.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Child Day Schools has many schools providing dynamic programs for children and families.

CONSEQUENCE OF NEGATIVE ACTION:

None

The Board of Supervisors of Contra Costa County, California

IN THE MATTER OF recognizing The Child Day Schools as the Moraga Business of the Year

WHEREAS, Since 1976 Child Day Schools has utilized the most current education programs within a caring and supportive community for children and families; and

WHEREAS, About 40 years ago, Executive Director and Owner, R. Ann Whitehead, found very few choices for her two small sons for quality childcare; she decided to make a career change, and accept a new challenge: to create an affordable child care program based on the most current research on how young children learn; and

WHEREAS, The first school opened in Lafayette in 1976 and following the Lafayette opening, a San Ramon School opened in 1983, a Moraga School in 1989, an Antioch School in 1990, a Pleasanton School in 1997, and Hidden Canyon School in San Ramon opened in 1999; and

WHEREAS, The Child Day Schools promote children's explorations, emphasizing dramatic play, social interactions, and creativity. Children engage in developmentally appropriate activities - promoting skills for kindergarten and activities to help them understand the world around them; and

WHEREAS, The child/teacher ratio is low and the teachers and staff are always available to talk and are very professional; information on programs and events that are happening is regularly shared with parents, and the administration is open and inviting for the children and families; and

WHEREAS, Child Day Schools is an organization dedicated to providing dynamic, age-appropriate programs for children while actively supporting teachers, families, and the community.

NOW, THEREFORE BE IT RESOLVED, the Contra Costa County Board of Supervisors honors Child Day Schools as the 2024 Moraga Business of the Year.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2024-130
C.12.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Candace Andersen, District II Supervisor

Report Title: Resolution Recognizing Be the Star You Are! As the 2024 Moraga NonProfit Business of the Year

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

Recognize Be the Star You Are as the 2024 Moraga NonProfit Business of the Year

FISCAL IMPACT:

No fiscal impact

BACKGROUND:

Program started for the positive encouragement for youth.

CONSEQUENCE OF NEGATIVE ACTION:

None.

The Board of Supervisors of Contra Costa County, California

Resolution recognizing Be the star you are as the 2024 Moraga Non-Profit of the year

WHEREAS, Be the Star You Are! was founded in 1999 by Cynthia Brian, known as “The Renaissance Woman with Soul” whose list of achievements include author, producer, wife, mother, model, teacher, interior designer, gardener, artist, casting director, television, and radio host. Her daughter, Heather Brittany, was the young teen co-founder, and together they believe that we were not created equal, we each have special abilities. The Mother/Daughter dynamic duo are firm believers that every individual is unique and a star.

WHEREAS, Be the Star You Are is celebrating 25 years of empowering youth through literacy and communication among other things, Be the Star You Are manages a youth radio program and performs numerous community service activities; and

Whereas, Be the Star You Are is an all-volunteer, not-for-profit arts and culture corporation whose mission is to empower women, families, and youth through improved literacy, tools for living, and positive message media; and

Whereas, Be the Star You Are collects, distributes, and promotes books as well as produces positive message radio programs with a mission of increasing literacy, decreasing violence, raising life skills, self-worth, and self-esteem. This media ranges from education and advisement to inspiration and guidance covering every aspect of life, from abuse through money management, health, environmental stewardship, relationships, parenting, business skills, art, music and entertainment; and

Whereas, Believing that information infused with inspiration has the power to transform and change lives, Be The Star You Are is committed to providing positive role models for women, families, youth at risk. Drawing upon the life-stories of “everyday heroes” Be the Star You Are is spreading inspiring true stories of courage, wisdom, creativity and perseverance to people who are in need of hope and motivation for daily living; and

WHEREAS, Be the Star You Are supports all ethnicity’s and has no religious or political agendas or affiliations. Be the Star You Are is proud to have been serving the community, country, and world since 1999,

Now, therefore be it resolved that the Board of Supervisors of Contra Costa County does hereby honor Be the Star You Are! as the Moraga NonProfit of the Year.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2024-131
C.13.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Diana Becton, District Attorney

Report Title: National Crime Victims' Rights Week April 21-27, 2024

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT Resolution No. 2024/XX proclaiming April 21st through April 27th, 2024, as National Crime Victims' Rights Week in promotion of victims' rights and to recognize crime victims and those who advocate on their behalf.

FISCAL IMPACT:

There is no fiscal impact for this action.

BACKGROUND:

In April 1981, President Ronald Reagan proclaimed the first national "Crime Victims Week." National Crime Victims' Rights Week offers an opportunity to renew our commitment to crime victims by strengthening our partnerships and creating new ones, upholding the constitutional mandates of Marsy's Law and mobilizing organizations and their leaders to continue the commitment to crime victims and the safety of our community. This year's theme is "How would you help? Options, services and hope for crime survivors." Victims' Rights Week recognizes prosecutors, support staff, law enforcement, crime victims and community members who have overcome so much to make our community safer.

CONSEQUENCE OF NEGATIVE ACTION:

The Board of Supervisors of Contra Costa County, California

IN THE MATTER OF National Crime Victims' Rights Week 2024

WHEREAS, the term “victim” is more than just a label and has legal standing and protections that go along with it;

Whereas crime victims' rights acts passed here in California and at the federal level guarantee victims the right to meaningfully participate and use their voice in the criminal justice process;

Whereas victim service providers, advocates, law enforcement officers, attorneys, and other allied professionals can help survivors find their justice by enforcing these rights;

Whereas the right to provide an impact statement ensures that victims' voices are considered in court during the sentencing and, when applicable, restitution processes;

Whereas including and elevating the voices of survivors makes certain they are heard and seen and creates a path to forging and sustaining community trust;

Whereas engaging survivors creates responses and services that are credible, meaningful, and centered on individual needs;

Whereas survivors' lived experience can serve as a catalyst for implementing innovative programs, shifting existing programs in new directions, and changing policies or practices that prevent survivors from accessing services or pursuing justice;

Whereas National Crime Victims' Rights Week provides an opportunity to recommit listening to crime survivors in every space where decisions are made that could impact them; and

Whereas Contra Costa County is hereby dedicated to amplifying the voices of survivors and creating an environment where survivors have the confidence that they will be heard, believed, and supported.

NOW, THEREFORE, BE IT RESOLVED: the Board of Supervisors proclaims the week of April 21-27, 2024, as Crime Victims' Rights Week, reaffirming the County's commitment to creating a victim service and criminal justice system response that assists all victims of crime during Crime Victims' Rights Week and

throughout the year; and expressing our sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice, and peace.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2024-132
C.14.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: John Gioia, District I Supervisor

Report Title: RECOGNIZE National Volunteer Month

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

Recognize April 2024 as National Volunteer Month

FISCAL IMPACT:

None

BACKGROUND:

See resolution attached

CONSEQUENCE OF NEGATIVE ACTION:

None

The Board of Supervisors of Contra Costa County, California

IN THE MATTER OF RECOGNIZING April 2024 National Volunteer Month

WHEREAS, the month of April has been designated “National Volunteer Month”, Contra Costa County in partnership with The Food Bank of Contra Costa and Solano recognizes and celebrates the positive impact that volunteers have on our community, and

WHEREAS, last year, the Food Bank of Contra Costa and Solano County hosted thousands of volunteers who volunteered more than 100,000 hours in 2023, and

WHEREAS, the Food Bank of Contra Costa and Solano and many community organizations would not be able to serve the community without the support of dedicated volunteers, and

WHEREAS, Contra Costa County Board of Supervisors is committed to partnering with community serving organizations to improve the lives of our community members while staying dedicated to the guiding principles of diversity, equity, inclusion and access, and

WHEREAS, Contra Costa County celebrates volunteers and encourages residents, organizations and institutions to recognize the tireless efforts of volunteers throughout the month of April bringing awareness to the impact and possibilities of what can be accomplished when community joins hands and works together, and

NOW, THEREFORE, BE IT RESOLVED: Contra Costa County Board of Supervisors hereby recognizes April 2024 as National Volunteer Month in honor of dedicated volunteers and call this observance to the attention of our residents



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1025
C.15.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Monica Nino, County Administrator

Report Title: Approve the Board meeting minutes for February and March 2024

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE Board meeting minutes for February and March 2024, as on file with the Office of the Clerk of the Board.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Government Code Section 25101(b) requires the Clerk of the Board to keep and enter in the minute book of the Board a full and complete record of the proceedings of the Board at all regular and special meetings, including the entry in full of all resolutions and of all decisions on questions concerning the allowance of accounts. The vote of each member on every question shall be recorded.

CONSEQUENCE OF NEGATIVE ACTION:

The Board of Supervisors will not be in compliance with Government Code Section 25101(b).



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1026
C.16.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Transportation, Water and Infrastructure Committee

Report Title: ACCEPT the attached 2024 annual report from the Transportation, Water, and Infrastructure Committee

☐ Recommendation of the County Administrator ☒ Recommendation of Board Committee

RECOMMENDATIONS:

ACCEPT the attached 2024 annual report from the Transportation, Water, and Infrastructure Committee.

FISCAL IMPACT:

None.

BACKGROUND:

The Transportation, Water and Infrastructure Committee on March 11, 2024, reviewed and approved its annual report for transmittal to the full Board of Supervisors. The annual report documents the work performed by the Committee during 2023. The Committee recommends the Board of Supervisors accept the report, which is attached.

CONSEQUENCE OF NEGATIVE ACTION:

None.

Status Report: Referrals to the Transportation, Water, and Infrastructure Committee - 2023

DRAFT REVIEW: March 11, 2023 TWIC Meeting

Referral	Status
1. Review legislative matters on transportation, water, and infrastructure.	<ul style="list-style-type: none"> Recommended: continued staff/advocate support for AB540 (February, December)(Wicks), letter to Sen. Gonzalez re: SB1121, February Received report from Public Works staff on successful grant applications from the Infrastructure Investment and Jobs Act and budgeting scenarios to maximize funding. April Received and recommended approval of Road Maintenance and Rehabilitation Account (RMRA) Senate Bill 1 (SB1) funded road projects May Recommended reappointment of Contra Costa representatives on the Regional Measure 3 Independent Oversight Committee August Received 2020-2022 Infrastructure Report August
2. Review applications for transportation, water, and infrastructure grants to be prepared by the Public Works and Conservation and Development Departments.	<ul style="list-style-type: none"> Reviewed and approved Caltrans Sustainable Transportation Planning Grant (February, December), Safe Streets and Roads for All (SS4A) grant program (May),
3. Monitor the Contra Costa Transportation Authority (CCTA) including efforts to implement Measure J.	
4. Monitor EBMUD and Contra Costa Water District projects and activities.	
5. Review projects, plans and legislative matters that may affect the health of the San Francisco Bay and Delta, including but not limited to conveyance, flood control, dredging, climate change, habitat conservation, governance, water storage, development of an ordinance regarding polystyrene foam food containers, water quality, supply and reliability, consistent with the Board of Supervisors adopted <i>Delta Water Platform</i> .	

Referral	Status
6. Review and monitor the establishment of Groundwater Sustainability Agencies and Groundwater Sustainability Plans for the three medium priority groundwater basins within Contra Costa County as required by the Sustainable Groundwater Management Act.	
7. Review issues associated with County flood control facilities.	
8. Monitor creek and watershed issues and seek funding for improvement projects related to these issues.	
9. Monitor the implementation of the Integrated Pest Management (IPM) policy.	
10. Monitor the status of county park maintenance issues including, but not limited to, transfer of some County park maintenance responsibilities to other agencies and implementation of Measure WW grants and expenditure plan.	
11. Monitor and report on the East Contra Costa County Habitat Conservation Plan (HCP).	<ul style="list-style-type: none"> Received an update on the HCP and recommended a report to the BOS. August
12. Monitor the implementation of the County Complete Streets, Active Transportation, and Vision Zero Policies.	
13. Monitor and report on the Underground Utilities Program.	<ul style="list-style-type: none"> Reviewed and made recommendations in response to a request from the Alamo Improvement Association to the County to host and maintain a Pipeline Information Center website.(Also referral #16) May
14. Monitor implementation of the Letter of Understanding (LOU) with PG&E for the maintenance of PG&E streetlights in Contra Costa.	

Referral	Status
15. Freight transportation issues, including but not limited to potential increases in rail traffic such as that proposed by the Port of Oakland and other possible service increases, safety of freight trains, rail corridors, and trucks that transport hazardous materials, the planned truck route for North Richmond; and the deepening of the San Francisco-to-Stockton Ship Channel.	
16. Monitor the Iron Horse Corridor Management Program.	<ul style="list-style-type: none"> Reviewed and made recommendations in response to a request from the Alamo Improvement Association to the County to host and maintain a Pipeline Information Center website. (Also referral #13) May
17. Monitor and report on the Contra Costa Transportation Authority's Integrated Transit Plan.	
18. Review transportation plans and services for specific populations and locations, including but not limited to Coordinated Human Services Transportation Plan for the Bay Area, CCTA East County Ferry Feasibility Study, Olympic Corridor Trail Connector Study Implementation, and the Contra Costa County Accessible Transportation Strategic Plan.	<ul style="list-style-type: none"> Reviewed and recommended the BOS approve CCTA actions relative to Measure X Funding MOU obligations and the form the of the coordinating entity recommended in the Accessible Transportation Strategic Plan. February, December Olympic Corridor Trail Connector Study: Added to referrals (February), received report, provided direction to staff to make progress on implementation. (December)
19. Monitor issues of interest in the provision and enhancement of general transportation services, including but not limited to public transportation, taxicab/ transportation network companies, and navigation apps.	
20. Monitor the statewide infrastructure bond programs.	
21. Monitor implementation and ensure compliance with the single-use carryout bag ban consistent with Public Resources Code, Chapter 5.3 (resulting from Senate Bill 270 [Padilla – 2014]).	

Referral	Status
22. Monitor efforts at the State to revise school siting guidelines and statutes.	
23. Monitor issues related to docked and dockless bike share programs.	
24. Monitor efforts related to water conservation including but not limited to turf conversion, graywater, and other related landscaping issues.	
25. Monitor the County's conversion to solar/distributed energy systems.	
26. Monitor issues with County Airports as they relate to surrounding land use, transportation, and related infrastructure.	



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1027
C.17.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Diane Burgis, District III Supervisor

Report Title: ACCEPT resignation of Jeffrey Geddes on the Contra Costa County Aviation Advisory Committee.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ACCEPT resignation of Jeffrey Geddes and DECLARE vacancy for the District 3 seat on the Contra Costa County Aviation Advisory Committee, and DIRECT the Clerk of the Board to post the vacancy, as recommended by Supervisor Diane Burgis.

FISCAL IMPACT:

None.

BACKGROUND:

Mr. Geddes notified our District Office of his resignation on the Contra Costa County Aviation Advisory Committee effective immediately.

CONSEQUENCE OF NEGATIVE ACTION:

None.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1028
C.18.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: Economic Opportunity Council Resignation & Declare Vacancy

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ACCEPT the resignation of Alison McKee, from the Economic Opportunity Council, DECLARE a vacancy in the Private/Non Profit sector 3 on the Economic Opportunity Council, for a term ending June 30, 2025 and DIRECT the Clerk of the Board to post the vacancy.

FISCAL IMPACT:

There is no fiscal impact for this action.

BACKGROUND:

Alison McKee was appointed by the Board of Supervisors on October 3, 2023 with a term ending on June 30, 2025.

CONSEQUENCE OF NEGATIVE ACTION:

The seat would remain occupied and not allow a new appointment to be made.

File #: 24-1028
C.18.

Agenda Date: 4/9/2024

Agenda #:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1029
C.19.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Diane Burgis, District III Supervisor

Report Title: ACCEPT resignation of Cynthia Chavez for the District 3 seat on the Contra Costa County Alcohol and Other Drugs Board

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ACCEPT the resignation of Cynthia Chavez, and DECLARE vacancy for the District 3 seat on the Contra Costa County Alcohol and Other Drugs Board, and DIRECT the Clerk of the Board to post the vacancy, as recommended by Supervisor Diane Burgis.

FISCAL IMPACT:

None.

BACKGROUND:

The Alcohol and Other Drugs Advisory Board provides input and recommendations to the Board of Supervisors and the Health Services Department concerning family and community needs regarding prevention and treatment of alcohol and drug related problems. Cynthia Chavez was appointed to the District 3 Seat in 2023.

CONSEQUENCE OF NEGATIVE ACTION:

None.

File #: 24-1029
C.19.

Agenda Date: 4/9/2024

Agenda #:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1030
C.20.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Diane Burgis, District III Supervisor

Report Title: APPOINT Clifton Louie to the District 3 seat on the County Library Commission to a term expiring June 30, 2026. DECLARE a vacancy for the District 3 Alternate seat on the Contra Costa County Library Commission, as recommended by Supervisor Diane Burgis.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPOINT Clifton Louie to the District 3 seat on the County Library Commission to a term expiring June 30, 2026. DECLARE a vacancy for the District 3 Alternate seat on the Contra Costa County Library Commission, as recommended by Supervisor Diane Burgis.

FISCAL IMPACT:

None.

BACKGROUND:

The Commission serves in an advisory capacity to the Board of Supervisors and the County Librarian; provides a forum for the community to provide input concerning Library operations, and recommends proposals to the Board of Supervisors and the County Librarian which will improve the Library system.

CONSEQUENCE OF NEGATIVE ACTION:

None.

File #: 24-1030
C.20.

Agenda Date: 4/9/2024

Agenda #:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1031
C.21.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: John Gioia, District I Supervisor

Report Title: APPOINT Randy Loyd to the El Sobrante Municipal Advisory Council, Alternate 1 seat

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPOINT Randy Loyd to the El Sobrante Municipal Advisory Council, Alternate 1 seat, for a term ending on December 31, 2026, as recommended by Supervisor Gioia

FISCAL IMPACT:

none

BACKGROUND:

The El Sobrante Municipal Advisory Council provides input to the Board of Supervisors, the County Planning Commission, and the Zoning Administrator on land use issues and other concerns affecting the unincorporated community of El Sobrante

CONSEQUENCE OF NEGATIVE ACTION:

The appointment would not be made and the District would not have representation on the council.

Seat Name

Alternate

Have you ever attended a meeting of the advisory board for which you are applying?

☒ Yes ☐ No

If Yes, how many meetings have you attended?

Not Sure

Education

Select the option that applies to your high school education *

☒ G.E.D. Certificate

College/ University A

Name of College Attended

Diablo Valley

Degree Type / Course of Study / Major

Steamfitting

Degree Awarded?

☒ Yes ☐ No

College/ University B

Name of College Attended

Laney Oakland

Degree Type / Course of Study / Major

Labor law

Degree Awarded?

☐ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other Trainings & Occupational Licenses

Other Training A

Certificate Awarded for Training?

☐ Yes ☐ No

Other Training B

Certificate Awarded for Training?

☐ Yes ☐ No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I have lived in El Sobrante my whole life and I am also a business owner. I would like to utilize my professional business skills to help out in any way that I can to help support the efforts needed to help make and keep El Sobrante a nice, safe and clean place to be.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Business skills dealing with all types of people and personalities from all walks of life as well as dealing with people in the political arena including senators, assembly members, our attorney general, all the way to the governor.

[Upload a Resume](#)

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☐ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☒ No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1032
C.22.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Diane Burgis, District III Supervisor

Report Title: APPOINT Madhan Guna to the District 3 seat on the Measure X Community Fiscal Oversight Committee to a term expiring on December 31, 2024, as recommended by Supervisor Diane Burgis.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPOINT Madhan Guna to the District 3 seat on the Measure X Community Fiscal Oversight Committee to a term expiring on December 31, 2024, as recommended by Supervisor Diane Burgis.

FISCAL IMPACT:

None

BACKGROUND:

The Measure X Community Fiscal Oversight Committee was established by the Board of Supervisors on May 16, 2023 to advise the Board of Supervisors on financial audits of Measure X tax funds.

The Committee has the following duties:

1. Review, on an annual fiscal year basis, the expenditure of tax revenue generated by Measure X, to ensure it conforms to (i) the stated intent of the ballot measure, and (ii) the Board's direction for specific allocations.
2. Oversee an annual audit of expenditures of tax revenue generated by Measure X.
3. Prepare an annual report of expenditures of tax revenue generated by Measure X.

CONSEQUENCE OF NEGATIVE ACTION:

Seat would remain vacant.

File #: 24-1032
C.22.

Agenda Date: 4/9/2024

Agenda #:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1033
C.23.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Family & Human Services Committee

Report Title: Advisory Council on Aging Appointments

☐ Recommendation of the County Administrator ☒ Recommendation of Board Committee

RECOMMENDATIONS:

APPOINT Denise Kalm to the City of Walnut Creek seat and Francisco Benavides to the City of Moraga seat on the Advisory Council on Aging (ACOA) with terms ending September 30, 2025, as recommended by the Family and Human Services Committee.

FISCAL IMPACT:

There is no fiscal impact for this action.

BACKGROUND:

On January 7, 2020, the Board of Supervisors adopted Resolution No. 2020/1 adopting policy amendments governing appointments to boards, committees, and commissions that are advisory to the Board of Supervisors. Included in this resolution was a requirement that applications for at-large/countywide seats be reviewed by a Board of Supervisors committee.

The Advisory Council on Aging (ACOA) provides a means for county-wide planning, cooperation and coordination for individuals and groups interested in improving and developing services and opportunities for the older residents of this County. The Council provides leadership and advocacy on behalf of older persons and serves as a channel of communication and information on aging.

The Advisory Council on Aging consists of 40 members serving 2-year staggered terms, each ending on September 30. The Council consists of representatives of the target population and the general public, including older low-income and military persons; at least one-half of the membership must be made up of actual consumers of services under the Area Plan. The Council includes: 19 representatives recommended from each Local Committee on Aging, 1 representative from the Nutrition Project Council, 1 Retired Senior Volunteer Program, and 19 Members at-Large.

Pursuant to the ACOA Bylaws, the ACOA may recommend for appointment up to four (4) alternate Member-at-Large (MAL) members, who shall serve and vote in place of members (City or MAL) who are absent from, or

who are disqualifying themselves from participating in a meeting of the ACOA.

The Area Agency on Aging, the ACOA and the Clerk of the Board, using Contra Costa TV (CCTV), assisted with recruitment. Area Agency on Aging staff has encouraged interested individuals including minorities to apply through announcements provided at the Senior Coalition meetings and at the regular monthly meetings of the ACOA. The Contra Costa County Employment and Human Services Department (EHSD) website contains dedicated web content where interested members of the public are encouraged to apply. The website provides access to the Board of Supervisors' official application with instructions on whom to contact for ACOA related inquiries, including application procedures.

At the March 25, 2024 Family and Human Services Meeting, the Committee approved the appointment of Denise Kalm to the City of Walnut Creek seat and Francisco Benavides to the City of Moraga seat with terms expiring on September 30, 2025 on the Advisory Council on Aging.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to appoint members will reduce public participation in advising policy development.



Contra
Costa
County

Please return completed applications to:
Clerk of the Board of Supervisors
1025 Escobar Street, 1st Floor
Martinez, CA 94553
or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name DEISE Last Name KAHY
Home Address - Street [REDACTED] City WALNUT CREEK Zip Code 94598
Phone (best number to reach you) [REDACTED] Email [REDACTED]
Resident of Supervisorial District: [REDACTED]

EDUCATION Check appropriate box if you possess one of the following:
☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Course of Study/Major	Degree Awarded
UC Berkeley	Genetics	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
UC Richmond	Human Genetics	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
UC Davis	Coaching	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Other Training Completed: [REDACTED]

Board, Committee or Commission Name CCC Advisory Council on Aging Seat Name WC Rep

Have you ever attended a meeting of the advisory board for which you are applying?
☒ No ☐ Yes If yes, how many? [REDACTED]

Please explain why you would like to serve on this particular board, committee, or commission.

County has an increasing # of seniors & as one of them, I'd like to help find ways to support this population, encouraging them to stay. We need this group, they benefit our community & we need to support their needs

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I am a board-certified coach able to effectively problem-solve in a group. I wrote "Retirement Society - Designing Your Next Great Adventure, ensuring my understanding of the needs. (see resume for more)

I am including my resume with this application:

Please check one: ☒ Yes ☐ No

I would like to be considered for appointment to other advisory bodies for which I may be qualified.

Please check one: ☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

List any volunteer and community experience, including any boards on which you have served.

Director + VP of Computer Measurement Group - an int'l
IT org.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed: _____

Date: _____

1/9/24

Submit this application to: ClerkofTheBoard@cob.cccounty.us OR Clerk of the Board of Supervisors
1025 Escobar Street, 1st Floor
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at ClerkofTheBoard@cob.cccounty.us

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5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2011/55, a person will not be eligible for appointment if he/she is related to a Board of Supervisors member in any of the following relationships: mother, father, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, great-granddaughter, first-cousin, husband, wife, father-in-law, mother-in-law, daughter-in-law, stepson, stepdaughter, sister-in-law, brother-in-law, spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouses' grandson, registered domestic partner, relatives of a registered domestic partner as listed above.
8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.

Denise P. Kalm, BCC

Board-certified coach with expertise in all aspects of life and transition coaching with a particular emphasis on career coaching. Highly skilled at all phases of career management from identifying your next step, brand creation, marketing materials, networking, interviewing, negotiation, job 'stickiness' and transformation. Recognized as a trusted partner for the harder-to-coach population: IT professionals, scientists and engineers. I help people find the intersection between what they love and what they are good at – their "Happiness Intersection."

- Writing & Editing
- Public Speaking
- Coaching and Consulting
- LinkedIn and Resume Strategies
- Transformation
- Networking Made Easy
 - Powerful Negotiation
- Training
- Career Transformation
- Contracting & Relationship Management
- Defining a Compelling Value Proposition

RELEVANT PUBLICATIONS

- Career Savvy – Keep and Transform Your Job
- Tech Grief – Surviving and Thriving Through Career Losses
- First Job Savvy – Find a Job, Start Your Career
- Retirement Savvy – Designing Your Next Great Adventure

Retired 2020

Lee Hecht Harrison, Walnut Creek, CA 2016-2020
Career Consultant

Work with a wide variety of outplacement clients from individual contributors to senior level managers on the complete job life cycle from branding, to networking, to interviewing to negotiating.

- Expert in rebranding for new careers
- Speaker/writer on career issues
- Specialist and trainer in networking and interviewing
- Trainer
- Helped the majority of my clients achieve a job placement

Kalm Kreative, Inc., Walnut Creek, CA 2012-2019
Chief Innovator

Created a marketing consulting business designed around unique value proposition – expert writing capabilities combined with deep technological expertise.

- In the first year, developed business relationships with four companies resulting in a net profit year one.
- Grew business year to year by speaking at SHARE and CMG and maintaining relationships with existing clients.
- Became the part-time, full value marketing department for one client, helping them achieve sales goals and increase their market reach.
- Added new clients outside of software to expand range

DPK Coaching., Walnut Creek, CA

2005-present

Coach

Work one-on-one with clients to further their careers, improve their relationships, get them through menopause and plan a great retirement. Speak locally and at international conferences on coaching issues.

BMC Software, Walnut Creek, CA

2011-2012

Sr. Solutions Marketing Manager – Capacity Solutions

Developed a marketing program for a distributed software solution including content marketing, working with analysts, creation of sales tools and blog creation/promotion.

- Developed, managed and wrote for a new cross-solution blog, gaining a 4x increase in readership.
- Created marketing materials for product launches and collateral for a variety of product lines empowering sales to deliver on sales targets
- Worked with customers to ensure BMC continued to meet customer satisfaction targets.

CA Technologies, Walnut Creek, CA

2006-2011

Product Marketing Director – Resource & Network Management (2007-2011)

Created unique campaigns for legacy mainframe products, innovative collateral types, creation of the mainframe community website, Trexxers.com, , lead writer for external articles and technical briefs. Lead Editorial Review Board managing significant increase in external thought leadership writing, including my own articles.

- Introduced virtual conference technology to the mainframe unit resulting in attendance at webinars increasing from 100 to 4000.
- Created new collateral types which caused significant increase in engagement at trade shows and gave sales more ways to initiate contact at the beginning of the sales cycle.
- Lead CA writing efforts which resulted in achieving the highest level of writing award at the company

Sr. Product Marketing Manager – Enterprise Workload Automation (2006-2007)

Following merger, took on product marketing for five CA workload automation products in addition to the Cybermation solutions. Developed marketing campaigns, sales and customer collateral, technical briefs and white papers.

- Led the creation of the first CA 'green book' covering all aspects of installing, customizing and using workload automation.
- Developed a strategy to manage competing mainframe products to ensure customer retention as well as appeal to new customers.

Cybermation, Inc., Walnut Creek, CA

9/2005-merger

Sr. Product Marketing Manager – Enterprise Job Scheduling

Lead marketing manager for the enterprise job scheduling products. Creating marketing programs, writing collateral, presentations, white papers and working with customers.

EDUCATION

Future Leaders at CA Leadership Program – 2/11

Certificate in Coaching, JFK University

ITIL Capacity Management Practitioner

M.S., Human Genetics, University of Michigan, Ann Arbor, MI

B.S., Genetics, *magna cum laude*, University of California, Berkeley, CA

KUDOS

Innovator at CA award, Toastmaster ACG/ALB, CA 6th tier Author Award, CMG Best Paper award

ADDITIONAL

CMG mentor, referee, mentor chair, Measure IT chief editor and national and regional officer. [Author page on Amazon](#). Speaker at AFCOM, SHARE, CMG, ITFMA. Writing clips available on request.



Contra Costa County

Print Form

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BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name	Middle Initial	Last Name	
Francisco		Benavides	
Home Address - Street	City	State	Postal Code
	Moraga	CA	94556
Primary Phone (best number to reach you)	Email Address		
Resident of Supervisorial District (if out of County, please enter N/A): 2 District Locator Tool			
Do you work in Contra Costa County? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, in which District do you work? 2			
Current Employer	Job Title	Length of Employment	
General Electric	Chief Safety Officer	2.7 years	
How long have you lived or worked in Contra Costa County? 4 yrs			

Board, Committee, or Commission	Seat Name
Advisory Council on Aging	Moraga ACOA representative
Have you ever attended a meeting of the advisory board for which you are applying?	
Please check one: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, how many?	

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
Oklahoma State University	PhD/Environmental Science	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
West Virginia University	MS/Chemical Engineering	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Universidad de Costa Rica	BS/Chemical Engineering	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Occupational Licenses Completed:		Certificate Awarded for Training?	
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Other Trainings Completed:		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Do you have any obligations that might affect your attendance at scheduled meetings? ☐ Yes ☒ No

If Yes, please explain:

--

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☒ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

I've finally found the time to serve my community and give something back, for the privilege to live in such a fantastic county. My career as a global environmental, health and safety executive has prepared me well to contribute to this position, since I have substantial training and experience in health matters, including aging.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

I've spent three decades working in various industries around the world, in some of the safest, healthiest companies. I've had to propose and implement strategies to reduce and prevent occupational illnesses and to address the challenges of an aging workforce. I also happen to be very passionate about healthy aging in general, have read substantially about the topic, and consider myself a positive example. I have mature planning, strategic, and organizational skills and I look forward to use them in support of ACOA. If submission of my resume is required, please let me know and I'll be happy to forward it.

I am including my resume with this application:

Please check one: ☐ Yes ☒ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

List any volunteer and community experience, including any boards on which you have served.

- Children's International Summer Villages
- Habitat for Humanity
- Alliance Community Services

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed: Francisco Benavides

Date: 03/04/2024

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Martinez, CA 94553

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Contra Costa Advisory Council on Aging Roster (as of 10/2023)

Seat Title	Term Expiration	Current Incumbent	District	BOS Appointment Date	Notes
At-Large 1	9/30/2024	Lang, Thomas	I	3/21/2023	
At-Large 2	9/30/2024	Krohn, Shirley	IV	10/11/2022	
At-Large 3	9/30/2025	Hayes, Michelle	I	6/13/2023	
At-Large 4	9/30/2024	Shafiabady, Sara	V	10/11/2022	
At-Large 5	9/30/2024	Card, Deborah	V	10/11/2022	
At-Large 6	9/30/2024	Lipson, Steve	I	10/11/2022	
At-Large 7	9/30/2024	Awadalla, Mike	IV	5/23/2023	
At-Large 8	9/30/2024	Lee, George	III	5/23/2023	
At-Large 9	9/30/2025	Ortega, Julie	II	3/5/2024	
At-Large 10	9/30/2024	Tobey, Terri	II	10/11/2022	
At-Large 11	9/30/2025	Shaefer, Carol	II	3/5/2024	
At-Large 12	9/30/2025	Shelly, Antonio	III	3/5/2024	
At-Large 13	9/30/2025	Boaz, Roger	II	3/5/2024	
At-Large 14	9/30/2025	Yee, Dennis	IV	10/19/2021	
At-Large 15	9/30/2025	Robertson, Logan	IV	3/5/2024	
At-Large 16	9/30/2025	O'Toole, Brian	IV	10/19/2021	
At-Large 17	9/30/2024	Donovan, Kevin D.	II	10/11/2022	
At-Large 18	9/30/2024	Wener, Michael	II	11/2/2021	
At-Large 19	9/30/2025	Kleiner, Jill	II	10/19/2021	
At-Large 20	9/30/2024	Sakai-Miller, Sharon	II	3/22/2022	
Local Seat: Antioch	9/30/2024	Fernandez, Rudy	III	10/25/2020	
Local Seat: Brentwood	9/30/2025	Eric Britz	III	3/5/2024	
Local Seat: Clayton	9/30/2025	Berman, Michelle	IV	10/19/2021	
Local Seat: Concord	9/30/2025	Fowler, Marilyn	IV	5/23/2023	
Local Seat: Danville	9/30/2025	Donnelly, James	II	10/19/2021	
Local Seat: El Cerrito	9/30/2024	Kehoe, Carol	I	7/12/2022	
Local Seat: Hercules	9/30/2024	Doran, Jennifer	V	10/25/2020	
Local Seat: Lafayette	9/30/2025	Morisky, Richard	II	3/5/2024	
Local Seat: Martinez	9/30/2025	Iorns, Jody	V	2/22/2022	
Local Seat: Moraga		Benavides, Francisco	II		Pending FHS & BOS
Local Seat: Oakley	9/30/2025	Rigsby, Michael	III	12/14/2021	
Local Seat: Orinda	9/30/2025	Evans, Candace	II	10/19/2021	
Local Seat: Pinole	9/30/2025	Magistrado, Lori	I	1/19/2024	
Local Seat: Pittsburg		Vacant			
Local Seat: Pleasant Hill	9/30/2025	Van Ackeren, Lorna	IV	10/19/2021	
Local Seat: Richmond	9/30/2024	Burkhart, Cate	I	3/21/2023	
Local Seat: San Pablo		Vacant	I		
Local Seat: San Ramon		Vacant	II		
Local Seat: Walnut Creek		Kalm, Denise	IV		Pending FHS & BOS

Contra Costa Advisory Council on Aging Roster (as of 10/2023)

Seat Title	Term Expiration	Current Incumbent	District	BOS Appointment Date	Notes
Nutrition Project Council		Vacant			
Alternate Member 1	9/30/2025	Castillo, Michael	IV	3/5/2024	
Alternate Member 2		Lopez, Nicola			Pending ACOA, FHS & BOS
Alternate Member 3		Bolliger, Jarrod	III		Pending ACOA, FHS & BOS
Alternate Member 4		Vacant			

	Pending BOS Approval
	Vacant



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1034
C.24.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Family & Human Services Committee

Report Title: Appointment to the Council on Homelessness

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPOINT Yahel Moreno to the Youth Representative seat on the Council on Homelessness with a term expiring on December 31, 2024, as recommended by the Family and Human Services Committee.

FISCAL IMPACT:

There is no fiscal impact for this action.

BACKGROUND:

The Contra Costa Continuum of Care is governed by the Contra Costa Council on Homelessness (hereinafter referred to as the Council). The Council is appointed by the County Board of Supervisors to assist and provide guidance in the development and implementation of long-range planning and policy formulation of homeless issues in Contra Costa County. The Council is responsible for making data driven, equitable decisions related to federal, state, and local regulations and funding guiding the administration of homelessness crisis response in the County. The Council also provides a forum for communication and coordination of the County's Strategic Plan to End Homelessness and to educate the community on federal, state and local policy issues affecting people who are homeless or at risk of homelessness in Contra Costa County.

The Council is appointed by the Board of Supervisors and consists of 19 seats representing homeless or formerly-homeless persons, community members, educational/vocational services, health care, housing providers, law enforcement, local government, the faith community, and homeless service providers, including the Veterans Administration. All Council members reside in or are employed in Contra Costa County, demonstrate a professional interest in or personal commitment to addressing and alleviating the impact of homelessness, and be able to contribute unique expertise, opinions and viewpoints on homeless issues. Candidates serve two-year terms.

The Council on Homelessness submits recommended candidates to fill open Council on Homelessness seats every year. These recommendations are reviewed by the Family and Human Services Committee and

submitted to the Board of Supervisors for final approval.

There was an extensive recruitment process to solicit applicants for open seats. Council staff received a total of 7 applications for the vacant Youth Representative Seat, however 3 applicants were not eligible (did not have a lived experience of homelessness or did not complete the required County application). A nominating panel, created of non-conflicted Council on Homelessness members, reviewed the County and Supplemental applications for the 4 eligible applicants, and following a strict rubric, made recommendations to the Council. The Council voted, at the March 7, 2024 meeting, to recommend Yahel Moreno for the Youth Representative seat, with a two-year term. The attached “COH 2024 Youth Representative Applicant Roster” document provides information about the applicants for each category, including applicant’s district. The “COH 2024 Youth Representative Applications” document includes the County and Supplemental applications for the applicants. Upon approval of this appointment, there will be no predicted vacancies on the Council on Homelessness for 2024.

At the March 25, 2024 Family and Human Services Meeting, the Committee approved the appointment of Yahel Moreno to the Youth Representative seat on the Council on Homelessness with a term expiring on December 31, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to reappoint members will reduce public participation in advising policy development.

CONTRA COSTA COUNTY COUNCIL ON HOMELESSNESS ROSTER

SEAT NAME	APPOINTEE/AFFILIATION	TERM ENDS
Affordable Housing Developer Representative	Iman Novin Novin Development Consulting	12/31/24
Behavioral Health Representative	Dani Jimenez Community Support Worker, Contra Costa Health: Behavioral Health	12/31/25
City Government Representative	Jazmin Ridley Unhoused Resident Coordinator, City of Antioch	12/31/25
CoC/ESG Program Grantee Representative	Leslie Gleason Executive Director, Trinity Center	12/31/25
Community Member Representative	Hope Dixon	12/31/25
Education and Vocational Services Representative	Alejandra Chamberlain Homeless Education Liaison, Contra Costa Office of Education	12/31/24
Federal Homeless and Housing Funding Administration Representative	Gabriel Lemus Contra Costa Department of Conservation and Development	12/31/25
Employment and Human Services (EHSD) Representative	Carolyn Foudy Interim Aging and Adult Services Director, EHSD	12/31/25
Faith Community Representative	Wayne Earl Pastor, Rock Harbor Christian Fellowship	12/31/25

CONTRA COSTA COUNTY COUNCIL ON HOMELESSNESS ROSTER

Health Care Representative	Mia Fairbanks Healthcare for the Homeless	12/31/24
Homeless Service Provider Representative	Deanne Pearn Executive Director, Hope Solutions	12/31/24
Lived Experience Advisor #1	Juno Hedrick Person with lived experience	12/31/24
Lived Experience Advisor #2	Jo Bruno Person with lived experience	12/31/24
Public Housing Authority Representative	Tony Ucciferri Special Assistant to the Executive Director, Housing Authority of County of Contra Costa	12/31/25
Public Safety Representative #2	Shawn Ray Lieutenant, San Pablo Police Department	12/31/25
Reentry Services Representative	Nicole Green Reentry Transition Specialist, Contra Costa Office of Education	12/31/25
Veterans Administration Representative	Jai De Lotto Northern California VA Healthcare System	12/31/24
Workforce Development Representative	Janae Thomas Swords to Plowshares	12/31/24
Youth Representative	VACANT	

COH 2024 Youth Representative Applicant Roster

Name	Completed County Application/Eligible?	District
Genesis Duran	Yes	3
Guadalupe Jimenez	yes	1
Jacob Comfort	yes	5
Jamar Anderson	No	2
Khalieghya Dandie Evans	No	2
Samuel brooks	No	2
Yahel Moreno	yes	5

SUPPLEMENTAL APPLICATION QUESTIONS

Skills, Relationships, Resources, and Experiences (12 points max)

Applicant's response lists specific skills, relationships, or resources they can bring to a specific vacant seat on the COH. Response demonstrates a professional or personal commitment to alleviating homelessness that relates to focus of the vacant seat selected.

(12 pts) for a response that demonstrates specific skills, relationships, or resources related to the vacant seat AND professional or personal commitment to alleviating homelessness within the topic or field related to the vacant seat selected

(6 pts) for a response that demonstrates specific skills, relationships, or resources related to the vacant seat OR professional or personal commitment to alleviating homelessness within the topic or field related to the vacant seat selected

Personal Connection to Homelessness (12 points max)

Applicant's response reflects lived experience or connection to someone with lived experience.

(12 pts) for applicant currently experiencing homelessness (as self-identified)

(10 pts) for applicant with experience of homelessness within the past 7 years (as self-identified)

(8 pts) for applicant with experience of homelessness at some point within their life (as self-identified)

(4 pts) for connection to someone with lived experience

(0 pts) for no personal lived experience

Working with and in Diverse Populations (12 points max)

Applicant's response reflects a commitment working with and in diverse populations.

Connections to Organizations/Agencies Who Serve Unhoused People (10 points max)

Applicant will contribute to expanding the reach of the Council in terms of connections to organization or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors.

(10 pts) for contributing to expanding the reach of the Council in terms of affiliation with organizations or agencies who serve various homeless subpopulations

(5 pts) for maintaining the current balance of the Council in terms of affiliation with organizations or agencies who serve various homeless subpopulations

(1 pt) for contributing to less balanced Council in terms of affiliation with organizations or agencies who serve various homeless subpopulations

Critical Thinking to Address Homelessness in Contra Costa (12 points max)

Applicant's response demonstrates knowledge and critical thinking on how to address homelessness in Contra Costa. Response also demonstrates unique expertise, opinions, and viewpoints on homelessness issues.

(12 pts) for demonstrating impressive knowledge, critical thinking, and a unique point of view

(6 pts) for demonstrating some knowledge, critical thinking and/or a unique point of view

(1 pt) for demonstrating very little knowledge, critical thinking, and/or a unique point of view

NOTE: This factor will also be used as a tiebreaker should the leading applicants for a seat fall within 2 points. In that scenario, the highest average score in this factor will break the tie.

Participation in System Meetings (3 points max)

Applicant's response shows active participation in system meetings or other types of relevant community participation

(3 pts) for YAC or other lived experience board members or participation at 3 or more CoC and/or CoH meetings

(2 pts) for participation at 1-2 CoC and/or CoH meetings

(0 pts) for no participation at CoC and/or CoH meetings

Commitment to Housing First Approach (5 points max)

Applicant's response shows alignment with and commitment to the COH Guiding Principle and Housing First approach. (5 pts)

(5 pts) for "YES"

(3 pts) for any response expressing views contrary or conflicting with Housing First but commitment to COH Guiding Principle

(Disqualifying) for "no" without an explanation

Ability to Actively Participate (9 points max)

Applicant's response reflects ability to be an active participant of Council on Homelessness meetings

(9 pts) for "YES"

(4.5 pts) for some conflicts

(Disqualifying) if applicant is unable to attend CoH meeting or other monthly meetings

Balancing Geographic Representation (5 points max)

Applicant will contribute to a more balanced Council in terms of geographic representation

(5 pts) for applicant likely contributing to a more balanced Council in terms of geographic representation

(0 pts) for applicant not impacting balance of Council in terms of geographic representation

COUNTY APPLICATION QUESTIONS

Conflict of Interest Policy

Is the applicant able to comply with the Conflict of Interest Policy? (Y/N)

If N, the applicant may be disqualified from participation on the CoH.

Qualifications (5 points max)

Applicant's response shows prior board/volunteer and/or leadership experiences or any relevant experience.

(5 pts) for homeless or homeless-adjacent board/volunteer experience (including Youth Action Council)

(3 pts) for significant non homelessness related board/volunteer experience

(2 pts) for all other listed board/volunteer and/or leadership experience

[View results](#)

Respondent

5

Anonymous

15:18

Time to complete

About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. You **must complete both** components of the application by Thursday, February 15, 2024..

For more information, about applying to the Council on Homelessness, please review the Council on Homelessness Board Recruitment FAQ document here: <https://www.cchealth.org/home/showpublisheddocument/29331/638417687249285320>

Please note, this form can also be filled out as a Word document and emailed to Council on Homelessness.

If you need accommodations to complete the application or the Microsoft Word version of the application, please contact Jaime Jenett, Staff to the Council, by emailing cchomelesscouncil@cchealth.org or calling or texting (925) 464-0152.

Supplemental Questions

1. Which vacant Council on Homelessness seat are you applying for? *

☒ Youth Representative (must be between the ages of 17-24)

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) *

I am an artist and I know how to do some handyman work and a little bit of construction. I know how paint and some flooring

3. Please identify your personal connections with homelessness by selecting one of the options below: *

☒ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).

☐ I am a person who experienced homelessness within the past 7 years but is currently housed.

☐ I am a person who experienced homelessness more than 7 years ago but is currently housed.

☐ I am a family member of someone who has experienced homelessness

☐ I am none of the above but still invested in addressing homelessness in Contra Costa County.

☐ I would prefer not to respond

4. Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. *

I am athletic and smart. I'm 17 years old born July 14 2006. I am male born in the states. I'm white.

5. Please describe your affiliations with organizations or agencies who serve various homeless subpopulations, such as persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, seniors, and victims of domestic violence, dating violence, sexual assault, and stalking. Please elaborate on how these affiliations could be beneficial to the work of the Council on Homelessness. (400 word maximum) *

Don't have any

6. Please provide three (3) recommendations for the Contra Costa Continuum of Care that would improve local strategies for addressing homelessness. Your recommendations should come from your personal experiences, professional expertise, and/or observations of Continuum of Care (CoC)/Council on Homelessness (CoH) meetings. Additionally, feel free to draw from current events and other sources of information. (400 word maximum) *

They should have homelessness banquets on Saturdays
They can have 1 on 1 meetings with the homeless about mental health
Clothing handouts

7. Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. *

- ☐ 3 or more meetings
- ☐ 1-2 meetings
- ☒ 0 meetings

8. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* Are you in support of the Housing First approach and Guiding Principle described above? *

- ☒ Yes
- ☐ No

9. **Council on Homelessness meetings take place on the first Thursday of the month from 1 pm – 3pm in Martinez. Members of the Council are also expected to participate in at least one committee or workgroup, which typically meet on a monthly basis. All Councilmembers are expected to attend meetings in person and can only attend virtually twice per calendar year under very narrow circumstances. Additionally, Councilmembers may miss up to two Council meetings per calendar year. Based on this information, please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below:** *

- ☒ I can be available for **2 or more IN PERSON meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐ I can be available **only for the standing IN PERSON monthly COH meeting** the first Thursday of every month from 1pm to 3pm.
- ☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.
- ☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

10. **Which of the following geographic areas do you spend the most time in?** *

- ☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
- ☒ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
- ☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☐ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☐ I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.

she/him/they/ze, etc.)?

ple: female/male/transgender/non-binary/gender non-conforming, other)?

ample: bisexual/straight/gay/pansexual, other)?

ne)

15. What type of experience do you have with homelessness? (Pick as many as apply)



16. Is there anything you would like to share, including anything that would help us understand how you would contribute to the representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration background, or cultural background)?

I've been homeless for a year

Contact Information

17. Name *

Jacob

1

234@gmail.com

1

er *

Application Form

Profile

jacob R comfort
First Name Middle Initial Last Name

[redacted] Suite or Apt
Home Address
antioch CA 94506
City State Postal Code

Home: [redacted]
Primary Phone

[redacted]
Email Address

District Locator Tool

Resident of Supervisorial District:

☒ District 1

Employer Job Title

Length of Employment

Do you work in Contra Costa County?

☐ Yes ☐ No

If Yes, in which District do you work?

How long have you lived or worked in Contra Costa County?

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☐ No

Board and Interest

Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education *

☒ High School Diploma

College/ University A

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other Trainings & Occupational Licenses

Other Training A

Certificate Awarded for Training?

☐ Yes ☐ No

Other Training B

Certificate Awarded for Training?

☐ Yes ☐ No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

im supposed to do this im homeless

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

homeless

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☐ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☐ No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☐ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

View results

Respondent

7 Anonymous

23:02

Time to complete

About the Supplemental Questions for the Council on Homelessness Membership Application

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Supplemental Questions

1. Which vacant Council on Homelessness seat are you applying for? *

☒ Youth Representative (must be between the ages of 17-24)

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) *

This is my first job. I'm coming in with lived experience. It started 2 years ago when my family and I lost our home to a fire. Losing my dad and my mom having to provide for me and my siblings.

3. Please identify your personal connections with homelessness by selecting one of the options below: *

☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).

☒ I am a person who experienced homelessness within the past 7 years but is currently housed.

☐ I am a person who experienced homelessness more than 7 years ago but is currently housed.

☐ I am a family member of someone who has experienced homelessness

☐ I am none of the above but still invested in addressing homelessness in Contra Costa County.

☐ I would prefer not to respond

4. Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. *

My father was from Fiji. My mom was born in LA. Her parents are from El Salvador. My brother is half Pilipino. I don't discriminate as I come from a blended family.

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations, such as persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, seniors, and victims of domestic violence, dating violence, sexual assault, and stalking. Please elaborate on how these affiliations could be beneficial to the work of the Council on Homelessness.** (400 word maximum) *

This would be my first opportunity to be a voice for the unhoused community. I believe my experience could help someone in the future to break the stereotype of what homelessness looks like.

6. **Please provide three (3) recommendations for the Contra Costa Continuum of Care that would improve local strategies for addressing homelessness. Your recommendations should come from your personal experiences, professional expertise, and/or observations of Continuum of Care (CoC)/Council on Homelessness (CoH) meetings. Additionally, feel free to draw from current events and other sources of information.** (400 word maximum) *

The school district Miss. Flores has helped me. Some of my teachers at Liberty also have been supportive. Some friends has also been a great support.

7. **Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended.** *

- ☐ 3 or more meetings
- ☐ 1-2 meetings
- ☒ 0 meetings

8. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above?** *

- ☒ Yes
- ☐ No

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- ☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☐ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☐ I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.

11. What are your pronouns (*for example: she/him/they/ze, etc.*)?

12. What is your gender identity (*for example: female/male/transgender/non-binary/gender non-conforming, other*)?

13. What is your sexual orientation (*for example: bisexual/straight/gay/pansexual, other*)?

14. What best describes your age? (Check one)

☒ Transition aged youth (18-24)

☐ Adult (25-54)

☐ Older Adult (55-61_

☐ Senior (62+)

15. What best describes your race/ethnicity? (Pick as many as apply)

White

Hispanic/Latino(a)(o)(e)(x)

Black/African American/African

Native Hawaiian/Pacific Islander

American Indian/Alaskan Native/Indigenous

Asian American/Asian

Multiple Races

Other

16. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?

Contact Information

17. Name *

Genesis Duran

18. Email *

19. Phone Number *

Application Form

Profile

Genesis Duran
First Name Middle Initial Last Name

[Redacted] way
Home Address Suite or Apt

Brentwood CA 94513
City State Postal Code

[Redacted]
Primary Phone

[Redacted]
Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

None Selected

Employer Job Title

Length of Employment

Do you work in Contra Costa County?

☐ Yes ☒ No

If Yes, in which District do you work?

How long have you lived or worked in Contra Costa County?

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education *

☒ High School Diploma

College/ University A

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☒ No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☒ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☒ No

Other Trainings & Occupational Licenses

Other Training A

Certificate Awarded for Training?

☐ Yes ☒ No

Other Training B

Certificate Awarded for Training?

☐ Yes ☒ No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I'd like to serve in this particular board because I know, first hand, what it's like not having a stable home and what it could do to someone's mental health and how it could change your perspective on life. I've always been a person who likes to help others, especially one's in need. If given this opportunity, I would not only share my story but also relate to those who feel they may feel lonely or ashamed because having someone they can relate to could go a long way.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

First, I believe I have great communication skills and I'm also a great listener and as well as open minded. I still consider other's opinions even if they don't match with mine. Secondly, I have experienced what it's like being homeless and during that time, I've learned a lot about myself and what it's like to value the important things. Lastly, I'm committed to what I find passion in and this particular offer is what I'm passionate about.

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☐ Yes ☒ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☒ No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

[View results](#)

Respondent

4 Anonymous

06:29

Time to complete

About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. You **must complete both** components of the application by Thursday, February 15, 2024..

For more information, about applying to the Council on Homelessness, please review the Council on Homelessness Board Recruitment FAQ document here: <https://www.cchealth.org/home/showpublisheddocument/29331/638417687249285320>

Please note, this form can also be filled out as a Word document and emailed to Council on Homelessness.

If you need accommodations to complete the application or the Microsoft Word version of the application, please contact Jaime Jenett, Staff to the Council, by emailing cchomelesscouncil@cchealth.org or calling or texting (925) 464-0152.

Supplemental Questions

1. Which vacant Council on Homelessness seat are you applying for? *

☒ Youth Representative (must be between the ages of 17-24)

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) *

I am a hardworking, good customer service and have experienced homelessness so I believe I can contribute to the discussion and help others in similar situations

3. Please identify your personal connections with homelessness by selecting one of the options below: *

- ☒ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☐ I am a person who experienced homelessness within the past 7 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 7 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☐ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. *

I have work and school experience where I have worked with diverse population. I have transparency, trust and communication that helps create a safe place for others.

5. Please describe your affiliations with organizations or agencies who serve various homeless subpopulations, such as persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, seniors, and victims of domestic violence, dating violence, sexual assault, and stalking. Please elaborate on how these affiliations could be beneficial to the work of the Council on Homelessness. (400 word maximum) *

I am connected to mental health support and know several different agencies in the county as I have been navigating various programs through the years.

6. Please provide three (3) recommendations for the Contra Costa Continuum of Care that would improve local strategies for addressing homelessness. Your recommendations should come from your personal experiences, professional expertise, and/or observations of Continuum of Care (CoC)/Council on Homelessness (CoH) meetings. Additionally, feel free to draw from current events and other sources of information. (400 word maximum) *

More shelters would be helpful. More government support for individuals faced with homelessness.

7. Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. *

- ☐ 3 or more meetings
- ☒ 1-2 meetings
- ☐ 0 meetings

8. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* Are you in support of the Housing First approach and Guiding Principle described above? *

- ☐ Yes
Talked by phone
and answer is
- ☒ No
actually YES

9. If no, please explain (400 word maximum)

10. **Council on Homelessness meetings take place on the first Thursday of the month from 1 pm – 3pm in Martinez. Members of the Council are also expected to participate in at least one committee or workgroup, which typically meet on a monthly basis. All Councilmembers are expected to attend meetings in person and can only attend virtually twice per calendar year under very narrow circumstances. Additionally, Councilmembers may miss up to two Council meetings per calendar year. Based on this information, please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below:** *

- ☒ I can be available for **2 or more IN PERSON meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
- ☐ I can be available **only for the standing IN PERSON monthly COH meeting** the first Thursday of every month from 1pm to 3pm.
- ☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.
- ☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

11. **Which of the following geographic areas do you spend the most time in?** *

- ☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
- ☐ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
- ☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☒ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☐ I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and
l representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of
e Nominating Panel will not review applicants' responses to the following questions.

1 **What are your pronouns (for example: she/him/they/ze, etc.)?**

1 **What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, other)?**

1 **What is your sexual orientation (for example: bisexual/straight/gay/pansexual, other)?**

15. **Which best describes your age? (Check one)**

☒ Transition aged youth (18-24)

☐ Adult (25-54)

☐ Older Adult (55-61_

☐ Senior (62+)

16. What best describes your race/ethnicity? (Pick as many as apply)

100

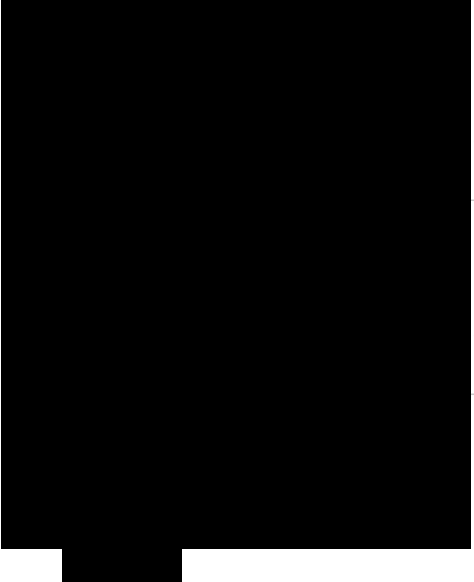
e/Indigenous

17. **Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?**

Contact Information

18. Name *

Guadalupe Jimenez



Application Form

Profile

Guadalupe Jimenez
First Name Middle Initial Last Name

Home Address Suite or Apt
Richmond CA 94801
City State Postal Code

Primary Phone

Email Address

District Locator Tool

Resident of Supervisorial District:

☒ District 1

Jovon Barista
Employer Job Title

Length of Employment

August 2023 to january

Do you work in Contra Costa County?

☐ Yes ☒ No

If Yes, in which District do you work?

How long have you lived or worked in Contra Costa County?

months

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Bay Point Municipal Advisory Council: Submitted

Seat Name

Council of homelessness

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education *

☒ High School Diploma

College/ University A

Name of College Attended

University of Davis

Degree Type / Course of Study / Major

Bachelors

Degree Awarded?

☒ Yes ☐ No

College/ University B

Name of College Attended

Diablo Valley College

Degree Type / Course of Study / Major

Bachelors

Degree Awarded?

☒ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other Trainings & Occupational Licenses

Other Training A

Certificate Awarded for Training?

☐ Yes ☐ No

Other Training B

Certificate Awarded for Training?

☐ Yes ☐ No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I want am a handworker and think I would make a great asset to your team

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I have a bachelors degree in psychology with a minor in human development

[Upload a Resume](#)

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☒ No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

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If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

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 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

View results

Respondent

6 Anonymous

1319:25

Time to complete

About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. You **must complete both** components of the application by Thursday, February 15, 2024..

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Please note, this form can also be filled out as a Word document and emailed to Council on Homelessness.

If you need accommodations to complete the application or the Microsoft Word version of the application, please contact Jaime Jenett, Staff to the Council, by emailing cchomelesscouncil@cchealth.org or calling or texting (925) 464-0152.

Supplemental Questions

1. Which vacant Council on Homelessness seat are you applying for? *

☒ Youth Representative (must be between the ages of 17-24)

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) *

I was homeless for almost the entirety of my time in high school which then in turn led me into joining foster care near the end of my senior year. I have a major understanding of what being homeless is like and the daily struggles that come along with it. I've also talked to and shared experiences with multiple former foster youth that have also experienced homelessness which has in turned helped deepen my understanding of what that experience is like and what people who are currently experiencing such a situation need to get them out of it. In the past I've helped low income families be donated food for the holidays since they would not be able to afford such a meal without the risk of losing their homes due to high rent. I've also taken leadership roles in my past working experience which required me to be outspoken and help manage tasks that need to be done which I feel would be valuable for this position.

3. Please identify your personal connections with homelessness by selecting one of the options below: *

- ☐ I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
- ☒ I am a person who experienced homelessness within the past 7 years but is currently housed.
- ☐ I am a person who experienced homelessness more than 7 years ago but is currently housed.
- ☐ I am a family member of someone who has experienced homelessness
- ☐ I am none of the above but still invested in addressing homelessness in Contra Costa County.
- ☐ I would prefer not to respond

4. Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. *

I think the best thing to remember is that people experiencing homelessness want to be vocal and heard with their needs and we need to also be understanding while also making them feel safe and they deserve to be helped regardless of their background. I've talked to and worked with many individuals who have experienced homelessness, and it really did all sum up to having their physical and mental needs be heard.

5. **Please describe your affiliations with organizations or agencies who serve various homeless subpopulations, such as persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, seniors, and victims of domestic violence, dating violence, sexual assault, and stalking. Please elaborate on how these affiliations could be beneficial to the work of the Council on Homelessness.** (400 word maximum) *

I am affiliated with youth homes and first place for youth and even though they work with current and former foster youth my experience with them has given me info on various programs and resources that could prove beneficial to the council.

6. **Please provide three (3) recommendations for the Contra Costa Continuum of Care that would improve local strategies for addressing homelessness. Your recommendations should come from your personal experiences, professional expertise, and/or observations of Continuum of Care (CoC)/Council on Homelessness (CoH) meetings. Additionally, feel free to draw from current events and other sources of information.** (400 word maximum) *

My first recommendation is to sign up the individual for low-income housing like shelter inc since housing is the main priority for the council. Second would be to get individuals mental health services of sort because being in that type of situation can be unbelievably taxing. Lastly offering assistance with education and work so they can be self-sustaining and also develop skills that will help them being in a homeless situation again.

7. **Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended.** *

- ☐ 3 or more meetings
- ☐ 1-2 meetings
- ☒ 0 meetings

8. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: *Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.* **Are you in support of the Housing First approach and Guiding Principle described above?** *

- ☒ Yes
- ☐ No

9. **Council on Homelessness meetings take place on the first Thursday of the month from 1 pm – 3pm in Martinez. Members of the Council are also expected to participate in at least one committee or workgroup, which typically meet on a monthly basis. All Councilmembers are expected to attend meetings in person and can only attend virtually twice per calendar year under very narrow circumstances. Additionally, Councilmembers may miss up to two Council meetings per calendar year. Based on this information, please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below:** *

- ☒ I can be available for **2 or more IN PERSON meetings per month**, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
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- ☐ I am **not available** for the standing monthly COH meeting, **but can make other meetings 2 or more times** per month.
- ☐ I am **not available** for the standing monthly COH meeting and **may not be able to make other meetings** more than once per month.

10. **Which of the following geographic areas do you spend the most time in?** *

- ☐ Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
- ☒ East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
- ☐ Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
- ☐ South Contra Costa County (for example: Alamo, Danville, San Ramon)
- ☐ West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
- ☐ I spend an equal amount of time in all five geographic areas listed above.

Demographic Information (Optional)

The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.

ouns (*for example: she/him/they/ze, etc.*)?

r identity (*for example: female/male/transgender/non-binary/gender non-conforming, other*)?

orientation (*for example: bisexual/straight/gay/pansexual, other*)?

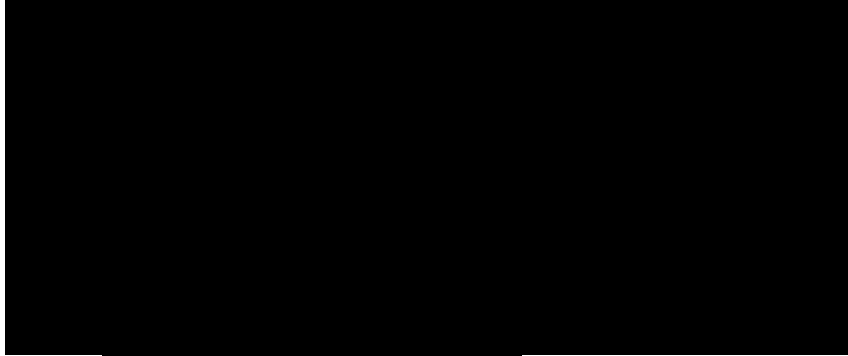
es your age? (Check one)

☒ Transition aged youth (18-24)

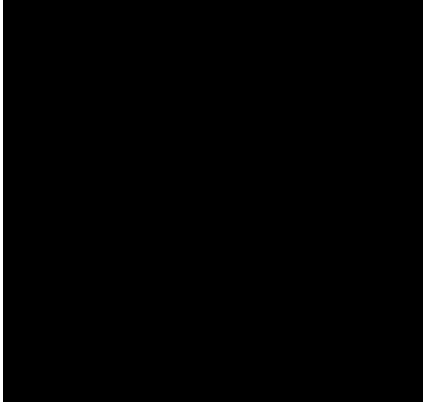
☐ Adult (25-54)

☐ Older Adult (55-61_

☐ Senior (62+)

☐☐☐☐☐

16. **Is t
the
stat**



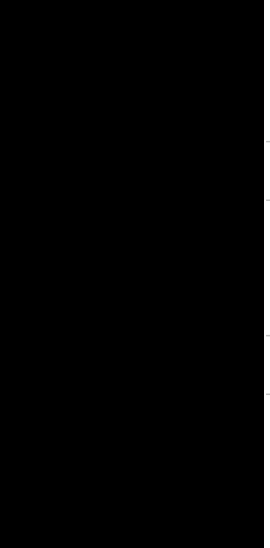
**ould like to share, including anything that would help us understand how you would contribute to
sentation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration
kground, or cultural background)?**

I wa almost 4 year living with my mentally ill mom and sister in a car. I have been through many challenges both mentally and physically because of that experience. I've also met vario different backgrounds who have also gone through similar experiences and not just homelessness but also struggling with mental health which is very much intertwined with homelessness. Because of these experiences I've changed for the better and this topic has become very important to me and I only want to be able to voice my opinions in order to help those who went what I went through.

Contact Information

17. Name *

Yahel Moreno



Application Form

Profile

Yahel

Moreno

First Name

Middle Initial

Last Name

Home Address

Suite or Apt

California

CA

94509

City

State

Postal Code

Primary Phone

Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

None Selected

Employer

Job Title

Length of Employment

Do you work in Contra Costa County?

☐ Yes ☒ No

If Yes, in which District do you work?

How long have you lived or worked in Contra Costa County?

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Contra Costa Council on Homelessness: Submitted

Seat Name

Youth Representative

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education *

☒ High School Diploma

College/ University A

Name of College Attended

Los Medanos College

Degree Type / Course of Study / Major

Computer Science

Degree Awarded?

☐ Yes ☒ No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other Trainings & Occupational Licenses

Other Training A

Certificate Awarded for Training?

☐ Yes ☒ No

Other Training B

Certificate Awarded for Training?

☐ Yes ☐ No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I think my experience with homelessness and its struggles would benefit the council and I'd be able to advocate for what those individuals need to get out of that sort of situation.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I have prior experience in work environments that allowed me to develop many skills like communication, multitasking, and problem solving. I've also have been in positions where I've had to take up a leadership role when the situation demands it, so I am able to step up to the task at hand when need be. I have also been known to be vocal about topics of importance that need to be addressed or clarified which would be useful for this position.

[Upload a Resume](#)

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☒ Yes ☐ No

If Yes, please explain:

I am currently a student at Los Medanos College and I have classes on Mondays and Wednesdays from 11:10 am to 3:45 pm

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

The diagram consists of a central horizontal line. From this line, several vertical bars of different heights and widths extend both upwards and downwards. The bars are black, and the background is white. The bars are positioned at regular intervals along the horizontal line.

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[REDACTED]



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1035
C.25.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: John Gioia, District I Supervisor

Report Title: REAPPOINT James Mellander to the District I seat on the Contra Costa County Merit Board

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

REAPPOINT James Mellander to the District I seat on the Contra Costa County Merit Board for a term ending on June 30, 2028, as recommended by Supervisor Gioia.

FISCAL IMPACT:

none

BACKGROUND:

The Merit Board's jurisdiction shall be to oversee the merit system and to hear and decide the following matters: unlawful discrimination appeals or complaints, appeals from: orders and actions of dismissal, suspension, demotion or reduction of compensation; application of the layoff regulations; coerced resignation and appeals from denial of flexibly staffed promotions.

CONSEQUENCE OF NEGATIVE ACTION:

The appointment would not be made and the District would not have representation on the board.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1036
C.26.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: John Kopchik, Director, Conservation and Development

Report Title: Staff Appointments to Contra Costa Transportation Authority's Technical Coordinating Committee

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

REAPPOINT Jamar Stamps (Department of Conservation and Development), Jerry Fahy (Public Works Department) and Will Nelson (Department of Conservation and Development) as the County's staff representatives on the Technical Coordinating Committee of the Contra Costa Transportation Authority; and APPOINT Robert Sarmiento (Department of Conservation and Development), Jeff Valeros (Public Works Department) and Daniel Barrios (Department of Conservation and Development) as their alternates, for the period March 31, 2024 to March 31, 2026.

FISCAL IMPACT:

None. The staff costs associated with participating on the Technical Coordinating Committee have been included in the budgets of each department.

BACKGROUND:

The Contra Costa Transportation Authority (Authority) convenes its Technical Coordinating Committee (TCC) monthly to advise the Authority on technical issues pertaining to the Countywide Transportation Planning and Growth Management Program and the Authority's work as the Countywide Congestion Management Agency.

The TCC has three staff representatives from each of the regional transportation planning committees, three from the County, and one representative each from the Metropolitan Transportation Commission, the City/County Engineering Advisory Committee, the public transit agencies, Caltrans, and the Bay Area Air Quality Management District. The terms of the current appointments expired on March 31, 2024 and the Authority has requested new appointments or reappointments.

All recommendations are for reappointments of current County representatives on the TCC; the alternates would be new appointments. If the recommendations of this report are acted on, the following would be the County's representation in the three categories of TCC membership for the two-year term that will run from March 31, 2024 to March 31, 2026:

- **Land Use Planning:** Will Nelson, Daniel Barrios (alternate), Department of Conservation and Development

- **Transportation Engineering:** Jerry Fahy, Jeff Valeros (alternate), Public Works Department
- **Transportation Planning:** Jamar Stamps, Robert Sarmiento (alternate), Department of Conservation and Development

CONSEQUENCE OF NEGATIVE ACTION:

Should the Board elect not to approve the recommendations, the County would not have full representation on the Technical Coordinating Committee, which influences the plans, decisions and policies of the Contra Costa Transportation Authority.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1037
C.27.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Kristin Connelly, Clerk-Recorder

Report Title: Presentation - Graduates of the Certified Election Observer Program

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

RECOGNIZE the graduating members of the County's Certified Election Observer Program.

FISCAL IMPACT:

None.

BACKGROUND:

In an effort to increase transparency and provide a greater understanding of the election process, the Clerk-Recorder-Election Department implemented its Certified Election Observer program in 2022. Unlike typical election observers who visit to observe a particular activity, this program is aimed at providing an overall view of the entire election process from voter registration to final certification, with “behind the scenes” access and the ability to ask questions to learn about what it takes to conduct an election.

The Certified Election Observer program is a comprehensive, rigorous program that includes multiple online and in-person sessions during the election. The course curriculum includes topics essential to understanding the statutory laws, procedures, and coordination required to conduct an election: election security, voter registration/list maintenance, poll worker training, in-person voting, vote-by-mail ballot processing, voting system testing, audits, ballot counting and adjudication, the canvass of the vote, provisional ballots, balancing and reconciliation processes, and certification of the election. Members were issued a “passport” of election activities to observe and received passport stamps as they completed the activities.

We recognize Genoveva Calloway, Nancy Bocanegra, Patrick Kenney, Emily Mazza, Nicole Shorter, Jonathan Bash, Kelsey Bye, Susan Hyde, and Shannon Jean for participating and becoming graduates of the program. They will be ambassadors for the Elections Division as we continue our mission to build public trust in elections. The Elections Division will continue the program for the upcoming 2024 Presidential Election in November.

CONSEQUENCE OF NEGATIVE ACTION:

We will fail to recognize these members of the community that have volunteered their time to learn about the election process.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1038
C.28.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Kristin Connelly, Clerk-Recorder

Report Title: DECLARE and ACCEPT the results of the March 5, 2024 Presidential Primary Election, DECLARE candidates elected, and DECLARE Candidates to be Appointed in Lieu of Election or Appointed.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

DECLARE and ACCEPT the results of the March 5, 2024, Presidential Primary Election as recommended by the Contra Costa County Clerk-Recorder and Registrar, and DECLARE the candidates elected shown on the attached report and on file in the County Elections Division.

FISCAL IMPACT:

None.

BACKGROUND:

Elections Code section 15372 requires the Elections Official to prepare a Certified Statement of Results of the election and submit it to the Governing Body within 30 days of the election. A certified Statement of Votes is attached to this Board Order. The detailed Statement of Votes is available for review on the Elections Division's webpage at <https://www.contracostavote.gov/elections/past-elections/past-election-results/>

Pursuant to Elections Code 15400, the governing body shall declare elected or nominated to each office voted on at each election under its jurisdiction the person having the highest number of votes for that office. The governing board shall also declare the results of each election under its jurisdiction as to each measure voted on at the election.

Elections Code section 10515 requires that candidates who filed for an office for which the number of candidates is equal to or less than the number required to be elected, be "Appointed in Lieu of Election" by the Board of Supervisors as if they were elected. Attached is a list of candidates who filed and were Appointed in Lieu of Election.

CONSEQUENCE OF NEGATIVE ACTION:

Should the Board not declare and accept the results of the March 5, 2024 Presidential Primary Election, the County will not be in compliance with the Election Code as provided by law.

**CERTIFICATION OF
COUNTY CLERK/REGISTRAR OF VOTERS OF THE
RESULTS OF THE CANVASS
OF THE MARCH 5, 2024,
PRESIDENTIAL PRIMARY ELECTION**

STATE OF CALIFORNIA

COUNTY OF Contra Costa

SS.

I, Kristin B. Connelly, County Clerk/Registrar of Voters of County
of Contra Costa, do hereby certify that, in pursuance of the provisions of Elections Code
section 15300, et seq., I did canvass the results of the votes cast in the Presidential Primary Election
held in said County on March 5, 2024, for measures and contests that were submitted to the vote of the
voters, and that the Statement of Votes Cast, to which this certificate is attached is full, true, and correct.

I hereby set my hand and official seal this 28th day of March, 2024, at the
County of Contra Costa



Kristin B. Connelly

County Clerk/Registrar of Voters

County of Contra Costa

State of California

Canvass Certification of Elections Official
(03/2024)

HELP AMERICA VOTE ACT OF 2002

CERTIFICATION OF ELECTIONS OFFICIAL

STATE OF CALIFORNIA

COUNTY OF Contra Costa

SS.

Pursuant to the statewide voter registration list requirements set forth in the Help America Vote Act of 2002 ((HAVA) 52 U.S.C. § 21083),

I, Kristin B. Connelly, County Clerk/Registrar of Voters for the County of Contra Costa, State of California, hereby certify that I complied with all provisions of Chapter 2 of Division 7 of Title 2 of the California Code of Regulations for the Federal election held on the 5th day of March 2024, in the County of Contra Costa, State of California and all elections consolidated therewith.

I hereby set my hand and official seal this 28th day of, March, 2024, at the County of Contra Costa



Kristin B. Connelly
County Clerk/Registrar of Voters
County of Contra Costa
State of California

HAVA Certification of Elections Official
(03/2024)

CONTRA COSTA COUNTY
PRESIDENTIAL PRIMARY ELECTION
TUESDAY, MARCH 5, 2024
Official Results - Final

Elector Group	Counting Group	Cards Cast	Voters Cast	Registered Voters	Turnout
REPUBLICAN	In-Person	18,566	9,286	132,085	7.03%
	Vote By Mail	108,737	54,444		41.22%
	Total	127,303	63,730		48.25%
DEMOCRATIC	In-Person	20,823	10,411	380,634	2.74%
	Vote By Mail	307,214	153,677		40.37%
	Total	328,037	164,088		43.11%
AMERICAN INDEPENDENT	In-Person	2,015	1,008	26,364	3.82%
	Vote By Mail	16,801	8,407		31.89%
	Total	18,816	9,415		35.71%
GREEN	In-Person	171	86	3,345	2.57%
	Vote By Mail	1,655	829		24.78%
	Total	1,826	915		27.35%
LIBERTARIAN	In-Person	470	235	6,723	3.50%
	Vote By Mail	3,158	1,579		23.49%
	Total	3,628	1,814		26.98%
NO PARTY PREFERENCE	In-Person	3,274	1,639	157,393	1.04%
	Vote By Mail	54,853	27,358		17.38%
	Total	58,127	28,997		18.42%
PEACE AND FREEDOM	In-Person	174	87	3,710	2.35%
	Vote By Mail	833	416		11.21%
	Total	1,007	503		13.56%
Total	In-Person	45,493	22,752	710,254	3.20%
	Vote By Mail	493,251	246,710		34.74%
	Total	538,744	269,462		37.94%

Precincts Reported: 912 of 912 (100.00%)
Voters Cast: 269,462 of 710,254 (37.94%)
Cards Cast: 538,744

AMERICAN INDEPENDENT PARTY PRESIDENTIAL PREFERENCE (Vote for 1)
AIP

Precincts Reported: 912 of 912 (100.00%)

		In-Person	Vote By Mail	Total	
Times Cast		1,008	8,407	9,415 / 26,364 35.71%	

Candidate	Party	In-Person	Vote By Mail	Total	
JAMES BRADLEY	AIP	155	1,294	1,449	100.00%
Total Votes		155	1,294	1,449	

		In-Person	Vote By Mail	Total	
ANDREW GEORGE RUMMEL	WRITE-IN	0	0	0	0.00%

**GREEN PARTY PRESIDENTIAL PREFERENCE (Vote for 1)
GRN**

Precincts Reported: 912 of 912 (100.00%)

		In-Person	Vote By Mail	Total	
Times Cast		86	829	915 / 3,345	27.35%
Candidate	Party	In-Person	Vote By Mail	Total	
JILL STEIN	GRN	46	476	522	100.00%
Total Votes		46	476	522	
		In-Person	Vote By Mail	Total	
DAVÍ	WRITE-IN	0	0	0	0.00%
MATTHEW PRUDEN	WRITE-IN	0	0	0	0.00%
JORGE ZAVALA	WRITE-IN	0	0	0	0.00%

**LIBERTARIAN PARTY PRESIDENTIAL PREFERENCE (Vote for 1)
LIB**

Precincts Reported: 912 of 912 (100.00%)

		In-Person	Vote By Mail	Total	
Times Cast		235	1,579	1,814 / 6,723	26.98%
Candidate	Party	In-Person	Vote By Mail	Total	
CHARLES BALLAY	LIB	86	724	810	98.90%
Total Votes		89	730	819	
		In-Person	Vote By Mail	Total	
CHASE OLIVER	WRITE-IN	3	6	9	1.10%

**PEACE AND FREEDOM PARTY PRESIDENTIAL PREFERENCE (Vote for 1)
PFR**

Precincts Reported: 912 of 912 (100.00%)

		In-Person	Vote By Mail	Total	
Times Cast		87	416	503 / 3,710	13.56%
Candidate	Party	In-Person	Vote By Mail	Total	
CLAUDIA DE LA CRUZ	PFR	28	137	165	44.84%
CORNEL WEST	PFR	34	118	152	41.30%
JASMINE SHERMAN	PFR	11	40	51	13.86%
Total Votes		73	295	368	

DEMOCRATIC PARTY PRESIDENTIAL PREFERENCE (Vote for 1)
DEM

Precincts Reported: 912 of 912 (100.00%)

		In-Person	Vote By Mail	Total	
Times Cast		10,411	153,677	164,088 / 380,634	43.11%
Candidate	Party	In-Person	Vote By Mail	Total	
JOSEPH R BIDEN JR	DEM	8,306	132,474	140,780	92.28%
MARIANNE WILLIAMSON	DEM	472	4,109	4,581	3.00%
DEAN PHILLIPS	DEM	291	3,623	3,914	2.57%
GABRIEL CORNEJO	DEM	99	846	945	0.62%
ARMANDO "MANDO" PEREZ-SERRATO	DEM	89	750	839	0.55%
PRESIDENT R BODDIE	DEM	72	528	600	0.39%
STEPHEN P LYONS	DEM	43	475	518	0.34%
EBAN CAMBRIDGE	DEM	18	370	388	0.25%
Total Votes		9,390	143,175	152,565	

		In-Person	Vote By Mail	Total	
WILLIE FELIX CARTER	WRITE-IN	0	0	0	0.00%
PRESIDENT CHRISTINA NICOLE GRAPPO	WRITE-IN	0	0	0	0.00%
RICHARD GUTIERREZ	WRITE-IN	0	0	0	0.00%
JAMES MARK MERTS	WRITE-IN	0	0	0	0.00%
REED MICHAELSEN	WRITE-IN	0	0	0	0.00%
WAYNE ANTHONY POPE SR.	WRITE-IN	0	0	0	0.00%

REPUBLICAN PARTY PRESIDENTIAL PREFERENCE (Vote for 1)
REP

Precincts Reported: 912 of 912 (100.00%)

		In-Person	Vote By Mail	Total	
Times Cast		9,286	54,444	63,730 / 132,085	48.25%
Candidate	Party	In-Person	Vote By Mail	Total	
DONALD J. TRUMP	REP	7,779	36,162	43,941	71.09%
NIKKI HALEY	REP	1,172	14,120	15,292	24.74%
RON DESANTIS	REP	104	985	1,089	1.76%
CHRIS CHRISTIE	REP	34	659	693	1.12%
VIVEK RAMASWAMY	REP	48	317	365	0.59%
DAVID STUCKENBERG	REP	9	137	146	0.24%
RYAN L BINKLEY	REP	3	95	98	0.16%
RACHEL SWIFT	REP	15	80	95	0.15%
ASA HUTCHINSON	REP	7	85	92	0.15%
Total Votes		9,171	52,640	61,811	

		In-Person	Vote By Mail	Total	
HUGO C AGUILAR	WRITE-IN	0	0	0	0.00%
RYAN STEPHEN EHRENERICH	WRITE-IN	0	0	0	0.00%
DOUGLAS GROVES	WRITE-IN	0	0	0	0.00%

DEMOCRATIC COUNTY CENTRAL COMMITTEE, DISTRICT 1 (Vote for 5)
DEM

Precincts Reported: 147 of 147 (100.00%)

		In-Person	Vote By Mail	Total	
Times Cast		2,286	31,426	33,712 / 125,774	26.80%
Candidate	Party	In-Person	Vote By Mail	Total	
CAROLYN WYSINGER	DEM	888	12,986	13,874	14.91%
GABRIEL QUINTO	DEM	817	12,120	12,937	13.90%
CESAR ZEPEDA	DEM	890	11,895	12,785	13.74%
DEVIN T. MURPHY	DEM	687	11,118	11,805	12.69%
MARÍA ALEGRÍA	DEM	746	10,762	11,508	12.37%
CAMERON SASAI	DEM	535	8,930	9,465	10.17%
FLOY ELIZABETH ANDREWS	DEM	500	7,044	7,544	8.11%
JAMIN PURSELL	DEM	465	7,004	7,469	8.03%
CHAMPAGNE BROWN	DEM	464	5,200	5,664	6.09%
Total Votes		5,992	87,059	93,051	

DEMOCRATIC COUNTY CENTRAL COMMITTEE, DISTRICT 2 (Vote for 6)
DEM

Precincts Reported: 180 of 180 (100.00%)

		In-Person	Vote By Mail	Total	
Times Cast		1,821	38,217	40,038 / 168,734	23.73%
Candidate	Party	In-Person	Vote By Mail	Total	
MARISOL RUBIO	DEM	1,031	21,338	22,369	17.84%
SARAH G. BUTLER	DEM	805	18,563	19,368	15.44%
RENEE ZEIMER	DEM	781	17,089	17,870	14.25%
SUSAN HILDRETH	DEM	761	16,914	17,675	14.09%
KATIE RICKLEFS	DEM	641	14,919	15,560	12.41%
BRODIE HILP	DEM	530	11,636	12,166	9.70%
ALEXANDRIA MARISOL RUBIO-TALAVERA	DEM	602	11,504	12,106	9.65%
DIDDO RUTH CLARK	DEM	391	7,912	8,303	6.62%
Total Votes		5,542	119,875	125,417	

DEMOCRATIC COUNTY CENTRAL COMMITTEE, DISTRICT 4 (Vote for 5)
DEM

Precincts Reported: 151 of 151 (100.00%)

	In-Person	Vote By Mail	Total	
Times Cast	2,110	34,486	36,596 / 152,530	23.99%
Candidate	Party	In-Person	Vote By Mail	Total
LESLIE BAXTER	DEM	893	16,053	16,94617.80%
MICHELLE SIMONE	DEM	913	15,736	16,64917.49%
EDI E. BIRSAN	DEM	860	15,042	15,90216.70%
D'MARCO J. ANTHONY	DEM	816	14,386	15,20215.97%
LAURA PATCH	DEM	700	13,888	14,58815.32%
CHARLES CARPENTER	DEM	554	9,545	10,09910.61%
ENA SILVA	DEM	318	5,509	5,8276.12%
Total Votes		5,054	90,159	95,213

REPUBLICAN COUNTY CENTRAL COMMITTEE, DISTRICT 2 (Vote for 7)
REP

Precincts Reported: 180 of 180 (100.00%)

	In-Person	Vote By Mail	Total	
Times Cast	2,347	18,005	20,352 / 38,201	53.28%
Candidate	Party	In-Person	Vote By Mail	Total
DAVID R. MINOR	REP	1,096	8,553	9,64914.06%
SARAH LIND	REP	1,149	8,487	9,63614.04%
JEFFREY F. BURNS	REP	1,051	7,918	8,96913.07%
SHANNON JEAN	REP	980	7,286	8,26612.04%
BOB REGALADO	REP	817	6,556	7,37310.74%
JEAN FOLLMER	REP	730	5,920	6,6509.69%
JAMES D. BRADLEY	REP	742	5,518	6,2609.12%
S MARK FERNWOOD	REP	724	5,266	5,9908.73%
LISA DISBROW	REP	603	5,233	5,8368.50%
Total Votes		7,892	60,737	68,629

GREEN COUNTY COUNCIL, CONTRA COSTA COUNTY (Vote for 7)
GRN

Precincts Reported: 912 of 912 (100.00%)

	In-Person	Vote By Mail	Total	
Times Cast	86	829	915 / 3,345	27.35%
Candidate	Party	In-Person	Vote By Mail	Total
WILLIAM T. LAIDMAN	GRN	57	542	599100.00%
Total Votes		57	542	599

UNITED STATES SENATOR, FULL TERM (Vote for 1)

Precincts Reported: 912 of 912 (100.00%)

		In-Person	Vote By Mail	Total	
Times Cast		22,752	246,710	269,462 / 710,254	37.94%
Candidate	Party	In-Person	Vote By Mail	Total	
ADAM B. SCHIFF	DEM	5,115	94,158	99,273	38.26%
STEVE GARVEY	REP	8,849	52,065	60,914	23.48%
KATIE PORTER	DEM	2,369	39,136	41,505	16.00%
BARBARA LEE	DEM	2,398	32,838	35,236	13.58%
ERIC EARLY	REP	610	4,470	5,080	1.96%
JAMES BRADLEY	REP	358	2,434	2,792	1.08%
CHRISTINA PASCUCCI	DEM	281	1,555	1,836	0.71%
STEFAN SIMCHOWITZ	REP	378	793	1,171	0.45%
SHARLETA BASSETT	REP	158	972	1,130	0.44%
GAIL LIGHTFOOT	LIB	108	980	1,088	0.42%
SARAH SUN LIEW	REP	91	910	1,001	0.39%
DAVID PETERSON	DEM	134	729	863	0.33%
LAURA GARZA	NPP	91	742	833	0.32%
HARMESH KUMAR	DEM	65	691	756	0.29%
JAMES "JIM" MACAULEY	REP	119	624	743	0.29%
JONATHAN REISS	REP	138	543	681	0.26%
SEPI GILANI	DEM	42	621	663	0.26%
MAJOR SINGH	NPP	81	543	624	0.24%
DENICE GARY-PANDOL	REP	63	456	519	0.20%
PERRY POUND	DEM	49	445	494	0.19%
DOUGLAS H. PIERCE	DEM	55	374	429	0.17%
FORREST JONES	AIP	52	329	381	0.15%
MARK RUZON	NPP	34	346	380	0.15%
JOHN ROSE	DEM	45	332	377	0.15%
RAJI RAB	DEM	43	242	285	0.11%
MARTIN VEPRASKAS	REP	35	199	234	0.09%
DON J. GRUNDMANN	NPP	22	144	166	0.06%
Total Votes		21,783	237,671	259,454	
		In-Person	Vote By Mail	Total	
DANNY FABRICANT	WRITE-IN	0	0	0	0.00%
CARLOS GUILLERMO TAPIA	WRITE-IN	0	0	0	0.00%
MICHAEL JOSEPH DILGER	WRITE-IN	0	0	0	0.00%
JOHN DOWELL	WRITE-IN	0	0	0	0.00%

UNITED STATES SENATOR, PARTIAL/UNEXPIRED TERM (Vote for 1)

Precincts Reported: 912 of 912 (100.00%)

		In-Person	Vote By Mail	Total	
Times Cast		22,752	246,710	269,462 / 710,254	37.94%
Candidate	Party	In-Person	Vote By Mail	Total	
ADAM B. SCHIFF	DEM	4,518	82,315	86,833	33.91%
STEVE GARVEY	REP	9,444	54,287	63,731	24.88%
KATIE PORTER	DEM	2,640	43,903	46,543	18.17%
BARBARA LEE	DEM	3,264	40,687	43,951	17.16%
ERIC EARLY	REP	1,418	9,222	10,640	4.15%
CHRISTINA PASCUCCI	DEM	230	2,351	2,581	1.01%
SEPI GILANI	DEM	144	1,681	1,825	0.71%
Total Votes		21,659	234,447	256,106	
		In-Person	Vote By Mail	Total	
MICHAEL JOSEPH DILGER	WRITE-IN	1	1	2	0.00%

UNITED STATES REPRESENTATIVE, DISTRICT 8 (Vote for 1)

Precincts Reported: 247 of 247 (100.00%)

		In-Person	Vote By Mail	Total	
Times Cast		6,663	69,851	76,514 / 236,295	32.38%
Candidate	Party	In-Person	Vote By Mail	Total	
JOHN GARAMENDI	DEM	4,097	54,751	58,848	81.01%
RUDY RECILE	REP	2,125	11,667	13,792	18.99%
Total Votes		6,222	66,418	72,640	

UNITED STATES REPRESENTATIVE, DISTRICT 9 (Vote for 1)

Precincts Reported: 37 of 37 (100.00%)

		In-Person	Vote By Mail	Total	
Times Cast		532	4,019	4,551 / 11,881	38.30%
Candidate	Party	In-Person	Vote By Mail	Total	
JOSH HARDER	DEM	107	1,662	1,769	41.68%
KEVIN LINCOLN	REP	168	1,044	1,212	28.56%
JOHN MCBRIDE	REP	141	676	817	19.25%
KHALID JEFFREY JAFRI	REP	69	377	446	10.51%
Total Votes		485	3,759	4,244	

UNITED STATES REPRESENTATIVE, DISTRICT 10 (Vote for 1)

Precincts Reported: 628 of 628 (100.00%)

	In-Person	Vote By Mail	Total	
Times Cast	15,546	172,671	188,217 / 462,078	40.73%
Candidate	Party	In-Person	Vote By Mail	Total
MARK DESAULNIER	DEM	6,142	111,109	117,25165.61%
KATHERINE PICCININI	REP	5,112	28,871	33,98319.02%
NOLAN LEE CHEN	REP	2,334	16,208	18,54210.38%
JOE SWEENEY	NPP	804	6,470	7,2744.07%
MOHAMED ELSHERBINI	NPP	212	1,445	1,6570.93%
Total Votes	14,604	164,103	178,707	

STATE SENATOR, DISTRICT 3 (Vote for 1)

Precincts Reported: 184 of 184 (100.00%)

	In-Person	Vote By Mail	Total	
Times Cast	3,201	25,883	29,084 / 84,570	34.39%
Candidate	Party	In-Person	Vote By Mail	Total
THOM BOGUE	REP	1,365	7,717	9,08234.40%
CHRISTOPHER CABALDON	DEM	381	6,246	6,62725.10%
JACKIE ELWARD	DEM	269	3,653	3,92214.85%
ROZZANA VERDER-ALIGA	DEM	211	3,541	3,75214.21%
JIMIH JONES	REP	653	2,366	3,01911.43%
Total Votes	2,879	23,523	26,402	

STATE SENATOR, DISTRICT 7 (Vote for 1)

Precincts Reported: 158 of 158 (100.00%)

	In-Person	Vote By Mail	Total	
Times Cast	4,080	48,381	52,461 / 148,542	35.32%
Candidate	Party	In-Person	Vote By Mail	Total
JESSE ARREGUIN	DEM	787	13,848	14,63530.08%
JOVANKA BECKLES	DEM	714	8,197	8,91118.32%
DAN KALB	DEM	480	6,950	7,43015.27%
KATHRYN LYBARGER	DEM	558	6,678	7,23614.87%
JEANNE SOLNORDAL	REP	879	5,892	6,77113.92%
SANDRÉ R SWANSON	DEM	342	3,324	3,6667.54%
Total Votes	3,760	44,889	48,649	

STATE SENATOR, DISTRICT 9 (Vote for 1)

Precincts Reported: 570 of 570 (100.00%)

		In-Person	Vote By Mail	Total	
Times Cast		15,460	172,277	187,737 / 477,142	39.35%
Candidate	Party	In-Person	Vote By Mail	Total	
TIM GRAYSON	DEM	6,023	81,660	87,683	60.99%
MARISOL RUBIO	DEM	3,828	51,568	55,396	38.53%
Total Votes		9,991	133,766	143,757	
		In-Person	Vote By Mail	Total	
DAVID MINOR	WRITE-IN	92	292	384	0.27%
JOSEPH GRCAR	WRITE-IN	48	246	294	0.20%

MEMBER OF THE STATE ASSEMBLY, DISTRICT 11 (Vote for 1)

Precincts Reported: 119 of 119 (100.00%)

		In-Person	Vote By Mail	Total	
Times Cast		1,605	11,733	13,338 / 42,069	31.71%
Candidate	Party	In-Person	Vote By Mail	Total	
LORI D WILSON	DEM	291	4,887	5,178	42.54%
DAVID ENNIS	REP	725	3,340	4,065	33.39%
WANDA WALLIS	REP	352	1,797	2,149	17.65%
JEFFREY FLACK	DEM	71	710	781	6.42%
Total Votes		1,439	10,734	12,173	

MEMBER OF THE STATE ASSEMBLY, DISTRICT 14 (Vote for 1)

Precincts Reported: 165 of 165 (100.00%)

		In-Person	Vote By Mail	Total	
Times Cast		4,082	48,385	52,467 / 148,551	35.32%
Candidate	Party	In-Person	Vote By Mail	Total	
BUFFY WICKS	DEM	2,076	31,878	33,954	70.21%
MARGOT SMITH	DEM	731	7,045	7,776	16.08%
UTKARSH JAIN	REP	902	5,729	6,631	13.71%
Total Votes		3,709	44,652	48,361	

MEMBER OF THE STATE ASSEMBLY, DISTRICT 15 (Vote for 1)

Precincts Reported: 393 of 393 (100.00%)

		In-Person	Vote By Mail	Total	
Times Cast		10,315	96,079	106,394 / 302,281	35.20%
Candidate	Party	In-Person	Vote By Mail	Total	
SONIA LEDO	REP	5,002	25,960	30,962	31.86%
ANAMARIE AVILA FARIAS	DEM	1,824	27,701	29,525	30.38%
MONICA E. WILSON	DEM	1,738	23,054	24,792	25.51%
KAREN MITCHOFF	DEM	800	11,117	11,917	12.26%
Total Votes		9,364	87,832	97,196	

MEMBER OF THE STATE ASSEMBLY, DISTRICT 16 (Vote for 1)

Precincts Reported: 235 of 235 (100.00%)

		In-Person	Vote By Mail	Total	
Times Cast		6,739	90,344	97,083 / 217,353	44.67%
Candidate	Party	In-Person	Vote By Mail	Total	
REBECCA BAUER-KAHAN	DEM	2,653	56,207	58,860	66.82%
JOSEPH A. RUBAY	REP	3,392	25,840	29,232	33.18%
Total Votes		6,045	82,047	88,092	

SUPERVISOR, DISTRICT 2 (Vote for 1)

Precincts Reported: 180 of 180 (100.00%)

		In-Person	Vote By Mail	Total	
Times Cast		5,165	70,075	75,240 / 168,734	44.59%
Candidate	Party	In-Person	Vote By Mail	Total	
CANDACE ANDERSEN		2,721	43,055	45,776	100.00%
Total Votes		2,721	43,055	45,776	

SUPERVISOR, DISTRICT 3 (Vote for 1)

Precincts Reported: 255 of 255 (100.00%)

		In-Person	Vote By Mail	Total	
Times Cast		4,637	39,445	44,082 / 137,649	32.02%
Candidate	Party	In-Person	Vote By Mail	Total	
DIANE BURGIS		2,290	22,830	25,120	100.00%
Total Votes		2,290	22,830	25,120	

SUPERVISOR, DISTRICT 5 (Vote for 1)

Precincts Reported: 179 of 179 (100.00%)

		In-Person	Vote By Mail	Total	
Times Cast		3,927	37,312	41,239 / 125,567	32.84%
Candidate	Party	In-Person	Vote By Mail	Total	
MIKE BARBANICA		1,597	12,741	14,338	38.70%
SHANELLE SCALES-PRESTON		929	12,064	12,993	35.07%
JELANI KILLINGS		520	5,163	5,683	15.34%
IZTACCUAUHTLI "WHITE EAGLE" HECTOR GONZALEZ		459	3,572	4,031	10.88%
Total Votes		3,505	33,540	37,045	

PROPOSITION 1 (Vote for 1)

Precincts Reported: 912 of 912 (100.00%)

	In-Person	Vote By Mail	Total	
Times Cast	22,741	246,541	269,282 / 710,254	37.91%
Candidate	Party	In-Person	Vote By Mail	Total
Yes		9,919	135,529	145,448 56.57%
No		11,874	99,777	111,651 43.43%
Total Votes		21,793	235,306	257,099

MEASURE B - ANTIOCH UNIFIED SCHOOL DISTRICT - 55% (Vote for 1)

Precincts Reported: 68 of 68 (100.00%)

	In-Person	Vote By Mail	Total	
Times Cast	1,888	16,845	18,733 / 66,769	28.06%
Candidate	Party	In-Person	Vote By Mail	Total
Bonds Yes		892	9,505	10,397 57.85%
Bonds No		912	6,662	7,574 42.15%
Total Votes		1,804	16,167	17,971

MEASURE C - MARTINEZ UNIFIED SCHOOL DISTRICT - 2/3 (Vote for 1)

Precincts Reported: 77 of 77 (100.00%)

	In-Person	Vote By Mail	Total	
Times Cast	778	8,721	9,499 / 20,954	45.33%
Candidate	Party	In-Person	Vote By Mail	Total
Yes		488	6,429	6,917 74.94%
No		263	2,050	2,313 25.06%
Total Votes		751	8,479	9,230

MEASURE D - MORAGA SCHOOL DISTRICT - 55% (Vote for 1)

Precincts Reported: 17 of 17 (100.00%)

	In-Person	Vote By Mail	Total	
Times Cast	412	5,788	6,200 / 11,632	53.30%
Candidate	Party	In-Person	Vote By Mail	Total
Bonds Yes		241	3,811	4,052 67.45%
Bonds No		157	1,798	1,955 32.55%
Total Votes		398	5,609	6,007

MEASURE A - CITY OF MARTINEZ - MAJORITY (Vote for 1)

Precincts Reported: 51 of 51 (100.00%)

		In-Person	Vote By Mail	Total	
Times Cast		1,001	11,246	12,247 / 25,956	47.18%
Candidate	Party	In-Person	Vote By Mail	Total	
Yes		491	7,063	7,554	65.61%
No		440	3,519	3,959	34.39%
Total Votes		931	10,582	11,513	



Winning Candidates By Contest

Presidential Primary Election - 3/5/2024

All Contests

Appointed Winners Only

All Parties

Winning Candidate	Party	Election Result	Email Address
821 DEMCentralCommittee3			
THUY DAOJENSEN	Democratic	Appointed Winner	tdaojensen@gmail.com
SUSANA M. WILLIAMS	Democratic	Appointed Winner	susanaw@gmail.com
CLAY HAWLEY	Democratic	Appointed Winner	c.e.hawley@att.net
841 DEMCentralCommittee5			
MARIAH LAURITZEN	Democratic	Appointed Winner	mariah.lauritzen@gmail.com
AMY E SCOTT-SLOVICK	Democratic	Appointed Winner	amy@slovick.com
COURTNEY MASELLA-O'BRIEN	Democratic	Appointed Winner	courtneyformartinez@gmail.com
BEN THERRIault	Democratic	Appointed Winner	ben4martinezd4@gmail.com
901 REPCentralCommittee1			
DAVID ALVIN ROUGGLY	Republican	Appointed Winner	darouggly@gmail.com
921 REPCentralCommittee3			
KATHERINE PICCININI	Republican	Appointed Winner	kp.ccrep@comcast.net
PAMELA NEITTE-GARCIA	Republican	Appointed Winner	neittegarcia@gmail.com
JENNIFER MIXON	Republican	Appointed Winner	jenmix@comcast.net
BRAYDEN HAENA	Republican	Appointed Winner	braydenhaena@icloud.com
931 REPCentralCommittee4			
NANCY L. WOLF	Republican	Appointed Winner	grannywolf76@gmail.com
SHELLY MANNONI	Republican	Appointed Winner	skymannoni@gmail.com
KATHRYN BONDERUD	Republican	Appointed Winner	kbonderud88@gmail.com
941 REPCentralCommittee5			
PAMELLA SPINADEL	Republican	Appointed Winner	jcspinadel@sbcglobal.net
WAYNE POPE	Republican	Appointed Winner	waynesfr@comcast.net
JOE MUNOZ	Republican	Appointed Winner	jcmunoz00@gmail.com
7637 MtViewSanitarv Short Term			
JARED RUDELL		Appointed Winner	jaredruddell@yahoo.com

Total Winning Candidates: 19



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1039
C.29.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Kristin Connelly, Clerk-Recorder

Report Title: Accept Canvass of Votes for the Police Service Election in CSA P-6, Zone 1617, Subdivision 9338

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

Accept the Canvass of Votes for the March 19, 2024 Special Election for Police Services Measure in the following County Service Area:

P-6, Zone 1617, Subdivision 9338 - Unincorporated area of Alamo - DID PASS

FISCAL IMPACT:

All tax proceeds will accrue to the new County Service Areas.

BACKGROUND:

For the election results, see the attached Certificate of the County Clerk, providing results of the March 19, 2024 Special Election for the County Service Area, where each landowner of the affected area was allowed one vote for each acre or portion thereof:

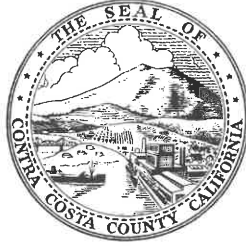
P-6, Zone 1617, Subdivision 9338, Resolution No. 2024-8

Resolution so as to authorize a special tax on said property, located in unincorporated area in Alamo, to maintain present level of police protection services and provide additional funding for increased police protection services.

CONSEQUENCE OF NEGATIVE ACTION:

If the Board of Supervisors does not accept the Canvass of Votes, Zone 9338 will not be formed.

KRISTIN B. CONNELLY
COUNTY CLERK



HELEN NOLAN
ASSISTANT REGISTRAR

CONTRA COSTA COUNTY
REGISTRATION-ELECTION DEPARTMENT
555 ESCOBAR STREET
MARTINEZ, CALIFORNIA 94553

March 20, 2024

TO: Department of Conservation and Development
Attention: Jennifer Cruz

FROM: Kristin B. Connelly, County Clerk-Recorder
By: Jacob Stull, Elections Services Supervisor

SUBJECT: CANVASS OF VOTES-POLICE SERVICE AREA P-6, ZONE 1617,
SUBDIVISION 9338

The enclosed documents contain the results of Canvass of Votes for the Police Service Area P-6, Zone 1617, Subdivision 9338 Election held on March 19, 2024.

**CERTIFICATE OF THE COUNTY CLERK AS TO THE RESULTS OF THE
CANVASS OF THE POLICE SERVICE AREA P-6, ZONE 1617,
SUBDIVISION 9338 SPECIAL ELECTION**

State of California }
 }
County of Contra Costa } ss.

I, KRISTIN B. CONNELLY, County Clerk of Contra Costa County, State of California, do hereby certify that I did canvass the return of the votes cast in the March 19, 2024 Special Election. I further certify that the statement of the votes cast, to which this certificate is attached shows the whole number of votes cast in said County and the whole number of votes cast for and against the measure in said County and in each respective precinct therein, and that the totals of the respective columns and the totals as shown for and against the measure are full, true, and correct.

WITNESS my hand and Official Seal this 20th day of March, 2024.



KRISTIN B. CONNELLY, County Clerk

By

Jacob Stull

**CONTRA COSTA POLICE SERVICE AREA P-6,
ZONE 1617, SUBDIVISION 9338**

OFFICIAL CANVASS

The Election was conducted on March 19, 2024, by Landowners of the effected area. Each Landowner was allowed one vote for each acre or portion thereof.

Total Landowners	Voted	Yes	No
1	61	61	0



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2024-135
C.30.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: John Kopchik, Director, Conservation and Development

Report Title: RESOLUTION OF INTENTION TO FORM ZONE 216 OF COUNTY SERVICE AREA P-6 IN THE BAY POINT AREA OF THE COUNTY. (DISTRICT V).

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

1. ADOPT the associated Resolution, initiating proceedings for the formation of a new zone, Zone 216, within County Service Area P-6, in the Bay Point area of the County.
2. FIX a public hearing for May 14, 2024, at 9:00 a.m., on the formation of Zone 216 within County Service Area P-6.
3. FIX a public hearing for May 14, 2024, at 9:00 a.m., to consider the adoption of Ordinance 2024-09, which would authorize the levy of a special tax to augment funding for police protection services in proposed Zone 216, and to authorize submission of the ordinance to the voters for approval at the July 16, 2024, election.

FISCAL IMPACT:

The cost of establishing the proposed Police Services Special Tax District is paid for by the developer of the subdivision.

BACKGROUND:

Per the conditions of approval for Subdivision 9588 (County File #SD21-9588), the developer of the property located on a vacant lot at the intersection of Pullman Avenue and Fairview Avenue in the Bay Point area is required to establish a Special Police Services Tax District for the 15-lot subdivision prior to recording the final map for the subdivision. The proposed special tax district would fund an increase in the level of police protection services that is provided in the Bay Point area.

Adoption of a resolution of intent to form a new tax district is required by Government Code Section 25217, subdivision (b), as the first step in forming the proposed zone, which will serve as the vehicle to collect special taxes within the proposed zone if the tax measure is approved by the voters on the July 16, 2024, ballot. The resolution includes information regarding the name and boundaries of the zone, the different level of services to

be provided, and the method by which the increased level of service is to be funded. The resolution also directs the Clerk of the Board to publish and mail notice of a public hearing regarding the proposed zone formation. It is recommended that the Board set this hearing for 9:00 a.m. on May 14, 2024. If at the conclusion of that public hearing the Board determines that more than 50% of the total number of voters residing within the proposed zone have filed written objections to the formation, Government Code Section 25217.1, subdivision (b)(1), would require the Board to determine that a majority protest exists and to terminate the proceedings. The proposed police service district currently consists of a single 2.88-acre property owned by the Discovery Homes Holdings, LLC, who per the conditions of approval for the subdivision are required to establish the police service district prior to recording the final map.

If there is no majority protest and the Board elects to proceed with the formation of the zone, a second public hearing would be required to consider the approval of Ordinance No. 2024-09, pertaining to the proposed levy of a special tax on the subject parcel within Zone 216 for police protection services and submission of the measure to the voters, pursuant to Government Code Section 50077, subdivision (a). It is recommended that this hearing be set at 9:00 a.m. on May 14, 2024, immediately following the hearing on the zone formation. If the Board thereafter adopts Ordinance No. 2024-09, then the tax measure would be submitted for placement on the July 16, 2024, ballot.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, Ordinance No. 2024-09 will not be adopted, formation of Special Tax Zone 216 will not occur, and the Special Tax District will not be established at the May 14, 2024, hearing.

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

IN THE MATTER OF RESOLUTION OF INTENTION TO FORM ZONE 216 OF COUNTY SERVICE AREA P-6 IN THE BAY POINT AREA

WHEREAS, the Board of Supervisors of Contra Costa County RESOLVES:

1. The Board of Supervisors of Contra Costa County proposes the formation of new zone in the Bay Point area of County Service Area (CSA) P-6, pursuant to Article 8 of Chapter 2.3 of Part 2 of Division 2 of Title 3 of the California Government Code.
2. The boundaries of the territory to be included in the zone area are described in 'Exhibit A' and shown in 'Exhibit B', both of which are attached hereto and incorporated herein by this reference.
3. The formation of Zone 216 is proposed to provide the County of Contra Costa with a method of financing an increased level of police protection services to the area within the zone.
4. The proposed zone would provide a level of police protection services that exceeds the level of service outside the zone, and if approved by the voters, the proposed zone would generate additional revenue in the form of special taxes to fund the increase in this level of service.
5. The increase in the level of service would be financed through the levy of a voter-approved special tax on all taxable parcels within the zone.
6. The name proposed for the zone is "Zone 216" of CSA P-6.

NOW, THEREFORE, BE IT RESOLVED THAT at 9:00 a.m. on May 14, 2024, in the Chamber of the Board of Supervisors, County Administration Building, 1025 Escobar Street, Martinez, CA 94553, this Board will conduct a public hearing upon the proposed formation of Zone 2608 of CSA P-6. The Clerk of the Board is hereby directed to give notice of the public hearing by (1) publishing a notice that complies with Government Code Section 25217, subdivision (d)(1), pursuant to Government Code Section 6061; (2) mailing the notice to all owners of property within the proposed zone; (3) mailing the notice to each city and special district that contains, or whose sphere of influence contains the proposed zone; and (4) verifying that the notice is posted in at least three public places within the territory of the proposed zone.

EXHIBIT A
LORETO BAY ESTATES

All that real property, situate in the unincorporated area of the County of Contra Costa, State of California, described as follows:

Being all of the land described in the Deed to Jose and Monica Luis, recorded November 27, 2007, as Recorder's Series No. 2007-0321640, Contra Costa County Records, further described as follows:

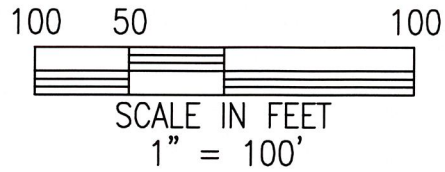
Beginning at the intersection of the northerly right-of-way line of Pullman Ave and the easterly line of *West Pittsburg Tract Unit No. 1*, filed in *Book 19 of Maps, at Page 506*, Contra Costa County Records, also being the most northwesterly corner of *Subdivision 8703*, as shown on that map of said *Subdivision 8703* filed December 1, 2003, in *Book 458 of Maps, at Page 47*, Contra Costa County Records, thence from said **Point of Beginning** following the following seven (7) courses in a clockwise direction:

1. North $0^{\circ}55'50''$ East, 514.00 feet along said easterly line to a point on the southwesterly right-of-way line of Union Pacific Railroad;
2. thence leaving said easterly line of *West Pittsburg Tract Unit No. 1 (19 M 506)* and along said southwesterly right-of-way line South $41^{\circ}20'00''$ East, 375.00 feet to the beginning of a curve, concave to the northeast, having a radius of 780.00 feet;
3. thence southeast 81.68 feet along said curve, through a central angle of $6^{\circ}00'00''$ to the beginning of a compound curve, concave to the northeast, having a radius of 550.00 feet;
4. thence southeast 38.40 feet along said curve, through a central angle of $4^{\circ}00'01''$ to the beginning of a compound curve, concave to the northeast, having a radius of 865.00 feet;
5. thence southeast 171.10 feet along said curve, through a central angle of $11^{\circ}20'00''$;
6. thence South, 58.30 feet to a point on the northerly line of said *Subdivision 8703 (458 M 47)*;
7. thence along said northerly line North $89^{\circ}43'00''$ West, 485.46 feet to the **Point of Beginning** of this description.

Containing an area of 2.88 acres, more or less.



3/7/24



096-044-001
MANWILL
44840 OR 731

096-044-002
FOUST
66840 OR 228

096-044-003
MEJIA ET AL
2012-106072

096-044-004
SOLIS
2018-192906

096-044-005
TEIXEIRA
2020-15549

096-020-090
GARCIA ET AL
2021-327450

WEST PITTSBURG TRACT UNIT No. 1 19 M 506
N0°55'50"E 514.00'

S41°20'00"E 375.00'

UNION PACIFIC
RAILROAD

$\Delta=6^{\circ}00'00''$
 $R=780.00'$
 $L=81.68'$

$\Delta=4^{\circ}00'01''$
 $R=550.00'$
 $L=38.40'$

096-050-016
GRANT DEED
(2007-0321640)
2.88± ACRES

$L=171.10'$
 $R=865.00'$
 $\Delta=1^{\circ}20'00''$

SOUTH
58.30'

P.O.B.

52'

N89°43'00"W 485.46'

PULLMAN AVENUE

FAIRVIEW
AVENUE

SUBDIVISION 8703 458 M 47

GIBSON
AVENUE

SUBDIVISION
9467
550 M 6

BELLA MONTE
AVENUE

LEGEND

P.O.B. POINT OF BEGINNING

— BOUNDARY LINE



3/7/24



Bellecci
Intelligent Infrastructure

DATE: 03/07/2024

PROJECT NO.: 210007

SCALE: 1" = 100'

SHEET 1 OF 1

EXHIBIT B



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1041
C.31.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: John Kopchik, Director, Conservation and Development

Report Title: Park Dedication and Park Impact Fee Fund Authorization for Alexander Park in Crockett

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

AUTHORIZE the Conservation and Development (DCD) Director, or designee, to execute memoranda of understanding with Crockett Community Services District to contribute \$80,000 of County park fee funds to accessibility improvements at Alexander Park, for the period March 25, 2024 through December 21, 2024.

FISCAL IMPACT:

No impact to the General Fund. 100% Park Dedication and Park Impact Fees deposited in the Crockett area park accounts will be used to finance the project.

BACKGROUND:

Project Description

The park fees are being requested to help fund a new Americans with Disabilities Act (ADA) unisex restroom and shower as Phase 1 of a larger ADA improvement at Alexander Park in the unincorporated community of Crockett. The entire ADA improvement project will include the following:

- Improved access to park features by improving pathways to meet ADA standards;
- New ADA-accessible park furniture;
- Improved ADA access to the pool; and
- A new ADA unisex restroom with a shower will be added to the existing building.

The project will cost an estimated \$1.1 million and will also be funded by a State Grant, the Crockett Community Foundation, and the Crockett Community Services District.

Tasks to be Performed by Crockett Community Services District (Crockett CSD)

Crockett CSD shall complete, or shall provide contractors to complete for the new ADA unisex restroom and shower addition portion of the Project, including tasks under one or more of the following:

- Project Management
- Demolition
- Concrete/Masonry
- Painting/Tiling/Concrete Coating
- Windows/Doors/Skylight
- Signage

- Plumbing/Electrical

Park Fund Background

The County imposes fees on residential development to fund park and recreational facilities under both the County's Park Dedication Ordinance and the County's Park Impact Fee Ordinance. Funds from these fees are deposited into accounts associated with the community where the residential development occurs to ensure the funds are directed to park and recreational facilities which serve the residents affected by the development. The following table outlines the Crockett Park Funds accounts that will be used for the project. Use of the park fees identified are reasonably related to Alexander Park ADA improvements and consistent with government code section 66001(a)(3)-(4), because the proposed park improvements will serve the Crockett Community, including the areas from which the proposed expenditures were collected.

Crockett Accounts	Amount
PD1000017 (Park Dedication - Crockett)	\$29,928.45
PI1000017 (Park Dedication - Crockett)	\$50,071.55
Total Crockett Funds	\$80,000.00

Applicable General Plan Goals and Policies

The proposed project implements the following General Plan Park and Recreation Facilities Goals:

- To develop a sufficient amount of conveniently located, properly designed park and recreational facilities to serve the needs for all residents (9-H)
- To promote active and passive recreational enjoyment of the County's physical amenities for the continued health, safety, and welfare of the citizens of the County (9-J)
- To achieve a level of park facilities of four acres per 1,000 population (9-K)

The proposed project implements the following General Plan Park and Recreation Facilities Policies:

- Major park lands shall be reserved to ensure the present and future needs of the county's residents will be met and to preserve areas of natural beauty or historical interest for future generations. Apply the park and recreational performance standards in the Growth Management Element (9-32)
- A well-balanced distribution of local parks, based on the character and density present and planned residential development and future recreational needs, shall be preserved (9-33)
- Park Design shall be appropriate to the recreational needs and access capabilities of all residents in each locality (9-34)

Parks Capital Improvement Plan Consistency

Alexander Park is identified in the County's Parks Capital Improvement Plan as a park supporting the Crockett community.

California Environmental Quality Act (CEQA)

The project was determined to be exempt from the California Environmental Quality Act (CEQA) as a Categorical Exemption Class 2 pursuant to Article 19, Sections 15302(c) of the CEQA Guidelines. A Notice of Exemption was filed on March 10, 2021.

CONSEQUENCE OF NEGATIVE ACTION:

If the funds are not authorized, it is likely the CSD will not be able to complete the project.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1042
C.32.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: John Kopchik, Director, Conservation and Development

Report Title: APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to apply for and accept, if awarded, an Integrated Climate Adaptation and Resiliency Program, Extreme Heat and Community Resilience Program Grant, in an amount not to exceed \$750,000, from the California Governor's Office of Planning and Research.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to apply for and accept, if awarded, an Integrated Climate Adaptation and Resiliency Program, Extreme Heat and Community Resilience Program Grant, to develop an Urban Forest Management Plan in an amount not to exceed \$750,000, from the California Governor's Office of Planning and Research.

FISCAL IMPACT:

There is no impact on the General Fund. Should the grant be awarded, the County would receive up to \$750,000 to develop an Urban Forest Management Plan, or Tree Plan. There is no matching requirement.

BACKGROUND:

The recommendation to develop an Urban Forest Management Plan (or Tree Plan) builds on many years of work by the County. In 2015, Contra Costa Health published *Climate Change Vulnerability in Contra Costa County: A Focus on Heat*. The study found that urban heat islands - areas with little tree cover and significant portions of land covered by impervious surfaces or impenetrable materials such as pavement and rooftops, may be significantly hotter than in surrounding areas, especially at night. This creates a host of health and safety impacts. The census tracts identified in the study as being most affected by extreme heat are very similar to those identified as Impacted Communities in the ongoing update to both the County's draft Climate Action Plan and General Plan. Subsequent research by other entities finds that neighborhoods with greater tree canopy have higher property values, an equity concern.

Developing a Tree Plan is identified in both the County's draft Climate Action Plan and General Plan as an important action to achieve climate resilience and health goals. The draft General Plan in the Health and Safety Element includes a policy to increase the tree canopy on public property, especially in Impacted Communities and areas with a high heat index. It also includes an action to prepare a tree master plan for the county that emphasizes planting of low-maintenance native tree species and includes quantified goals and tracking methods, including mapping the tree canopy, and prioritizes planning in Impacted Communities and along safe routes to school.

The draft Climate Action Plan includes, as part of the strategy to increase resilience to climate hazards and foster community health, increased tree planting by the County and public and private partners. The draft Climate Action Plan calls for the County to consider preparing and implementing a Tree Plan.

In October 2023, the Board of Supervisors accepted the *Healthy Lands, Healthy People* study, funded through a Sustainable Agricultural Lands Conservation grant from the California Strategic Growth Council and Department of Conservation. *Healthy Lands, Healthy People* identified strategies to use the natural and working lands in Contra Costa County to address climate change by storing greenhouse gas emissions. One of the recommendations of the study was to develop an Urban Forest Management Plan.

The Governor's Office of Planning and Research is accepting applications through April 23, 2024, for the Extreme Heat and Community Resilience Program, which is part of the State's Integrated Climate Adaptation and Resiliency Program. There is no matching requirement for this grant. The County is well-situated to apply for a large planning grant with an award ranging from \$300,000 and \$750,000. The recommended grant activities will support development of a Tree Plan, that will:

- Catalog tree canopy. A key first step will be to assess the tree canopy in communities in unincorporated areas of the County.
- Identify types of trees to plant, with consideration to species that are native, fire-resistant, and able to survive in the anticipated heat that climate change will bring, among other things.
- Develop policies and best practices for ensuring trees on both private and public property are planted, maintained, and thrive.
- Identify potential funding sources.
- Anticipate workforce development opportunities and strategies.
- Conduct pilot project(s).

The County will work with community-based organizations to conduct surveys, focus groups, meetings, and other dialogue opportunities around the benefits of increased tree canopy, priorities and concerns of community members, and strategies for encouraging residents to plant and maintain trees on privately owned property.

CONSEQUENCE OF NEGATIVE ACTION:

The County would forego an opportunity not pursue this opportunity to fund development of an Urban Forest Management Plan.

File #: 24-1042
C.32.

Agenda Date: 4/9/2024

Agenda #:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1043
C.33.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: John Kopchik, Director, Conservation and Development

Report Title: APPROVE Establishment of Separate Interest-Bearing Account for the Permanent Local Housing Allocation Program (PLHA)

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

AUTHORIZE the establishment of a separate interest-bearing account for revenue derived from the State of California Permanent Local Housing Allocation (PLHA) Program.

FISCAL IMPACT:

No General Fund impact. PLHA Program funds are from the State of California provided to the County through an entitlement formula. Approval of this recommendation would provide that interest earned on this loan revenue would be accrued into a separate, dedicated account rather than to the General Fund.

BACKGROUND:

PLHA is an entitlement formula grant program available to local governments in California to help them address unmet housing needs in their local communities. PLHA is a newer State program with entitlement and competitive components intended to fund more affordable housing. The State designated Contra Costa County as the administrator of the entitlement grant award for Contra Costa's "Urban County," which is defined as the unincorporated communities of the County and all the incorporated cities except for the cities of Antioch, Concord, Pittsburg, and Walnut Creek, which are eligible to receive their own entitlements.

The PLHA program runs in five-year cycles, and after submitting its Five-Year PLHA Plan to the State, Contra Costa County was allocated up to an estimated \$13,000,000 in PLHA grant funds. Contra Costa County's Five-Year PLHA Plan calls for the predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work rental housing affordable to extremely low-, very low-, low-, or moderate-income households, including necessary operating subsidies.

As part of the Five-Year PLHA Plan, the State required Contra Costa County to implement and enforce a Re-Use Plan to address the PLHA loans and the income received from loan payments/repayments (typically referred to as "program income"), including interest earnings, for future reuse in accordance with State policies.

Interest Accrued or Earned on PLHA Revenue

The County distributes interest earnings consistent with California Government Code Section 53844, which states that interest accrued on funds in the County Treasury shall be credited to the County General Fund unless otherwise required. Accordingly, the County does not routinely establish separate interest-bearing accounts. The

establishment of separate interest-bearing accounts must be approved by the Board of Supervisors.

The below-described circumstances, unique to State PLHA funding, provide adequate substantiation for the County to begin treating this as an exception that warrants the establishment of a separate interest-bearing account:

Due to the PLHA Re-Use Plan submitted to the State and approved by the Board of Supervisors on September 21, 2021, Contra Costa County committed to maintaining policies and procedures that separate PLHA program income for future reuse in accordance with the following PLHA policies:

1. All repayments of PLHA loan principal and interest shall be received by the County Department of Conservation and Development and deposited into a separate reuse account maintained by the Department's Finance staff. The County's PLHA loan documentation will track information such as borrower name and address, loan/reference number, grant year, principal, and interest.
2. The reuse account shall be an interest-bearing account into which all earned interest shall be deposited. Interest earned shall be considered reuse funds and used in the same manner and with the same restrictions as principal and interest payments.
3. All funds deposited into the reuse account shall be the property of the County.
4. All PLHA reuse funds shall be expended in accordance with PLHA regulations. This includes, but is not limited to, income levels, homebuyer education requirements, and coordinated entry requirements.
5. Reused funds in the following category may be used for PLHA-eligible activities but must align with the state-approved PLHA plan.
 - a. The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work rental housing affordable to extremely low-, very low-, or moderate-income households, including necessary operating subsidies.
6. Reuse funds may be used within the boundaries of the Urban County of Contra Costa County.
7. The County shall allow HCD full access to the reuse account records to determine compliance with PLHA regulations.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the interest the County earns on revenue derived from the PLHA loans will not be deposited into a separate interest-bearing account, violating our agreement with the State and jeopardizing up to \$13,000,000 in funding for affordable housing in Contra Costa County.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1044
C.34.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Monica Nino, County Administrator

Report Title: Reappointment of Matthew Slattengren as Agricultural Commissioner/Sealer of Weights and Measures

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

REAPPOINT Matthew Slattengren to the position of Agricultural Commissioner/Sealer of Weights and Measures, at step 5 of salary range BD5-2210 (\$16,201), through March 13, 2027.

FISCAL IMPACT:

The position is budgeted for the Agricultural Department. Mr. Slattengren is the incumbent and there is no additional fiscal impact. Mr. Slattengren is currently at step 5 of the salary schedule, at a monthly salary of \$16,201.86.

BACKGROUND:

Under Sections 2121 and 2122 of the California Food and Agricultural Code and Section 12200 of the California Business and Professions Code, the County Board of Supervisors is the appointing authority for the position of County Agricultural Commissioner/Sealer of Weights and Measures. Individuals appointed to this position by the County Board of Supervisors serve a renewable four-year term of office.

Mr. Slattengren is a native of Contra Costa County. He earned his Bachelor of Science in Agricultural and Managerial Economics at University of California at Davis. He joined Contra Costa County in 2002 as an Agricultural Biologist/Weights and Measures Inspector. He was promoted to Deputy Agricultural Commissioner in November 2012 and to Assistant Agricultural Commissioner/Sealer of Weights and Measures in December 2013. In addition to his experience and departmental knowledge, Mr. Slattengren possesses the required state licensing issued by the California Department of Food and Agriculture to serve as the County Agricultural Commissioner/Sealer of Weights and Measures. He was appointed to Agricultural Commissioner/Sealer of Weights and Measures on March 13, 2019, for a four-year term. Mr. Slattengren has served continuously in his appointed capacity since 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the term of the current Agricultural Commission/Sealer of Weights and Measures will not be

File #: 24-1044
C.34.

Agenda Date: 4/9/2024

Agenda #:

renewed.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2024-134
C.35.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Monica Nino, County Administrator

Report Title: Side Letter with Teamsters, Local 856 to Increase Salaries for Select Classifications.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT a Resolution approving the Side Letter between Contra Costa County ("County") and Teamsters, Local 856 ("Union") increasing the salaries of the listed classifications represented by the Union.

FISCAL IMPACT:

The salary cost increases for the remainder of FY23-24 is approximately \$90,000 for the Community Health Worker series, \$39,000 for the Custodian series, \$21,000 for the Information Systems Specialist series, \$28,000 for the Stationary Engineer series, \$1,000 for the Geographic Information Systems Technician, \$6,000 for the Telecommunications Infrastructure Specialist, and \$27,000 for the Maintenance Worker series. The total cost increase for FY23-24 is approximately \$212,000, and \$891,000 annually ongoing.

BACKGROUND:

In 2022, the County identified several classifications with significant recruitment and retention challenges. The County agreed to study the market for those classifications and explore salary adjustments pursuant to Section 5.1.D. - Compensation Study of the Memorandum of Understanding between the parties. The County completed a salary study on the listed classifications, and the County and the Union have concluded their discussion of the findings. As a result of the discussions, the parties agreed that the base rate of pay for the classifications listed below will be increased as indicated below:

Job Code	Classification Title	Percentage Increase
VKWC	Community Health Worker I	12.25%
VKW1	Community Health Worker I - Project	12.25%
VKVB	Community Health Worker II	12.25%
VKV1	Community Health Worker II - Project	12.25%
VKTA	Community Health Worker Specialist	12.25%
GK7A	Custodian I	8.50%
GKWB	Custodian II	8.50%

GKTB	Lead Custodian	8.50%
LTWA	Information Systems Specialist I	7.25%
LTVA	Information Systems Specialist II	7.25%
LTTA	Information Systems Specialist III	7.25%
GWVC	Stationary Engineer	6.25%
GWTC	Lead Stationary Engineer	6.25%
LD7A	Geographic Information Systems Technician	4.50%
PEWK	Telecommunications Infrastructure Specialist	13.25%
PSWB	Maintenance Worker I	3.00%
PSVC	Maintenance Worker II	3.00%
PSTE	Maintenance Worker III	3.00%
PSNA	Maintenance Worker IV	3.00%

CONSEQUENCE OF NEGATIVE ACTION:

Staff compensation will continue to be significantly under market and the County will be less competitive with other agencies, which will reduce services and negatively impact operations.

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

IN THE MATTER OF the Side Letter between Contra Costa County and Teamsters, Local 856, providing for salary increases for select classifications represented by the Union.

The Contra Costa County Board of Supervisors, acting in its capacity as the governing body of the County of Contra Costa RESOLVES THAT

The Side Letter between Contra Costa County and Teamsters, Local 856, effective April 1, 2024, be
ADOPTED.

SIDE LETTER BETWEEN CONTRA COSTA COUNTY AND Teamsters, Local 856

This side letter is by and between Teamsters, Local 856 ("Union") and the County of Contra Costa ("County") (herein after "the Parties"). This Side Letter is effective on the first day of the month in which the Board of Supervisors approves it.

The County and the Union have concluded their discussion of the findings of the salary study completed by June 30, 2023, which was conducted for specific classifications pursuant to Section 5.1.D. of the 2022-2026 Memorandum of Understanding ("MOU") between the Parties. As a result of the discussions, the parties agree to the following:

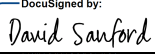
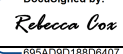
Effective the first day of the month in which this Side Letter is approved by the Board of Supervisors, the base rate of pay for the following classifications will be increased as follows:

<u>Job Code</u>	<u>Classification Title</u>	<u>Percentage Increase</u>
VKWC	Community Health Worker I	12.25%
VKW1	Community Health Worker I – Project	12.25%
VKVB	Community Health Worker II	12.25%
VKV1	Community Health Worker II – Project	12.25%
VKTA	Community Health Worker Specialist	12.25%
GK7A	Custodian I	8.50%
GKWB	Custodian II	8.50%
GKTB	Lead Custodian	8.50%
LTWA	Information Systems Specialist I	7.25%
LTVA	Information Systems Specialist II	7.25%
LTTA	Information Systems Specialist III	7.25%
GWVC	Stationary Engineer	6.25%
GWTC	Lead Stationary Engineer	6.25%
LD7A	Geographic Information Systems Technician	4.50%
PEWK	Telecommunications Infrastructure Specialist	13.25%
PSWB	Maintenance Worker I	3.00%
PSVC	Maintenance Worker II	3.00%
PSTE	Maintenance Worker III	3.00%
PSNA	Maintenance Worker IV	3.00%

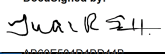


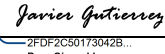

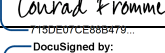
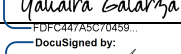
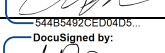
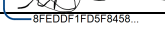
The parties agree that this Side Letter concludes all discussions and obligations related to Section 5.1.D - Compensation Study of the MOU. Except as otherwise set forth herein, all other terms and conditions of the MOU between the County and the Union (July 1, 2022-June 30, 2026) remain unchanged by this Side Letter.

Date: 3/27/2024

CONTRA COSTA COUNTY:
(Signature / Printed Name)

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Teamsters, Local 856:
(Signature / Printed Name)

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CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2024-133
C.36.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Monica Nino, County Administrator

Report Title: Side Letter with the United Chief Officers Association.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT a Resolution approving the Side Letter between the Contra Costa County Fire Protection District (District) and IAFF, Local 1230 (Union), amending the vacation and sick leave sections of the MOU to reflect the process for calculating accrual balances for employees moving between 40-hour and 56-hour positions. This Side Letter also amends the Emergency Recall and Standby subsection to clarify that administration and assignment of emergency recall and standby is at the District's discretion and removes references to the monthly minimum amount of standby and emergency recall duty.

FISCAL IMPACT:

There is no direct fiscal impact by clarifying the accruals calculation process and removing reference to monthly minimums for emergency recall and standby duty.

BACKGROUND:

The District at times temporarily assigns staff in 56-hour positions to 40-hour positions, and vice versa. Employees in 56-hour positions accrue vacation and sick leave at a different rate from 40-hour employees. The parties have come to an agreement regarding the method of calculating accrual balances for employees who move between positions, both in terms of accrual rate and usage. This Side Letter formalizes that agreement and provides examples of calculations for employees who move between positions and accrue and utilize leave during the month.

Emergency Recall and Standby are detailed in the District's Emergency Recall and Standby Policy. This Side Letter adds language clarifying that administration and assignment of emergency recall and standby duty is at the District's discretion. Removing reference to the monthly minimums affords the District the flexibility to adjust their Emergency Recall and Standby Policy according to their operational needs without the risk of the Policy conflicting with the MOU.

CONSEQUENCE OF NEGATIVE ACTION:

The calculation of employee leave balances will not accurately reflect their rates of accrual and utilization of both sick leave and vacation leave, resulting in employees' accrual balances being over or under adjusted when

moving between 40-hour and 56-hour positions.

Failure to amend the Emergency Recall and Standby language as proposed could result in the District needing to adjust their Emergency Recall and Standby Policy in a way that conflicts with the MOU requirements. The proposed changes provide greater flexibility for the District in determining their operational needs and their ability to respond to and properly staff emergency situations.

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

IN THE MATTER OF the Side Letter Agreement between the Contra Costa County Fire Protection District and the United Chief Officers Association, amending the MOU to formalize the method of calculating vacation and sick leave accrual usage and balances for employees who move between 40-hour and 56-hour positions, and amending the Emergency Recall and Standby language in the MOU to clarify that administration and assignment of emergency recall and standby duty is at the District's discretion and to remove references to monthly minimums for emergency recall and standby duty.

The Contra Costa County Board of Supervisors acting in its capacity as the governing board of the Contra Costa County Fire Protection District RESOLVES THAT:

Effective the first of the month following adoption by the Board of Supervisors, the Side Letter of Agreement dated March 22, 2024, between the Contra Costa County Fire Protection District and the United Chief Officers Association, formalizing the method of calculating vacation and sick leave accruals for employees moving between 40-hour and 56-hour positions and amending the Emergency Recall and Standby language, be ADOPTED.

SIDE LETTER AGREEMENT BETWEEN CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT AND UNITED CHIEF OFFICERS ASSOCIATION

This Side Letter is by and between United Chief Officers Association ("UCOA") and the Contra Costa County Fire Protection District ("District") (hereinafter collectively "the Parties.") This side letter is effective the first of the month following approval of the Board of Supervisors.

This side letter amends the Memorandum of Understanding ("MOU") between the District and UCOA (July 1, 2023- June 30, 2027) to clarify that the District shall determine and calculate vacation and sick leave accrual balances for employees moving to/from 40-hour to 56-hour positions or assignments, and removes the monthly minimum amount of standby and emergency recall duty.

The MOU shall be amended as follows:

SECTION 10 - VACATION LEAVE

10.4 Accrual Conversions. For employees moving between 40-hour and 56-hour positions or assignments, accrual balances and monthly accrual rates will be converted to match the commensurate rates and proportion of accruals to the new maximum in the new bank at the time that the assignment is made. Any accruals utilized or earned will be calculated at the rate in effect when utilized or earned and then will be added or subtracted from the balance at the time the accruals are utilized or earned.

For example, a 56-hour employee with six years of service and an accumulated total of 288 hours of vacation leave out of a maximum limitation of 384 hours who utilizes 24 hours of accruals prior to reassignment to a 40-hour position, will have 24 hours subtracted from the balance of 288 hours. Upon reassignment to a 40-hour position, the remaining balance of 264 hours will then be converted utilizing the appropriate ratio, in this case 0.625, resulting in a balance of 165 hours. Any accruals earned or utilized after the reassignment to the 40-hour position shall be calculated at the 40-hour rate.

The conversion ratio is the monthly accrual rate of the new schedule divided by the monthly accrual rate of the old schedule. Conversion ratios and accrual balances shall be calculated by the District in accordance with the above methodology and shall be provided by the District to the Auditor-Controller's Office for review.

Remaining subsections in Section 10 will be renumbered accordingly.

SECTION 11 – SICK LEAVE

11.2 Credit Accrued and Charges Against Sick Leave. Sick leave credits accrue at the following rates:

1. Shift Personnel Accruals (56-hour week). Sick leave shall be accrued at the rate of fifteen (15) hours for each completed month of service.
2. Day Personnel Accruals (40-hour week). Sick leave shall be accrued at the rate of eight (8) hours for each completed month of service.
3. General Terms

- a. Unused sick leave credits accumulate without limit.
- b. Credits to and charges against sick leave shall be made in minimum amounts of one (1) minute increments and may not be rounded.
- c. For employees moving between 40-hour and 56-hour positions or assignments, accrual balances will be converted to match the same rates and proportion of accruals in the new bank at the time that the assignment is made. Any accruals utilized or earned will be calculated at the rate in effect when utilized or earned and then will be added or subtracted from the balance at the time the accruals are utilized or earned.

For example, a 56-hour employee with a sick leave balance of 233 hours who utilizes 24 hours of sick leave prior to reassignment to a 40-hour position shall have the 24 hours subtracted from the 233 hour balance. The remaining 209 hours will then be converted utilizing the appropriate ratios determined by the District to the 40-hour balance, in this case the ratio being 0.5333 and the resulting balance is 111.47. Any sick leave earned or utilized after the reassignment to the 40-hour position shall be calculated at the 40-hour rate.

The conversion ratio is the monthly accrual rate of the new schedule divided by the monthly accrual rate of the old schedule. For example, when converting to a 56-hour schedule at 15 hours of sick leave per month from a 40-hour schedule at 8 hours of sick leave per month, the conversion ratio is 15/8 or 1.875. Conversion ratios and accrual balances shall be calculated by the District in accordance with the above methodology and shall be provided by the District to the Auditor-Controller's Office for review.

- ed. When an employee is separated other than through retirement, accumulated sick leave credits shall be canceled, unless the separation results from layoff, in which case the accumulated credits shall be restored if employee is re-employed in a permanent position within the period of the individual's layoff eligibility.

~~de.~~ As of the date of retirement, an employee's accumulated sick leave is converted to retirement time on the basis of one day of retirement service credit for each day of accumulated sick leave credit according to the policies and regulations of the Retirement Office.

SECTION 26 – OTHER TERMS OF EMPLOYMENT


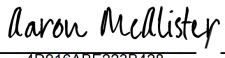

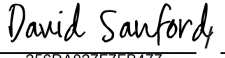

26.8 Emergency Recall and Standby. Standby and emergency recall is a requirement of all classifications covered under this agreement. Administration and assignment of standby and emergency recall shall be at the District's discretion. ~~Employees will be assigned to standby and emergency recall duty for a minimum of eight (8) days each month for 56-hour personnel, and twelve (12) days each month for 40-hour personnel.~~ Beginning August 1, 2023, the former differential for emergency recall and standby in the amount of five percent (5.0%) of monthly base salary shall be rolled into base pay for all classifications represented by the Association. The Association understands and agrees that employees are compensated for emergency recall and standby in their base pay and that no additional differentials or special pays will be provided.

All other subsections of Section 10 – Vacation Leave, Section 11 – Sick Leave, and Section 26 – Other Terms of Employment remain unchanged by this Side Letter

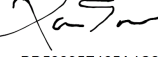
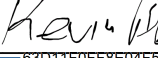
This Side Letter will remain in effect for the term of the current MOU between the District and UCOA (July 1, 2023 – June 30, 2027). The terms of the Side Letter will be incorporated into the successor MOU unless otherwise negotiated by the parties. All other terms and conditions of the current MOU between the District and UCOA remain unchanged by this Side Letter.

Date: 3/22/2024

**Contra Costa County Fire
Protection District:**
(Signature / Printed Name)

DocuSigned by: 	Lewis Broschard
C0917934FFEC482... DocuSigned by:	
	Aaron McAlister
4D916ABE223B428... DocuSigned by:	
	Charles Stark
8EADCE11CA574D4... DocuSigned by:	
	David Sanford
256DA027F7FB477... DocuSigned by:	
	Rebecca Cox
695AD9D188D6407...	

United Chief Officers Association:
(Signature / Printed Name)

DocuSigned by: 	Paul Silva
BD53895F465A4C2... DocuSigned by:	
	Kevin Platt
63D11F0FF8E04F5...	
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CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1046
C.37.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Thomas Geiger, County Counsel

Report Title: APPROVE and AUTHORIZE the County Counsel, or designee, on behalf of the County and the Contra Costa County Water Agency, to join with Solano County to file a protest with the State Water Resources Control Board challenging the Department of Water Resources' petition for change in point of diversion in connection with the Delta Conveyance Project, and to execute a related legal services contract with the law firm Soluri Meserve, effective March 26, 2024.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the County Counsel, or designee, on behalf of the County and the Contra Costa County Water Agency, to join with Solano County to file a protest with the State Water Resources Control Board challenging the Department of Water Resources' petition for change in point of diversion under its water rights in connection with the Delta Conveyance Project, and to execute a related legal services contract with the law firm Soluri Meserve, effective March 26, 2024.

FISCAL IMPACT:

The County and Water Agency will be jointly responsible for one half of the attorney's fees and costs charged by the law firm. These fees and costs will be paid with Water Agency funds.

BACKGROUND:

On February 22, 2024, the State of California, Department of Water Resources (DWR) filed a petition for change in point of diversion with the State Water Resources Control Board (SWRCB) in connection with the Delta Conveyance Project. If granted, the petition would allow DWR to divert water from new locations on the Sacramento River, near Hood, to allow the water to be conveyed through a new tunnel to the head of the California Aqueduct near Tracy, south of the Delta.

The County, Water Agency, and Solano County remain concerned about impacts on the Delta that could result from a change in the locations where DWR can exercise its water rights. These impacts include impacts to salinity and water quality in the west Delta resulting from DWR diverting Sacramento River water before it reaches the Delta. In a protest, the agencies would raise these and other claims to show injury to other water users and impacts to the environment and public trust resources that would result from any approval of DWR's petition. The agencies will be represented by Osha Meserve of the law firm Soluri Meserve. The firm will charge up to \$350 per hour for partners, \$275 per hour for associates, \$125 per hour for paralegals, and \$50 per hour for law clerks, and the firm will be reimbursed for certain costs. Contra Costa and Solano would each pay one half of the attorney's fees and costs incurred in this proceeding before the SWRCB.

CONSEQUENCE OF NEGATIVE ACTION:

The County and Water Agency would not file a protest against DWR's water rights petition.

File #: 24-1046
C.37.

Agenda Date: 4/9/2024

Agenda #:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2024-126
C.38.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Diana Becton, District Attorney

Report Title: 2024/25 Workers' Compensation Insurance Fraud Prosecution Program Grant Application

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT Resolution No. 2024/XXX authorizing the District Attorney, or designee, to apply for and accept funding in an amount not to exceed \$1,387,084 from the Workers' Compensation Insurance Fraud Prosecution Program, and to execute a grant award agreement, and any extensions or amendments thereof, pursuant to State guidelines, with the California Department of Insurance for the investigation and prosecution of workers' compensation fraud cases for the period of July 1, 2024 through June 30, 2025.

FISCAL IMPACT:

Approximately \$1,387,084. 100% State funded, no County match required. The grant will fund salaries and benefits for Deputy District Attorneys, Senior Inspectors, Legal Assistant, Forensic Accountant, and other staff assigned to the program. Supplantation is prohibited. This revenue is budgeted in fiscal year 2024-25. Approximate grant amount is based on current fiscal year 2023-24 award. Actual grant amount for fiscal year 2024-25 is determined after application submission.

BACKGROUND:

The State Legislature has determined that one of the significant factors driving up the cost of workers' compensation insurance is fraud. While fraud is recognized as a growing problem across the country, California is an area of concerted criminal activity in insurance fraud. The cost of insurance is a factor in the high cost of doing business in the State. SB 1218 (Presley) was enacted to provide resources for enforcement of current laws. If the grant is approved, the District Attorney will continue to place staff in the criminal fraud division, who will be able to concentrate on the problem of workers' compensation fraud.

CONSEQUENCE OF NEGATIVE ACTION:

If unapproved, the District Attorney will be unable to apply for and accept the grant.

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

IN THE MATTER OF the Office of the District Attorney Workers' Compensation Insurance Fraud Grant Fiscal Year 2024-2025.

WHEREAS, the Contra Costa County Board of Supervisors, desires to undertake a certain program designated as the Workers' Compensation Insurance Fraud Prosecution Program to be funded in part from funds made available through the authority of Workers' Compensation California Insurance Code section 1872.83, California Code of Regulations and administered by the California Department of Insurance.

NOW, THEREFORE, BE IT RESOLVED that the District Attorney of the County of Contra Costa, or designee, is authorized, on its behalf, to submit the attached proposal to the California Department of Insurance and is authorized to execute, on behalf of the Board of Supervisors, the attached Grant Award Agreement, including any extensions or amendments thereof.

IT IS AGREED that any liability arising out of the performance of the Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and the California Department of Insurance disclaim responsibility for any such liability.

NOW, THEREFORE, BE IT RESOLVED that the grant funds received hereunder shall not be used to supplant expenditures controlled by this body.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2024-127
C.39.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Diana Becton, District Attorney

Report Title: 2024/25 Automobile Insurance Fraud Prosecution Grant Application

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT Resolution No. 2024/XXX authorizing the District Attorney, or designee, to apply for and accept funding in an amount not to exceed \$432,717 from the Automobile Insurance Fraud Prosecution Program, and to execute a grant award agreement, and any extensions or amendments thereof, pursuant to State guidelines, with the California Department of Insurance for the period July 1, 2024 through June 30, 2025.

FISCAL IMPACT:

Approximately \$432,717. 100% State funded, no County match. The grant will fund salaries and benefits for a Deputy District Attorney, a Senior Inspector, and other staff assigned to the program. Supplantation is prohibited. This revenue has been budgeted. Approximate grant amount is based on current fiscal year 2023-24 award. Actual grant amount for fiscal year 2024-25 is determined after application submission.

BACKGROUND:

The State Legislature has determined that one of the significant factors driving up the cost of automobile insurance is fraud. While fraud is recognized as a growing problem across the country, California is an area of concerted criminal activity in insurance fraud. The Automobile Insurance Fraud Prosecution award is allocated from a trust fund financed by an assessment per insured vehicle, payable by the insurer. A portion of the assessment amount is earmarked for distribution to County District Attorney Offices for enhanced prosecution of automobile fraud.

CONSEQUENCE OF NEGATIVE ACTION:

If unapproved, the District Attorney's Office will be unable to apply for and accept the grant.

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

IN THE MATTER OF the Office of the District Attorney Automobile Insurance Fraud Grant Fiscal Year 2024-2025.

WHEREAS, the Contra Costa County Board of Supervisors desires to undertake a certain program designated the Automobile Insurance Fraud Program to be funded in part from funds made available through Automobile - California Insurance Code Section 1872.8, California Code of Regulations, Title 10, Section 2698.60 et seq. and administered by the California Department of Insurance.

NOW, THEREFORE, BE IT RESOLVED that the District Attorney of the County of Contra Costa, or designee, is authorized, on its behalf, to submit the attached proposal to the California Department of Insurance and is authorized to execute on behalf of the Board of Supervisors the attached Grant Award Agreement including any extensions or amendments thereof.

IT IS AGREED that any liability arising out of the performance of the Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and the California Department of Insurance disclaim responsibility for any such liability.

NOW, THEREFORE, BE IT RESOLVED that the grant funds received hereunder shall not be used to supplant expenditures controlled by this body.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1010
C.40.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Diana Becton, District Attorney

Report Title: Peregrine Contract Amendment

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the District Attorney, or designee, to execute a contract amendment with Peregrine Technologies, Inc., effective April 10, 2024, to modify the definition of consumer data and to remove the restriction of Peregrine's access to only anonymized data, with no change to the payment limit or term ending November 30, 2027.

FISCAL IMPACT:

The contract amendment has no fiscal impact.

BACKGROUND:

On November 29, 2022, the Board of Supervisors approved the District Attorney's Office to execute a contract with Peregrine Technologies, Inc., in an amount not to exceed \$570,000 to provide a statistical software system for executive analysis and reporting to facilitate law enforcement planning and response, for the period December 1, 2022 through November 30, 2025, with an option to extend for up to two additional years through November 30, 2027 at a cost of \$190,000 per year. The existing contract restricts Peregrine's access to only anonymized data and will not include any personal information (as defined under California Civil Code section 1798.29), or criminal justice information that would require Peregrine to comply with the Criminal Justice Information Services (CJIS) Policy.

On November 6, 2023, the District Attorney's Office received final approval from the California Department of Justice (DOJ) regarding the District Attorney's application for the California Law Enforcement Telecommunications System (CLETS) upgrade, which includes the implementation of both Karpel and Peregrine Cloud products. Due to the approval from DOJ, the existing contract with Peregrine needs to be amended to modify the definition of consumer data to remove the restriction of Peregrine's access to only anonymized data and instead allow Peregrine access to the full data set. The contract is also modified to better define what must be destroyed upon termination/expiration of the agreement.

CONSEQUENCE OF NEGATIVE ACTION:

Peregrine Technologies, Inc. will not be able to access the full data set and will be limited in its ability to support the District Attorney's Office in its efforts to execute data analysis and reporting to facilitate law enforcement planning and response.

File #: 24-1010
C.40.

Agenda Date: 4/9/2024

Agenda #:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1011
C.41.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Diana Becton, District Attorney

Report Title: Bureau of Justice Assistance Federal Grant for Prosecuting Cold Cases Using DNA

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE AND AUTHORIZE, the District Attorney, or designee, to apply for and accept grant funding from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for an amount up to \$500,000 to prosecute cold cases using DNA for the period October 1, 2024 through September 30, 2027.

FISCAL IMPACT:

The District Attorney's Office will receive up to \$500,000 over a three-year period. No match is required. 100% federal funds.

BACKGROUND:

The U.S Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA) has identified funding to assist Prosecutor's Offices and Law Enforcement Agencies in prosecuting violent crime cold cases. The Contra Costa District Attorney's Office (applicant) together with the Contra Costa County Office of the Sheriff (subrecipient) and the Pittsburg Police Department (subrecipient) is applying for the grant to fund the investigation and prosecution of violent crime cold cases, in particular, homicides where suspect DNA has been identified. Work funded through this grant will assist victims of crime and next of kin, in an effort to bring closure in unsolved violent crime cold cases.

CONSEQUENCE OF NEGATIVE ACTION:

The District Attorney's Office will be unable to pursue this grant funding source to prosecute cold cases using DNA.

File #: 24-1011
C.41.

Agenda Date: 4/9/2024

Agenda #:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1012
C.42.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: Contract with Metropolitan Van and Storage Inc.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Metropolitan Van and Storage Inc., in an amount not to exceed \$1,303,750 to provide archival records, office furniture and equipment storage for the period February 1, 2024 through June 30, 2027.

FISCAL IMPACT:

\$1,303,750: (59%, Federal, 35% State, and 6% County General funds) \$186,250 of which is budgeted in FY 23/24, \$372,500 which will be budgeted in FY 24/25, \$372,500 of which will be budgeted in FY 25/26, and \$372,500 of which will be budgeted in FY 26/27.

BACKGROUND:

Metropolitan Van and Storage Inc. stores, retrieves, and maintains EHSD files and provides storage space for office furniture and equipment. The last Request for Proposal (RFP) for archival records and future storage was in 2009. This contract was Sole Source and approved by the County's Purchasing Agent on December 7, 2021.

The Board has approved contracts with this Contractor since 2011. The most recent contract was approved by the Board of Supervisors on January 11, 2022 (C.65) in an amount not to exceed \$745,000 to provide archival records storage and office furniture and equipment storage, for the period February 1, 2022 through January 31, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

EHSD will no longer be able to store records and furniture with Metropolitan Van and Storage Inc.

CHILDREN'S IMPACT STATEMENT:

This contract supports the fifth of Contra Costa County's community outcomes of the Children's Report Card,

“Communities that are Safe and Provide a High Quality of Life for Children and Families.”



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1013
C.43.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: 2023-2024 Quality Matters Grant

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Employment and Human Services Department Director, or designee, to accept funding in an amount not to exceed \$84,000 and execute an agreement with the Contra Costa County Office of Education to run the Quality Matters Program for the period August 1, 2023 through July 31, 2024.

FISCAL IMPACT:

\$84,000: Funded 100% Other (Contra Costa County Office of Education), all of which is budgeted in Fiscal Year 23-24. There is no County match.

BACKGROUND:

The Employment and Human Services Department (EHSD) is renewing a grant received from the Contra Costa County Office of Education to continue to implement a Quality Matters program for the following childcare centers: Balboa, George Miller, Bayo Vista, Crescent Park, GM III, Lavonia Allen, Los Arboles, Los Nogales, Riverview, Marsh Creek, Ambrose, and Verde.

Funding is to improve the quality of services at childcare centers through enhanced professional development for staff and updated, improved site materials.

The agreement includes a clause to indemnify the County Office of Education.

CHILDREN'S IMPACT STATEMENT:

The Community Services Bureau of EHSD's Early Head Start program supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high-quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

CONSEQUENCE OF NEGATIVE ACTION:

Should the proposed action not be approved by the Board of Supervisors, the County will not receive funding to implement Quality Matters Program.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1014
C.44.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: Contract 19-745-20 Employability skills training and individual education planning

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute an interagency agreement with Mt. Diablo Adult Education in an amount not to exceed \$340,000 to provide employability skills training and individual education plan for California Work Opportunity and Responsibility to Kids Welfare-to-Work participants for the period July 1, 2024 through June 30, 2026.

FISCAL IMPACT:

\$340,000: 100% Federal (California Work Opportunity and Responsibility to Kids) Funds.

BACKGROUND:

Employment and Human Services Department provides countywide employment skills training and individual education planning for Welfare-to-Work participants through the FOCUS and Career Connections Programs. These services are currently administered by Mt. Diablo Adult Education as an integral part of the CalWORKs Welfare-to-Work Program. Previous contracts have not met the dollar amount threshold to require Board approval.

CHILDREN'S IMPACT STATEMENT:

This contract supports the 3rd, 4th & 5th community outcome established in the Children's Report Card: "Families that are Economically Self Sufficient", "Families that are Safe, Stable and Nurturing" and "Communities that are Safe and Provide a High Quality of Life for Children and Families."

CONSEQUENCE OF NEGATIVE ACTION:

Mt. Diablo Adult Education will not be able to continue to provide these services to CalWORKs Welfare-to-

File #: 24-1014
C.44.

Agenda Date: 4/9/2024

Agenda #:

Work participants.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1015
C.45.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: One Solution Technology, Inc. Amendment

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with One Solution Technology, Inc. to increase the payment limit by \$65,000 to a new payment limit not to exceed \$1,649,000 for additional voice message services and short message services with no change to the period July 1, 2021 through June 30, 2024.

FISCAL IMPACT:

Increase of \$65,000: 54% Federal (Administration for Children and Families) and 46% State (California Department of Education and California Department of Social Services). Additional funds have been budgeted in FY 2023-2024.

AL#: 93.600

BACKGROUND:

On April 20, 2021, the Board approved a contract with One Solution Technology, Inc. to provide the Child Location Observation Utilization Data System (CLOUDS) software for managing the child family eligibility determination, enrollment, assessment data, and attendance management solutions with a term of July 1, 2021 through June 30, 2024 and a total payment limit not to exceed \$1,584,000. This amendment will increase the total payment by \$65,000 with a new total not to exceed \$1,649,000.

One Solution Technology, Inc. provides the Child Location Observation Utilization Data System (CLOUDS) software for managing children and families that are registered in Employment and Human Services Department (EHSD) Community Services Bureau (CSB) State and Federal Childcare programs. Programs include State programs like California Department Social Services - Alternative Payment Programs and General Childcare and Development as well as California Department of Education - California State Preschool Programs.

CHILDREN'S IMPACT STATEMENT:

The Employment and Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high-quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, One Solution Technology, Inc. will not have adequate funds to proceed with the additional services requested by EHSD, thereby limiting EHSD program's ability to provide outreach to the families within the community.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1016
C.46.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: Gift Cards for Client Meals/Incidentals

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to purchase, on behalf of the Employment and Human Services Director, gift cards totaling \$30,000, to provide Children and Family Services (CFS) Social Workers with the ability to provide meals and/or basic incidentals for CFS children in foster care.

FISCAL IMPACT:

\$30,000: funded as follows; \$21,000 70% State, and \$9,000 30% County funds.

BACKGROUND:

While complying with court orders and State mandates, including completing mandated monthly contact visits, removal or placement of a child, or other emergency circumstances, an Employment and Human Services Division CFS Social Worker may need to provide food and/or other incidentals necessary for the child/ren's ongoing well-being. Currently, CFS Social Workers make these purchases with personal funds and seek reimbursement for the associated costs from the County. This creates a significant financial hardship for CFS Social Workers. Providing gift cards in lieu of reimbursement will significantly reduce out of pocket expenses and repayment delays to the CFS Social Workers and allow for a controlled mechanism for purchasing these items.

The gift cards would include:

100 each Taco Bell, Burger King, and Panera gift cards, each with a \$20 value, totaling \$6,000.

200 each Chick fil A, In N Out, Jack in the Box, McDonald's, and Starbuck's gift cards, each with a \$20 value, totaling \$20,000.

100 each Target and Walmart gift cards, with a \$20 value, totaling \$4,000.

CONSEQUENCE OF NEGATIVE ACTION:

The consequences of a negative action are the continued financial hardship placed on social workers to provide supplemental and incidental needs of youth in care, as well as the needs of youth being delayed due to lack of resources available to the social worker to provide incidental meals and material needs.

CHILDREN’S IMPACT STATEMENT:

The service provided under this contract supports all five of Contra Costa County’s community outcomes: (1) “Children Ready for and Succeeding in School”; (2) “Children and Youth Health and Preparing for Productive Adulthood”; (3) “Families that are Economically Self-Sufficient”; (4) “Families that are Safe, Stable and Nurturing”; and (5) “Communities that are safe and Provide a High Quality of Life for Children and Families” by providing gift cards for meals, and basic incidentals for youth in CFS care.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1017
C.47.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: 20-530-0 Renewal Impero Solution Inc (Netop Vision Pro) License

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Employment and Human Services Department, a Purchase Order with Impero Solutions Inc. (Impero), subject to Impero's End User License Agreement & Service Agreement in the amount not to exceed \$2,391 for the purchase of classroom management software for the period February 1, 2024 through November 6, 2024.

FISCAL IMPACT:

\$2,391: 59% Federal; 35% State; 6% County General Fund, all of which is budgeted in FY 23-24.

BACKGROUND:

Impero Solutions Inc. provides user support and classroom management for instructors on an individual basis. Approval of this action will allow this vendor to provide classroom management software for the Employment and Human Services Department through November 6, 2024. This purchase includes a service agreement that includes a mutual indemnification clause.

CHILDREN'S IMPACT STATEMENT:

This software supports the 4th community outcome established in the Children's Report Card: "Families that are Safe, Stable and Nurturing".

CONSEQUENCE OF NEGATIVE ACTION:

The County will have reduced effectiveness in managing Staff development classroom environments.

File #: 24-1017
C.47.

Agenda Date: 4/9/2024

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CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1018
C.48.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: 20-536-0 Guardian MPS Security Fobs

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Employment and Human Services Department, a purchase order with Bluechip Technologies-U.S., Inc. dba GuardianMPS in the amount not to exceed \$4,650 for panic button security key fobs the period from April 1, 2024 through June 30, 2024, which includes a maintenance agreement.

FISCAL IMPACT:

\$4,650: 59% Federal; 35% State; 6% County funds, all of which is budgeted in FY 23-24.

BACKGROUND:

Approval of this action will result in a purchase order and maintenance agreement with Bluechip Technologies U.S, Inc. for its security fob vendor to protect our Children and Family field workers while making in-home visits to our customers. This purchase order includes a service supply agreement that includes a mutual indemnification clause.

CHILDREN'S IMPACT STATEMENT:

The equipment supported under this purchase support all five of Contra Costa County's community outcomes: (1) "Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood"; (3)"Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5)"Communities that are Safe and Provide a High Quality of Life for Children and Families" by providing CFS staff additional safety while conducting in-home visits to our customers.

CONSEQUENCE OF NEGATIVE ACTION:

The Employment and Human Services Department CFS staff will be required to make in-home visits under

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additional risk.



CONTRA COSTA COUNTY

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MARTINEZ, CA 94553

Staff Report

File #: 24-1019
C.49.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: 20-533-0 Telerik Renewal with Progress Software Corp

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Employment and Human Services Director, a purchase order with Progress Software Corp. for the purchase of Telerik, a website content development software, in an amount not to exceed \$9,319 for the period March 5, 2024 through March 4, 2025.

FISCAL IMPACT:

\$9,319: 59% Federal; 35% State; 6% County General Fund, all of which is budgeted in FY 23/24.

BACKGROUND:

The Employment and Human Services Department (EHSD) seeks to purchase Telerik to enable software developers to accelerate the creation of application screens with consistent user experience and adds features and functions without requiring boiler-plate code. This purchase order includes a service agreement that includes mutual indemnification by the County and Progress Software Corp, as well as a limitation of liability on behalf of Progress Software Corp.

CHILDREN'S IMPACT STATEMENT:

This Purchase Order supports the 4th community outcome established in the Children's Report Card: "Families that are Safe, Stable and Nurturing".

CONSEQUENCE OF NEGATIVE ACTION:

The Employment and Human Services Department will be limited in developing engaging and effective web

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content for the public.



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Staff Report

File #: 24-1020
C.50.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: Purchase Order with General Datatech (GDT) for Cisco Switches

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Employment and Human Services Department director, to execute a purchase order with General Datatech, LP, of Texas, in the amount of \$1,065,938, and an End User License Agreement with Cisco Systems Inc, to procure 72 Cisco computer hardware switches for the period April 10, 2024 through April 9, 2025.

FISCAL IMPACT:

Administrative Overhead: \$1,065,938 (6% County; 35% State; 59% Federal)

BACKGROUND:

The Employment and Human Services Department (EHSD), Information Technology Unit (IT), is replacing building switches in our district offices. This equipment is needed to replace old switches that are reaching end of Cisco support. This upgrade will also provide warranty coverage for the switches.

In accordance with Administrative Bulletin No. 611.0, County Departments are required to get Board approval for single item purchases greater than \$200,000. The department obtained three bids for this project, General Datatech, LP was the lowest responsible bid.

CONSEQUENCE OF NEGATIVE ACTION:

The Department will not be able to replace old and outdated equipment.

CHILDREN'S IMPACT STATEMENT:

The equipment provided under this purchase supports all five of Contra Costa County's community outcomes: (1) "Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood"; (3) "Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and

Families” by providing training and employment opportunities for in-school and out-of-school youth.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1021
C.51.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: Contract 20-535-0 Server maintenance with Top Gun Technology.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Employment and Human Services Department a purchase order with Top Gun Technology, Inc. in an amount not to exceed \$21,000 for server maintenance for the period April 1, 2024 through February 28, 2027.

FISCAL IMPACT:

\$21,000: 59% Federal; 35% State; 6% County funds, all of which has been budgeted in FY 23-24.

BACKGROUND:

The Employment and Human Services Department seeks to enter into a server maintenance agreement with Top Gun Technology, Inc. This will enable the County to utilize older servers for development and test purposes without risking the current production environment. This purchase order includes a service agreement that includes a mutual indemnification clause. The sole source justification was approved for this purchase order.

CHILDREN'S IMPACT STATEMENT:

This agreement supports all five of the community outcomes established in the Children's Report Card: (1) "Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood"; (3) "Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families," by supporting staff working directly with families and children.

CONSEQUENCE OF NEGATIVE ACTION:

The County will be limited in its ability to test and develop applications outside its production environment.

File #: 24-1021
C.51.

Agenda Date: 4/9/2024

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CONTRA COSTA COUNTY

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MARTINEZ, CA 94553

Staff Report

File #: 24-1053
C.52.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Amendment to Purchase Order with Johnson & Johnson Health Care Systems, Inc.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Health Services Director, an amendment to purchase order #25414 with Johnson & Johnson Health Care Systems, Inc., to increase the payment limit by \$900,000 to a new payment limit of \$1,099,000 for the purchase of trauma implant supplies for Contra Costa Regional Medical Center (CCRMC) and extend the term from May 31, 2024 through July 31, 2024.

FISCAL IMPACT:

Approval of this amendment will result in an additional \$900,000 in expenditures for trauma implant supplies and will be funded by Hospital Enterprise Fund I revenues.

BACKGROUND:

In 2012, Johnson & Johnson ("J&J") acquired DePuy Synthesis Sales, Inc. ("DePuy") however, DePuy purchases were not consolidated under J&J branding until mid-2021. Before the branding change, CCRMC created a blanket purchase order (#17538) with DePuy for \$1,750,000 for the period April 1, 2020, through March 31, 2024, to purchase implant supplies. When DePuy invoice branding changed to J&J in 2021, the Auditor-Controller's office permitted CCRMC to continue to utilize the established purchase order for DePuy until the funds ran out in late 2023.

On June 28, 2022, the Purchasing Agent executed purchase order #25414 with Johnson & Johnson Health Care Systems, Inc. in the amount of \$199,000 to purchase supplies, instruments, and minor equipment as needed by CCRMC for the period from July 1, 2022 through May, 31, 2024. This purchase order does not include the costs to cover the additional amount needed for Depuy implants.

Johnson & Johnson Health Care Systems, Inc. is an awarded supplier on the Vizient Group Purchasing Organization (GPO) contract portfolio for trauma implant supplies. Trauma implants are crucial in ensuring the precise and effective placement of medical implants. Specialized implant instruments help minimize trauma to the surrounding tissues during the implantation process. This can lead to faster healing times, reduced postoperative pain, and decreased risk of complications. The use of appropriate implant instruments contributes to patient safety. Accurate placement and reduced trauma minimize the risk of complications, infections, and other adverse events, ultimately improving the overall safety of the surgical procedure.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, CCRMC will not be able to purchase critical implant supplies for patients with trauma resulting in an increased risk of complications for our patients, with or without surgery.



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MARTINEZ, CA 94553

Staff Report

File #: 24-1054
C.53.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Contract #76-858 with Public Health Institute

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #76-858 containing mutual indemnification with Public Health Institute, a California non-profit (public benefit) corporation, in an amount not to exceed \$40,100, for software licensing, maintenance and support services for Contra Costa Health's (CCH) cancer registry health information management system for the period from March 1, 2024 through February 28, 2027.

FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$40,100 over a 3-year period and will be funded 100% by Hospital Enterprise Fund I.

BACKGROUND:

This contract meets the needs of the County by providing health information management software. The Public Health Institute's program, C/Net Solutions, CNExT Registry Software (CNExT), gives registrars a complete cancer data management system to run an efficient cancer registry, meet the standards of accrediting agencies, and comply with the latest Commission on Cancer (COC) standards for cancer registries. Utilized by CCH since 2013 to maintain its Cancer Registry, CNExT offers a fully functional, strategy-based data management system designed with input from registrars and offers ease of use, with comprehensive follow-up capabilities to automate the monthly follow-up process, ensuring strict adherence to established standards like the American College of Surgeons Cancer Program and the National Cancer Institute requirement(s). This contractor has been approved by the Public Works Department's Purchasing Division on February 5, 2024.

On February 8, 2023, the Purchasing Services Manager issued PO #027111 to C/Net Solutions for its CNExT Registry Software for the period March 1, 2023, through March 1, 2024. In compliance with County Administrative Bulletin AB600.3, Section III(B)(7), the department is transitioning the documenting of these software licensing, maintenance, and support services from purchase order to contract.

Under contract #76-858, the parties will execute a (1) Software License and Conversion Agreement and (2) Renewal Fee Schedule and Statement of Work for the provision of CNExT Registry Software licensing, maintenance, and support services. Under the terms of the agreement, the Public Health Institute's total liability is limited to the fees paid by the County to the Public Health Institute in the period preceding the event giving rise to such claim, provided that the limitation does not apply to Public Health Institute's breach of confidential

information/HIPAA violations or its indemnification obligations. The agreement obligates the County to indemnify Public Health Institute against any losses based on County's negligence or willful misconduct in performing the agreement.

Approval of this new Contract #76-858 allows the contractor to provide services through February 28, 2027. The division is requesting a retroactive effective date for this contract due to delays caused by staff transitions and policy changes.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, CCH will lose access to software licensing, maintenance, and support services regarding its health information management system concerning its Cancer Registry, jeopardizing compliance with national standards and patient care.



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Staff Report

File #: 24-1055
C.54.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Agreement #78-053 with the Regents of the University of California, San Francisco campus

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Standard Agreement #78-053 with the Regents of the University of California, for its San Francisco campus (UCSF), including mutual indemnification, to pay the county an amount not to exceed \$493,629 to conduct the Comparing Hypertension Remote Monitoring Evaluation Redesign (CHARMED) project, for the period from August 1, 2023 through July 31, 2024.

FISCAL IMPACT:

Approval of this agreement will result in an annual amount up to \$493,629 for the CHARMED project. No County match required.

BACKGROUND:

The primary goal of the CHARMED project is to conduct research aimed at addressing the objectives outlined by the Patient-Centered Outcomes Research Institute (PCORI) funding. Specifically, the project seeks to enhance hypertension management strategies through rigorous evaluation and redesign of remote monitoring methods. By leveraging innovative approaches, the project aims to improve healthcare outcomes related to hypertension for the residents of Contra Costa County. Furthermore, this program is designed to contribute to the broader goal of advancing patient-centered research in healthcare. Through the implementation of evidence-based interventions and the evaluation of their effectiveness, the project aims to inform clinical practices and healthcare policies to better meet the needs of patients with hypertension. Overall, the successful execution of this grant contract will not only enhance the research capabilities of Contra Costa Health Services (CCHS) but also contribute to the broader goal of improving healthcare outcomes for the residents of Contra Costa County by advancing knowledge and best practices in hypertension management.

This project will be integrated with existing CCHS projects and initiatives to ensure minimal duplication of efforts and maximize coordination. Close collaboration will be maintained with all CCHS Divisions to leverage resources and expertise effectively. Cooperative efforts will include sharing data, coordinating services, and aligning objectives where possible. Additionally, proactive communication and engagement will be prioritized to foster synergy and avoid redundancy in program activities.

Approval of Agreement #78-053 will allow the county to receive funding to conduct the CHARMED project at CCHS through July 31, 2024. This agreement includes mutual indemnification to indemnify and hold each

party harmless for claims arising under this agreement. This agreement was delayed due to extensive review and negotiations between UCSF and the County.

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, the county will not receive funding to advancing knowledge and best practices in hypertension management for Contra Costa County residents.



CONTRA COSTA COUNTY

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Staff Report

File #: 24-1056
C.55.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Contract #26-606-20 with Sodexo America, LLC

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #26-606-20 with Sodexo America, LLC, a limited liability company, in an amount not to exceed \$2,790,000, to provide management and oversight of the Food and Nutrition Services Unit at Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers, for the period from November 1, 2023 through October 31, 2026.

FISCAL IMPACT:

Approval of this contract will result in contractual service expenditures of up to \$2,790,000 over a 3-year period and will be funded 100% by Hospital Enterprise Fund I revenues. (Rate increase)

BACKGROUND:

CCRMC has been contracting with Sodexo America, LLC, since October 2007 to provide management and oversight of the Food and Nutrition Services Unit at CCRMC. This contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000. Health Services Personnel approved this contract to ensure no conflicts with labor relations. This contractor is a member of the Vizient Group Purchasing Organization (GPO) and per Administrative Bulletin 600.3, GPO members are exempt from solicitation requirements.

On November 23, 2021, the Board of Supervisors approved Contract #26-606-18 with Sodexo America, LLC, in an amount not to exceed \$1,031,175 for the provision of management and oversight of the Food and Nutrition Services Unit at CCRMC, for the period from November 1, 2021 through October 31, 2023.

On July 11, 2023, the Board of Supervisors approved Amendment #26-606-19 with Sodexo America, LLC, to increase the payment limit by \$200,000 to a new total of \$1,231,175 with no change in the term of November 1, 2021 through October 31, 2023.

Approval of Contract #26-606-20 will allow the contractor to continue providing services through October 31, 2023. This contract is late due to negotiations between the Division and the Contract and four (4) months in the Labor Meet and Confer process. This contract includes services provided by represented classifications and the county has met its obligations with respective labor partner(s).

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, CCRMC would be operating without management oversight in the Food and Nutritional Services Unit and be out of compliance with the Centers for Medicare and Medicaid Services requirements.



CONTRA COSTA COUNTY

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MARTINEZ, CA 94553

Staff Report

File #: 24-1057
C.56.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Amendment #23-637-3 with CapsuleTech, Inc.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #23-637-3 with CapsuleTech, Inc., a corporation, effective March 5, 2024, to (1) amend Contract #23-637-1 (as amended by #23-637-2) to clarify a term with successive one (1) year period renewals and (2) increase the payment limit by \$120,000 to a new payment limit of \$233,554, for additional SmartLinx software licensing, maintenance and support for Contra Costa Health (CCH).

FISCAL IMPACT:

Approval of this amendment will result in additional expenditures of up to \$120,000 until the agreement expires in term. FYs 2024-27 will be funded by Hospital Enterprise Fund I (Rate Increase).

BACKGROUND:

CCH uses the SmartLinx (formerly DataCaptor) application for medical device information systems support for clinical staff. This medical device information system facilitates interfacing between medical devices, such as the Neuron2 data aggregator devices purchased by CCH in 2019, and medical software by collecting data and translating it into common-protocol and processes, if necessary, merging data into a single flow and distributing it to medical software. SmartLinx delivers monitoring, management, and analysis of real-time patient data to the County's electronic health record system, EPIC. This process relies on CapsuleTech's SmartLinx Medical Device Information System. This contractor has been providing services since at least 2018.

On May 22, 2018, the Board of Supervisors approved Contract #23-637 with CapsuleTech, Inc., in an amount not to exceed \$86,891, for the provision of SmartLinx (formerly DataCaptor) software licensing, maintenance and support, for the period from March 6, 2018, through March 5, 2021.

In August 2021, the Purchasing Services Manager executed Software and Services Agreement #23-637-1 with CapsuleTech, Inc., in an amount not to exceed \$91,160 for the renewal of the provision of SmartLinx software licensing, maintenance and support, for the period from March 6, 2021, through March 5, 2024.

On November 7, 2023, the Board of Supervisors approved Amendment Agreement #23-637-2 (Amendment No. 1) with CapsuleTech, Inc., effective November 1, 2023, to increase the payment limit by \$22,394 to a new payment limit of \$113,554 for additional software licensing, maintenance, and support services with no change in the term.

Approval of this Contract Amendment Agreement #23-637-3 (Amendment No. 2) clarifies the agreement and licenses are perpetual and annual recurring maintenance and support fees may be increased by (i) 5% or (ii) the annual percentage increase in the Consumer Price Index, to allow the contractor to continue providing software licensing, maintenance and support services under the Software and Services Agreement dated March 6, 2021. The division is requesting a retroactive effective date for this amendment caused by a delay in receipt of documentation from the contractor.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, the payment limit of the contract will become exhausted, leaving the remainder of the contract term with insufficient funds to cover the services, thus jeopardizing compliance.



CONTRA COSTA COUNTY

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MARTINEZ, CA 94553

Staff Report

File #: 24-1058
C.57.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Approve New and Recredentialing Providers in Contra Costa Health Plan's Community Provider Network

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE the list of providers recommended by Contra Costa Health Plan's Peer Review Credentialing Committee and the Health Services Director on March 12, 2024, as required by the State Departments of Health Care Services and Managed Health Care, and the Centers for Medicare and Medicaid Services.

FISCAL IMPACT:

There is no fiscal impact for this action.

BACKGROUND:

The National Committee on Quality Assurance (NCQA) requires that evidence of Board of Supervisor approval must be contained within each Contra Costa Health Plan (CCHP) provider's credentials file. Approval of this list of providers as recommended by the CCHP Medical Director will enable the Contra Costa Health Plan to comply with this requirement.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, Contra Costa Health Plan's Providers would not be appropriately credentialed and would be out of compliance with the NCQA.

Contra Costa Health Plan
Providers Approved by PRCC
March 12, 2024

CREDENTIALING PROVIDERS MARCH 2024	
Name	Specialty
Aires, Daniel, MD	Dermatology
Angulo, Vanessa, BCBA, MA	Qualified Autism Provider
Armenta Gomez, Luis, BCBA, MS	Qualified Autism Provider
Assibey, Robert, MD	Family Medicine
Austin, Gerald, DPM	Podiatry
Badduke, Erin, BCBA, MA	Qualified Autism Provider
Baxter, Carson, BCBA, MA	Qualified Autism Provider
Beck, Alexandra, BCBA	Qualified Autism Provider
Brown, Brandon, PT	Physical Therapy
Burdick, Kim, OD	Optometry
Carter, Jack, BCBA, MA	Qualified Autism Provider
Chang, Katherine, NP	Family Medicine
Cochran, Colleen, BCBA	Qualified Autism Provider
Cook, Tristan, LPCC	Mental Health Therapist/Counselor
Dubon, Karen, BCBA	Qualified Autism Provider
Farrahi, Farinaz, MD	Allergy & Immunology
Felix, Jo, SLP	Speech Pathologist
Gandhi, Dayan, MD	Internal Medicine Nephrology
Garcia, Glaizzel, BCBA, M.Ed	Qualified Autism Provider
Garg, Vikram Kumar, MD	Rheumatology
Golden, Donald, MD	Family Medicine
Gutierrez, Kimberly, BCBA, MA	Qualified Autism Provider
Gyawali, Smita, PA	Urgent Care
Harris, Liam, MD	Orthopaedics
Hernandez, Emma, BCBA, MA	Qualified Autism Provider
Hernandez, Luis, BCBA, MA	Qualified Autism Provider
Ingram, Alexandra, PA, MS	Dermatology
Jain, Sanjeev, MD	Allergy & Immunology
Jeon, Caleb, MD	Dermatology
Johnson, Kaitlin, NP	Family Medicine
Judge, Kiran, NP	Internal Medicine
Klos-Young, Aliza, BCBA	Qualified Autism Provider
Leininger, Michael Jr, NP	Critical Care Medicine
Liss, William, MD	Dermatology
Liu, Yingna, MD	Ophthalmology
Lujan Perales, Alfredo, BCBA	Qualified Autism Provider
Matasci, Jamie, BCBA	Qualified Autism Provider
McAlister, Laura, BCBA, M.Ed	Qualified Autism Provider

Contra Costa Health Plan
Providers Approved by PRCC
March 12, 2024

CREDENTIALING PROVIDERS MARCH 2024	
Name	Specialty
McCaskey, Jasmine, BCBA, MA	Qualified Autism Provider
Mckenzie, Emily, MD	Dermatology
Megeath, Vanessa, BCBA	Qualified Autism Provider
Meschede, Kimberly, SLP	Speech Language Pathologist
Milbes, Noor, BCBA, MA	Qualified Autism Provider
Montano, Adriana, BCBA, MA	Qualified Autism Provider
Palmer, Kasie, PA, MS	Dermatology
Pattee, Melissa, PA	Dermatology
Pearson, Hadley, MD	Dermatology and Dermatopathology
Pham, Angela, BCBA, MA	Qualified Autism Provider
Pingol, Maria Christina, NP	Infectious Disease
Ragins, Kyle, MD	Emergency and Addiction Medicine
Rodriguez, Rachel, BCBA, MS	Qualified Autism Provider
Saefong, Tracy, BCBA, MS	Qualified Autism Provider
Saleh, Shareefa, PA	Dermatology
Sandhu, Natasha, BCBA	Qualified Autism Provider
Sanni, Nikia, BCBA, M.Ed	Qualified Autism Provider
Sethi, Sheba, MD	Internal and Addiction Medicine
Shea, Holly, PA	Dermatology
Shem, Alyssa, BCBA, MS	Qualified Autism Provider
Simmons, Racheal, BCBA, MS	Qualified Autism Provider
Sinkondo, Martine, BCBA, MS	Qualified Autism Provider
Tamashiro, Melissa, BCBA, MS	Qualified Autism Provider
Tan, Verna, PA	Dermatology
Thomas, Cathleen, SLP, BA	Speech Pathology
Ting, Kathleen, MD	Dermatology
Trauner, Michael, MD	Dermatology
Tunson, Meghan, Psy.D	Qualified Autism Provider
Vincent, Pamela, MD	Psychiatry/Addiction Medicine
Wong, Timothy, MD	Internal Medicine
Zhao, Yue, MD	Ophthalmology
Zhuang, Anne, MD	Dermatology

Contra Costa Health Plan
Providers Approved by PRCC
March 12, 2024

RECREDENTIALING PROVIDERS MARCH 2024	
Name	Specialty
Calafi, Leo, MD	Surgery - Orthopaedic
Carmena, Evangelina, LCSW	Mental Health
Ceci, Kimberly, MD	Family Medicine
Centeno, Joseph, MD	Surgery – Orthopaedic/Sports Medicine
Daniels, Stewart, MD	Ophthalmology
Dillon, Jatinder, MD	Surgery - Cardiothoracic
Ho, Viet, MD	Ophthalmology
Hopkins, Brian, MD	Urology
Khakmahd, Oliver, MD	Nephrology
Klinger, Barry, DC	Chiropractor
Lee, Elaine, MD	Surgery - General
Malatesta, Angela, NP	Mid-Level – Pain Medicine
Marcus, Gary, MD	Internal Medicine/Cardiovascular Disease/Cardiology
Moore, Kyle, MD	Addiction/Internal Medicine
Mostofi, Tara, PA	Mid-Level – Allergy & Immunology
Mozaffarieh, Nazak, OD	Optometry
Nainani, Neha, MD	Nephrology
Nissen, Teodoro, MD	Sports Medicine/Surgery - Orthopaedic
Pagtalunan. Maria, MD	Nephrology
Peace, Elizabeth, BCBA	Qualified Autism Provider
Petrovich, Rashida, NP	Mid-Level - Nephrology
Raya, Kelsey, DPT	Physical Therapy
Rivera, Karlana, BCBA	Qualified Autism Provider
Steiner, Amanda, BCBA	Qualified Autism Provider
Thomas, Ryan, DPM	Podiatry
Trujano, Edward, M.Ed	Qualified Autism Provider
Weiner, Paul, DPM	Podiatry
Wong, Bryan, MD	Nephrology
Wong, Samuel, DO	Nephrology
Young, Steven, BCO	Ocularist

Contra Costa Health Plan
Providers Approved by PRCC
March 12, 2024

INITIAL ORGANIZATIONAL PROVIDERS MARCH 2024		
Provider Name	Provide the Following Services	Location
Advanced Home Medical, Inc	Durable Medical Equipment	Diamond Bar, CA
Caremax Pharmacy	Durable Medical Equipment	Buena Park, CA
Guardant Health, Inc	Laboratory	Redwood City, CA

RECREREDENTIALING ORGANIZATIONAL PROVIDERS NOVEMBER 2023		
Provider Name	Provide the Following Services	Location
Ace Home Health Care	Home Health	Orinda, CA
Bridge Hospice Bay Area	Hospice	Fremont, CA
Cabulance Comfort	Non-Emergency Transportation	San Ramon, CA
Davita – El Sobrante Dialysis	Dialysis	San Pablo, CA
Fresenius Medical Care	Dialysis	Antioch, CA
GIMAG Hospice & Palliative Care	Hospice & Palliative Care	Livermore, CA
Harmony Home Health	Home Health	Santa Clara, CA
Optum Women’s & Children Health	Home Health/Infusion	Fresno, CA
Shadelands Advanced Endoscopy Institute	Surgery Center	Walnut Creek, CA
Sutter Infusion & Pharmacy Services	Home Infusion	Alameda, CA, and Sacramento, CA
Vitas Healthcare Corp	Hospice-Outpatient	Walnut Creek, CA

bopl-March 12, 2024



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1059
C.58.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Gift Cards for Family, Maternal, and Child Health Programs

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to purchase on behalf of the Health Services Director, up to 60 Target gift cards each with a \$25 value plus \$20 for shipping and handling for a total amount not to exceed \$1,520 for the Maternal, Child, and Adolescent Health (MCAH) Program within Public Health's Family, Maternal, and Child Health (FMCH) Programs for the period from April 1, 2024 through June 30, 2024.

FISCAL IMPACT:

This \$1,520 expenditure will be funded by the California Department of Public Health (CDPH), MCAH Programs. Funding received for this program includes financial support for eligible clients including groceries, transportation, and other items necessary to care for families served. There is no impact to the County General Fund.

BACKGROUND:

Family, Maternal and Child Health Programs within the Public Health Division of Contra Costa Health operate evidence-based case management and group-based programs to provide vulnerable women and their children with education, resources, and social/emotional support during pregnancy and the early years of the child's life. We also address issues of structural racism and inequities within our communities. FMCH programs for pregnant women, new mothers and their families receive funding to supplement food and other emergency assistance including transportation and items to care for the women and their families. MCAH clients receive Target gift cards for participating in five year annual needs assessment focus groups, completing surveys and participating in key information interviews.

CONSEQUENCE OF NEGATIVE ACTION:

If this request is not approved, the department will not be able to utilize funding allocated for food and emergency assistance for clients, their families, and the community. The inability to provide these financial supports may negatively impact the health and well-being of the most vulnerable pregnant women, children and their families living in Contra Costa County.

CHILDREN'S IMPACT STATEMENT:

FMCH Programs achieve all 5 Children's Impact Statements: Children Ready for and Succeeding in School; Children and Youth are Healthy and Preparing for Productive Adulthood; Families that are Economically Self Sufficient; Families that are Safe, Stable and Nurturing; and Communities that are Safe and Provide a High Quality of Life for Children and Families.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1060
C.59.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Grant Award #29-393-40 from the California Department of Public Health, Tuberculosis Control Branch

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director or designee, to execute, on behalf of the County Grant Award #29-393-40 from the California Department of Public Health, Tuberculosis Control Branch, to pay the County an amount not to exceed \$338,159 for the Tuberculosis (TB) Control Program, for the period from July 1, 2024 through June 30, 2025.

FISCAL IMPACT:

Acceptance of this Award will result in up to \$338,159 in funding from the California Department of Public Health, Tuberculosis Control Branch, for fiscal year 2024-25. No County match required.

BACKGROUND:

The Health Services Department's Public Health Division maintains a TB Control Program, which serves all reported TB patients and their contacts in Contra Costa County. Outreach services are provided to reach the "Hard-to Reach" people with TB and those at high risk. The TB control staff work within the Communicable Disease Section in collaboration with the HIV/AIDS Program, Substance Abuse Programs, Contra Costa Regional Medical Center and Health Centers, and providers throughout the County. This grant has been awarded to Contra Costa County since 1990.

On July 11, 2023, the Board of Supervisors approved acceptance of Grant Award #29-393-38 with the California Department of Public Health, TB Control Branch, to pay the county in an amount not to exceed \$316,958 for the county's TB control program for the period from July 1, 2023 through June 30, 2024.

On November 7, 2023, the Board of Supervisors approved Award Amendment #29-393-39 with the California Department of Public Health, TB Control Branch, to increase the amount payable to the county by \$24,250 to a new total of \$341,208 with no change in the original term of July 1, 2023 through June 30, 2024.

Approval of Grant Award #29-393-40 will allow the Department to continue to expand its prevention and control activities which are essential to decreasing TB transmission, prevent the development of drug resistance, and cure TB patients, through June 30, 2025.

CONSEQUENCE OF NEGATIVE ACTION:

If this grant is not approved, the County will not receive funds to continue identifying and treating Contra Costa County residents who have active TB and ensure that they complete appropriate therapy.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1061
C.60.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Contract #77-326-4 with Vale Operating Company, LP (dba Vale Healthcare Center)

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-326-4 with Vale Operating Company, LP (dba Vale Healthcare Center), a limited partnership, in an amount not to exceed \$18,000,000, to provide Skilled Nursing Facility (SNF) services to Contra Costa Health Plan (CCHP) members and County recipients, for the period May 1, 2024 through April 30, 2027.

FISCAL IMPACT:

Approval of this contract will result in contractual service expenditures of up to \$18,000,000 over a three-year period and will be funded 100% by CCHP Enterprise Fund II revenues. (Rate increase)

BACKGROUND:

CCHP has an obligation to provide certain SNF services for its members under the terms of their Individual and Group Health Plan membership contracts with the County. Members are released from the hospital to recover at an SNF until they are well enough to be sent home. These services include but are not limited to: twenty-four (24) hour medical care, social service and case management coordination, wound care, respiratory therapy, nasogastric and gastric tube feeding, physical and speech therapy services. This contractor has been a part of the CCHP Provider Network providing these services and fostering a deep understanding of the CCHP organizations mission, values, and long-term objectives since May 1, 2021.

This contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Health and Safety Code § 1451. Health Services Personnel approved this contract to ensure no conflicts with labor relations. This contractor currently cooperates with and participates in CCHP's Quality Management Program which consists of quality improvement activities to improve the quality of care and services and member experience. Cooperation includes collection and evaluation of performance measurement data and participation in the organization's clinical and service measure Quality Improvement Programs. These contracted services were determined to be exempt from Administrative Bulletin 600.3 solicitation requirements by the Public Works Department's Purchasing Division.

On April 20, 2021, the Board of Supervisors approved Contract #77-326 with Vale Operating Company, LP (dba Vale Healthcare Center), in an amount not to exceed \$1,310,000, for the provision of SNF services for CCHP members and County recipients, for the period May 1, 2021 through April 30, 2023.

On February 7, 2023, the Board of Supervisors approved Contract Extension Agreement #77-326-2 with Vale Operating Company, LP (dba Vale Healthcare Center), to extend the termination date from April 30, 2023 to April 30, 2024 with no change in the payment limit of \$1,310,000, to provide additional SNF services for CCHP.

Approval of Contract #77-326-4 will allow the contractor to continue providing SNF services to CCHP members and County recipients through April 30, 2027.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain SNF services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided and may cause a delay in services to CCHP members.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1062
C.61.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Contract #77-286-2 with North Star Emergency Services, Inc. (dba Norcal Ambulance)

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Service Director, or designee, to execute on behalf of the County Contract #77-286-2 with North Star Emergency Services, Inc. (dba Norcal Ambulance), a corporation, in an amount not to exceed \$525,000, to provide non-emergency medical transportation (NEMT) services for Contra Costa Health Plan (CCHP) Medi-Cal members and County recipients, for the period April 1, 2024 through March 31, 2027.

FISCAL IMPACT:

Approval of this contract will result in contractual service expenditures of up to \$525,000 over a three-year period and will be funded 100% by CCHP Enterprise Fund II. (No rate increase)

BACKGROUND:

CCHP has an obligation to provide certain non-emergency medical transportation services for its members under the terms of their Individual and Group Health Plan membership contracts with the County. NEMT services provide transportation to and from covered Medi-Cal services for eligible members. This contractor has been part of the CCHP Provider Network providing NEMT services and fostering a deep understanding of the CCHP organizations mission, values, and long-term objectives since April 1, 2020.

This contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Health and Safety Code § 1451. Health Services Personnel approved this contract to ensure no conflicts with labor relations. This contractor currently cooperates with and participates in CCHP's Quality Management Program which consists of quality improvement activities to improve the quality of care and services and member experience. Cooperation includes collection and evaluation of performance measurement data and participation in the organization's clinical and service measure Quality Improvement Programs.

The nature of the NEMT services needed is complex and requires seamless coordination, integration and collaboration with existing programs and systems. There are a total of 17 NEMT providers in CCHP's service area. CCHP is currently contracted with 14. This Contract renewal will maintain comprehensive area coverage for the entire CCHP membership and meet the Knox-Keene Act, time and distance mandate required by the State of California Department of Managed Health Care (DMHC) services. These contracted services were determined to be exempt from Administrative Bulletin 600.3 solicitation requirements by the Public Works

Department's Purchasing Division.

On April 20, 2021, the Board of Supervisors approved Contract #77-286-1 with North Star Emergency Services, Inc. (dba Norcal Ambulance), in an amount not to exceed \$525,000, for the provision of NEMT services for CCHP Medi-Cal members and county recipients for the period April 1, 2021 through March 31, 2024.

Approval of Contract #77-286-2 will allow the Contractor to continue to provide NEMT services for CCHP Medi-Cal members and County recipients through March 31, 2027.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the contractor will not provide NEMT services needed for CCHP members and County recipients, which would be out of compliance with the Department of Health Care Services (DHCS).



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1063
C.62.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Contract #74-475-178 with Discover Me | Us Marriage and Family Prof. Corp. (dba Discover Me Us Counseling Services)

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #74-475-178 with Discover Me | Us Marriage and Family Therapy Prof. Corp. (dba Discover Me Us Counseling Services), a professional corporation, in an amount not to exceed \$650,000, to provide Medi-Cal specialty mental health services to beneficiaries in Contra Costa County, for the period April 1, 2024 through June 30, 2025.

FISCAL IMPACT:

Approval of this contract will result in budgeted expenditures of up to \$650,000 over a 14-month period and will be funded by 50% Federal Medi-Cal (\$325,000) and 50% State Mental Health Realignment funds (\$325,000).

BACKGROUND:

This contract meets the social needs of county's population by providing Medi-Cal specialty mental health services for beneficiaries of all ages in Contra Costa County by providing assessment, testing, therapy and medication monitoring for treatment of anxiety, bipolar, depression, grief/loss, personality disorders, substance related disorders, and sexual and gender identity disorders.

This contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Welfare and Institutions Code § 5775 et seq.; Welfare and Institutions Code §§ 14680-14685; California Code of Regulations (CCR), Title 9 § 1810.100 et seq. This contract was approved by Health Services Personnel to ensure there is no conflict with labor relations. Per Administrative Bulletin 600.3 the Department has posted a continuous Request for Qualifications and maintains a current qualified list of vendors at all times.

Approval of new Contract #74-475-178 will allow the contractor to provide Medi-Cal specialty mental health services, through June 30, 2025.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, there will be fewer mental health services available as the county solicits and engages an alternative contractor, which could result in increased wait times for services.

File #: 24-1063
C.62.

Agenda Date: 4/9/2024

Agenda #:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1064
C.63.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Amendment Agreement #25-111-1 with Contra Costa Interfaith Transitional Housing, Inc. (dba Hope Solutions)

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Amendment Agreement #25-111-1 with Contra Costa Interfaith Transitional Housing, Inc. (dba Hope Solutions), a non-profit corporation, to amend Contract #25-111, effective May 1, 2024, to increase the payment limit by \$782,450, from \$782,450 to a new payment limit of \$1,564,900 and to extend the termination date from June 30, 2024 to June 30, 2025 to provide additional rapid rehousing and homeless prevention services to seniors over 60 years of age and adults with disabilities in Contra Costa County who are homeless or at risk of becoming homeless and enrolled in the Employment and Human Services Department (EHSD) Adult Protective Services (APS) Bureau's Home Safe Program.

FISCAL IMPACT:

Approval of this amendment will result in additional budgeted expenditures of up to \$782,450 and is funded 100% by the APS Home Safe Program funds. (No increase)

BACKGROUND:

This contract meets the social needs of county's population by providing rapid rehousing and homeless prevention services to adults over 60 years of age and adults with disabilities referred by the Employment and Human Services Department (EHSD) to the Health Housing and Homeless Services Division (H3) who are enrolled in EHSD's Adult Protective Services (APS) Bureau's Home Safe Program and who are at risk of or currently experiencing homelessness. These services include case management which will assist participants with food assistance, substance use treatment, education and training, employment and benefits assistance, health care, mental health counseling, childcare, and credit repair. Rapid rehousing services will include providing financial assistance for security deposits, utility deposits/payments, moving costs, hotel/motel vouchers, paid shelter costs, housing application and credit/background check fees, partial, tiered, or full rental subsidies.

This contract is entered into under and subject to the following legal authorities: California Government Code § 26227 and 31000. This contract was approved by Health Services Personnel to ensure there is no conflict with labor relations. The Health, Housing and Homeless Services Division Contract Monitoring staff meet on a regular basis to ensure monitoring of performance measures set forth in the contract are upheld. The request for proposal (RFP) was posted on January 11, 2023 and closed on March 3, 2023. Contra Costa Interfaith

Transitional Housing, Inc. (dba Hope Solutions) was selected through the RFP process on April 28, 2023.

On October 3, 2023, the Board of Supervisors approved Contract #25-111 with Contra Costa Interfaith Transitional Housing, Inc. (dba Hope Solutions), in an amount not to exceed \$782,450 to provide rapid rehousing and homeless prevention services to seniors and adults with disabilities in Contra Costa County through June 30, 2024.

Approval of Amendment Agreement #25-111-1 will allow the contractor to provide additional rapid rehousing and homeless prevention services through June 30, 2025.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, adults over 60 years of age and adults with disabilities who are homeless or at risk of being homeless will not have access to the contractor's rapid rehousing and homeless prevention services further putting their health and safety at risk.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1065
C.64.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Contract #77-063-3 with Center for Social Dynamics, LLC

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-063-3 with Center for Social Dynamics, LLC, a limited liability company, in an amount not to exceed \$6,000,000, to provide Behavioral Health Treatment (BHT) - Applied Behavioral Analysis (ABA) services for Contra Costa Health Plan (CCHP) members and county recipients for the period April 1, 2024 through March 31, 2027.

FISCAL IMPACT:

Approval of this contract will result in contractual service expenditures of up to \$6,000,000 over a three-year period and will be funded 100% by CCHP Enterprise Fund II revenues (Rate increase)

BACKGROUND:

CCHP has an obligation to provide certain specialized BHT-ABA health care services including, but not limited to; treatment plans to improve the functioning of CCHP members with pervasive development disorder or autism under the terms of their Individual and Group Health Plan membership contracts with the county. This contractor has been a member in the CCHP Provider Network providing BHT-ABA services and fostering a deep understanding of the CCHP organizations mission, values, and long-term objectives since April 2017.

This contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; and Health and Safety Code § 1451. Health Services Personnel approved this contract to ensure there is no conflict with labor relations. This contractor currently cooperates with and participates in CCHP's Quality Management Program which consists of quality improvement activities to improve the quality of care and services and member experience. Cooperation includes collection and evaluation of performance measurement data and participation in the organization's clinical and service measure Quality Improvement Programs. These contracted services were determined to be exempt from Administrative Bulletin 600.3 solicitation requirements by the Public Works Department's Purchasing Division.

On July 27, 2021, the Board of Supervisors approved Contract #77-063-2 with Center for Social Dynamics, LLC, in an amount not to exceed \$3,600,000, for the provision of BHT-ABA services to CCHP members and county recipients for the period April 1, 2021 through March 31, 2024.

Approval of Contract #77-063-3 will allow the contractor to continue providing BHT-ABA services to CCHP

members and county recipients through March 31, 2027.

CONSEQUENCE OF NEGATIVE ACTION:

If this new contract is not approved certain specialized behavioral health treatment -applied behavioral analysis services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the county will not be provided and services may be delayed.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1066
C.65.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Contract #77-460-1 with California Sprout MC 1 LLC

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-460-1 with California Sprout MC 1 LLC, a limited liability company, in an amount not to exceed \$240,000, to provide Behavioral Health Treatment (BHT) - Applied Behavioral Analysis (ABA) services for Contra Costa Health Plan (CCHP) members and county recipients for the period April 1, 2024 through March 31, 2026.

FISCAL IMPACT:

Approval of this contract will result in contractual service expenditures of up to \$240,000 over a two-year period and will be funded 100% by CCHP Enterprise Fund II revenues (Rate increase)

BACKGROUND:

CCHP has an obligation to provide certain specialized BHT-ABA health care services including, but not limited to; treatment plans to improve the functioning of CCHP members with pervasive development disorder or autism under the terms of their Individual and Group Health Plan membership contracts with the county. This contractor has been a member in the CCHP Provider Network providing BHT-ABA services and fostering a deep understanding of the CCHP organizations mission, values, and long-term objectives since April 2022.

This contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; and Health and Safety Code § 1451. Health Services Personnel approved this contract to ensure there is no conflict with labor relations. This contractor currently cooperates with and participates in CCHP's Quality Management Program which consists of quality improvement activities to improve the quality of care and services and member experience. Cooperation includes collection and evaluation of performance measurement data and participation in the organization's clinical and service measure Quality Improvement Programs. These contracted services were determined to be exempt from Administrative Bulletin 600.3 solicitation requirements by the Public Works Department's Purchasing Division

In April 2022, the County Administrator approved and the Purchasing Services Manger executed Contract #77-460 with California Sprout MC 1 LLC, in the amount not to exceed \$200,000, for the provision of BHT-ABA services for CCHP members and county recipients for the period April 1, 2022 through March 31, 2024.

Approval of Contract #77-460-1 will allow the contractor to continue providing BHT-ABA services to CCHP

members and county recipients through March 31, 2026.

CONSEQUENCE OF NEGATIVE ACTION:

If this new contract is not approved certain specialized behavioral health treatment -applied behavioral analysis services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the county will not be provided and services may be delayed.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1067
C.66.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Amendment #74-452-16 with La Clinica De La Raza, Inc.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Amendment Agreement #74-452-16 with La Clinica De La Raza, Inc., a non-profit corporation, effective April 1, 2024, to amend Contract #74-452-15, for additional cost survey and attestation services required for California Advancing and Innovating Medi-Cal (CalAIM) implementation and to decrease the payment limit by \$434,262, from \$1,234,262 to a new payment limit of \$800,000 with no change in the term July 1, 2023 through June 30, 2024, for specialty mental health services in East Contra Costa County.

FISCAL IMPACT:

Approval of this contract will decrease the payment limit by \$434,262 and result in a new amount not to exceed \$800,000 as budgeted by the department and funded 83% by Federal Early Periodic Screening, Diagnostic and Treatment (EPSDT) and 17% by Mental Health Services Act (MHSA) revenues. (No rate increase)

BACKGROUND:

This contract meets the social needs of County's population by providing community-based specialty mental health services focusing on minority, SED children and their families which will result in positive social and emotional development at home, in the community and greater school success. The contractor has been providing these services since October 2012.

Health Services Personnel approved this contract to ensure no conflicts with labor relations. This contract is entered into under and subject to the following legal authorities: Welfare and Institutions Code, § 5600 et seq. (The Bronzan McCorquodale Act); California Code of Regulations ("CCR"), Title 9, § 523 et seq. (Community Mental Health Services) and California Government Code §§ 26227 and 31000. Acting as the Mental Health Plan as designated by Department of Health Care Services (DHCS) Contra Costa Behavioral Health is required to meet federal and state Network Adequacy standards to ensure that all Medi-Cal managed care covered services are available and accessible to beneficiaries in accordance with timely access and time and distance standards.

On June 27, 2023, the Board of Supervisors approved Contract #74-452-15 with La Clinica De La Raza, Inc., in an amount not to exceed \$1,234,262 for the provision of specialty mental health services for SED minority children and their families in East Contra Costa County, for the period from January 1, 2023 through June 30,

2024.

Approval of Amendment Agreement #74-452-16 will decrease the payment limit and Contractor will continue providing specialty mental health services for SED minority children and families through June 30, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, there will be fewer specialty mental health services available for minority SED children in East Contra Costa County as the county solicits and engages an alternative contractor.

Children's Impact Statement:

This Early and Periodic Screening, Diagnostic, and Treatment (EPSDT) program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1068
C.67.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Contract #25-046-25 with Shelter, Inc.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #25-046-25 with Shelter, Inc., a non-profit corporation, in an amount not to exceed \$1,186,768, to provide support services to county residents experiencing homelessness who have a disability and are receiving services in the Supportive Housing Program, for the period from December 1, 2023 through November 30, 2024.

FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$1,186,768 and is funded 98% Department of Housing and Urban Development (HUD), and 2% Mental Health Services Act (MHSA). (Rate increase)

BACKGROUND:

This contract meets the social needs of the county's population by providing housing support services to county residents experiencing homelessness. Shelter Inc. has been providing housing support services to homeless county residents who have a disability and who are enrolled in the supportive housing program since August 2001. This contractor has been a longstanding partner in previous projects, fostering a deep understanding of our organization's mission, values, and long-term objectives. Engaging them again will enable knowledge transfer, avoiding knowledge gaps and ensuring continuity in service delivery to vulnerable populations experiencing housing instability or homelessness.

This contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000. This contract was approved by Health Services Personnel to ensure there is no conflict with labor relations. The Health, Housing and Homeless Services Division Contract Monitoring staff meet on a regular basis to ensure monitoring of performance measures set forth in the contract are upheld. This contractor was approved by the Public Works Department's Purchasing Division on January 24, 2024.

On December 6, 2022, the Board of Supervisors approved Contract #25-046-24 with Shelter, Inc., in an amount not to exceed \$1,073,302 to provide support services to county residents in the Supportive Housing Program that are homeless and have a disability, for the period from December 1, 2022 through November 30, 2023.

Approval of Contract #25-046-25 will allow the contractor to continue to provide housing support services through November 30, 2024. This contract is late due to prolonged negotiations between the Health, Housing

and Homeless Services Division and contractor.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, county residents who are homeless with a disability and are receiving services in the supportive housing program will not receive services from this contractor.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1069
C.68.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Contract #74-688 with East Bay Center for The Performing Arts

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #74-688 with East Bay Center for The Performing Arts, a non-profit corporation, in an amount not to exceed \$249,200, to provide culturally relevant, performing arts-based strategies to support youth of color including arts education, peer support groups and student support services for the period January 1, 2024 through June 30, 2025.

FISCAL IMPACT:

Approval of this contract will result in budgeted expenditures of up to \$249,200 and will be funded 100% by Mental Health Services Act (MHSA).

BACKGROUND:

This contract meets the social needs of County's population by providing culturally based mental well-being support and a training program through the MHSA Community Defined Practices Project grant to empower participants with techniques to identify specific stress factors and their impact on the body, as well as provide tools to manage and control stress effectively. This proactive approach enables individuals to gain control over stress before it escalates into anxiety or depression. This contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000. This contract was approved by Health Services Personnel to ensure there is no conflict with labor relations.

This provider was selected in collaboration with community stakeholder advisory bodies and was approved as part of the comprehensive MHSA Three-Year Plan as required by State regulation. Providers interested in providing specialized services were invited proactively to participate in program development and offered the opportunity to submit interest at dozens of publicly noticed meetings. The services and vendors were identified in the formal Three-Year plan was approved on the following schedule that was noticed to the public and approved by the Board on August 1, 2023. The Three-Year Plan was posted for public comment from June 5, 2023 through July 5, 2023, there was a Public Hearing at the Mental Health Commission meeting on July 5, 2023, and it was approved by the Board of Supervisors on August 1, 2023.

Under new Contract #74-688, this contractor will provide arts education, peer support groups and student support services for the period January 1, 2024 through June 30, 2025. This contract is late due to the lengthy selection process which took longer than the Division anticipated.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, mental well-being strategies to support youth of color, will not be available possibly leading to reduced levels of service to the community and potential placement in higher levels of care.

CHILDREN’S IMPACT STATEMENT:

This contract supports the following Board of Supervisors’ community outcomes: “Families that are Safe, Stable, and Nurturing” and “Communities that are Safe and Provide a High Quality of Life for Children and Families”. Expected program outcomes include increases in social connectedness, communication skills, parenting skills, and knowledge of the human service system in Contra Costa County.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1070
C.69.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Grant Award #78-050-1 from the California Conference of Directors of Environmental Health

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to accept Grant Award #78-050-1 from the California Conference of Directors of Environmental Health, to pay the County an amount not to exceed \$110,722, for the Micro Enterprise Home Kitchen Operation (MEHKO) Assistance Program, for the period from June 30, 2024 through May 31, 2025.

FISCAL IMPACT:

Approval of this application could result in an amount not to exceed \$110,722 from the California Conference of Directors of Environmental Health. No county match required.

BACKGROUND:

Assembly Bill (AB) 626, enacted in 2019, amended the California Health and Safety Code to create a MEHKOs, as a new type of retail food facility that allows an individual to operate a restaurant within their private residence. Since the state established MEHKOs in 2019, ten counties have authorized MEHKOs. In addition, three counties have temporarily authorized MEHKO pilot programs. Combined, there are nearly 400 permitted MEHKOs across the state as of March 2024.

On October 24, 2023, the Board of Supervisors directed the Health Services Departments' Environmental Health Division (EHD) to draft an ordinance for temporary authorization of MEHKOs in Contra Costa County. This program will provide financial assistance to EHD activities related to development, outreach, and enforcement of MEHKOs.

On December 12, 2023, the Board of Supervisors approved submission of grant application to the California Conference of Directors of Environmental Health for the MENKO Assistance Program for an award amount up to \$2,612,000.

Approval of Grant Award #78-050-1 will allow county to accept funds for the MEHKO Assistance Program to be distributed on May 31, 2025.

CONSEQUENCE OF NEGATIVE ACTION:

If this grant award is not approved, the county will not receive funds to assist with costs incurred from activities related to MEHKOS provided by the County's EHD staff.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1071
C.70.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Interagency Agreement #23-844 with West Contra Costa Unified School District, and Contract #23-845 with the West Contra Costa Public Education Fund

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute two contracts on behalf of the County, for its West Contra Costa Healthcare District: (1) Interagency Agreement #23-844 with West Contra Costa Unified School District, a government agency, in an amount not to exceed \$975,000 for the Promoting Local Access to Youth Sports (PLAYS) Program in West County, for the period from April 1, 2024 through March 31, 2027; and (2) Contract #23-845 with the West Contra Costa Public Education Fund, a Public Benefit Non-Profit Corporation, in an amount not to exceed \$225,000 for the PLAYS Program in West County, for the period from April 1, 2024 through March 31, 2027.

FISCAL IMPACT:

Approval of these two three-year contracts will result in contractual service expenditures of up to \$1,200,000 and will be funded 100% from the West Contra Costa Healthcare District community benefit revenues.

BACKGROUND:

The PLAYS initiative is a partnership between Contra Costa County (County), West Contra Costa Unified School District (WCCUSD), West Contra Costa Public Education Fund (EdFund), and West Contra Costa County Children and Youth Sports Programs (Youth Sports). PLAY's goal is to increase usage of WCCUSD sports facilities by non-profit local youth sports groups through a funding investment towards the cost of using WCCUSD indoor and outdoor sports facilities. This program will cover the full cost of: (1) WCCUSD custodian fees associated with the use of WCCUSD sports facilities by Youth Sports, and (2) a Community Coordinator position through the EdFund to administer the PLAYS program and increase usage of WCCUSD facilities by Youth Sports. This program will significantly reduce the rental costs (by approximately 75%) for Youth Sports and make it possible for more West County youth to engage in healthy sports activities.

This program was developed by Contra Costa County Supervisor John Gioia in partnership with local youth sports leaders and organizations, and the WCCUSD.

The COVID-19 pandemic significantly impacted the availability and cost of using indoor and outdoor fields and facilities owned by WCCUSD. This has resulted in underutilization of WCCUSD sports facilities, overcrowding at local parks, and created barriers to entry for youth sports groups.

Green spaces, such as neighborhood public-school fields and facilities create connection to nature and promote mental, physical and social development benefits among children and youth. Unfortunately, neighborhoods with a large proportion of low-income or racial/ethnic minority residents typically experience limited access to quality parks and green space, as well as limited physical activities within these spaces. Research shows that the benefits associated with providing children and youth accessible greenspace has a direct correlation to positive health outcomes. In West Contra Costa County, the rates for obesity among 5th, 7th and 9th grade students is disproportionately higher compared to Contra Costa County overall. These disparities have only grown since the COVID-19 pandemic, underscoring the need to ensure that benefits of parks and green space are accessible to and enjoyed. The goal of this program is to reduce this disparity and improve health outcomes for West County students.

Under these contracts, WCCUSD and the EdFund will implement the PLAYS Program which will increase the usage of indoor and outdoor sports facilities and increase healthy sports opportunities for children and youth in West County; prioritize access and decrease rental costs for non-profit organizations servicing local youth sports and improve the field and facility rental process through March 31, 2027.

A recent Contra Costa Health Services needs assessment identified “Youth Health and Well Being” as one of two top health care needs in West County for use of this Healthcare District revenue.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, WCCUSD will not be able to participate in the PLAYS Program leaving West County children and youth at disproportionately negative physical, mental health and social outcomes compared to the rest of the County.

CHILDREN’S IMPACT STATEMENT:

This program supports the following Board of Supervisors’ community outcomes: “Children Ready for Succeeding in School” and “Communities that are Safe and Provide a High Quality of Life for Children and Families”. Expected program outcomes include an increase in the number of healthy children within the WCCUSD.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1072
C.71.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Contract #74-686 with La Clinica De La Raza, Inc.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #74-686 with La Clinica De La Raza, Inc., a non-profit corporation, in an amount not to exceed \$250,000, to provide Mental Health Services Act (MHSA) Innovation Project: Grants for Community Defined Practices to Latino parents and youth who are known to hold stigma against psychotherapeutic interventions in Central, East and far East Contra Costa County, for the period January 1, 2024 through June 30, 2025.

FISCAL IMPACT:

Approval of this contract will result in contractual expenditures of up to \$250,000 and will be funded 100% by MHSA revenues.

BACKGROUND:

This contract meets the social needs of County's population by providing important, culturally grounded mental health community defined practices funded by the MHSA, providing a comprehensive range of mental health services and supports in Central, East and far East Contra Costa County to non-Medi-Cal Latino parents and youth. This contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000. This contract was approved by Health Services Personnel to ensure there is no conflict with labor relations. This contractor shall comply with requirements and procedures established by the County, State and Federal governments for quality assurance and utilization review, including but not limited to, submission to County of periodic quality assurance reports, assignment of staff for utilization review coordination duties, use of standardized case record and treatment planning forms, and utilization of peer review.

This provider was selected in collaboration with community stakeholder advisory bodies and was approved as part of the comprehensive MHSA Three-Year Plan as required by State regulation. Providers interested in providing specialized services were invited proactively to participate in program development and offered the opportunity to submit interest at dozens of publicly noticed meetings. The services and vendors were identified in the formal Three-Year plan was approved on the following schedule that was noticed to the public and approved by the Board of Supervisor on August 1, 2023. The Three-Year Plan was posted for public comment from June 5, 2023 through July 5, 2023, there was a Public Hearing at the Mental Health Commission meeting on July 5, 2023, and it was approved by the Board of Supervisors on August 1, 2023.

Under new Contract #74-686, contractor will provide MHSA services to promote mental health and wellness to

Latino parents and youth in Central, East and far East Contra Costa County, for the period January 1, 2024 through June 30, 2025. This contract is late due to the lengthy selection process which took longer than the Division anticipated.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, mentally ill individuals requiring MHSA services will not have access to contractor's mental health services, leading to reduced levels of service to the community and potential placement in higher levels of care.

CHILDREN'S IMPACT STATEMENT:

This contract supports the following Board of Supervisors' community outcomes: "Families that are Safe, Stable, and Nurturing" and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include increases in social connectedness, communication skills, parenting skills, and knowledge of the human service system in Contra Costa County.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1073
C.72.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Contract #77-451-1 with One Health Home Care, Inc.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-451-1 with One Health Home Care, Inc., a corporation, in an amount not to exceed \$280,000, to provide home health care services for Contra Costa Health Plan (CCHP) members and county recipients for the period April 1, 2024 through March 31, 2026.

FISCAL IMPACT:

Approval of this contract will result in contractual service expenditures of up to \$280,000 over a two-year period and will be funded 100% by CCHP Enterprise Fund II revenues (Rate increase)

BACKGROUND:

CCHP has an obligation to provide certain specialized home health care services including, but not limited to; assisting patients with medically necessary household services with supervision of a registered nurse, physical therapist, occupational therapist, or speech therapist under the terms of their Individual and Group Health Plan membership contracts with the county. This contractor has been a member in the CCHP Provider Network providing home health care services and fostering a deep understanding of the CCHP organizations mission, values, and long-term objectives since April 2022. This contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; and Health and Safety Code § 1451. Home health care agencies adhere to all State and Federal rules and regulations and are required to enroll with the California Department of Public Health (CDPH) and meet Center for Medicare and Medicaid Services (CMS) regulation 42 CFR part 484 and 42 CFR 440.70(d). Health Services Personnel approved this contract to ensure there is no conflict with labor relations.

This contractor currently cooperates with and participates in CCHP's Quality Management Program which consists of quality improvement activities to improve the quality of care and services and member experience. Cooperation includes collection and evaluation of performance measurement data and participation in the organization's clinical and service measure Quality Improvement Programs. The nature of home health services needed is complex and requires seamless coordination, integration and collaboration with existing programs and systems. One Health Home Care, Inc., is familiar with CCHP's specific requirements to help ensure a smooth implementation and delivery process. Opting for this contractor with a proven track record and established reputation within the home health care community mitigates potential risks associated with CCHP's successes and patient well-being.

There are a total 55 home health care agencies in CCHP's service area. CCHP is currently contracted with 46 of the home health care agencies. This contract renewal will maintain comprehensive area coverage for the entire CCHP membership and meet the Knox-Keene Act, time and distance mandate required by the State of California Department of Managed Health Care (DMHC) services and assist with the CCHP Single Plan Model which will be effective January 1, 2024. This contractor has been approved by the Public Works Department's Purchasing Division on January 9, 2024.

In May 2022, the County Administrator approved and the Purchasing Services Manger executed Contract #77-451 with One Health Home Care, Inc., in the amount not to exceed \$200,000, for the provision of home health care services for CCHP members and county recipients for the period April 1, 2022 through March 31, 2024.

Approval of Contract #77-451-1 will allow the contractor to continue providing home health care services to CCHP members and county recipients through March 31, 2026.

CONSEQUENCE OF NEGATIVE ACTION:

If this new contract is not approved certain specialized home health care services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the county will not be provided and services may be delayed.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1074
C.73.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Contract #77-450-3 with The Stonebrook Convalescent Center, Inc. (dba Stonebrook Healthcare Center)

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-450-3 with The Stonebrook Convalescent Center, Inc. (dba Stonebrook Healthcare Center), a corporation, in an amount not to exceed \$8,000,000, to provide skilled nursing facility (SNF) services for Contra Costa Health Plan (CCHP) members and county recipients for the period April 1, 2024 through March 31, 2026.

FISCAL IMPACT:

Approval of this contract will result in contractual service expenditures of up to \$8,000,000 over a two-year period and will be funded 100% by CCHP Enterprise Fund II revenues. (Rate increase)

BACKGROUND:

CCHP has an obligation to provide certain specialized SNF health care services for its members under the terms of their Individual and Group Health Plan membership contracts with the county. Members are released from the hospital to recover at an SNF until they are well enough to be sent home. These services include but are not limited to: twenty-four (24) hour medical care, social service and case management coordination, wound care, respiratory therapy, nasogastric and gastric tube feeding, physical and speech therapy services. Contractor's proven track record and established reputation within the medical community mitigates potential risks associated with CCHP's success and patient well-being. This contractor has been a part of the CCHP Provider Network providing SNF services and fostering a deep understanding of the CCHP organizations mission, values, and long-term objectives since April 1, 2022.

This contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Health and Safety Code § 1451. Health Services Personnel approved this contract to ensure no conflicts with labor relations. This contractor currently cooperates with and participates in CCHP's Quality Management Program which consists of quality improvement activities to improve the quality of care and services and member experience. Cooperation includes collection and evaluation of performance measurement data and participation in the organization's clinical and service measure Quality Improvement Programs. The nature of the SNF services needed is complex and requires seamless coordination, integration and collaboration with existing programs and systems. There are a total of 51 SNF providers in CCHP's service area. CCHP is currently contracted with 49 SNF's. This new contract will maintain comprehensive area

coverage for the entire CCHP membership and meet the Knox-Keene Act, time and distance mandate required by the State of California Department of Managed Health Care (DMHC) services. This contractor has been approved by the Public Works Department's Purchasing Division on January 9, 2024.

In May 2022, the County Administrator approved and the Purchasing Services Manger executed Contract #77-450 with The Stonebrook Convalescent Center, Inc. (dba Stonebrook Healthcare Center), in the amount not to exceed \$200,000, for the provision of SNF services for CCHP members and country recipients for the period April 1, 2022 through March 31, 2024.

Approval of Contract #77-450-3 will allow the contractor to continue providing SNF services to CCHP members and county recipients through March 31, 2026.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved certain specialized skilled nursing facility health care services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the county will not be provided and may cause a delay in services to CCHP members.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1075
C.74.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Contract #77-320-3 with Positive and Vigilant Healthcare, Inc. (dba Alhambra Convalescent Hospital)

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-320-3 with Positive and Vigilant Healthcare, Inc. (dba Alhambra Convalescent Hospital), a corporation, in an amount not to exceed \$6,000,000, to provide skilled nursing facility (SNF) services for Contra Costa Health Plan (CCHP) members and county recipients for the period April 1, 2024 through March 31, 2027.

FISCAL IMPACT:

Approval of this contract will result in contractual service expenditures of up to \$6,000,000 over a three-year period and will be funded 100% by CCHP Enterprise Fund II revenues. (Rate increase)

BACKGROUND:

CCHP has an obligation to provide certain specialized SNF health care services for its members under the terms of their Individual and Group Health Plan membership contracts with the county. Members are released from the hospital to recover at an SNF until they are well enough to be sent home. These services include but are not limited to: twenty-four (24) hour medical care, social service and case management coordination, wound care, respiratory therapy, nasogastric and gastric tube feeding, physical and speech therapy services. Contractor's proven track record and established reputation within the medical community mitigates potential risks associated with CCHP's success and patient well-being. This contractor has been a part of the CCHP Provider Network providing SNF services and fostering a deep understanding of the CCHP organizations mission, values, and long-term objectives since April 1, 2021.

This contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Health and Safety Code § 1451. Health Services Personnel approved this contract to ensure no conflicts with labor relations. This contractor currently cooperates with and participates in CCHP's Quality Management Program which consists of quality improvement activities to improve the quality of care and services and member experience. Cooperation includes collection and evaluation of performance measurement data and participation in the organization's clinical and service measure Quality Improvement Programs. The nature of the SNF services needed is complex and requires seamless coordination, integration and collaboration with existing programs and systems. This new contract will maintain comprehensive area coverage for the entire CCHP membership and meet the Knox-Keene Act, time and distance mandate required

by the State of California Department of Managed Health Care (DMHC) services. These contracted services were determined to be exempt from Administrative Bulletin 600.3 solicitation requirements by the Public Works Department's Purchasing Division.

In April 2021, the County Administrator approved and the Purchasing Services Manger executed Contract #77-320 with Positive and Vigilant Healthcare, Inc. (dba Alhambra Convalescent Hospital), in the amount not to exceed \$150,000, for the provision of SNF services for CCHP members and country recipients for the period April 1, 2021 through March 31, 2024.

On February 28, 2023, the Board of Supervisors approved County Contract Amendment Agreement #77-320-2 with Positive and Vigilant Healthcare, Inc. (dba Alhambra Convalescent Hospital), effective February 1, 2023, to amend Contract #77-320, to increase the payment limit by \$475,000, to a new contract payment limit of \$625,000, for the provision of additional SNF services for CCHP members and county recipients, with no change in the term of April 1, 2021 March 31, 2024.

Approval of Contract #77-320-3 will allow the contractor to continue providing SNF services to CCHP members and county recipients through March 31, 2027.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved certain specialized skilled nursing facility health care services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the county will not be provided and may cause a delay in services to CCHP members.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1076
C.75.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Amendment/Extension #25-075-10 with Trinity Center Walnut Creek

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment/Extension Agreement #25-075-10 with Trinity Center Walnut Creek, a non-profit corporation, effective May 1, 2024, to amend Contract #25-075-9, to increase the payment limit by \$200,000, from \$200,000 to a new payment limit of \$400,000, and extend the termination date from June 30, 2024 to June 30, 2025 for additional housing-focused case management services to individuals experiencing homelessness in Contra Costa County.

FISCAL IMPACT:

Approval of this amendment/extension will result in additional expenditures of up to \$200,000 and budgeted by the department for FY 2024-25 and is funded 100% by Federal Housing and Urban Development (HUD) grant funds.

BACKGROUND:

This contractor operates the Coordinated Assessment and Resource (CARE) Center and provides housing focused case management services to individuals experiencing homelessness, including financial planning, benefits and employment assistance, reporting, training, managing a household and shopping for food, substance use treatment, education and training, employment assistance, benefits assistance, health care, mental health counseling, childcare, and credit repair from community-based agencies and meeting attendance, in support of the Continuum of Care (CoC) Project for County's Coordinated Entry System (CES). The CARE Center provides a safe, accessible place for individuals and families to access housing focused case management and to connect to other homeless services. Housing focused case management helps participants develop and pursue a housing plan, apply for benefits and increase income, problem-solve housing, and obtain documents needed for Emergency Solutions Grant (ESG) or CoC permanent housing enrollment. Other services offered include showers, laundry, mail, meals, hygiene kits, information, and resource referral.

This contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000. This contract was approved by Health Services Personnel to ensure there is no conflict with labor relations. The Health, Housing and Homeless Services Division Contract Monitoring staff meet on a regular basis to ensure monitoring of performance measures set forth in the contract are upheld.

In September 2023, the County Administrator approved and the Purchasing Services Manager executed

Contract #25-075-9 with Trinity Center Walnut Creek in an amount not to exceed \$200,000 provides housing focused case management services to adults experiencing homelessness for the period July 1, 2023 through June 30, 2024.

Approval of Contract Amendment/Extension Agreement #25-075-10 will allow the contractor to provide additional homeless services through June 30, 2025.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment/extension is not approved, individuals experiencing homelessness will not receive housing focused case management services further putting them at risk for prolonged homelessness.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1077
C.76.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Agreement #28-849-10 with the California Department of Public Health

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Standard Agreement #28-849-10 (State #23-10960) with the California Department of Public Health, to pay the County an amount not to exceed \$3,036,690 for the County Public Health HIV Care and Minority AIDS Initiative Project, for the period from April 1, 2024 through March 31, 2029.

FISCAL IMPACT:

Approval of this Agreement will result in an amount not to exceed \$3,036,960 of funding over five (5) years from the California Department of Public Health. No County funds are required.

BACKGROUND:

The goals of the California Department of Public Health, Office of AIDS are: 1) to minimize new HIV infections; and 2) to maximize the number of people with HIV infection who access appropriate care, treatment, support and prevention services. The services required by the HIV Prevention Program, scope of work, in this Agreement are consistent with, and are designed to support these goals.

On July 11, 2019, the Board of Supervisors approved Standard Agreement #28-849-7 with the California Department of Public Health, to pay the County an amount not to exceed \$2,532,688 for County to provide residents of Contra Costa County access to medical and support care services, including outreach and treatment under the HIV Care Program and Minority AIDS Initiative project, for the period from April 1, 2019 through March 31, 2024.

On November 29, 2022, the Board of Supervisors approved Amendment Agreement #28-849-9 with the California Department of Public Health, to increase the amount payable to the County by \$590,789 to a new total of \$3,123,477, to provide additional services under the HIV Care Program and Minority AIDS Initiative project with no change in the term of April 1, 2019 through March 31, 2024.

Approval of Contract #28-849-10 will provide residents of Contra Costa County access to medical and support care services, including outreach and treatment under the HIV Care Program and Minority AIDS Initiative project, for the period from April 1, 2024 through March 31, 2029, including agreeing to indemnify and hold the State harmless for claims arising out of the County's performance under the Agreement.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County will not receive the necessary funding to support the reduction in transmission of HIV, provide prevention services that will reduce hospitalization; and to provide support to HIV positive individuals in their homes; or to support compliance with State and Federal requirements for reporting of communicable disease.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1078
C.77.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Approval of Grant Agreement #28-759-32 with the California Department of Resources Recycling and Recovery

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee (Deputy Director of Health Services, Director of Environmental Health or Assistant Director of Health Services), to execute Grant Agreement #28-759-32 (State #TEA31-23-0015) with the California Department of Resources Recycling and Recovery (CalRecycle) to pay the County an amount not to exceed \$166,135 for the Environmental Health Waste Tire Enforcement Program, for the period from June 30, 2024 through September 30, 2025.

FISCAL IMPACT:

Approval of this Agreement will result in up to \$166,135 in funding from CalRecycle for the Environmental Health Waste Tire Enforcement Program. No County match required.

BACKGROUND:

Contra Costa Environmental Health/General Programs is the solid waste Local Enforcement Agency (LEA) for the entire county, including all incorporated cities except for the City of Pittsburg. CalRecycle has been delegated the responsibility for the administration of the program within the state, setting up necessary procedures governing application by cities and counties under the program. Since 2007, Contra Costa County has demonstrated it has sufficient staff resources, technical expertise, and/or experience to carry out the proposed program. The Program allows the County to monitor and reduce illegal waste tire practices, educate and enforce proper waste tire management and assist in reducing potential vector problems and prevention tire fires and otherwise protecting public health safety.

On November 7, 2023, the Board of Supervisors approved the submission of a grant application #28-759-31 to CalRecycle, in an amount not to exceed \$500,000 for the Environmental Health Waste Tire Enforcement Program through September 30, 2025.

Approval of Grant Agreement #28-759-32 will allow Contra Costa Environmental Health to continue the Environmental Health Waste Tire Enforcement Program. This agreement includes an agreement to indemnify and hold the State and CalRecycle harmless, through September 30, 2025.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County will not be able to monitor and reduce illegal waste tire practices,

educate and enforce proper waste tire management throughout the County, assist in reducing potential vector problems and prevent tire fires, nor protect public health and safety.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1079
C.78.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Grant Agreement #29-536-12 with United States Department of Housing and Urban Development

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Grant Agreement #29-536-12 (CA2197H9T052200) with the United States Department of Housing and Urban Development (HUD) to pay County an amount not to exceed \$450,000 for the County's Homeless Management Information System (HMIS) project, for the period from January 1, 2024 through December 31, 2026.

FISCAL IMPACT:

Approval of this grant agreement will result in an amount not to exceed \$450,000 in funding, payable to the County from HUD McKinney-Vento Homeless Assistance Act Funds, including a 25% County match of \$112,500 budgeted by the department for FY 2024-25.

BACKGROUND:

The Contra Costa County Homeless Program administers the HMIS project in Contra Costa Homeless Continuum of Care (CoC) which is a mandated project for jurisdictions that receive homeless assistance funds from HUD. The County began its HMIS implementation in 2004 and the project is steadily growing. The HMIS Policy Committee of the Inter-jurisdictional Council on Homelessness (CoH), which is the central planning body for design and implementation of our HMIS, has determined that with the growing needs of our HMIS community, additional funding would help provide better analysis of aggregate data and utilize the HMIS to its fullest potential. These funds will allow an upgrade to our software system, purchase licenses to accommodate additional service providers, and pay for staff time needed to analyze the data and implement data-driven decision making and progress-tracking.

As the CoC agency for the County, the Health, Housing and Homeless Services Division (H3) collaborates with local homeless assistance providers to develop programs and access resources with a goal of ending homelessness through various funding streams. H3 was awarded funds on December 13, 2023, through a Special Notice of Funding Opportunity (SNOFO). As directed by Congress, HUD must provide an annual estimate of all individuals and families experiencing homelessness nationwide and within the territories. Therefore, all CoCs must have an HMIS that has the capacity to collect unduplicated counts of individuals and families experiencing homelessness and provide information to project subrecipients and applicants for needs analysis and funding priorities.

Approval of Grant Agreement #29-536-12 will allow the County to receive additional funding through this SNOFO to support the HMIS project through December 31, 2026. This agreement was delayed due to HUD not providing the documents to the County until December 2023.

CONSEQUENCE OF NEGATIVE ACTION:

If this grant agreement is not accepted, the County will not receive additional funding to continue to support the HMIS project.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1080
C.79.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Purchase Order with Remote Satellite Systems International Inc.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Health Services Director, a purchase order with Remote Satellite Systems International Inc. in an amount not to exceed \$6,000 for satellite phones and voice service, and ACCEPT the Remote Satellite Systems International Inc. Terms and Conditions of Purchase or Rental and Use of Equipment and Communications and Other Services for the period from July 1, 2024 through June 30, 2025.

FISCAL IMPACT:

Approval of this action will result in expenditures of up to \$6,000 and will be funded by Public Health Emergency Planning Unit Funds (5752).

BACKGROUND:

The Contra Costa County HazMat team utilizes the Remote Satellite Systems International Inc. Information Sharing Assessment Tool (ISAT) economy plan to supply satellite coverage for remote satellite connectivity of the Contra Costa County HazMat departments satellite phones used during incident response. The economy plan provides high quality voice service and no dropped calls enabling the HazMat team to have greater visibility, efficiency and safety when out in the field. The annual subscription covers 7 satellite phones each priced at \$63.95 per month and including 10 voice minutes but is subject to overage rates billed at \$0.90 per minute.

The terms and conditions obligate the County to indemnify Remote Satellite Systems International Inc. for any third-party claims resulting from the County's use of the service in violation of the agreement. The terms exclude Remote Satellite Systems International Inc. from liability for any loss or damage relating to the equipment.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the HazMat team will not have access to satellite coverage, which could pose potential issues when responding to remote locations with limited general cell service.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1081
C.80.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Amendment #76-753-1 with DiaSorin Inc.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #76-753-1 with DiaSorin Inc., a corporation, effective March 15, 2024, to amend Contract #76-753, to increase to the payment limit by \$21,950, from \$495,000 to a new payment limit of \$516,950, with no change in the original term of June 1, 2021 through May 31, 2026 to add equipment (a Liaison XL LAS (kit)) to the Product Supply Agreement for the Clinical Laboratory at the Contra Costa Regional Medical Center (CCRMC) and Health Centers.

FISCAL IMPACT:

Approval of this amendment will result in additional expenditures of up to \$21,950 and will be funded as budgeted by the department in FY 2024-26, by 100% Hospital Enterprise Fund I.

BACKGROUND:

This contract meets the medical needs of the County's population by allowing for the upgrade of County systems to improve efficiency in its immunoassay laboratories. The CCRMC Clinical Laboratory uses DiaSorin Inc. for reagents and supplies for patient specimen testing specific to the analyzer used for testing. Among the tests conducted are those for measles, mumps, rubella, and many others. DiaSorin Inc. provides all the supplies needed for such testing. These tests are crucial for patients who suffer from various illnesses. The CCRMC Clinical Laboratory uses the Liaison XL Analyzer, a fully automated chemiluminescence analyzer to complete its sample processing and run antigen-antibody assays. Under this amendment, the parties will add a Liaison XL LAS (kit) to the Product Supply Agreement needed in conjunction with the Liaison XL Analyzer to complete system upgrades and its Beaker project.

On July 27, 2021, the Board of Supervisors approved Contract #76-753 with DiaSorin Inc., in an amount not to exceed \$495,000, for the procurement of product and services for a Liaison XL Analyzer utilized by the Clinical Laboratory at CCRMC for specimen testing and reagents, for the period from June 1, 2021, through May 31, 2026.

Approval of Contract Amendment Agreement #76-753-1 will allow the contractor to provide additional equipment, reagents, and services through May 31, 2026, for CCRMC's procurement of a Liaison XL LAS (kit). The division is requesting a retroactive effective date for this amendment due to staff failure to add the

equipment under the prior action.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, CCRMC Clinical Laboratory will be unable to complete its Beaker project and purchase the kit needed to run the Liaison XL Analyzer used for sample processing, negatively affecting the performance of the specific patient testing that utilizes this equipment and supplies, thus negatively impacting patient health and safety.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1082
C.81.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Amendment #76-784-3 University of Washington, Department of Psychiatric and Behavioral Sciences, UW School of Medicine

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment #76-784-3 University of Washington, Department of Psychiatric and Behavioral Sciences, UW School of Medicine, an educational institution, effective April 1, 2024, to amend Contract #76-784 (as amended by Extension Agreement #76-784-1 and Amendment/Extension Agreement #76-784-2) for additional behavioral health training for staff, contractors and community partners on crisis response, with no change in the original payment limit of \$270,000, and no change in the original term of July 1, 2022 through May 31, 2024.

FISCAL IMPACT:

Approval of this amendment will result in no change to the original budgeted expenditures of up to \$270,000 and is funded 100% by Health Resources & Services Administration (HRSA) grant funds. (No rate increase)

BACKGROUND:

This contractor provides training and consultation to Behavioral Health Services Division (BHSD) staff, contractors and community partners on Crisis Response Team Training (CRTT) and Subject Matter Expert (SME) Training. This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000. Health Services Personnel approved this Contract to ensure no conflicts with labor relations. This Contractor has been providing these services to the County since July 2022.

In December 2022, County Administrator approved and Purchasing Services Manager executed Contract #76-784 with University of Washington in an amount not to exceed \$175,000 to implement on-going training capability and long-term sustainability for behavioral health training for staff, contractors and community partners on crisis response, for the period July 1, 2022 through May 31, 2024.

In March 2023 County Administrator approved and Purchasing Services Manager executed Extension Agreement #76-784-1 with University of Washington to extend the termination date from June 30, 2023 to December 31, 2023 with no change in the payment limit.

On December 12, 2023, the Board of Supervisors approved Amendment/Extension Agreement #76-784-2 with University of Washington, effective December 31, 2023, to increase the payment limit by \$95,000 to a new

payment limit of \$270,000 and extend the termination date from December 31, 2023 to May 31, 2024.

Approval of Amendment Agreement #76-784-3 will allow contractor to provide additional behavioral health training for staff, contractors and community partners on crisis response through May 31, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, contractor will not receive compensation for the additional behavioral health training for staff, contractors and community partners.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1083
C.82.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Amendment Agreement #76-570-6 with Amelie de Mahy L.AC LLC

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #76-570-6 with Amelie de Mahy L.AC LLC, a limited liability company, effective January 1, 2024, to amend Contract #76-570-5, to increase the payment limit by \$86,000, from \$306,000 to a new payment limit of \$392,000, to provide additional acupuncture services at Contra Costa Regional Medical Center and Contra Costa Health Centers, with no change in the original term of January 1, 2023 through December 31, 2025.

FISCAL IMPACT:

Approval of this amendment will result in additional contractual service expenditures of up to \$86,000 and will be funded as budgeted 100% by Hospital Enterprise Fund I revenues. (No rate increase)

BACKGROUND:

Due to the limited number of specialty providers available within the community, CCRMC and Contra Costa Health Centers rely on contractors to provide necessary specialty health services to its patients. This contractor's acupuncture services will include clinic coverage, consultation, training, and medical procedures. This contractor has been providing acupuncture services since January 2017. This contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Health and Safety Code § 1451. Health Services Personnel approved this contract to ensure no conflicts with labor relations. Per Administrative Bulletin 600.3 CCRMC Physician services are exempt from solicitation requirements.

On January 17, 2023, the Board of Supervisors approved Contract #76-570-5 with Amelie de Mahy L.AC LLC, in an amount not to exceed \$306,000, for the provision of acupuncture services at CCRMC and Contra Costa Health Centers, for the period January 1, 2023 through December 31, 2025.

Approval of Contract Amendment Agreement #76-570-6 will increase the payment limit and allow contractor to provide additional acupuncture services with no change in the original term of January 1, 2023 through December 31, 2025. This contract amendment delay was due to an unanticipated increase in the contractor's hours.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, the necessary specialty acupuncture services needed for patient care will not be available or will create increased wait times due to the limited number of specialty providers available within the community.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1084
C.83.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Payment Limit Increase in Contract #23-775-2 with The Staywell Company, LLC.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Order Form #23-775-2 with The Staywell Company, LLC., a limited liability company, effective April 1, 2024, to increase the payment limit of Contract #23-775 (as amended by Amendment/Extension 23-775-1) by \$127,904, from \$490,654 to a new payment limit of \$618,558, with no change in the term of April 1, 2023 through March 31, 2028 for additional hosted content, products and services regarding patient education for Contra Costa Health.

FISCAL IMPACT:

Approval will result in additional annual expenditures of up to \$127,904 and will be funded as budgeted by the department in FYs 2024-28, by 100% Hospital Enterprise Fund I.

BACKGROUND:

This contract meets the needs of Contra Costa Health (CCH) by providing Fast Healthcare Interoperability Resources (FHIR). Krames On FHIR® is a patient education platform combining an application and solution suite delivering education to clinicians and patients at the point of care where it has the best chance to help improve patient outcomes. Krames On FHIR® is utilized to synthesize patient education within the department. CCH began contracting with this vendor in 2005.

On December 13, 2022, the Board of Supervisors approved Contract #23-775 with The Staywell Company, LLC., in an amount not to exceed \$473,561 for the provision of Krames On FHIR® and Krames On-Demand® hosted content, products, and services regarding patient education for CCH, for the period from December 15, 2022 through December 14, 2027.

On August 15, 2023, the Board of Supervisors approved Contract Amendment/Extension #23-775-1 with The Staywell Company, LLC., effective April 30, 2023, to increase the payment limit by \$17,903 to a new payment limit of \$490,654 for additional hosted content, products, and services regarding patient education for CCH and to extend the termination date from December 14, 2027 to March 31, 2028.

Approval of this action will allow the parties to execute Order Form #2 under the existing terms and conditions for the contractor to provide additional hosted content and services regarding its Consumer Health Library and Base Video Library module(s) through March 31, 2028.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, CCH will not have access to the additional hosted content pertaining to patient point-of-care, which may adversely affect patient care and outcomes.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1085
C.84.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Contract #23-831 with Virtual Radiologic Professionals of California, P.A.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #23-831 with Virtual Radiologic Professionals of California, P.A., a corporation, in an amount not to exceed \$12,000, to provide a web-based diagnostic radiology interpretation workflow platform for Contra Costa Regional Medical Center's (CCRMC) Radiology Unit for the period from April 1, 2024 through March 31, 2027.

FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$12,000 over a 3-year period and will be funded 100% by Hospital Enterprise Fund I revenues.

BACKGROUND:

This contract meets the needs of the county by establishing and supporting a secure interface between Contra Costa Health Services (CCHS) and Virtual Radiologic Professionals of California (vRad) for the exchange of information in connection with the deployment of vRad's web-based diagnostic radiology interpretation workflow platform, regarding picture archiving and communication.

Under contract #23-831, the parties will execute a Health Information Integration Master Services Agreement and Statement of Work regarding a technology solution that integrates with Epic, CCHS's electronic health record system, part of a technology integration project aimed at enhancing radiology workflow, ensuring quality radiologic interpretations, and complying with best billing practices by establishing the infrastructure for secure data exchange (between the parties) regarding teleradiology services in connection with county contract #26-515. Services include setting up secure data exchange to facilitate the development of interfaces for integrating vRad's Radiology Information System (RIS) and Portal with the CCHS's RIS, the reporting system, and the DICOM image manager. CCRMC radiology staff submit images and patient history, and then vRad delivers the completed interpretation via CCHS's radiology information system using an encrypted Virtual Private Network (VPN).

After considering other radiology practitioners, such as Nighthawk and Radisphere, and in conjunction with contract #26-515, this contractor was approved by the Public Works Department's Purchasing Division on August 23, 2023. Contract deliverables include the development of the interfaces needed to integrate vRad's RIS with CCHS' RIS and radiology resulting system; establishment of a secure Local Area Network (LAN)-to-LAN VPN connection for data exchange; testing, validation, acceptance, and maintenance and support of the

workflow platform.

Approval of this new Contract #23-831 allows the contractor to provide services through March 31, 2027. Virtual Radiologic Professionals of California, P.A.'s liability is limited to the amount of fees paid for services under the contract.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the professional services performed under county contract #26-515 regarding teleradiology service(s) will be negatively affected, causing CCRMC's Radiology Unit delays with managing heavy workloads.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1086
C.85.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Contract #74-698 with International Rescue Committee, Inc.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #74-698 with International Rescue Committee, Inc., a non-profit corporation, in an amount not to exceed \$250,000, to provide culturally appropriate mental health services focusing on overcoming trauma and alienation for Central American and West Asian newcomers in Contra Costa County, for the period January 1, 2024 through June 30, 2025.

FISCAL IMPACT:

Approval of this contract will result in budgeted expenditures of up to \$250,000 and will be funded 100% by Mental Health Services Act (MHSA).

BACKGROUND:

This contract meets the social needs of County's population by implementing the MHSA Innovation Program for Community Defined Practices by implementing the Healing Crossroads Program (HCP). HCP will establish community socialization, support and awareness around mental health strategies for newcomers facing trauma and alienation and increase access and availability to culturally appropriate, personally relevant and community-considerate mental health services for Central American and West Asian newcomers in Contra Costa County. This contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000. This contract was approved by Health Services Personnel to ensure there is no conflict with labor relations.

This provider was selected in collaboration with community stakeholder advisory bodies and was approved as part of the comprehensive Mental Health Services Act Three-Year Plan as required by State regulation. Providers interested in providing specialized services were invited proactively to participate in program development and offered the opportunity to submit interest at dozens of publicly noticed meetings. The services and vendors were identified in the formal Three-Year plan was approved on the following schedule that was noticed to the public and approved by the Board on August 1, 2023. The Three-Year Plan was posted for public comment from June 5, 2023 through July 5, 2023, there was a Public Hearing at the Mental Health Commission meeting on July 5, 2023, and it was approved by the Board of Supervisors on August 1, 2023.

Under new Contract #74-698, the contractor will provide culturally appropriate mental health services focusing on overcoming trauma and alienation for Central American and West Asian newcomers in Contra Costa County,

for the period January 1, 2024 through June 30, 2025. This contract is late due to the lengthy selection process which took longer than the Division anticipated.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, MHSA services will not have access to contractor's mental health services, leading to reduced levels of service to the community and potential placement in higher levels of care.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1087
C.86.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Anna Roth, Health Services Director

Report Title: Amendment #74-222-17 with J Cole Recovery Homes, Inc.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment #74-222-17 with J Cole Recovery Homes, Inc., a corporation, effective January 1, 2024, to amend Contract #74-222-15, (as amended by Administrative Amendment Agreement #74-222-16), to increase the payment limit by \$132,551, from \$1,052,298 to a new payment limit of \$1,184,849, with no change in the term of July 1, 2023 through June 30, 2024.

FISCAL IMPACT:

Approval of this amendment will result in additional contractual service expenditures of up to \$132,551 and will be funded by 50% Federal Drug Medi-Cal (\$66,276) and 50% State General Fund (\$66,275) revenues. (No rate increase)

BACKGROUND:

This contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000. Health Services Personnel approved this contract to ensure no conflicts with labor relations. Contractor shall provide, operate, and administer Substance Use Disorder (SUD) prevention and treatment program services as certified by the State of California must operate under the terms and conditions of the Drug Medi-Cal Organized Delivery System (DMC-ODS) and must be provided in its facility(ies) referenced in County Health Services Alcohol and Other Drugs (AODS) Department's Work Plan.

The county has been contracting with J Cole Recovery Homes, Inc., since January 2004 to meet the social needs of county's population by providing residential SUD treatment services for male offenders in East Contra Costa County and are provided an opportunity to achieve sobriety and recover from the effects of alcohol and other drug use, become self-sufficient, and return to their families as productive individuals.

On September 19, 2023, the Board of Supervisors approved Contract #74-222-15 with J Cole Recovery Homes, Inc., in the amount of \$1,052,298, to provide residential substance abuse use disorder treatment services for male offenders in East Contra Costa County for the period July 1, 2023 through June 30, 2024.

Approval of Amendment #74-222-17 will allow the contractor to provide additional residential substance abuse use disorder treatment services through June 30, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, individuals will not receive the additional alcohol and drug prevention and treatment services they need to maintain sobriety and reduce risk factors.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2024-125
C.87.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Ann Elliott, Human Resources Director

Report Title: Resolution Approving Amendments to the County Deferred Compensation Plan (IRC § 457), effective April 1, 2024.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

1. ADOPT Resolution approving amendments to the Contra Costa County Deferred Compensation Plan (I.R.C. § 457) to allow Roth in-plan conversions and permit external rollovers by separated/retired employees, effective April 1, 2024.
2. AUTHORIZE the Human Resources Director, or designee, to take necessary actions to implement the County's Deferred Compensation Plan as amended.

FISCAL IMPACT:

The program is funded through plan participant fees. There is no fiscal impact beyond overhead administration support costs, which are reimbursed annually through the plan.

BACKGROUND:

The Deferred Compensation Committee recommended, and the County Administrator approved, two amendments to the County's Deferred Compensation Plan ("Plan").

The first change would provide the Plan's participants with the option for a Roth in-plan conversion on an after-tax basis to a Roth Elective Deferral Account. A Roth in-plan conversion allows participants to convert pre-tax contributions to Roth after-tax contributions. The converted amounts are taxable in the year of conversion, rather than when they are distributed, which can help to manage future tax liabilities.

The second amendment to the Plan would allow separated and retired Plan participants the option of rolling over contributions from other eligible deferred compensation plans to the County's Plan, an option which at present is only available to current employees.

CONSEQUENCE OF NEGATIVE ACTION:

If these amendments are not approved, County employees will not be able to make Roth in-plan conversions and separated and retired Plan participants will not be able to rollover contributions made to other eligible deferred compensation plans.

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

IN THE MATTER OF Contra Costa County Deferred Compensation Plan Amendments (Roth in-plan conversions & separated/retiree external rollovers)

WHEREAS, the Contra Costa County Board of Supervisors would like to amend Section 2.1 and add Section 4.7 to the County's Deferred Compensation Plan (I.R.C. §457) to permit Roth in-plan conversions; and

WHEREAS, the Contra Costa County Board of Supervisors would like to amend Section 10.4 of the County's Deferred Compensation Plan (I.R.C. §457) to permit separated/retired employees to rollover contributions from other eligible retirement plans.

NOW, THEREFORE, BE IT RESOLVED

1. Effective April 1, 2024, the Contra Costa County Deferred Compensation Plan document is amended hereto; and
2. The Human Resources Director, or designee is authorized to take all necessary actions to implement the County's Deferred Compensation Plan as amended.

File #: RES 2024-125
C.87.

Agenda Date: 4/9/2024

Agenda #:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1001
C.88.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Thomas Geiger, County Counsel

Report Title: Add one Deputy County Counsel Standard-Exempt and cancel one Deputy County Counsel Advanced positions

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT Position Adjustment Resolution No. 26273 to add one (1) Deputy County Counsel-Standard-Exempt (2ET2) (unrepresented) position at Salary Plan and Grade; B8B 2097 (\$13,070.34-\$15,536.52) and cancel one (1) Deputy County Counsel -Advanced (2ETK) (unrepresented) vacant position No. 5772 at Salary Plan and Grade; B8B 2297 (\$15,932.68-\$18,938.95) in the Office of the County Counsel.

FISCAL IMPACT:

100% Salary Savings.

BACKGROUND:

The County Counsel's office no longer hires into the Deputy County Counsel classification, which has been replaced by the Deputy County Counsel-Exempt classification. The purpose of this action is to enable the Office of the County Counsel to hire an attorney who has the specialized training and/or expertise in specified areas of civil law, so that the Office can efficiently and effectively satisfy the County's legal needs.

CONSEQUENCE OF NEGATIVE ACTION:

The County Counsel will be unable to hire a new attorney into the appropriate classification.

File #: 24-1001
C.88.

Agenda Date: 4/9/2024

Agenda #:

POSITION ADJUSTMENT REQUEST

NO. 26273
DATE 4/9/2024

Department Office of the County Counsel

Department No./

Budget Unit No. 0030 Org No. 1700 Agency No. 17

Action Requested: Add one Deputy County Counsel - Standard - Exempt (2ET2) position and cancel Deputy County Counsel - Advanced (2ETK) vacant position number 5772 in the Office of the County Counsel.

Proposed Effective Date: 4/10/2024

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost (\$66,502.00)

Net County Cost \$0.00

Total this FY (\$16,620.00)

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Salary Savings

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Thomas L. Geiger

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Laura Strobel

3/15/2024

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 3/15/2024

Add one (1) full-time Deputy County Counsel - Standard - Exempt (2ET2) (unrepresented) position at salary plan and grade B8B 2097 (\$13,070.34-\$15,536.52) and cancel one (1) full-time Deputy County Counsel - Advanced (2ETK) (unrepresented) vacant position number 5772 at Salary Plan and Grade; B8B 2297 (\$15,932.68-\$18,938.95) in the Office of the County Counsel.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ _____(Date)

Melissa Moglie

3/15/2024

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☐ Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

Monica Nino, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date _____

No. _____

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1002
C.89.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Marc Shorr, Information Technology Director

Report Title: Contract with UKG Kronos Systems LLC for professional services to upgrade timekeeping system

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Chief Information Officer, or designee, to execute a contract with UKG Kronos Systems LLC in an amount not to exceed \$2,075,000 to provide professional services to upgrade the timekeeping system and for hosting services for the period of March 26, 2024, through March 25, 2029.

FISCAL IMPACT:

The cost for this will be recovered through Countywide interdepartmental charges. 100% User Departments.

BACKGROUND:

The current timekeeping system, Kronos Workforce Central Timekeeper, will become obsolete on December 31, 2025, and at that time the County's customer rights to the software will terminate. To plan for the end of life for this software, the County needs to start the process of onboarding a new timekeeping software, UKG Pro Workforce Management, to allow for customization, user acceptance testing and for the months of training necessary to teach the functionality of this new software to County users.

At this time, it is in the best interest of the County to upgrade the current timekeeping software rather than to solicit bids from other vendors to provide a new system. The decision to do so is multifaceted and has a direct impact on the relationship between PeopleSoft and the timekeeping system. These two (2) systems work in conjunction with each other to process County employee payroll. Within the next several years, the County will review the comprehensive link between these systems and decide the best course of action going forward.

Kronos timekeeping system is software used by all county departments to track time, and payroll integration. Even with Kronos, departments must do dual time entry, as it does not track accrual use and scheduling. DoIT in collaboration with Auditor's Office and Human Resources will look into potential new solutions over the next few years to enhance efficiency. The current contract has a 90-day cancellation clause, should a new solution be identified prior to end of the contract.

The Terms and Conditions of this agreement are governed by the Master Agreement Reference #18220 dated

March 18, 2019, between Cobb County, GA and Kronos Incorporated referenced to as the US Communities Agreement #18220. Effective October 1, 2023, Kronos Incorporated was renamed to UKG Kronos Systems LLC.

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, the current countywide time and attendance system will end and will prevent processing County employee payroll.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1003
C.90.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Marc Shorr, Information Technology Director

Report Title: Purchase Order with Computerland of Silicon Valley for RSA Support Services.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Chief Information Officer, to execute a purchase order with Computerland of Silicon Valley in an amount not to exceed \$33,500 for support services from RSA, subject to the terms of RSA's End User License Agreement, for the period of Jan 1, 2024, through December 31, 2024.

FISCAL IMPACT:

The cost of this product is included in the department's FY23-24 budget. 100% User Departments.

BACKGROUND:

Computerland of Silicon Valley is a distributing partner for RSA, a cybersecurity company that offers a range of products and services focused on digital risk management, identity and access management, fraud prevention, and security analytics. RSA provides technical support services via phone, online support portals and access to software updates and patches, to assist organizations in troubleshooting issues, resolving technical challenges, to ensure the smooth operation of their cybersecurity solutions. The Department of Information Technology (DOIT) Wide Area Network (WAN) staff utilizes support services via the RSA team to help resolve trouble tickets and cases, technical issues related to application support, and product upgrades. The RSA team also assists with navigation of RSA products and services.

RSA's End User License Agreement contains an indemnification provision from the County to RSA and a Limitation of RSA's liability arising out of any dispute or any matter under the agreement to the amount paid by the County to RSA during the twelve months before the date that the matter or Dispute arose for the product, services, or both that are the subject of the Dispute.

This item was competitively bid, and Computerland was chosen for price, and continuity of services. Other bidders were Insight Public Sector, who had the overall best price, but utilized the Omnia Cooperative agreement, which required creation of a participating addendum for the County and would have been cost prohibitive from a County labor standpoint. The third bidder was General Datatech, L.P., whose bid was the most expensive. All bids include a reinstatement fee, as service expired 12/31/23. The delay in getting this purchase order completed was due to new policy requirements and attaining competitive quotes.

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase is not approved, DOIT WAN staff will not be able to resolve trouble tickets and technical issues related to RSA products and services.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1004
C.91.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Marc Shorr, Information Technology Director

Report Title: Purchase Order with Jamf for online technical training.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Chief Information Officer, to execute a purchase order with Jamf, subject to the terms of Jamf's End User License Agreement, in an amount not to exceed \$8,000 for online technical training for the period of April 15, 2024, through April 14, 2025.

FISCAL IMPACT:

The cost of this product is included in the Department's FY23-24 budget. 100% User Departments.

BACKGROUND:

Jamf specializes in Apple device management solutions, with their flagship product being Jamf Pro, an enterprise-level MDM software tailored for Apple devices like Macs, iPhones, iPads, and Apple TVs. The Department of Information Technology (DOIT) Network Services staff requires comprehensive proficiency in utilizing Jamf Pro software and handling support inquiries. This purchase of Jamf training courses will enable the DOIT staff to enhance their current expertise, gain new competencies, and remain abreast of Jamf's latest developments through flexible online training opportunities.

Jamf's Software License and Services Agreement contains a mutual indemnification provision and a Limitation of Jamf's liability to the amount paid by the County with respect to the software and/or services to which they relate in the 12-month period preceding any claim. This purchase does not meet the monetary threshold for competitive bidding.

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase is not approved, DOIT staff will have a limited number of technical training options which can help strengthen existing knowledge of Jamf products and acquire new skills, which can help them better serve other County departments and employees.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1005
C.92.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Alison McKee, County Librarian

Report Title: Purchase order with Nub Games, Inc., for Library H3Ip real time helpdesk software subscription through March 1, 2025

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Librarian, a purchase order with Nub Games, Inc., in an amount not to exceed \$742 for Library H3Ip real time helpdesk software subscription for the period March 2, 2024 through March 1, 2025. (100% Library Fund)

FISCAL IMPACT:

100% Library Fund.

BACKGROUND:

The Library Department has used and continues to use Nub Games, Inc. for its H3Ip real time helpdesk software platform to provide support for Library patrons through live chat.

The terms and conditions include limitation of liability and indemnification provisions, approved by County Counsel.

CONSEQUENCE OF NEGATIVE ACTION:

If the Purchase Order is not approved, the Contra Costa County Library will not be able to provide real time helpdesk services to its patrons.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1006
C.93.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Alison McKee, County Librarian

Report Title: Contract with the Antioch Unified School District to provide lunches to youth and family library patrons for the period June 25 - August 2, 2024

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the County Librarian, or designee, to execute a contract including mutual indemnification with the Antioch Unified School District to allow the District to provide lunches to youth and family library patrons for the period June 25, 2024 through August 2, 2024

FISCAL IMPACT:

No fiscal impact to County.

BACKGROUND:

The Antioch Library will partner with the Antioch Unified School District to participate in Lunch at the Library, a California State Library initiative. The Lunch at the Library program provides children and teens with meals, summer reading programs, and other activities that support learning, health, and wellness. It also brings new families to the library where staff can connect adult family members with essential resources and services.

CONSEQUENCE OF NEGATIVE ACTION:

The Antioch Library will not be able to serve meals to youths in Antioch.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-1007
C.94.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Esa Ehmen-Krause, County Probation Officer

Report Title: Bequest from the Reber Trust dated July 9, 1999

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and ACCEPT a bequest from Reber Trust dated July 9, 1999, in the amount of \$100,000 for the Contra Costa County Probation Department.

FISCAL IMPACT:

There is no Fiscal Impact.

BACKGROUND:

The Contra Costa County Juvenile Hall Athletic Department has been named as one of two beneficiaries of the Reber Trust, dated July 9, 1999. The Trustee is making a preliminary distribution of \$100,000. The Trustee will hold the balance of cash on hand for final costs of administration. Upon the conclusion of administration of the Trust, the Trustee will distribute the balance on hand, if any, to the beneficiaries on an equal basis.

CONSEQUENCE OF NEGATIVE ACTION:

The Contra Costa Probation Juvenile Hall Athletic Department will be unable to benefit from this generous bequest.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2024-119
C.95.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Approve and Authorize to fully close a portion of Franciscan Way, on April 17, 2024, from 7:30 a.m. through 5:30 p.m., Kensington area.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT Resolution approving and authorizing the Public Works Director, or designee, to fully close a portion of Franciscan Way, between Anson Way and Eureka Avenue, on April 17, 2024, from 7:30 a.m. through 5:30 p.m., for the purpose of utility pole replacement, Kensington area. (District I)

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Pacific Gas and Electric Company shall follow guidelines set forth by the Public Works Department. Pacific Gas and Electric Company is requesting a road closure to replace a utility pole. The construction team indicated that a road closure is necessary for the requested work to be done safely due to the narrow road.

CONSEQUENCE OF NEGATIVE ACTION:

Applicant will be unable to close the road for planned activities.

c: Larry Gossett-Engineering Services, Kellen O'Connor-Engineering Services, Bob Hendry, Engineering Services, Marke Smith, Engineering Services, Devon Patel, Engineering Services, Chris Lau, Maintenance, Kensington Police Department & Fire Protection District

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

IN THE MATTER OF: Approving and Authorizing the Public Works Director, or designee, to fully close a portion of Franciscan Way, between Anson Way and Eureka Avenue, on April 17, 2024, from 7:30 a.m. through 5:30 p.m., for the purpose of utility pole replacement, Kensington area. (District I)

RC24-18

NOW, THEREFORE, BE IT RESOLVED that permission is granted to Pacific Gas and Electric Company to fully close a portion of Franciscan Way, between Anson Way and Eureka Avenue, except for emergency traffic, local residents, US Postal Service and garbage trucks, on April 17, 2024, for the period of 7:30 a.m. through 5:30 p.m., subject to the following conditions:

1. Traffic will be detoured via roads identified in a traffic control plan, reviewed by the Public Works Department. Emergency vehicles, residents within the construction area and essential services will be allowed access as required.
2. All signing to be in accordance with the California Manual on Uniform Traffic Control Devices.
3. Pacific Gas and Electric Company shall comply with the requirements of the Ordinance Code of Contra Costa County.
4. Provide the County with a Certificate of Insurance in the amount of \$1,000,000.00 for Comprehensive General Public Liability which names the County as an additional insured prior to permit issuance.
5. Obtain approval for the closure from the Kensington Police Department, and the Fire District.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2024-120
C.96.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Approve and Authorize to fully close a portion of Ocean View Avenue, on April 30, 2024, from 8:00 a.m. through 5:00 p.m., Kensington area.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT Resolution approving and authorizing the Public Works Director, or designee, to fully close a portion of Ocean View Avenue, between Oak View Avenue and Colusa Avenue, on April 30, 2024, from 8:00 a.m. through 5:00 p.m., for the purpose of utility pole replacement, Kensington area. (District I)

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Pacific Gas and Electric Company shall follow guidelines set forth by the Public Works Department. Pacific Gas and Electric Company is requesting a road closure to replace a utility pole. The construction team indicated that a road closure is necessary for the requested work to be done safely due to the narrow road.

CONSEQUENCE OF NEGATIVE ACTION:

Applicant will be unable to close the road for planned activities.

c: Larry Gossett-Engineering Services, Kellen O'Connor-Engineering Services, Bob Hendry, Engineering Services, Marke Smith, Engineering Services, Devon Patel, Engineering Services, Chris Lau, Maintenance, Kensington Police Department & Fire Protection District

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

IN THE MATTER OF: Approving and Authorizing the Public Works Director, or designee, to fully close a portion of Ocean View Avenue, between Oak View Avenue and Colusa Avenue, on April 30, 2024, from 8:00 a.m. through 5:00 p.m., for the purpose of utility pole replacement, Kensington area. (District I)

RS24-19

NOW, THEREFORE, BE IT RESOLVED that permission is granted to Pacific Gas and Electric Company to fully close a portion of Ocean View Avenue, between Oak View Avenue and Colusa Avenue, except for emergency traffic, local residents, US Postal Service and garbage trucks, on April 30, 2024, for the period of 8:00 a.m. through 5:00 p.m., subject to the following conditions:

1. Traffic will be detoured via roads identified in a traffic control plan, reviewed by the Public Works Department. Emergency vehicles, residents within the construction area and essential services will be allowed access as required.
2. All signing to be in accordance with the California Manual on Uniform Traffic Control Devices.
3. Pacific Gas and Electric Company shall comply with the requirements of the Ordinance Code of Contra Costa County.
4. Provide the County with a Certificate of Insurance in the amount of \$1,000,000.00 for Comprehensive General Public Liability which names the County as an additional insured prior to permit issuance.
5. Obtain approval for the closure from the Kensington Police Department, and the Fire District.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2024-121
C.97.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Approve and Authorize to fully close a portion of Oberlin Avenue, on April 19, 2024, from 7:30 a.m. through 5:00 p.m., Kensington area.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT Resolution approving and authorizing the Public Works Director, or designee, to fully close a portion of Oberlin Avenue, between Amherst Avenue and Arlington Avenue, on April 19, 2024, from 7:30 a.m. through 5:00 p.m., for the purpose of utility pole replacement, Kensington area. (District I)

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Pacific Gas and Electric Company shall follow guidelines set forth by the Public Works Department. Pacific Gas and Electric Company is requesting a road closure to replace a utility pole. The construction team indicated that a road closure is necessary for the requested work to be done safely due to the narrow road.

CONSEQUENCE OF NEGATIVE ACTION:

Applicant will be unable to close the road for planned activities.

c: Larry Gossett-Engineering Services, Kellen O'Connor-Engineering Services, Bob Hendry, Engineering Services, Marke Smith, Engineering Services, Devon Patel, Engineering Services, Chris Lau, Maintenance, Kensington Police Department & Fire Protection District

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

IN THE MATTER OF: Approving and Authorizing the Public Works Director, or designee, to fully close a portion of Oberlin Avenue, between Amherst Avenue and Arlington Avenue, on April 19, 2024, from 7:30 a.m. through 5:00 p.m., for the purpose of utility pole replacement, Kensington area. (District I)

RC24-20

NOW, THEREFORE, BE IT RESOLVED that permission is granted to Pacific Gas and Electric Company to fully close a portion of Oberlin Avenue, between Amherst Avenue and Arlington Avenue, except for emergency traffic, local residents, US Postal Service and garbage trucks, on April 19, 2024, for the period of 7:30 a.m. through 5:00 p.m., subject to the follow conditions:

1. Traffic will be detoured via roads identified in a traffic control plan, reviewed by the Public Works Department. Emergency vehicles, residents within the construction area and essential services will be allowed access as required.
2. All signing to be in accordance with the California Manual on Uniform Traffic Control Devices.
3. Pacific Gas and Electric Company shall comply with the requirements of the Ordinance Code of Contra Costa County.
4. Provide the County with a Certificate of Insurance in the amount of \$1,000,000.00 for Comprehensive General Public Liability which names the County as an additional insured prior to permit issuance.
5. Obtain approval for the closure from the Kensington Police Department, and the Fire District.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2024-122
C.98.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Approve and Authorize to fully close a portion of Mountain View Boulevard, on May 1, 2024, through May 2, 2024, from 8:00 a.m. through 5:00 p.m., Walnut Creek area.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT Resolution approving and authorizing the Public Works Director, or designee, to fully close a portion of Mountain View Boulevard, between Amigo Lane and Hazelwood Drive, on May 1, 2024, through May 2, 2024, from 8:00 a.m. through 5:00 p.m., for the purpose of utility pole replacement, Walnut Creek area. (District II)

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Pacific Gas and Electric Company shall follow guidelines set forth by the Public Works Department. Pacific Gas and Electric Company is requesting a road closure to replace a utility pole. The construction team indicated that a road closure is necessary for the requested work to be done safely due to the narrow road.

CONSEQUENCE OF NEGATIVE ACTION:

Applicant will be unable to close the road for planned activities.

c: Larry Gossett-Engineering Services, Kellen O'Connor-Engineering Services, Bob Hendry, Engineering Services, Marke Smith, Engineering Services, Devon Patel, Engineering Services, Chris Lau, Maintenance, CHP, Sheriff- Patrol Division Commander

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

IN THE MATTER OF: Approving and Authorizing the Public Works Director, or designee, to fully close a portion of Mountain View Boulevard, between Amigo Lane and Hazelwood Drive, on May 1, 2024, through May 2, 2024, from 8:00 a.m. through 5:00 p.m., for the purpose of utility pole replacement, Walnut Creek area. (District II)

RC24-21

NOW, THEREFORE, BE IT RESOLVED that permission is granted to Pacific Gas and Electric Company to fully close a portion of Mountain View Boulevard, between Amigo Lane and Hazelwood Drive, except for emergency traffic, local residents, US Postal Service and garbage trucks, on May 1, 2024, through May 2, 2024, for the period of 8:00 a.m. through 5:00 p.m., subject to the following conditions:

1. Traffic will be detoured via roads identified in a traffic control plan, reviewed by the Public Works Department. Emergency vehicles, residents within the construction area and essential services will be allowed access as required.
2. All signing to be in accordance with the California Manual on Uniform Traffic Control Devices.
3. Pacific Gas and Electric Company shall comply with the requirements of the Ordinance Code of Contra Costa County.
4. Provide the County with a Certificate of Insurance in the amount of \$1,000,000.00 for Comprehensive General Public Liability which names the County as an additional insured prior to permit issuance.
5. Obtain approval for the closure from the Sheriff's Department, the California Highway, and the Fire District.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2024-123
C.99.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Approve and Authorize to fully close a portion of Winslow Street, on April 30, 2024, from 8:00 a.m. through 4:00 p.m., Crockett area.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT Resolution approving and authorizing the Public Works Director, or designee, to fully close a portion of Winslow Street, between Bay Street and Jackson Street, on April 30, 2024, from 8:00 a.m. through 4:00 p.m., for the purpose of utility pole replacement, Crockett area. (District V)

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Pacific Gas and Electric Company shall follow guidelines set forth by the Public Works Department. Pacific Gas and Electric Company is requesting a road closure to replace a utility pole. The construction team indicated that a road closure is necessary for the requested work to be done safely due to the narrow road.

CONSEQUENCE OF NEGATIVE ACTION:

Applicant will be unable to close the road for planned activities.

c: Larry Gossett-Engineering Services, Kellen O'Connor-Engineering Services, Bob Hendry, Engineering Services, Marke Smith, Engineering Services, Devon Patel, Engineering Services, Chris Lau, Maintenance, CHP, Sheriff - Patrol Division Commander

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

IN THE MATTER OF: Approving and Authorizing the Public Works Director, or designee, to fully close a portion of Winslow Street, between Bay Street and Jackson Street, on April 30, 2024, from 8:00 a.m. through 4:00 p.m., for the purpose of utility pole replacement, Crockett area. (District V)

RC24-22

NOW, THEREFORE, BE IT RESOLVED that permission is granted to Pacific Gas and Electric Company to fully close a portion of Winslow Street, between Bay Street and Jackson Street, except for emergency traffic, local residents, US Postal Service and garbage trucks, on April 30, 2024, for the period of 8:00 a.m. through 4:00 p.m., subject to the following conditions:

1. Traffic will be detoured via roads identified in a traffic control plan, reviewed by the Public Works Department. Emergency vehicles, residents within the construction area and essential services will be allowed access as required.
2. All signing to be in accordance with the California Manual on Uniform Traffic Control Devices.
3. Pacific Gas and Electric Company shall comply with the requirements of the Ordinance Code of Contra Costa County.
4. Provide the County with a Certificate of Insurance in the amount of \$1,000,000.00 for Comprehensive General Public Liability which names the County as an additional insured prior to permit issuance.
5. Obtain approval for the closure from the Sheriff's Office, the California Highway Patrol and the Fire District.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2024-124
C.100.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Approve and Authorize to fully close a portion of Sobrante Avenue, on April 21, 2024, and every Sunday thereafter until August 25, 2024, El Sobrante area.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT Resolution approving and authorizing the Public Works Director, or designee, to fully close a portion of Sobrante Avenue, between Valley View Road and Appian Way, on April 21, 2024, and every Sunday thereafter until August 25, 2024, from 10:00 a.m. through 5:00 p.m., for the purpose of hosting a farmer's market, El Sobrante area. (District I)

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Planting Justice shall follow guidelines set forth by the Public Works Department. Planting Justice is requesting a reoccurring road closure every Sunday for the purpose of hosting a farmer's market for the community. Planting Justice is requesting to use the road right-of-way due to their property being under construction. In addition, the use of the road right-of-way would allow for greater participation from the community.

CONSEQUENCE OF NEGATIVE ACTION:

Applicant will be unable to close the road for planned activities.

c: Larry Gossett-Engineering Services, Kellen O'Connor-Engineering Services, Bob Hendry, Engineering Services, Marke Smith, Engineering Services, Devon Patel, Engineering Services, Chris Lau, Maintenance, CHP, Sheriff - Patrol Division Commander

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

IN THE MATTER OF: Approving and Authorizing the Public Works Director, or designee, to fully close a portion of Sobrante Avenue, between Valley View Road and Appian Way, on April 21, 2024, and every Sunday thereafter until August 25, 2024, from 10:00 a.m. through 5:00 p.m., for the purpose of hosting a farmer's market, El Sobrante area. (District I)

RC23-39

NOW, THEREFORE, BE IT RESOLVED that permission is granted to Planting Justice to fully close a portion of Sobrante Avenue, between Valley View Road and Appian Way, except for emergency traffic, local residents, US Postal Service and garbage trucks, on April 21, 2024, and every Sunday thereafter until August 25, 2024, for the period of 10:00 a.m. through 5:00 p.m., subject to the following conditions:

1. Traffic will be detoured via roads identified in a traffic control plan, reviewed by the Public Works Department. Emergency vehicles, residents within the event area and essential services will be allowed access as required.
2. All signing to be in accordance with the California Manual on Uniform Traffic Control Devices.
3. Planting Justice shall comply with the requirements of the Ordinance Code of Contra Costa County.
4. Provide the County with a Certificate of Insurance in the amount of \$1,000,000.00 for Comprehensive General Public Liability which names the County as an additional insured prior to permit issuance.
5. Obtain approval for the closure from the Sheriff's Office, the California Highway Patrol and the Fire District.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-0988
C.101.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Real Property Services Agreement between the County and Contra Costa Transportation Authority for the I-680/SR4 Interchange Phases 1, 2 A & 4 Project.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Public Works Director to execute, on behalf of the County, a Real Property Services Agreement with the Contra Costa Transportation Authority (CCTA), under which the County will provide right of way services to the CCTA for the I-680/SR4 Interchange Phases 1, 2 A & 4 Project, effective March 1, 2024, until terminated by either party, with payment of the County's costs not to exceed \$320,000.

FISCAL IMPACT:

100% Contra Costa Transportation Authority Funds.

BACKGROUND:

The CCTA is planning for its I-680/SR4 Interchange Phases 1, 2 A & 4 Project (Project). The Project requires the CCTA to acquire interests in Real Property. The CCTA requires a variety of right of way services but doesn't have right of way staff or the ability to exercise the power of eminent domain and desires to contract with the County to provide right of way services.

Under the agreement, the County will provide appraisal, acquisition, and negotiation services, and if necessary, consider adoption of resolutions(s) of necessity, and, if any resolutions are adopted, condemn necessary property and property interests for the Project. Some of the County's services will include supporting CCTA consultants with appraisal and relocation services. Construction is scheduled for spring 2025. All charges incurred by the County will be invoiced and reimbursed by the CCTA on a quarterly basis, including costs incurred as of March 1, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

The County will not be able to provide right-of-way services to the CCTA for this Project.

REAL PROPERTY SERVICES AGREEMENT

1. **Effective Date and Parties.** Effective on March 20, 2024, the COUNTY OF CONTRA COSTA, a political subdivision of the State of California ("County"), and the CONTRA COSTA TRANSPORTATION AUTHORITY, a public agency ("hereinafter referred to as CCTA"), hereby mutually promise and agree as follows:
2. **Purpose.** CCTA, in coordination with Caltrans, is planning and implementing the I680/HWY 4 Interchange Project Phases 1, 2A & 4, (the "Project") with construction beginning as early as Spring 2025. CCTA has no right of way staff and no ability to acquire property independently and desires to contract with the County for property appraisal, acquisition, and relocation services. A separate purpose of this Agreement is to designate the County as the party to exercise the power of eminent domain for the project, consistent with the approval given by the State of California, Department of Transportation ("Caltrans"), and in accordance with Streets and Highways Code section 760 and other applicable laws.
3. **Services by County.** County will provide CCTA the following services, in connection with the acquisition of right of way, in the areas depicted in the attached Appendix "A", as directed by CCTA and in accordance with the provisions of this Agreement: appraisal review; negotiations; land rights document preparation; right of way acquisition; relocation; and/or supervision of independent contractors providing such services; condemnation and related work as required and supported by law (all of which constitute "Services").

The County warrants that it will perform these Services in accordance with accepted professional standards and procedures and applicable law.

CCTA does not have the power of eminent domain. Therefore, the County is hereby designated as the agency to exercise the power of eminent domain to acquire property and property interests required for the Project, as planned. Prior to County's Board of Supervisors consideration of any resolution of necessity, CCTA shall provide to County evidence satisfactory to the County that Caltrans has provided all necessary delegations and approvals authorizing the County to exercise the power of eminent domain in accordance with Streets and Highways Code section 760, and other applicable laws. Notwithstanding anything herein to the contrary, the Board of Supervisors of the County is understood to retain its complete independent discretion for purposes of its consideration of any resolution of necessity seeking to authorize the filing of an action to condemn property. Nothing in this agreement, express or implied, compels or requires the Board of Supervisors to adopt any resolution of necessity. The acquisition of property and property interests by condemnation is within the meaning of the term "Services."

CCTA shall ensure that its right of way agent prepares all appraisals to meet USPAP and Eminent Domain requirements and that copies of the appraisals are delivered electronically to the County as soon as practicable for review and approval. The County shall have independent discretion to determine the amount it believes to be just compensation for the property to be acquired in accordance with the requirements of Government Code section 7267.2 before the Government Code section 7267.2 offer is made on the County's behalf by CCTA's agent.

4. **Payment for Services.** CCTA shall reimburse County, at the hourly charge out rates in Attachment 1 in the attached Appendix "B", for all time that County staff perform Services for CCTA under this Agreement. CCTA shall reimburse County for: County's attorney's fees (including all charges by the Office of County Counsel and all charges by outside counsel retained by the County, which shall be within County's sole discretion to retain) incurred in connection with the Services; and costs of experts and contractors retained by County in the performance of Services. CCTA shall reimburse County for all other expenses County incurs in the performance of the Services, including but not limited to management of leases, all acquisition settlements, and any other costs of acquisition such as title fees, recording fees, and escrow costs that the County actually incurs to perform the Services. Payments by CCTA shall be made within 30 days of billing by County. Total payments shall not exceed \$320,000 unless authorized by CCTA in writing.
5. **Indemnification.** County shall defend, indemnify, and hold harmless CCTA, its officers, and employees for any claims, liabilities, damage, injury, or death of or to any person, or the property of any person, including attorney's and expert fees (collectively, "Liabilities") that arise out of the willful misconduct or the negligent acts, errors, or omissions of the County, its officers, employees, agents, and volunteers, in performing any of its or their obligations under this Agreement. Notwithstanding anything to the contrary, County shall not be obligated to indemnify CCTA, its officers and employees for any portion of Liabilities that arise out of CCTA's, or its officers' or employees' willful misconduct or negligent acts, errors, or omissions.
- CCTA shall defend, indemnify, and hold harmless County, its officers, and employees for any, Liabilities that arise out of the willful misconduct or the negligent acts, errors, or omissions of CCTA, its officers, employees, agents, and volunteers, in performing any of its or their obligations under this Agreement. Notwithstanding anything to the contrary, CCTA shall not be obligated to indemnify County, its officers, and employees for any portion of Liabilities that arise out of County's, or its officers' or employees' willful misconduct or negligent acts, errors, or omissions.
6. **Independent Status.** Nothing herein shall be construed to imply that any County employee providing Services hereunder is a CCTA employee.
7. **Term.** The term of this Agreement shall commence on the effective date hereof and shall end upon termination by either party upon 30 days written notice. The rights and obligations of Paragraph 5 "Indemnification" shall survive any such termination. Within 30 days after the termination of this Agreement, CCTA shall pay the County for all unpaid charges and costs for Services the County provides, and for all expenses that it incurs during the performance of those Services, under this Agreement through the termination of the Agreement.
8. **Notices.** Any notice required to be given to County and CCTA hereunder will be sufficient if delivered in writing as designated below, or to such other addresses as County and CCTA may respectively designate by written notice to the other:

To County: Contra Costa County Public Works Department
c/o Principal Real Property Agent, Real Estate Division
40 Muir Road Martinez, CA 94553
(925) 957-2467

To: Ivan Ramirez, Construction Manager
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597
(925) 256-4700

Notice given by personal delivery shall be deemed complete upon delivery. Notice given by Overnight Carrier shall be deemed complete on the day after it is postmarked. Notice given by U.S. Mail shall be deemed complete on the third day after it is postmarked.

9. **Entire Agreement.** This agreement contains the entire agreement between the County and CCTA and supersedes any and all other prior agreements and all negotiations leading up to the execution of this Agreement, whether oral or in writing, between the County and CCTA. The County and CCTA acknowledge that no representations, inducements, promises, or statements, oral or otherwise, have been made by either of them or by anyone acting on behalf of them that are not embodied or incorporated by reference herein, and further agree that no other covenant, representation, inducement, promise, or statement not set forth in this agreement shall be valid or binding.
10. **Amendments and Modifications.** This agreement may not be modified or amended except in writing approved by the County and CCTA.
11. **Governing Law.** This agreement shall be governed by the laws of the State of California.
12. **Counterparts.** This agreement may be executed in one or more counterparts.
13. **Severability.** If any term or provision of this agreement is held, to any extent, to be invalid or unenforceable, the remainder of this agreement shall not be affected.
14. **No Third-Party Beneficiaries.** Nothing in this Agreement creates, nor shall it be interpreted to create any third-party beneficiaries.

REMAINDER OF PAGE LEFT BLANK INTENTIONALLY

COUNTY OF CONTRA COSTA

**CONTRA COSTA
TRANSPORTATION AUTHORITY**

By _____
Federal Glover
Chair, Board of Supervisors

By _____
Newell Arnerich
Chair, Authority Board

ATTEST: _____
Monica Nino, Clerk of the Board of
Supervisors and County Administrator

ATTEST: _____
Terianne Gover
Clerk of the Board

By _____

Public Works Director

RECOMMENDED FOR APPROVAL:

By _____
Jessica L. Dillingham
Principal Real Property Agent

APPROVED AS TO FORM:

Thomas L. Geiger
County Counsel

APPROVED AS TO FORM:

By _____
Stephen M. Siptroth
Assistant County Counsel

By _____
Finnemore/Wendell
Authority Counsel

APPENDIX "A"
Pay Rate Schedule

Contra Costa County Transportation Agency (CCTA) shall reimburse the COUNTY for labor costs as detailed below:

1. COUNTY direct labor rates shall include the base salary wages paid to personnel plus fringe benefits. Total labor rate shall include direct labor rate multiplied by County's overhead rate. The total labor rate shall not exceed the range of labor rates by classification, included as Attachment 1.
2. COUNTY's overhead rate shall be a summation of division and department overhead rates. Appropriate overhead rates for COUNTY shall be developed based on procedure previously approved as described below:

In general, the division overhead rates are determined by identifying each division's total expenditures after adjustments less any non-labor generated revenue. The division expenditures are then divided by the productive hours for the division establishing the overhead rate needed to cover the remaining net cost of division expenditures. The department overhead rates are determined similar to the division rate by dividing the total department expenditures by the total billable hours. Each year overhead rates will be evaluated and adjusted to reflect the actual costs from the previous fiscal year.

3. COUNTY may adjust both labor rates and overhead rates periodically due to contracted salary increases and overhead rate changes. COUNTY shall submit any changes to rates to CCTA prior to invoicing.

ATTACHMENT 1 (Amendment 1)

Project: I680/HY 4 Interchange Project Phases 1, 2A & 4

A. Budget.

County's Services will be related to the acquisition of necessary property interests, for CCTA's above-described Project. County's charges for services under this Agreement will be allocated according to the following budget:

ADMINISTRATION	\$165,000
APPRAISAL SUPPORT	\$ 25,000
NEGOTIATIONS/ACQUISITION	\$ 45,000
CONDEMNATION SUPPORT	<u>\$ 35,000</u>
RELOCATION SUPPORT	\$ 20,000
COUNTY COUNSEL SUPPORT	\$ 30,000

TOTAL INITIAL BUDGET FOR THE PROJECT: \$320,000

B. Charge-Out Rates.

County will charge CCTA for Services under this Agreement at the following hourly rates:

REAL PROPERTY STAFF	HOURLY CHARGE OUT RATE	
Principal Real Property Agent	\$217.00	\$306.00
Supervising Real Property Agent	\$180.00	\$254.00
Senior Real Property Agent	\$160.00	\$231.00
Associate Real Property Agent	\$144.00	\$212.00
Assistant Real Property Agent	\$123.00	\$173.00
Senior Real Property Technical Assistant	\$115.00	\$162.00
Real Property Technical Assistant	\$ 99.00	\$145.00



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-0989
C.102.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Approve and Authorize the purchase of two Zieman Flatbed Trailers with VCES Volvo Construction Equipment & Services, San Leandro, CA

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a Purchase Agreement with VCES Volvo Construction Equipment & Services in the amount of \$92,980 for two Zieman Flatbed Trailers, effective April 9, 2024, for flood control maintenance, Countywide.

FISCAL IMPACT:

100% Flood Control Funds.

BACKGROUND:

Maintenance Division has previously purchased trailers from VCES under a lease agreement, however, County Counsel has advised the use of a purchase agreement to pay this invoice. The Department has an equipment shortage. The two trailers were purchased to be used for dredging rivers, lakes and to clear pathways for flood control during seasonal maintenance, Countywide.

The sales agreement for purchase of the two trailers contains Limitations of Liability that is different from the standard County language, but County Counsel has reviewed and approved the sales agreement Limitations of Liability language.

CONSEQUENCE OF NEGATIVE ACTION:

If this Purchase Agreement is not approved, the Public Works Department will experience a lack of response to emergency and seasonal flood control maintenance.

File #: 24-0989
C.102.

Agenda Date: 4/9/2024

Agenda #:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-0990
C.103.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Theis Engineering & Associates, Countywide.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Theis Engineering & Associates, in the amount not to exceed \$350,000 to provide on-call land development services for the period April 9, 2024 to April 8, 2027, Countywide. (All Districts)

FISCAL IMPACT:

100% Developer Fees and/or Special Revenue Funds.

BACKGROUND:

The Public Works Department is involved in the review of land development projects throughout the County. As part of this regular work, consultant services are required to augment staff and provide special technical assistance on an on-call basis. After a solicitation process, Theis Engineering & Associates was one of four firms selected to provide land development engineering services. These services include researching, writing, reviewing, and preparing conditions of approval for land development entitlements, as well as plan checking for conditions of approval compliance, reviewing lighting and landscaping developments, oversight of County annexations related to development projects, and reviewing survey related documents.

CONSEQUENCE OF NEGATIVE ACTION:

Without the approval of the Board of Supervisors, the Public Works Department will be unable to complete land development engineering projects in a timely manner; therefore, delaying completion of current and future land development projects.

c: Allison Knapp, Administration, Jocelyn LaRocque, Engineering Services, Larry Gossett-Engineering Services, Kellen O'Connor, Engineering Services, Marke Smith, Engineering Services, Jessica Laumann, Administration, Rachel Brown, Finance, Theis Engineering & Associates



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-0991
C.104.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: APPROVE and AUTHORIZE the Chief Engineer, or designee, to execute an Assignment and Assumption of Contract and Consent between Horizon Water and Environment LLC and Montrose Environmental Solutions Inc. and execute a contract amendment with Montrose Environmental Solutions Inc.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Chief Engineer, or designee, to execute an Assignment and Assumption of Contract and Consent between Horizon Water and Environment LLC and Montrose Environmental Solutions Inc. and execute Contract Amendment #1 with Montrose Environmental Solutions Inc., effective March 30, 2024, to extend the Contract termination date from March 30, 2024 to March 30, 2026, with no change to the payment limit, to complete necessary environmental compliance work, Countywide.

FISCAL IMPACT:

This Contract is funded by 100% Contra Costa County Flood Control and Water Conservation District Funds.

BACKGROUND:

The original Criteria for Sole Source for this contract was approved on March 9, 2021. The original start date of this Contract was March 30, 2021 and the original expiration date of this contract is March 30, 2024.

Contra Costa County (County) Public Works Department has developed a Routine Maintenance Program for work in and around features such as creeks, streams, and drainage basins in lieu of seeking individual permits for routine maintenance. The U.S Army Corps of Engineers, Regional Water Quality Control Boards, California Department of Fish and Wildlife, and the San Francisco Bay Conservation and Development Commission regulate these features. Montrose Environmental Solutions Inc. (formerly Horizon Water and Environment LLC) was previously commissioned to develop the program and provide regulatory coordination support based on their expertise in developing routine maintenance programs. The program is a living document that may require revisions as information is gathered during implementation. The Scope of this Sole Source Contract includes assistance in the first years of implementation as needed, development of program templates, revisions to the program as needed, regulatory coordination, as well as technical expertise as needed in areas of biological, botanical, cultural resources, and hydro-geomorphological sciences.

CONSEQUENCE OF NEGATIVE ACTION:

If the Contract is not approved by the Board of Supervisors, it may jeopardize or delay implementation and reporting of the program.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-0992
C.105.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Approve and authorize the Public Works Director, or designee, to approve and authorize relocation payments and to execute relocation claims to relocate Fred Finch Youth Center, 2523 El Portal Drive, San Pablo.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Public Works Director, or designee, to approve and authorize relocation payments following allowable relocation claims by Fred Finch Youth Center, in an amount not to exceed \$72,000, in connection with the County's acquisition of 2523 El Portal Drive, San Pablo for a mental health urgent care and therapeutic residential facility.

FISCAL IMPACT:

100% Realignment Funds. The allowable relocation claims are not expected to exceed \$72,000.

BACKGROUND:

The County acquired the real property located at 2523 El Portal Drive, in San Pablo, (the "Property") for the operation of a mental health urgent care facility and a therapeutic residential facility for behavioral health clients, in recognition of the County's need to increase the number of its urgent care and longer-term residential treatment facilities, both secure and voluntary, for adults with serious mental illness.

Due to the County's acquisition of the property, the existing tenant, Fred Finch Youth Center, will be required to relocate from their current office space and is entitled to relocation assistance under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended also referred to as the Uniform Act. The Uniform Act requires the County to provide financial assistance to the displaced business to help offset any moving and related expenses and costs to reestablish its business.

The Uniform Act specifies what kinds of relocation claims are reimbursable and the level of reimbursement allowed. The Public Works Director, or designee, will review and execute claims and determine the level of reimbursement consistent with the Uniform Act.

CONSEQUENCE OF NEGATIVE ACTION:

The County will not be able to remit relocation payments in a timely manner, which could result in Fred Finch

File #: 24-0992
C.105.

Agenda Date: 4/9/2024

Agenda #:

Youth Center not being able to timely secure a replacement site.



Recording Requested by
WFG National Title Insurance
Company and Simplifile
**RECORDING REQUESTED BY AND
WHEN RECORDED RETURN TO:**
Contra Costa County
Public Works Department
40 Muir Road, 2nd Floor
Martinez, CA 94553

Electronically Recorded
CONTRA COSTA Co Recorder Office
KRISTIN B. CONNELLY, Clerk-Recorder
DOC - 2023-0126772
Wednesday, Nov 29, 2023 12:39:00



Total Paid: No Fee
10 - SimpliFile

Receipt #: 202300106420

210 / CPPC / 1-5

**EXEMPT FROM RECORDING FEES PURSUANT TO GOV'T. CODE SECTION 27383 AND DOCUMENTARY TRANSFER TAX
PURSUANT TO REVENUE AND TAXATION CODE SECTION 11922.**

Assessor's Parcel No. 416-140-048-8

Title Co. Order No. 23-151607

GRANT DEED

For valuable consideration, receipt of which is hereby acknowledged, Jupiter Investments LLC, a California limited liability company ("Grantor") hereby grants to the County of Contra Costa, a political subdivision of the State of California ("Grantee"), the following described real property in the City of San Pablo, County of Contra Costa, State of California.

PARCEL A, as shown on the map of MS 778-88, filed March 9, 1989,
Book 139 Parcel Maps, Page 1, Contra Costa County records.

JUPITER INVESTMENTS LLC

Dated 11/27/2023

By 
Frank Hsi Sheng Cheng, Managing Partner

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

COUNTY OF CONTRA COSTA

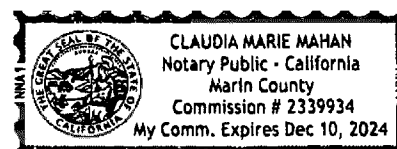
On Nov 27, 2023, before me, Claudia Marie Mahan Notary Public, personally appeared, Frank Hsi Sheng Cheng who proved to me on the basis of satisfactory evidence to be the person(s) whose name is subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity, and that by his/her/their signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify UNDER PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

(*) WITNESS my hand and official seal.

Signature 

(seal)



(*) WITNESS my hand and official seal.

Mail Tax Statement to the above address

**I certify under penalty of perjury and the laws of the State of California
(Government Code - GOV § 27361.7) that the illegible portion of this document to
which this statement is attached reads as follows:**

**STATE OF: CALIFORNIA
COUNTY OF: MARIN**

DATE: NOV. 27, 2023

CLAUDIA MARIE MAHAN, NOTARY PUBLIC

PERSONALLY APPEARED: FRANK HSI SHENG CHENG

PLACE OF EXECUTION:
Dublin, CA 94568

PHONE: 925-847-9570

DATE: NOVEMBER 28, 2023

Signature



T. WEBB

ILLEGIBLE NOTARY SEAL DECLARATION

(GOVERNMENT CODE 27361.7)

I certify under penalty of perjury that the notary seal on the document to which this statement is attached reads as follows:

Name of Notary: CLAUDIA MARIE MAHAN

Commission No.: 2339934

Date Commission Expires: DEC 10, 2024

Notary Public State and County: CALIFORNIA / MARIN COUNTY

Date: NOVEMBER 28, 2023



Declarant

T. WEBB

Print name of Declarant

Dublin, CA 94568

Place of execution of this declaration

Phone: 925-847-9570



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Legislation Details (With Text)

File #: 23-349 Version: 1 Name:
Type: Consent Item Status: Passed
File created: 8/22/2023 In control: BOARD OF SUPERVISORS
On agenda: 9/12/2023 Fra1action: 9/12/2023
Title: APPROVE and AUTHORIZE the Public Works Director to exercise the option to purchase the real property located at 2523 El Portal Drive, San Pablo, for \$3,445,000, for the operation of a mental health urgent care facility and a therapeutic residential facility, as recommended by the Health Services Director. (100% Mental Health Services Act funds)

Sponsors:

Indexes:

Code sections:

Attachment&: 1.CP#23-17 NOE Property Acquisition-2523 El Portal-Signed

Date	Ver.	Action By	Action	Result
9/12/2023	1	BOARD OF SUPERVISORS	approved	Pass

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director

Report Title: Purchase of Real Property located at 2523 El Portal Drive, San Pablo

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Public Works Director, or designee, to exercise the exclusive option to purchase the property located at 2523 El Portal Drive, San Pablo, California, (the Property) in the manner set forth in the Option Agreement and Escrow Instructions dated December 13, 2022 (Option Agreement).

AUTHORIZE the Public Works Director, or designee, to execute documents related to the purchase of the Property that (i) are approved as to form by County Counsel, and (ii) implement the terms of this board order.

ACCEPT the Grant Deed from Jupiter investments LLC, for the purchase of the Property, identified as Assessor's Parcel Number 416-140-048.

DETERMINE that this activity will not have a significant effect on the environment, and that it has been determined to be exempt from the California Environmental Quality Act (CEQA) under State CEQA guidelines Article 5, Section 15061 (b)(3); DIRECT the Director of the Department of Conservation and Development (DCD) to file a Notice of Exemption with the County Clerk; and DIRECT the Public Works Director, or designee, to arrange for payment of the \$50 fee to the County Clerk for filing and a \$25 fee to the DCD for processing of the Notice of Exemption.

APPROVE Payment of \$3,345,000.00 for the Property and AUTHORIZE the Auditor-Controller to wire funds in the amount of \$3,345,000.00 payable to Doma Title of California, Inc., 4160 Dublin Blvd., Suite 100,

Dublin, California (Title Company), for deposit into escrow 54606-22-01585A, Attn: Evelyn Bowens. Direct the Real Property Division to have the above referenced Grant Deed delivered to the Title Company for recording in the Office of the County Recorder.

FISCAL IMPACT:

The purchase of the property will be funded by Mental Health Services Act (MHSA) funds.

BACKGROUND:

On July 12, 2022, the Board of Supervisors (Board) authorized the Health Services Director to apply for grant funding from the Behavioral Health Continuum Infrastructure Program (BHCIP) Round 5, available through the California Department of Health Care Services to purchase the Property. The County's application to the Behavioral Health Continuum Infrastructure Program (BHCIP) proposed the acquisition of the Property, and the renovation of the existing two-story building on the Property for the operation of a mental health urgent care facility and a therapeutic residential facility.

In support of the County's application to the State for BHCIP funding for the project, on December 13, 2022, the Board approved the purchase of an option to purchase the Property. The purchase price of the option was \$100,000 (Option Price). The purchase price of the Property is \$3,445,000. Under the terms of the Option Agreement, the Option Price will be applied to the Purchase Price at the close of escrow.

On August 1, 2023, the Board approved a budget strategy for Health Services that includes using Mental Health Service Act (MHSA) funds for the purchase of the Property. The modification to the budget strategy was the result of the County not being awarded BHCIP funds in Round 5.

On August 8, 2023, the Board approved a Notice of Intention fixing September 12, 2023, at 9:30 a.m. or thereafter, in the Board's Chambers, County Administration Building, Martinez, California, as the time and place where it would meet to consummate the purchase of the Property from Jupiter Investments LLC. The notice was duly published in the Contra Costa Times in compliance with Government Code Section 6063.

The exercise of the Option Agreement consummates the purchase of the Property.

CONSEQUENCE OF NEGATIVE ACTION:

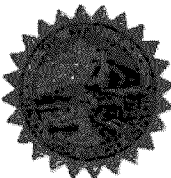
The County will not exercise the option to purchase the Property, which could impact the County's ability to address significant gaps in crisis care in the County's behavioral health infrastructure.

Thereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: 09-12-2023

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By:  Jane McFadden, Deputy Clerk





CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-0993
C.106.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: APPROVE and AUTHORIZE Advertisement for Construction Bids for Annual Job Order Contracts 025, 026, 027 and 028 (W4011C)

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

- (1) APPROVE the design and bid documents, including the plans and specifications for typical work, contract, General Conditions, Technical Specifications, and the Construction Task Catalog for Job Order Contracts (JOC) 025, 026, 027 and 028.
- (2) AUTHORIZE the Public Works Director, or designee, to solicit bids to be received on or about May 22, 2024 and issue bid addenda, as needed, for clarifications of the bid documents, provided the involved changes do not significantly increase the construction cost estimate.
- (3) DIRECT the Clerk of the Board to publish, at least 14 calendar days before the bid opening date, the Notice to Contractors in accordance with Public Contract Code Section 22037, inviting bids for this project.
- (4) DIRECT the Public Works Director, or designee, to send notices by email or fax and by U.S. Mail to the construction trade journals specified in Public Contract Code Section 22036 at least 15 calendar days before the bid opening.

FISCAL IMPACT:

JOC work orders will only be issued when there is an approved project and funding. The contract value can range from a minimum of \$25,000 to a maximum of \$5,750,000. The maximum contract value of \$5,750,000 per annual JOC contract is lower than the maximum limit established through Public Contract Code Section 20128.5 (not actual appropriated dollars), and it is possible that the limit may not be reached. Having this limit allows for efficiency and flexibility in accomplishing work up to the maximum statutory limit.

BACKGROUND:

To be efficient in delivering projects, the County has employed a variety of project delivery methods. One such method is Public Contract Code Section 20128.5, which authorizes counties to award one or more individual annual contracts for repair, remodeling, or other repetitive work to be done according to unit prices. Once an annual contract is awarded, individual projects are then done through written job orders performed by the job order contractor at the unit prices bid for the annual contract. Such Job Order Contracting (JOC) is a project delivery tool that has been proven to reduce costs, save time, and increase productivity.

On March 1, 2024, the County executed a Consulting Services Agreement with The Gordian Group dba The Mellon Group to provide JOC program development and implementation services for various County projects. As part of the agreement, Gordian also develops and maintains a JOC catalog, also known as a "unit price book" that contains individual construction tasks for all aspects of the repair, remodeling, and other repetitive work including general conditions, driveways, parking lots, and other construction-related components.

Since November 2015, the Board of Supervisors has awarded JOC contracts to the lowest bidders, roughly on an annual basis to work on repair, remodeling, and maintenance projects countywide. With current JOC contracts awarded on April 4, 2023 (JOC 021, 022, 023 & 024) expiring over the next several months, we need Board approval to start solicitation of bids for Job Order Contracts 025, 026, 027 and 028.

California Environmental Quality Act (CEQA) requirements will be determined and addressed on a project-by-project bases as projects occur. If annual JOC contracts are ultimately awarded under this solicitation, each will be a term of 12 months. The County reserves the right to award one or more of Job Order Contracts 025, 026, 027 and 028. The County is not required to award all four contracts and is not required to award any contract if the bid pricing is unfavorable.

CONSEQUENCE OF NEGATIVE ACTION:

The JOC program has been a valuable construction project delivery tool for projects. If JOC bid solicitation is not approved and authorized, the County will not have the resources to complete many deferred maintenance projects and other County construction projects involving repair, remodeling, and other repetitive work.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-0994
C.107.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Construction Contract for the Walnut Creek Desilt Project

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

(1) APPROVE plans, specifications, and design for the Walnut Creek Desilt Project. (County Project No. 7520-6B8334) (District IV)

(2) DETERMINE that A. Teichert & Son, Inc. dba Teichert Construction ("Teichert"), the lowest monetary bidder, submitted a non-responsive bid by failing to comply with the requirements of the County's Outreach Program and Mandatory Subcontracting Minimum for this project, as provided in the project specifications; and REJECT the bid on that basis.

(3) DETERMINE that Gordon N. Ball Inc. ("Gordon Ball"), the second lowest monetary bidder, has complied with the requirements of the County's Outreach Program and has exceeded the Mandatory Subcontracting Minimum for this project, as provided in the project specifications; and FURTHER DETERMINE that Gordon Ball has submitted the lowest responsive and responsible bid for the project.

(4) AWARD the construction contract for the above project to Gordon Ball in the listed amount (\$4,336,900.00) and the unit prices submitted in the bid, and DIRECT that Gordon Ball shall present two good and sufficient surety bonds, as indicated below, and that the Chief Engineer, or designee, shall prepare the contract.

(5) ORDER that, after the contractor has signed the contract and returned it, together with the bonds as noted below and any required certificates of insurance or other required documents, and the Chief Engineer has reviewed and found them to be sufficient, the Chief Engineer, or designee, is authorized to sign the contract for this Board.

(6) ORDER that, in accordance with the project specifications and/or upon signature of the contract by the Chief Engineer, or designee, bid bonds posted by the bidders are to be exonerated and any checks or cash submitted for security shall be returned.

(7) ORDER that, the Chief Engineer, or designee, is authorized to sign any escrow agreements prepared for this project to permit the direct payment of retentions into escrow or the substitution of securities for moneys withheld by the County to ensure performance under the contract, pursuant to Public Contract Code Section 22300.

(8) AUTHORIZE the Chief Engineer, or designee, to order changes or additions to the work pursuant to Public

Contract Code section 20142.

(9) DELEGATE, pursuant to Public Contract Code Section 4114, to the Chief Engineer, or designee, the Board's functions under Public Contract Code Sections 4107 and 4110.

(10) DELEGATE, pursuant to Labor Code Section 6705, to the Chief Engineer, or to any registered civil or structural engineer employed by the County, the authority to accept detailed plans showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection during trench excavation covered by that section.

(11) DECLARE that, should the award of the contract to Gordon Ball be invalidated for any reason, the Board would not in any event have awarded the contract to any other bidder, but instead would have exercised its discretion to reject all of the bids received. Nothing in this Staff Report shall prevent the Board from re-awarding the contract to another bidder in cases where the successful bidder establishes a mistake, refuses to sign the contract, or fails to furnish required bonds or insurance (see Public Contract Code Sections 5100-5107).

FISCAL IMPACT:

The Project will be funded by 100% Flood Control Zone 3B Funds.

BACKGROUND:

The above project was previously approved by the Board of Supervisors, plans and specifications were filed with the Board, and bids were invited by the Public Works Director. On March 12, 2024, the Public Works Department received bids from the following contractors:

BIDDER, TOTAL AMOUNT, BOND AMOUNTS

A. Teichert & Son, Inc. dba Teichert Construction.: \$4,122,700.00

Gordon N. Ball Inc.: \$4,336,900.00; Payment: \$4,336,900.00; Performance: \$4,336,900.00

Kerex Engineering, Inc.: \$4,394,250.00

Goodfellow Bros. California, LLC: \$4,495,830.00

Pacific States Environmental Contractors, Inc.: \$4,675,990.00

Granite Rock Company: \$4,709,010.00

Evans Brothers, Inc.: \$4,735,550.00

D-Line Constructors, Inc.: \$4,896,700.00

Ground Control Inc.: \$5,045,260.00

Suulutaaq, Inc.: \$5,114,239.00

Sierra Mountain Construction, Inc.: \$5,479,400.00

The Chief Engineer has determined that A. Teichert & Son, Inc. dba Teichert Construction submitted a non-responsive bid by failing to document an adequate good faith effort to comply with the requirements of the

County's Outreach Program for this project, as provided in the project specifications, and the Chief Engineer recommends rejection of the bid submitted by A. Teichert & Son, Inc. dba Teichert Construction.

On March 26, 2024, A. Teichert & Son, Inc. dba Teichert Construction was notified in writing of the Chief Engineer's determination. A copy of the letter is attached to this Staff Report. A. Teichert & Son, Inc. dba Teichert Construction did not appeal the determination.

The Chief Engineer has reported that Gordan Ball documented an adequate good faith effort to comply with the requirements of the County's Outreach Program and exceeded the Mandatory Subcontracting Minimum, and the Chief Engineer recommends that the construction contract be awarded to Gordan Ball.

Chief Engineer has determined that the bid submitted by Gordan Ball, which is \$57,350.00 less than the next lowest responsive bid, is the lowest responsive and responsible bid and recommends that the construction contract for this project be awarded to Gordan Ball; and this Board concurs and so finds.

The Board of Supervisors previously adopted the Mitigated Negative Declaration and Mitigation and Monitoring Reporting Program in compliance with the California Environmental Quality Act (CEQA) and a Notice of Determination was filed with the County Clerk on May 17, 2022.

The general prevailing rates of wages, which shall be the minimum rates paid on this project, have been filed with the Clerk of the Board, and copies will be made available to any party upon request.

CONSEQUENCE OF NEGATIVE ACTION:

Construction of the project would be delayed, and the project might not be built.



Contra Costa County Public Works Department

Warren Lai, Director

Deputy Directors
Stephen Kowalewski, Chief
Allison Knapp
Carrie Ricci
Joe Yee

March 26, 2024

UPS Overnight: 1Z9703140194846958

Fax: 925-621-5799

A. Teichert & Son, Inc. dba Teichert Construction
5200 Franklin Dr., Ste. 115
Pleasanton, CA 94588

Re: Walnut Creek Desilt Project
Project No.: 7520-6B8334

Our office has reviewed the bid and Good Faith Effort documentation submitted by your firm on the above project. Based upon our review, we have determined that your firm's bid did not comply with the requirements of the County's Outreach Program and the project specifications, as described below.

As indicated in the List of Subcontractors/Suppliers/Manufacturers/Truckers submitted with your bid, your firm failed to meet the 19% Mandatory Subcontracting Minimum (MSM) for this project, having achieved subcontractor participation of only 6.5% (\$268,271.00). In addition, your firm's Good Faith Effort documentation did not comply with the requirements of Contra Costa County's Outreach Program, as specified in Section 2-1.12 of the project specifications. Your firm achieved 70 points out of 100 points (75 minimum required). We have identified the following deficiencies:

1. Your firm did not provide documentation of written (either faxed or mailed) notices indicating your interest in receiving sub-bids. While your firm did submit a master email notification showing that emails were sent to subcontractors, section 2-1.12A(4) Good Faith Effort Documentation, Indicator #5 specifies that only copies of faxes or letters are acceptable documentation (Indicator #5, 0 out of 10 points).
2. No copies of the required documentation on follow-up to initial solicitation to potential subcontractors were provided. (Indicator #6, 0 out of 10 points).
3. No copies of letters sent to outreach agencies to request assistance in recruiting MBES, WBEs, OBEs, SBEs, LBEs and DVBES were submitted (Indicator #8, 0 out of 10 points).

Based on your firm's failure to comply with the MSM requirement and to demonstrate an adequate Good Faith Effort, we plan to recommend that your firm's bid be rejected as non-responsive and that the contract be awarded to the second lowest bidder, Gordon

"Accredited by the American Public Works Association"

255 Glacier Drive Martinez, CA 94553-4825
TEL: (925) 313-2000 • FAX: (925) 313-2333
www.cccpublicworks.org

N. Ball Inc., which has fully complied with these requirements.

Should your firm disagree with our determination, you may appeal it in writing to Monica Nino, County Administrator, c/o County Administrator's Office, 1025 Escobar Street, Martinez, CA 94553, Martinez, CA 94553. Your firm's appeal must be received at that address no later than 5:00 p.m. on April 2, 2024, and must describe in detail all facts and arguments on which your firm relies.

It is anticipated that the contract will be awarded by the Board of Supervisors at its meeting on April 9, 2024, which begins at 9:00 a.m. If you wish, you may appear at the Board meeting to comment on this matter. Any comments to the Board will be limited to the facts and arguments set forth in your firm's appeal.

Sincerely,



Adelina Huerta
Division Manager
Design/Construction Division

AH:RS:kr

G:\design\PROJECTS\Walnut and Grayson Creek Desilt-WO 8334\CONSTRUCTION\1 - Bid\GFE\GFE -Teichert-Walnut Creek Desilt-Non-Responsiveness-Final.docx

Cc: M. Nino, County Administrator
T. Ewell, County Administrator's Office
D. Schmidt, County Counsel
L. Strobel, County Administrator's Office
A. Wilson, Human Resources
W. Lai, Public Works Director
S. Kowalewski, Public Works
R. Sanders, Public Works
K. Dahl, Public Works



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-0995
C.108.

Agenda Date: 4/9/2024

Agenda #:

To: The Contra Costa County Flood Control and Water Conservation District Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Amendment No. 2 to the Agreement with the California Department of Water Resources: Flood Emergency Response Projects Grant Program - Statewide.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

Acting as the governing body of the Contra Costa County Flood Control and Water Conservation District (Flood Control District), APPROVE and AUTHORIZE the Chief Engineer, or designee, to execute amendment no. 2 to the agreement with the California Department of Water Resources: Flood Emergency Response Projects Grant Program - Statewide, to extend the term through April 29, 2025, and adjust budget allocations, with no change in the grant amount, Concord, Danville, Martinez, Pacheco, Pinole, Pleasant Hill, Rodeo, San Pablo, Richmond, and Walnut Creek areas.

FISCAL IMPACT:

The amendment will modify the agreement term only and not change the amount of the grant. Any incidental costs associated with the project and not covered by the grant will be paid for by Flood Control District funds (Project No. 7505-6F8117).

BACKGROUND:

In 2014, Contra Costa County (County) applied for and received a grant from the Department of Water Resources for \$206,500 under the first round of the Flood Emergency Response Projects Grant Program - Statewide: State Contract No. 4600012938. This grant paid to install 11 stream gauges in the nonlegal Delta streams and for our RainMap webpage (www.cccounty.us/RainMap). The work on that project was completed in December 2017.

On February 4, 2020, the Board of Supervisors approved a second grant agreement with the State of California in the amount of \$374,000 for the establishment of flood-stage elevations at 12 of our stream gauges (including all 11 installed by the first grant). On December 6, 2022 the Board of Supervisors approved an amendment to this grant to extend the term through March 29, 2024.

We are continuing to work to establish the elevations at each stream gauge where we estimate flooding could occur in the general area upstream and downstream of the stream gauges. The established flood-stage elevations will be shown on plots on our RainMap where the public will be able to view the stream stages and compare them to flood stages. It will heighten the public's awareness of the stream conditions during areawide flood watches. Part of the grant pays for our time to communicate the flood stages and stream gauge information with the County Office of Emergency Services and other jurisdictions, such as cities and park

districts.

The State Department of Water Resources suggested, and the Flood Control District agreed, that the agreement be amended to extend the term one year because of an earlier COVID-19 related start delay, staffing attrition, and staffing changes that reduced the availability of qualified staff to work on the project.

CONSEQUENCE OF NEGATIVE ACTION:

Without the Board of Supervisors' approval, the Flood Control District may not be able to complete work in the project scope adequately or the project may miss the deadline and may be required to return grant funds already received for the project.

cc: Allison Knapp, Deputy Chief Engineer, allison.knapp@pw.cccounty.us
Tim Jensen, Flood Control, tim.jensen@pw.cccounty.us
Mark Boucher, Flood Control, mark.boucher@pw.cccounty.us
Catherine Windham, Flood Control, catherine.windham@pw.cccounty.us

**AMENDMENT 2
STATE OF CALIFORNIA
THE NATURAL RESOURCES AGENCY
DEPARTMENT OF WATER RESOURCES
SECOND AMENDMENT TO AGREEMENT
BETWEEN THE STATE OF CALIFORNIA DEPARTMENT OF WATER RESOURCES
AND CONTRA COSTA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT
UNDER THE FLOOD EMERGENCY RESPONSE PROJECTS –
STATEWIDE GRANT ROUND 3**

On April 29, 2020, the State of California Department of Water Resources (hereinafter called the STATE), and the Contra Costa County Flood Control and Water Conservation District (hereinafter called the FUNDING RECIPIENT) entered into an Agreement for the purpose of improving local flood emergency response. The project is designed to increase the capacity for locals to respond to flood threats through enhancements to planning, training and equipment.

On March 10, 2023, the Agreement was amended (Amendment 1) to update Section 2, Term of Funding Agreement, Exhibit C, Schedule, and Exhibit D, Standard Conditions.

The STATE and FUNDING RECIPIENT now desire to amend the April 29, 2020 Agreement.

The April 29, 2020 Agreement is hereby amended by this instrument, Amendment 2, to be effective as of the date of execution. This Amendment is necessary to fulfill the intent and purpose of the April 29, 2020 Agreement.

The STATE and FUNDING RECIPIENT hereby agree to the following modifications:

1. Section 2, Term of Funding Agreement, is replaced in its entirety with: **“The term of this Funding Agreement begins on the date this Funding Agreement is executed by the State, through final payment plus three (3) years unless otherwise terminated or amended as provided in this Agreement. However, all work shall be completed by April 29, 2025 and no funds may be requested after October 31, 2025.”**.
2. Exhibit B, Project Budget, of the Agreement is replaced in its entirety with the attached revised Exhibit B. The overall budget total of the Agreement remains unchanged.
3. Exhibit C, Schedule, of the Agreement is replaced in its entirety with the attached revised Exhibit C.

All other terms and conditions of the April 29, 2020 Agreement and Amendment 1 remain unchanged.

CONTRA COSTA COUNTY FLOOD
CONTROL AND WATER CONSERVATION
DISTRICT

By: _____
Warren Lai
Chief Engineer

Date: _____

Approved as to Legal Form and Sufficiency

By: _____
Michael George
Deputy County Counsel

Date: _____

STATE OF CALIFORNIA
DEPARTMENT OF WATER RESOURCES

By: _____
Jeremy Hill, Manager
Hydrology and Flood Operations Branch

Date: _____

Approved as to Legal Form and Sufficiency

By: _____ For
Robin Brewer, Assistant General Counsel
Office of the General Counsel

Date: _____

Exhibit B

Budget

Task	Description	Total DWR Authorized Funding
1	Data Collection	\$107,700.00
1.1	Field and Office Surveying	\$85,820.00
1.2	Engineering - Model Search	\$7,040.00
1.3	Interviews with Cities and Citizens	\$14,840.00
2	Engineering - Modeling	\$225,600.00
3	Website Programming	\$5,280.00
4	Outreach	\$16,720.00
5	Project Management	\$18,700.00
	Grand Total	\$374,000.00

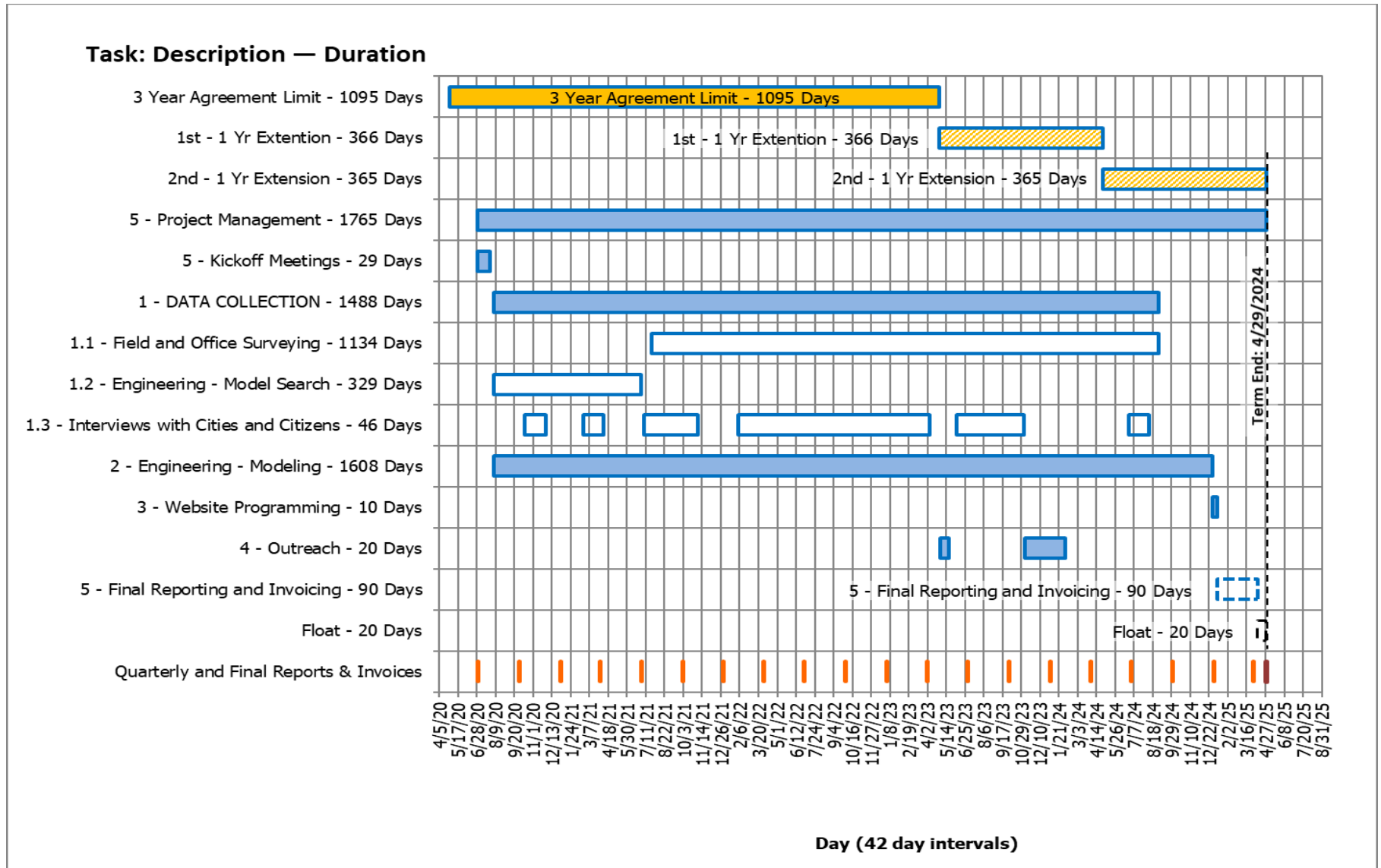
Exhibit C
Schedule

Table C1 — Schedule

Task	Description	Start Date	Duration	End	Working Days*
	3 Year Agreement Limit	<i>4/29/2020</i>	1,095	4/29/2023	757
	1st - 1 Yr Extension	<i>4/29/2023</i>	366	4/29/2024	261
	2nd - 1 Yr Extension	<i>4/29/2024</i>	365	4/29/2025	262
5.0	Project Management	6/29/2020	1,765	4/29/2025	1,237
5.0	Kickoff Meetings	6/29/2020	29	7/28/2020	22
1.0	DATA COLLECTION	8/5/2020	1,488	9/1/2024	1,038
1.1	Field and Office Surveying	7/25/2021	1,134	9/1/2024	795
1.2	Engineering - Model Search	8/5/2020	329	6/30/2021	227
1.3	Interviews with Cities and Citizens	10/14/2020	387	9/15/2022	483
2.0	Engineering - Modeling	8/5/2020	1,608	12/30/2024	1,124
3.0	Website Programming	12/30/2024	10	1/9/2025	9
4.0	Outreach	5/1/2023	280	2/5/2024	201
5.0	Final Reporting and Invoicing	1/9/2025	90	4/9/2025	65
	Float	4/9/2025	20	4/29/2025	15

*Working days exclude weekends and holidays.

Figure C1 — Schedule





CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-0996
C.109.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Karen Caoile, Director of Risk Management

Report Title: Purchase Order with Caltronics

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Director of Risk Management, to execute a purchase order with Caltronics in an amount not to exceed \$17,965 to provide XMedius cloud faxing system for the period of April 18, 2024, through April 17, 2025.

FISCAL IMPACT:

Costs will be paid through the General Fund.

BACKGROUND:

The Risk Management Department utilizes Caltronics' XMedius cloud faxing system allowing the Department to receive a high volume of electronic faxes. The vendor's General Terms and Conditions of the purchase order include both a limitation of liability and an indemnification provision approved by County Counsel.

CONSEQUENCE OF NEGATIVE ACTION:

The Risk Management Department receives a high volume of faxes daily from multiple sources and will not be able to meet its responsibilities regarding Workers' Compensation and Liability claims, and Safety and Equal Employment Opportunity reports/investigations.

File #: 24-0996
C.109.

Agenda Date: 4/9/2024

Agenda #:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-0997
C.110.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Monica Nino, County Administrator

Report Title: Claims

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

DENY claims filed by Abel R. Arias; BD & J, Daniel Infuso, Esq.; Monika Lynette Brown; LaTalya Gaffney-Snelling; Thuy-Mi Dang Hunter, S.S.H. and Sarai Cannon-Hunter; Paul T. Klobas; Shannon Martinez; Billy Scott; Joshua Stewart; Maggie Hong To-Tran; Lynnette Watts; and Brandon Wong. DENY amended claims filed by Antoine Anderson; and Min Huang and Ada Wang.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Abel R. Arias: Personal injury claim for medical issue in a unlimited amount.

BD & J, Daniel Infuso, Esq.: Personal injury claim resulting from a vehicle accident in an amount to exceed \$35,000.

Monika Lynette Brown: Personal injury claim for a trip and fall in an amount to exceed \$25,000.

LaTalya Gaffney-Snelling: Personal injury claim for a trip and fall in an amount to exceed \$35,000.

Thuy-Mi Dang Hunter, S.S.H. and Sarai Cannon-Hunter: Personal injury claim for vehicle accident in an amount to exceed \$25,000.

Paul T. Klobas: Property claim for damage to parking lot, fencing, sidewalk and loss of business in the amount of \$150,000.

Shannon Martinez: Personal injury claim for injuries sustained in a motorcycle accident in an amount between

\$5,000,000 and \$10,000,000.

Billy Scott: Property claim for lost dentures in the amount of \$900.

Joshua Stewart: Personal injury claim resulting from a vehicle accident in the amount of \$100,000.

Maggie Hong To-Tran: Property claim for damage to vehicle in the amount of \$5,000.

Lynnette Watts: Personal injury claim for mental and emotional damage in the amount of \$200,000.

Brandon Wong: Property claim for damage to vehicle in the amount of \$300.

Antoine Anderson: Amended personal injury claim for injuries sustained in a bicycle accident in an amount not yet determined.

Min Huang & Ada Wang: Amended property claim for damage to vehicle in the amount of \$8,000.

CONSEQUENCE OF NEGATIVE ACTION:

Not acting on the claims could extend the claimants' time limits to file actions against the County.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-0998
C.111.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Report Title: Insight Public Sector (IPS)

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

AUTHORIZE the Auditor-Controller, or designee, to pay \$306,153.94 to Insight Public Sector (IPS) for services provided on behalf of the California State Sheriffs Association (CSSA) Microsoft Azure Cloud ("CSSA Cloud") for cloud subscription and usage fees incurred by the Office of the Sheriff's application, the Automated Regional Information Exchange System (ARIES), for the period April 1, 2023, through February 29, 2024.

FISCAL IMPACT:

Approval of this request will result in a one-time expenditure of \$306,153.94 and will be funded 100% by the Sheriff's Office General Fund allocation.

BACKGROUND:

The Automated Regional Information Exchange System (ARIES) is a proprietary software application owned and operated by the Office of the Sheriff, Contra Costa County (CCCSO). ARIES is used by the CCCSO and partnered law enforcement agencies for a wide variety of essential law enforcement functions which are accessed from sub-modules within the application.

These include:

- **Live Search:** This module allows officers to access persons information, including criminal history, whether persons are the subject of protective or restraining orders (either the protected or prohibited person), information on property (i.e., if said property has been reported as stolen) and information on firearms.
- **Total Booking:** This module streamlines the booking process, allowing for more efficient booking of a person, ensuring that timelines which affect areas such as offense charging and timely processing for issuance of citation and release of persons are met.
- **ALPR (Automated License Plate Reader):** This module allows for immediate checks on license plates associated with critical cases, i.e., child abductions or other cases regarding imminent threat to the public.
- **Alerts:** This module allows officers to enter and check for alerts in cases such as missing persons or other cases involving a threat to public or officer safety.
- **Location Alerts:** This module allows officers to flag a particular address for future reference, i.e.,

immediately advising the officer if the victim in an on-going domestic violence event reports that the suspect has returned to the flagged location.

- **Person Alerts:** This module functions on the same principle as the Location Alert, but tracks a person instead of a location, i.e., the suspect in the above-described domestic violence investigation is contacted.
- **Documents:** This module is a one-stop repository of important documents, such as the Domestic Violence Report Supplemental, Child Abuse Reporting Form, Suspected Dependent Adult/Elder Abuse Reporting Form, Strangulation Assessment Card and Domestic Violence Proof of Service (and Instructions) and Domestic Violence Resource Pamphlet.

The system also allows partners to manage arrest and crime data collected from law enforcement agencies, all of which are processed and stored in CCCSO on-premises servers. Over the years, ARIES has reached several technological milestones that have led to the modern interface that over 10,000 users from 105+ different agencies use today.

Much of ARIES's modernization has been accomplished in the last seven years thanks to a partnership with West Advanced Technologies, Inc. (WATI). WATI was awarded their first ARIES contract in 2017 to begin the modernization process which involved improving, developing, and supporting the technology behind ARIES. In early 2022, WATI was selected from a competitive bidding process to accomplish the next logical milestone for ARIES: to migrate its aging on-premises servers to the California State Sheriffs Association (CSSA) Azure Cloud ("CSSA Cloud").

The ARIES program received approval to migrate its on-premises hardware and network infrastructure historically located at the CCCSO to the CSSA Cloud as stated in County Contract No. 49752-01. While this contract is between CCCSO and WATI, the CSSA Cloud was named as its intended destination.

The CSSA Cloud program is owned by the California State Sheriffs' Association on the Microsoft Azure GovCloud platform. It was developed by the CSSA for all Sheriff's Offices across the state of California meeting stringent Department of Justice (DOJ) Criminal Justice Information System (CJIS) government cloud requirements. In May 2022, the CSSA first launched the CSSA Cloud program offering to all California Sheriff's agencies. Then, a year after the CSSA Cloud launch, the CSSA partnered with Insight Public Sector (IPS) to provide financial/billing services on behalf of the CSSA.

The CCCSO joined the CSSA Cloud program at its launch in May 2022, although it was not used until January 2023. Unfortunately, the original CSSA Cloud Agreement was signed by an unauthorized signer without review and approval of County Counsel and the Board of Supervisors. Then in January 2023, the CCCSO migrated the ARIES program to the CSSA Cloud from which the CCCSO started to incur CSSA Cloud usage and consumption fees. Since IPS is the CSSA's designated partner to provide financial/billing services for costs incurred from CSSA Cloud program consumption and usage fees, payment of the invoices must be sent to IPS. This is a requirement for the continuity of the CSSA Cloud program as well as for the CCCSO to continue hosting ARIES and other applications in the CSSA Cloud.

Once it was discovered that the original agreement was not fully executed, all the necessary steps were taken to correct the issue. The contract is now with County Counsel for review and approval. Without an approved contract in place, the Office of the Sheriff has not been able to pay the vendor's invoices for services already rendered on behalf of the CSSA for its CSSA Cloud program. Despite the delay in payment, IPS continues to provide services in good faith, while the final contract terms are negotiated. Once the contract terms are

finalized and approved as to form by County Counsel, the CCCSO will return to the Board, if necessary, for approval to execute a contract.

CONSEQUENCE OF NEGATIVE ACTION:

If the Board does not approve, Insight Public Sector will not be paid for services rendered in good faith and we risk the County's reputation and relationship with the CSSA, IPS, and Microsoft. Additionally, the entire CSSA Cloud, a multi-year, multi-agency partnership program developed specifically for all California Sheriffs and several law enforcement agencies, will be in danger of shutting down. Other than ARIES, other critical applications already hosted in the CSSA Cloud will be adversely affected, such as the RIPA (Racial and Identity Profiling Act) application, another cloud-based application already in use by the Sheriff's Office and multiple law enforcement agencies to meet Department of Justice (DOJ) requirements.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-0999
C.112.

Agenda Date: 4/9/2024

Agenda #:

To: Board of Supervisors

From: Dan Mierzwa, Treasurer-Tax Collector

Report Title: TREASURER'S ANNUAL INVESTMENT POLICY FOR THE FISCAL YEAR 2024-2025

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ACCEPT the Treasurer's Investment Policy for the Fiscal Year 2024-2025 as revised and adopted on March 19, 2024 by the Treasury Oversight Committee.

FISCAL IMPACT:

None.

BACKGROUND:

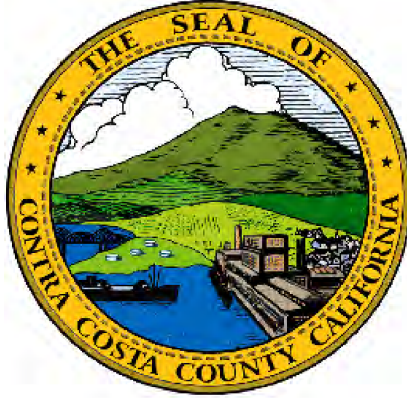
Pursuant to Government Code Section 27133, at the March 19, 2024 Treasury Oversight Committee meeting, the Committee approved and recommended the acceptance of the attached revised policy. The policy incorporates greater detail of cash management and investment guidelines of surplus funds delegated for investing and reinvesting by the County Treasurer. Copy of the Treasurer's Investment Policy for Fiscal Year 2024 - 2025 is submitted to the Board of Supervisors for review and acceptance.

CONSEQUENCE OF NEGATIVE ACTION:

File #: 24-0999
C.112.

Agenda Date: 4/9/2024

Agenda #:



CONTRA COSTA COUNTY TREASURER'S ANNUAL INVESTMENT POLICY

FISCAL YEAR 2024-2025

APPROVED BY THE BOARD OF SUPERVISORS
IN APRIL 2024

The Contra Costa County Treasurer will annually present to both the Board of Supervisors (Board) and the Treasury Oversight Committee (Committee) a statement of investment policy, which the Board shall review and approve at a public meeting. Any changes in the policy shall also be reviewed and approved by the Board at a public meeting (Gov't Code §53646(a)(1)).

OFFICE OF COUNTY TREASURER-TAX COLLECTOR
625 COURTS STREET, ROOM 100
MARTINEZ, CALIFORNIA 94553



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CONTRA COSTA COUNTY

TREASURER'S ANNUAL INVESTMENT POLICY

1.0 PURPOSE

The purpose of this Investment Policy (Policy) is to establish cash management and investment guidelines of surplus funds entrusted to the care of the Contra Costa County Treasurer's Office (Treasurer's Office) in accordance with applicable sections of California Government Code. All portfolio activities will be judged by the standards of the Policy and its ranking of investment objectives.

2.0 SCOPE

This Policy applies to all and only funds over which the Treasurer's Office has been granted fiduciary responsibility and direct control for their management. The funds covered by this Policy are accounted for and incorporated in the Contra Costa County Annual Comprehensive Financial Report (ACFR) and include but not limited to: Government Funds (e.g. general fund, special revenue funds, debt service funds, capital project funds, and permanent fund), Proprietary Funds (e.g. enterprise funds and internal service funds), and various Trust Funds.

3.0 PARTICIPANTS

This Policy restricts deposits to those agencies mandated by California Government Code as treasury deposits. However, subject to the consent of the Treasurer's Office and in accordance with section 53684, exemptions may be granted to non-mandatory depositing agencies, if it is determined that the additional deposit provides a benefit to the investment pool as a whole while not creating unmanageable liquidity risk.

4.0 IMPLEMENTATION

In order to provide direction to those responsible for management of surplus funds, the County Treasurer has established this Policy and presented it to the Treasury Oversight Committee and the Board of Supervisors, and has made it available to the legislative body of local agencies that participates in the County Treasurer's investment program.

The Policy explains investable funds; authorized instruments; credit quality required; maximum maturities and concentrations; collateral requirements; qualifications of brokers/dealers and financial institutions doing business with, or on behalf of, the County; limits on gifts and honoraria; the reporting requirements; the Treasury Oversight Committee; the manner of apportioning interest earnings and appropriating investment costs; and the criteria to request withdrawal of funds.

5.0 OBJECTIVES

Gov't Code §53600.5: When investing, reinvesting, purchasing, acquiring, exchanging, selling or managing public funds, the primary objective of a trustee shall be to safeguard the principal of the funds under its control. The secondary objective shall be to meet the liquidity needs of the depositor. The third objective shall be to achieve a return on the funds under its control.

5.1 Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and market risk.

5.1.a *Credit Risk*

The Treasurer will minimize credit risk, the risk of loss due to the failure of the security issuer or backer, by:

1. Limiting investments to the safest type of securities
2. Pre-qualifying the financial institutions, brokers/dealers, intermediaries, and advisers with which the Treasurer's Office will do business.
3. Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

5.1.b Market Risk

The Treasurer's Office will minimize the risk that the market value of securities in the portfolio will fall due to changes in general interest rates, by:

1. Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
2. Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools.

5.2 Liquidity: The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets. A portion of the portfolio also may be placed in money market mutual funds or local government investment pools which offer same-day liquidity for short-term funds.

5.3 Yield: The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities may be sold prior to maturity when deemed prudent and necessary. Reasons of selling include but are not limited to:

1. **A security with declining credit may be sold early to minimize loss of principal.**
2. **A security swap would improve the quality, yield, or target duration in the portfolio.**
3. **Liquidity needs of the portfolio require that the security be sold.**
4. **Portfolio rebalancing would bring the portfolio back into compliance.**

Investments will be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

5.4 Public Trust: All investments will be in conformance with state law and county ordinances and policies. The investment of public funds is a task that must maintain the public trust.

6.0 GENERAL STRATEGY

6.1 Buy and Hold: The Treasurer will generally use the passive investment strategy known as BUY AND HOLD whereas securities are purchased with the intent of holding them to maturity. Interest income and the reinvestment of interest income usually are the only sources of return in the portfolio.

The investment program will focus on purchasing securities that will limit or reduce the potential default risk and ensure the reliability of cash flows from interest income. Generally, purchases will be laddered throughout the portfolio in order to minimize the number and cost of investment transactions.

7.0 STANDARD OF CARE

The following policies are designed in accordance with Government Code to provide transparency to the investment program while enhancing portfolio controls:

7.1 Prudent Investor Standard

The standard of prudence to be used by the designated representative shall be subject to the “prudent investor” standard and shall be applied in the context of managing the overall portfolio. “Governing bodies of local agencies or persons authorized to make investment decisions on behalf of those local agencies investing public funds are trustees and therefore fiduciaries subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling or managing public funds, a trustee shall act with care, skill, prudence and diligence under the circumstances then prevailing, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part to an overall strategy, investments may be acquired as authorized by law.” (Gov’t Code §53600.3.)

For the investment of county funds in a county treasury, Government Code Section 27000.3 establishes the board of supervisors as a fiduciary that is subject to the prudent investor standard unless it delegates its investment duties to the county treasurer. For local agency funds invested in the county treasury pool, the county treasurer serves as a fiduciary and is subject to the prudent investor standard.

7.2 Ethics and Conflicts of Interest

Investment officials shall refrain from personal business activity that could conflict with proper execution and management of the Policy and investment program, or which could impair their ability to make impartial decisions. Please refer to the Contra Costa County Treasurer-Tax Collector’s Conflict of Interest Code for further explanation of the prohibited activities, and their enforcements and exceptions.

7.3 Limits on Honoraria, Gifts, and Gratuities

In accordance with California Government Code Section 27133(d), this Policy establishes limits for the Director of Finance; individuals responsible for management of the portfolios; and members of the Investment Group and Review Group who direct individual investment decisions, select individual investment advisors and brokers/dealers, and conduct day-to-day investment trading activity. The limits also apply to members of the Oversight Committee. Any individual who receives an aggregate total of gifts, honoraria and gratuities in excess of \$50 in a calendar year from a broker/dealer, bank or service provider to the Pooled Investment Fund must report the gifts, dates and firms to the designated filing official and complete the appropriate State forms.

No individual may receive aggregate gifts, honoraria, and gratuities in a calendar year in excess of the amount specified in Section 18940.2(a) of Title 2, Division 6 of the California Code of Regulations. This limitation is \$590 for the period January 1, 2023, to December 31, 2024. Any violation must be reported to the State Fair Political Practices Commission.

7.4 Delegation of Authority

- 7.4.a** Subject to Section 53607, the board of supervisors may, by ordinance, delegate to the county treasurer the authority to invest or reinvest the funds of the county and the funds of other depositors in the county treasury, pursuant to Chapter 4 (commencing with Section 53600) of Part 1 of Division 2 of Title 5. The county treasurer shall thereafter assume full responsibility for those transactions until the board of supervisors either revokes its delegation of authority, by ordinance, or decides not to renew the annual delegation, as provided in Section 53607 (Gov't Code §27000.1). For local agency funds invested in the county treasury pool, the county treasurer serves as a fiduciary and is subject to the prudent investor standard.
- 7.4.b** Responsibility for the operation of the investment program is hereby delegated to the County Treasurer, who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures include references to the following: safekeeping, delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements, and collateral/depository agreements. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the County Treasurer.

7.5 Treasury Oversight Committee

In compliance with a Board Order of the Contra Costa County Board of Supervisors, the County Contra Costa County Treasury Oversight Committee was established in November 6 of 1995. The intent of the Committee is to allow local agencies, including school districts, as well as the public, to participate in reviewing the policies that guide the investment of public funds. The mandate for the existence of the Committee was suspended in 2004 by the State of California; however, the Committee serves an important function and the Treasurer's Office has elected to continue the program.

- 7.5.a** The Committee shall annually review and monitor the County's Investment Policy.
- 7.5.b** The Committee shall cause an annual audit to determine the County Treasurer's compliance with the Investment Policy and all investment funds in the county Treasury.

8.0 SAFEKEEPING AND CUSTODY

- 8.1 Delivery vs. Payment:** All trades of marketable securities will be executed (cleared and settled) on a delivery vs. payment (DVP) basis to ensure that securities are deposited in the County Treasurer's safekeeping institution prior to the release of funds.
- 8.2 Third-party Safekeeping:** Securities will be held by an independent third-party safekeeping institution selected by the County Treasurer. All securities will be evidenced by safekeeping receipts in the County's name or in a name designated by the County Treasurer. The safekeeping institution shall annually provide a copy of its most recent report on internal controls - Service Organization Control Reports (formerly 70, or SAS 70) prepared in accordance with the Statement on Standards for Attestation Engagements (SSAE) No. 16 (effective June 15, 2011.)
- 8.2.a** A local agency purchasing or obtaining any securities prescribed in this section, in a negotiable, bearer, registered or non-registered format, shall require delivery of the securities to the local agency, including those purchased for the agency by financial advisors, consultants or managers using the agency's funds, by book entry, physical delivery or by third-party custodial agreement. The transfer of securities to the counterparty bank's customer book-entry account may be used for book-entry delivery. For purposes of this section, "counterparty" means the other party to the transaction. A

counterparty bank's trust department or separate safekeeping department may be used for the physical delivery of the security if the security is held in the name of the local agency. Where this section specifies a percentage limitation for a particular category of investment, that percentage is applicable only at the date of purchase. Where this section does not specify a limitation on the term of remaining maturity at the time of the investment, no investment shall be made in any security other than a security underlying a repurchase or reverse repurchase agreement authorized by this section.

8.2.b In compliance with this section, the securities of Contra Costa County and its agencies shall be in safekeeping at The Bank of New York Trust Company, N. A., a counterparty bank's trust department or as defined in the debt indenture and contract.

8.3 Internal Controls: The County Treasurer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the Treasurer are protected from loss, theft or misuse. Specifics for the internal controls shall be documented in an investment procedures manual that shall be reviewed and updated periodically by the County Treasurer.

The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgements by management.

As part of the internal controls, the investment portfolio managed by the County Treasurer shall be audited annually by both internal and external auditors.

9.0 AUTHORIZED BROKERS/DEALERS AND FINANCIAL INSTITUTIONS

9.1 All transactions initiated on behalf of the Pooled Investment Fund and Contra Costa County shall be executed only through one of the following:

1. Government security dealers reporting as primary dealers to the Market Reports Division of the Federal Reserve Bank of New York;
2. Banks and financial institutions that directly issue their own securities which have been placed on the Approved List of Brokers/Dealers and Financial Institutions;
3. Brokers/dealers in the State of California approved by the County Treasurer based on the reputation and expertise of the company and individuals employed.

Brokers/dealers and financial institutions which have exceeded the political contribution limits as contained in Rule G-37 of the Municipal Securities Rulemaking Board within a four-year period to the County Treasurer or a member of the governing board of a local agency or any candidate for those offices, are prohibited from the Approval List of Brokers/Dealers and Financial Institutions.

9.2 Qualifications: All financial institutions and brokers/dealers who desire to become qualified for investment transactions must complete Contra Costa County Treasurer's Office Broker/Dealer Due Diligence Questionnaire which can be obtained at www.cctax.us. An annual review of the approved brokers/dealers will be conducted by the Treasurer's Office. The Treasurer's Office may request additional documents from the brokers/dealers during the annual review. A brokers/dealer may be deleted from the Approved Brokers list without cause and without prior notification.

9.3 List of Approved Financial Institutions, Security Brokers and Dealers

A list will be maintained of financial institutions authorized to provide investment services. In addition, a list also will be maintained of approved security brokers/dealers selected for creditworthiness and qualifications stated in section 9.2. However, the County Treasury will not be limited to the financial institutions and brokers/dealers on the list. Others will be included as

long as conditions for authorized financial institutions and brokers/dealers set forth in this Policy are met. Additionally, deletions and additions are based on the maintenance of required credit quality as rated by a nationally recognized statistical-rating organization (NRSRO) or reliable financial sources.

10.0 SUITABLE AND AUTHORIZED INVESTMENTS

10.1 Authorized Investment Types: (Gov't Code §53600 et seq.) The legislative body of a local agency having moneys in a sinking fund or moneys in its treasury not required for the immediate needs of the local agency may invest any portion of the moneys that it deems wise or expedient in the investments set forth below. A local agency purchasing or obtaining any securities prescribed in this section, in a negotiable, bearer, registered, or nonregistered format, shall require delivery of the securities to the local agency, including those purchased for the agency by financial advisers, consultants, or managers using the agency's funds, by book entry, physical delivery, or by third-party custodial agreement. The transfer of securities to the counterparty bank's customer book entry account may be used for book entry delivery.

For purposes of this section, "counterparty" means the other party to the transaction. A counterparty bank's trust department or separate safekeeping department may be used for the physical delivery of the security if the security is held in the name of the local agency. Where this section specifies a percentage and/or rating limitation for a particular category of investment, that percentage and/or rating are applicable only at the date of purchase. Where this section does not specify a limitation on the term or remaining maturity at the time of the investment, no investment shall be made in any security, other than a security underlying a repurchase or reverse repurchase agreement or securities lending agreement authorized by this section, that at the time of the investment has a term remaining to maturity in excess of five years, unless the legislative body has granted express authority to make that investment either specifically or as a part of an investment program approved by the legislative body no less than three months prior to the investment:

- 10.1.a Bonds issued by the local agencies**, including bonds payable solely out of the revenues from a revenue-producing property, owned, controlled, or operated by the local agency or by a department, board, agency or authority of the local agency.
- 10.1.b United States Treasury notes, bonds, bills or certificates of indebtedness**, or those for which the faith and credit of the United States are pledged for the payment of principal and interest.
- 10.1.c Registered state warrants or treasury notes or bonds of this state**, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the state or by a department, board, agency or authority of the state.
- 10.1.d Registered treasury notes or bonds of any of the other 49 states** in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 states, in addition to California.
- 10.1.e Bonds, notes, warrants or other evidences of indebtedness of any local agency within this state**, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled or operated by the local agency, or by a department, board, agency or authority of the local agency.
- 10.1.f Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments**, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.

10.1.g Banker's acceptances otherwise known as bills of exchange or time drafts drawn on and accepted by a commercial bank. Purchases of banker's acceptances may not exceed 180 days' maturity or 40 percent of the agency's money that may be invested pursuant to this section. However, no more than 30 percent of the agency's money may be invested in banker's acceptances of any one commercial bank pursuant to this section. This subdivision does not preclude a municipal utility district from investing any money in its treasury in any manner authorized by the Municipal Utility District Act (Division 6, commencing with Section 11501, of the Public Utilities Code).

10.1.h Commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization (NRSRO). The entity that issues the commercial paper shall meet all of the following conditions in either paragraph (1) or paragraph (2):

1. The entity meets the following criteria:
 - A. Is organized and operating in the United States as a general corporation.
 - B. Has total assets in excess of five hundred million dollars (\$500,000,000).
 - C. Has debt other than commercial paper, if any, that is rated in a rating category of "A" or its equivalent or higher by a nationally recognized statistical-rating organization (NRSRO).
2. The entity meets the following criteria:
 - A. Is organized within the United States as a special purpose corporation, trust, or limited liability company.
 - B. Has program-wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond.
 - C. Has commercial paper that is rated "A-1" or higher, or the equivalent, by a nationally recognized statistical-rating organization (NRSRO).

Eligible commercial paper shall have a maximum maturity of 270 days or less. Local agencies, other than counties or a city and county, that have less than one hundred million dollars (\$100,000,000) of investment assets under management, may invest no more than 25 percent of their moneys in eligible commercial paper. Local agencies, other than counties or a city and county, that have one hundred million dollars (\$100,000,000) or more of investment assets under management may invest no more than 40 percent of their moneys in eligible commercial paper. A local agency, other than a county or a city and a county, may invest no more than 10 percent of its total investment assets in the commercial paper and the medium-term notes of any single issuer. Counties or a city and county may invest in commercial paper pursuant to the concentration limits in subdivision (a) of Section 53635:

- i. Not more than 40 percent of the local agency's money may be invested in eligible commercial paper.
- ii. Not more than 10 percent of the total assets of the investments held by a local agency may be invested in any one issuer's commercial paper.

10.1.i Negotiable certificates of deposit issued by a nationally- or state-chartered bank or a savings association or federal association (as defined by Section 5102 of the Financial Code), a state or federal credit union, or by a state-licensed branch of a foreign bank. Purchases of negotiable certificates of deposit may not exceed 30 percent of the agency's money that may be invested pursuant to this section. For purposes of this section, negotiable certificates of deposits do not come within Article 2 (commencing with Section 53630), except that the amount so invested shall be subject to the limitations of Section

53638. The legislative body of a local agency and the treasurer or other official of the local agency having legal custody of the money are prohibited from investing local agency funds, or funds in the custody of the local agency, in negotiable certificates of deposit issued by a state or federal credit union if a member of the legislative body of the local agency, or any person with investment decision making authority in the administrative office, manager's office, budget office, auditor-controller's office, or treasurer's office of the local agency also serves on the board of directors, or any committee appointed by the board of directors, or the credit committee or the supervisory committee of the state or federal credit union issuing the negotiable certificates of deposit.

10.1.j Repurchase and reverse repurchase agreements

1. Investments in **repurchase agreements** or **reverse repurchase agreements** of any securities authorized by this section, provided that the agreements are subject to this subdivision, including the delivery requirements specified in this section, and that a signed Master Repurchase Agreement is on file in the Treasurer's Office for all financial institutions that enter into a repurchase agreement with Contra Costa County.
2. Investments in repurchase agreements may be made on any investment authorized in this section when the term of the agreement does not exceed one year. The market value of securities that underlay a repurchase agreement shall be valued at 102 percent or greater of the funds borrowed against those securities and the value shall be adjusted no less than quarterly. Since the market value of the underlying securities is subject to daily market fluctuations, the investments in repurchase agreements shall be in compliance if the value of the underlying securities is brought back up to 102 percent no later than the next business day.
3. Reverse repurchase agreements or securities lending agreements may be utilized only when all of the following conditions are met:
 - A. The security to be sold using a reverse repurchase agreement or securities lending agreement has been owned and fully paid for by the local agency for a minimum of 30 days prior to sale.
 - B. The total of all reverse repurchase agreements and securities lending agreements on investments owned by the local agency does not exceed 20 percent of the base value of the portfolio.
 - C. The agreement does not exceed a term of 92 days, unless the agreement includes a written codicil guaranteeing a minimum earning or spread for the entire period between the sale of a security using a reverse repurchase agreement or securities lending agreement and the final maturity date of the same security.
 - D. Funds obtained or funds within the pool of an equivalent amount to that obtained from selling a security to a counterparty using a reverse repurchase agreement or securities lending agreement shall not be used to purchase another security with a maturity longer than 92 days from the initial settlement date of the reverse repurchase agreement or securities lending agreement, unless the reverse repurchase agreement or securities lending agreement includes a written codicil guaranteeing a minimum earning or spread for the entire period between the sale of a security using a reverse repurchase agreement or securities lending agreement and the final maturity date of the same security.
4. Prior approval of the governing body; only with primary dealers:

- A. Investments in reverse repurchase agreements, securities lending agreements, or similar investments in which the local agency sells securities prior to purchase with a simultaneous agreement to repurchase the security may be made only upon prior approval of the governing body of the local agency and shall be made only with primary dealers of the Federal Reserve Bank of New York or with a nationally or state-chartered bank that has or has had a significant banking relationship with a local agency.
- B. For purposes of this policy, "significant banking relationship" means any of the following activities of a bank:
 - i. Involvement in the creation, sale, purchase, or retirement of a local agency's bonds, warrants, notes, or other evidence of indebtedness.
 - ii. Financing of a local agency's activities.
 - iii. Acceptance of a local agency's securities or funds as deposits.

5. Definitions and terms of repos, securities and securities lending:

- A. "Repurchase agreement" means a purchase of securities by the local agency pursuant to an agreement by which the counterparty seller will repurchase the securities on or before a specified date and for a specified amount and the counterparty will deliver the underlying securities to the local agency by book entry, physical delivery, or by third-party custodial agreement. The transfer of underlying securities to the counterparty bank's customer book-entry account may be used for book-entry delivery.
- B. "Securities," for purposes of repurchase under this subdivision, means securities of the same issuer, description, issue date, and maturity.
- C. "Reverse repurchase agreement" means a sale of securities by the local agency pursuant to an agreement by which the local agency will repurchase the securities on or before a specified date and includes other comparable agreements.
- D. "Securities lending agreement" means an agreement under which a local agency agrees to transfer securities to a borrower who, in turn, agrees to provide collateral to the local agency. During the term of the agreement, both the securities and the collateral are held by a third party. At the conclusion of the agreement, the securities are transferred back to the local agency in return for the collateral.
- E. For purposes of this section, the base value of the local agency's pool portfolio shall be that dollar amount obtained by totaling all cash balances placed in the pool by all pool participants, excluding any amounts obtained through selling securities by way of reverse repurchase agreements, securities lending agreements, or other similar borrowing methods.
- F. For purposes of this section, the spread is the difference between the cost of funds obtained using the reverse repurchase agreement and the earnings obtained on the reinvestment of the funds.

10.1.k Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Notes eligible for investment under this subdivision shall be rated in a rating category of "A" or its equivalent or better by an NRSRO. Purchases of medium-term notes shall not include

other instruments authorized by this section and shall not exceed 30 percent of the agency's moneys that may be invested pursuant to this section.

10.1.l Shares of beneficial interest

1. Shares of beneficial interest issued by diversified management companies that invest in the securities and obligations as authorized by subdivisions (a) to (k), inclusive, and subdivisions (m) to (o), (q), inclusive, and that comply with the investment restrictions of this article and Article 2 (commencing with Section 53630). However, notwithstanding these restrictions, a counterparty to a reverse repurchase agreement or securities lending agreement is not required to be a primary dealer of the Federal Reserve Bank of New York if the company's board of directors finds that the counterparty presents a minimal risk of default, and the value of the securities underlying a repurchase agreement or securities lending agreement may be 100 percent of the sales price if the securities are marked to market daily.
2. Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1 et seq.).
3. If investment is in shares issued pursuant to paragraph (1), the company shall have met either of the following criteria:
 - A. Attained the highest ranking or the highest letter and numerical rating provided by not less than two NRSROs.
 - B. Retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience investing in the securities and obligations authorized by subdivisions (a) to (k), inclusive, and subdivisions (m) to (o), (q), inclusive, and with assets under management in excess of five hundred million dollars (\$500,000,000).
4. If investment is in shares issued pursuant to paragraph (2), the company shall have met the following criteria:
 - A. Attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations.
 - B. Retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience investing in the securities and obligations authorized by subdivisions (a) to (k), inclusive, and subdivisions (m) to (o), inclusive, and with assets under management in excess of five hundred million dollars (\$500,000,000).
5. The purchase price of shares of beneficial interest purchased pursuant to this subdivision shall not include any commission that the companies may charge and shall not exceed 20 percent of the agency's money that may be invested pursuant to this section. However, no more than 10 percent of the agency's funds may be invested in shares of beneficial interest of any one mutual fund pursuant to paragraph (1).

10.1.m Moneys held by a trustee or fiscal agent and pledged to the payment of security of bonds or other indebtedness, or obligations under a lease, installment sale, or other agreement of a local agency, or certificates of participation in those bonds, indebtedness, or lease installment sale, or other agreements, may be invested in accordance with the statutory provisions governing the issuance of those bonds, indebtedness, or lease installment sale, or other agreement, or to the extent not inconsistent therewith or if there are not specific statutory provision, in accordance with the ordinance, resolution, indenture, or agreement of the local agency providing for the issuance.

- 10.1.n Notes, bonds, or other obligations that are at all times secured by a valid first-priority security interest** in securities of the types listed by Section 53651 as eligible securities for the purpose of securing local agency deposits having a market value at least equal to that required by Section 53652 for the purpose of securing local agency deposits. The securities serving as collateral shall be placed by delivery or book entry into the custody of a trust company or the trust department of a bank that is not affiliated with the issuer of the secured obligation, and the security interest shall be perfected in accordance with the requirements of the Uniform Commercial Code or federal regulations applicable to the types of securities in which the security interest is granted.
- 10.1.o Any mortgage pass-through security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-backed certificate, consumer receivable pass-through certificate, or consumer receivable-backed bond.** Securities eligible for investment under this subdivision shall be rated in a rating category of “AA” or its equivalent or better by a NRSRO and have a maximum remaining maturity of 5 years or less. Purchase of securities authorized by this subdivision shall not exceed 20 percent of the agency’s surplus money that may be invested pursuant to this section.
- 10.1.p Shares of beneficial interest issued by a joint power authority** organized pursuant to Section 6509.7 that invests in the securities and obligations authorized in subdivisions (a) to (n), (q), inclusive. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing shares shall have retained an investment adviser that meets all of the following criteria:
1. The adviser is registered or exempt from registration with the Securities and Exchange Commission.
 2. The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivisions (a) to (n), (q), inclusive.
 3. The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).
- 10.1.q United States dollars denominated senior unsecured unsubordinated obligations** issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank, with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States. Investments under this subdivision shall be rated in a rating category of “AA” or its equivalent better by an NRSRO and shall not exceed 30 percent of the agency’s moneys that may be invested pursuant to this section.

11.0 RESTRICTIONS AND PROHIBITIONS

11.1 Restrictions set by the Treasurer

- 11.1.a** All investments purchased by the Treasurer’s Office shall be of investment grade. The minimum credit rating of purchased investments shall be as defined by Government Code 53600 et. seq.
- 11.1.b** All legal securities issued by a tobacco-related company are prohibited. A tobacco-related company is defined as 1) an entity that makes smoking products from tobacco used in cigarettes, cigars and/or snuff, or for smoking in pipes or 2) a company that has total revenues of 15 percent or more from the sale of such tobacco products. The tobacco-related issuers restricted from any investment are Alliance One, Altria Group, Inc., Auri Inc., British American Tobacco PLC, Imperial Tobacco Group PLC, Kirin International

Holding Inc., Lorillard, Philip Morris International, Reynolds American, Inc., Schweitzer-Mauduit International Inc., Smokefree Innotech Inc., Star Scientific Inc., Universal Corp., and Vector Group, Ltd. The Treasury staff will update the list of tobacco-related companies when necessary.

- 11.1.c** Debt instruments issued by the following fossil fuel companies are prohibited from being invested directly by the Treasury Pool: Chevron, Exxon Mobil, Total Energies SE, BP PLC, Marathon Petroleum, Shell PLC, Valero Energy Corporation, Phillips 66. The Treasury staff will update the list of fossil fuel companies when necessary.
- 11.1.d** Financial futures or financial option contracts will each be approved on a per trade basis by the County Treasurer.
- 11.1.e** Reverse repurchase agreements will be used strictly for the purpose of supplementing income with a limit of 10 percent of the total portfolio with prior approval of the Treasurer.
- 11.1.f** SBA loans require prior approval from the Treasurer in every transaction.
- 11.1.g** Securities purchased through brokers will be held in safekeeping at The Bank of New York Trust Company, N.A. or as designated by the specific contract(s) for government securities and tri-party repurchase agreements.
- 11.1.h** Swaps and Trades will each be approved on a per-trade basis by Treasurer or Assistant Treasurer.

11.2 Prohibitions by Government Code (§53601.6)

- 11.2.a** A local agency shall not invest any funds pursuant to this Article or pursuant to Article 2 (commencing with Section 53630) in inverse floaters, range notes, or mortgage-derived, interest-only strips.
- 11.2.b** (1) Except as provided in paragraph (2), a local agency shall not invest any funds pursuant to this article or pursuant to Article 2 (commencing with Section 53630) in any security that could result in zero-interest accrual if held to maturity. However, a local agency may hold prohibited instruments until their maturity dates. The limitation in this subdivision shall not apply to local agency investments in shares of beneficial interest issued by diversified management companies registered under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1, et seq.) that are authorized for investment pursuant to Government Code Section 53600, et. seq.

(2) Notwithstanding the prohibition in paragraph (1), a local agency may invest in securities issued by, or backed by, the United States government that could result in zero- or negative-interest accrual if held to maturity, in the event of, and for the duration of, a period of negative market interest rates. A local agency may hold these instruments until their maturity dates.
- 11.2.c** This section shall remain in effect only until January 1, 2026, and as of that date is repealed.

12.0 INVESTMENT PARAMETERS

- 12.1 Diversification:** Investments shall be diversified to minimize the risk of loss and to maximize the rate of return by:
 - 1. Limiting investment to avoid overconcentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities),
 - 2. Limiting investment in securities that have higher credit risks,

3. Investing in securities with varying maturities, and
4. Continuously investing a portion of the portfolio in readily available funds such as investment pools, money market funds, or repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

12.2 Maximum Maturities: To the extent possible, the County Treasurer shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the Treasurer will not directly invest in securities maturing more than five (5) years from the date of purchase (specifically the settlement date) or in accordance with state and local statutes and ordinances. The Treasurer shall adopt weighted average maturity limitations (which often range from 90 days to 3 years), consistent with the investment objectives.

Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as LAIF, money market funds, or overnight products to ensure that appropriate liquidity is maintained to meet ongoing obligations.

12.3 Exception to Maximum Maturity: In accordance with Government Code, the County Treasurer retains the right to petition the Board of Supervisors for approval to invest in securities with a final maturity in excess of five years. The Board of Supervisors adoption of any resolution allowing maturities beyond five years shall be considered an allowed modification to this policy and any investments made in accordance with the modification shall be allowable under this policy.

12.4 Investment Criteria¹: All limitations set forth in this Policy are applicable only at the time of purchase. The County Treasurer has the full discretion to rebalance the portfolio when it is out of compliance owing to various reasons, such as market fluctuation.

INVESTMENT TYPE	MAXIMUM % of PORTFOLIO	MAXIMUM MATURITY	MAXIMUM % of ISSUE	OTHER RESTRICTIONS
Bonds issued by local agencies	100%	5 years	100%	
U.S. Treasury Obligations	100%	5 years	100%	
Registered State Warrants, and CA Treasury Notes and bonds	100%	5 years	100%	
Registered Treasury Notes or Bonds of any of the other 49 state in addition to CA	100%	5 years	100%	
Bonds and Notes issued by other local agencies in California	100%	5 years	100%	
Obligations of U.S. Agencies or government sponsored enterprises	100%	5 years	100%	
Bankers Acceptances) Domestic: (\$5B min. assets)	40%	180 days	30% Aggregate	
Foreign: (\$5B min. assets)	40%	180 days	5% Aggregate	

¹ The rating requirement for each investment type is referenced in the relevant sections of California Government Code.

INVESTMENT TYPE	MAXIMUM % of PORTFOLIO	MAXIMUM MATURITY	MAXIMUM % of ISSUE	OTHER RESTRICTIONS
Commercial paper	40%	270 days or less	10% Aggregate	No more than 10 % of the local agency's money may be invested in the commercial paper of any single issuer.
Negotiable Certificates of Deposit (\$5 billion minimum assets)	30%	5 years	10% Aggregate	
Repurchase Agreements secured by U.S. Treasury or agency obligation (102% collateral)	100%	1 year	See limitations for Treasuries and Agencies above	Generally limited to Wells Fargo Bank, Bank of America or other institutions with whom the County treasury has executed tri-party agreements. Collateral will be held by a third party to the transaction that may include the trust department of particular banks. Collateral will be only securities that comply with Government Code
Reverse Repurchase Agreements and Securities Lending Agreements	20%	92 days	See limitations for Treasuries and Agencies above	
Corporate bonds, Medium Term Notes & Covered	30%	5 years	10% Aggregate	No more than 10 % of the local agency's money may be invested in the medium-term notes of any single issuer.
Shares of beneficial interest issued by diversified mgt. companies	20%	N/A	10% Aggregate	
Moneys held by a trustee or fiscal agent	20%	N/A		
Collateralized Notes, Bonds, Time Deposits, or other obligations	15%	5 years	5% Aggregate	Collateralized by the eligible securities at a percentage specified in Government Code
Mrtg Backed Securities/CMO's: Asset Backed Securities	20% 20%	5 Years 5 Years	5% Aggregate	<u>No</u> Inverse Floaters <u>No</u> Range Notes <u>No</u> Interest only strips derived from a pool of mortgages
Joint Powers Authority (JPA)	As limited by JPA	N/A	As limited by JPA	
Supranational obligations	30%	5 Years	100%	Rated "AA" or better by an NRSRO
Local Agency Investment Fund (LAIF)	As Limited by LAIF	N/A	As limited by LAIF	

13.0 EXTERNALLY MANAGED INVESTMENT POOLS, MUTUAL FUNDS AND SEPARATE ACCOUNTS

The County Treasurer may invest a portion of the investment pool assets in investment pools, mutual funds, and separate account investment funds managed by the external investment managers. A thorough due diligence shall be conducted on the external investment managers and the pool/funds prior to investing, and on a continual basis.

14.0 PORTFOLIO MANAGEMENT ACTIVITY

14.1 Passive Portfolio Management:

(See Section 6.0., General Strategy)

14.2 Purchase of Investment Securities:

Investment Securities will be purchased in the most cost effective and efficient manner by using a competitive bidding process. However, the investment securities may or may not carry the highest coupon or yield at the time of purchase after taking into consideration the various limitations of the Investment Policy and risks.

ESG investments may be considered so long as such investments achieve equivalent safety, liquidity, and yield compared to other investment opportunities.

14.3 Reviewing and Monitoring of the Portfolio:

The portfolio is closely monitored on a regular basis for compliance purposes. Both monthly and quarterly reports will review portfolio investments to ensure they are kept track of in a timely manner. The reports will also monitor the County Treasurer's investment practices and the results of such practices.

14.4 Portfolio Adjustments:

Certain actions may be taken if the portfolio becomes out of compliance. For instance, should a concentration limitation be exceeded due to an incident such as a fluctuation in portfolio size, the affected securities may be held to maturity to avoid losses; however, the County Treasurer may choose to rebalance the portfolio earlier to bring it back into compliance if the portfolio will not suffer any losses for selling the investment prior to maturity.

14.5 Performance Standards:

The investment portfolio will be managed in accordance with the parameters specified within this Policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. A series of appropriate benchmarks, such as 6-month US Treasury Bill, Fed Funds Rates Index, may be referenced for comparison purposes. However, the benchmarks may change as appropriate based on the duration of the investment pool and/or cash flow requirements.

15.0 REPORTING

15.1 Methodology: The County Treasurer shall prepare an investment report at least quarterly, including a management summary that provides an analysis of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner which will allow the County Treasurer to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report shall be provided to the Chief Administrative Officer, the County Auditor, the Board of Supervisors, Treasury Oversight Committee and any pool participants [Government Code 27133(e), and 53646(b)]. The report will include the following:

1. The type of investment, issuer, date of maturity, par and dollar amount invested on all securities, investments and money held by the County Treasurer.
2. A description of any of the local agency's funds, investments, or programs that are under the management of contracted parties, including lending programs.
3. A current market value as of the date of the report of all securities held by the local agency, and under management of any outside party that is not also a local agency or the State of California Local Agency Investment Fund, and the source of this same valuation.
4. A statement that the portfolio is in compliance with the investment policy, or the manner in which the portfolio is not in compliance.
5. A statement denoting the ability of the County Treasurer to meet its pool's expenditure requirements for the next six months, or an explanation as to why sufficient money may not be available.
6. Listing of individual securities by type and maturity date held at the end of the reporting period.
 - A. PLEDGE REPORT: Any securities that are pledged or loaned for any purpose shall be reported in the Quarterly Investment Report. The transaction details will be provided, including purpose, beginning and termination dates and all parties to the contract.

The security descriptions as to type, name, maturity date, coupon rate, CUSIP and other material information will be included.

B. REVERSE REPURCHASE AGREEMENTS REPORT: All reverse repurchase agreements entered into, whether active or inactive by the end of each quarter, shall be reported in the Treasurer's Quarterly Investment Report.

7. Realized and unrealized gains or losses resulting from appreciation or depreciation by listing the cost and market value of securities over one-year duration that are not intended to be held until maturity.
8. Average maturity and duration of portfolio on investments as well as the yield to maturity of the portfolio as compared to applicable benchmarks.
9. Percentage of the total portfolio which each type of investment represents.
10. Whatever additional information or data may be required by the legislative body of the local agency.

15.2 Marking to Market: The market value of the portfolio shall be calculated at least quarterly and a statement of the market value of the portfolio shall be issued at least quarterly. This will ensure that a review of the investment portfolio, in terms of value and price volatility, has been performed on a regular basis.

16.0 COMPENSATION

In accordance with Government Code §§27013 and 53684, the County Treasurer will charge all pool participants for administrative and overhead costs. Costs include, but are not limited to, employee salaries and benefits, portfolio management, bank and custodial fees, software maintenance fees and other indirect costs incurred from handling and managing funds. In addition, when applicable, the costs associated with the Treasury Oversight provisions of Government Code §§ 27130-27137 shall be included as administrative costs. Costs will be deducted from interest earnings on the pool prior to apportioning and payment of interest. The County Treasurer shall annually prepare a proposed budget providing a detailed itemization of all estimated costs which comprise the administrative fee charged in accordance with Government Code §27013. The administrative fee will be subject to change. Fees will be deducted from interest earnings.

16.1 Deduction of Costs: At the discretion of the County Treasurer, the County Treasurer may deduct actual administrative costs and may make any adjustments from the interest earnings and apportions the remaining earnings to all participants based on the positive average daily balance (Government Code 53684(b)).

16.2 Directed Investments Costs: At the discretion of the County Treasurer, the County Treasurer may deduct from interest earnings the actual administrative costs of such directed investments (Government Code §27013).

17.0 CALCULATING AND APPORTIONING POOL EARNINGS

The Investment Pool Fund is comprised of monies from multiple units of the County, agencies, school districts and special districts. Each entity has unique cash flow demands, which dictate the type of investments the Treasurer's Office may purchase. To ensure parity among the pool members when apportioning interest earnings, the following procedures have been developed:

1. Interest is apportioned on at least a quarterly basis in accordance with Government Code §53684.

2. Interest is apportioned to pool participants based on the participant's average daily fund balance and the total average daily balance of deposits in the investment pool.
3. Interest is calculated on a cash basis for all investments in the County Treasurer's investment pool and reported to the Auditor-Controller for distribution into the funds of the participants.
4. Interest earned on the directed investments is credited to pool participants on a cash basis. Administrative costs are determined annually by the County Treasurer based on actual administrative and overhead costs incurred in the previous year.
5. The negative average daily fund balance will be charged interest at the rate of interest that is being apportioned.

18.0 DEPOSITS AND WITHDRAWALS IN THE TREASURY

18.1 Deposit by Voluntary Participants

Following are the terms and conditions for depositing funds for investment purposes by voluntary participants, i.e. entities that are not legally required to deposit their funds in the County Treasury.

- 18.1.a** Resolution by the County Board of Supervisors authorizing the acceptance of outside participants by the County Treasury.
- 18.1.b** Resolution by the legislative or governing body of the local agency (voluntary participant) authorizing the investment of funds pursuant to Government Code 53684.
- 18.1.c** Treasury investments will be directed transactions. For each transaction, The local agency (voluntary participant) must indicate the fund source, the amount to be invested and the duration of the investment.

18.2 Withdrawal Request

The Treasurer's Office has established the Withdrawal of Funds Policy for all Treasury Investment Pool participants who seek to withdraw funds from the County Treasury Investment Pool for various purposes. In accordance with California State Government Code Section 27136, all participants having funds on deposit in the Pool and seeking to withdraw their funds, shall first submit a formal written request to the County Treasurer. The County Treasurer shall evaluate the withdrawal proposals of all Pool participants upon receipt of the written requests. The evaluation process may take up to 30 days. The County Treasurer reserves the right to reject any request for withdrawal if it is in the Treasurer's opinion after thorough evaluation, that the withdrawal will violate applicable laws and/or governing documents, compromise Treasurer's fiduciary responsibility, adversely impact the stability of the Pool, or harm the interests of any Pool Participant. Such rejection shall prevent the withdrawal of the funds.

Typically, participants make withdrawals for the following two reasons: a) regular operations and b) investing or depositing funds outside the Pool in accordance with California State Government Code Section 27136 (a). The County Treasurer seeks to honor all written withdrawal requests for regular operating purposes that are approved by the County Auditor-Controller's Office in a timely fashion. However, the County Treasurer recognizes that occasionally the Pool participants may request large amounts in withdrawals to cover unexpected operational needs. To accommodate such withdrawals and allow for adequate time for adjustments to the liquidity position of the Pool, the County Treasurer expects all Pool Participants to submit their written requests within the following timeframes:

- i) Withdrawals of Up to \$1 million – prior to 8:00 a.m. for same day disbursement
- ii) Withdrawals of between \$1 million to \$10 million – 1 business day in advance of disbursement
- iii) Withdrawals of more than \$10 million – 3 business day in advance of disbursement

Withdrawals of investment deposits from the County Treasury Investment Pool by any Pool participant shall coincide with investment maturities and/or authorized sale of securities by authorized personnel of the Pool Participant. Except for funds in the California State Local Agency Investment Fund, a five-business-days notification may be required when authorized sale of securities is involved. In the event that the Treasurer must liquidate investments in order to honor the withdrawal request, the Participant who requests the withdrawal shall be subject to all expenses associated with the liquidation, including, but not limited to loss of principal and interest income, withdrawal penalties, and associated fees.

To maintain full fiduciary responsibility for investment and administration of the Pool, the County Treasurer shall NOT permit statutory participants to withdraw funds from and subsequently deposit the funds outside the Pool for the purpose of investments without prior approval of the County Treasurer. As permitted by the Government Code Section 53635, upon request the County Treasurer may enter into an investment agreement with a third-party investment manager on behalf of statutory participants. However, the funds shall remain in the Pool during the entire agreement period under the care of the custodian bank retained by the County Treasurer.

Voluntary participants may withdraw funds from and subsequently deposit the funds outside the Pool for investment purposes upon the County Treasurer's approval. However, such withdrawals shall be made for the entire amount of the participant's funds deposited in the Pool. Upon completion of such withdrawals, the voluntary participants will no longer be able to participate in the Pool or receive further services from the County Treasurer's Office. NO partial withdrawals from the Pool for investment purposes are permitted.

Please refer to the Withdrawal of Funds Policy, which is maintained as a separate document, for detailed guidelines and procedures.

19.0 TEMPORARY BORROWING OF POOL FUNDS

Section 6 of Article XVI of the California Constitution provides in part that "the treasurer of any city, county, or city and county shall have power and the duty to make such temporary transfers from the funds in custody as may be necessary to provide funds for meeting the obligations incurred for maintenance purposes by city, county, city and county, district, or other political subdivision whose funds are in custody and are paid out solely through the treasurer's office."

The County Auditor-Controller and the County Treasurer shall make a temporary transfer of funds to the requesting agency, not to exceed 85% of the amount of money which will accrue to the agency during the fiscal year, provided that the amount of such transfer has been determined by the County Auditor-Controller to be transferable under the constitutional and statutory provisions cited in Article XVI and has been certified by the County Treasurer-Tax Collector to be available. Such temporary transfer of funds shall not be made prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year.

20.0 INVESTMENT OF BOND PROCEEDS

The County Treasurer shall invest bond proceeds using the standards of this Investment Policy. The bond proceeds will be invested in securities permitted by the bond documents. If the bond documents are silent, the bond proceeds will be invested in securities permitted by this Policy.

21.0 BUSINESS CONTINUITY PLAN

The Contra Costa County Treasurer's Business Continuity Plan includes critical phone numbers and addresses of key personnel as well as active bankers and brokers/dealers. Laptops, tablets, smart phones, and other equivalent electronic devices shall be issued to key personnel for

communicating between staff, bank and brokers/dealers. Copies of the plan shall be distributed to the treasury staff: the Assistant County Treasurer, the Treasurer's Investment Officer, the Treasurer's Investment Operations Analyst, the Accountant, and the Accounting Technician. The treasury staff shall interact with one another by home phone, cell phone, or e-mail to decide an alternate location from which to conduct daily operations.

In the event treasury staff is unable to conduct normal business operations, the custodial bank will automatically sweep all uninvested cash into an interest-bearing account at the end of the business day. Until normal business operations have been restored, the limitations on the size of an individual issuer and the percentage restrictions by investment type would be allowed to exceed those approved in this investment policy.

22.0 POLICY CONSIDERATIONS

22.1 Exemption

Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

22.2 Amendments

This policy shall be reviewed on an annual basis. Any changes must be approved by the County Treasurer and any other appropriate authority.

APPROVED BROKERS

Alamo Capital
California Arbitrage Management Program
Daiwa Capital Markets America Inc.
Falcon Square Capital
JP Morgan Securities LLC
Mischler Financial Group
Moreton Capital Markets LLC
Public Financial Management, Incorporated
RBC Capital Markets, LLC
Stifel, Nicolaus & Company, Inc.
TD Securities (USA) LLC
UBS Financial Services, Inc.
US Bancorp Advisors
Wells Fargo Securities

Note: The County Treasury will not be limited to the above list. Others will be included as long as all conditions for authorized brokers and/or dealers set forth in this policy are met. Additionally, deletions and additions are based on many factors including the quality of services provided by the broker/dealers. The County Treasury reserves the right to delete an Approved Broker without cause and without prior notice.

APPROVED ISSUERS

American Honda Finance	Procter & Gamble Co
Apple Inc	Rabobank Nederland New York
Australia & New Zealand Banking Group	Royal Bank of Canada
Bank of America	Societe Generale NA
Bank of Montreal	Standard Chartered Bank
Bank of Nova Scotia	State Street Bank and Trust Co
Berkshire Hathaway	Svenska Handelsbanken AB
BNP Paribas	Toronto-Dominion Bank
Cisco Systems Inc	Toyota Motor Credit Corp
Citigroup	UBS Financial
Coca-Cola Co.	U.S. Bancorp
Commonwealth of Bank of Australia	Walmart
Credit Agricole SA	Walt Disney Company
Deere & Company	Wells Fargo Bank
Deutsche Bank Financial LLC	Westpac Banking Corp
Prudential	Westamerica Bank
General Electric Co	
General Electric Capital Corp	
HSBC Bank USA	
Intel Corp	
JP Morgan Chase & Co	
John Deere Capital Corporation	
Johnson & Johnson	
Koch Industries, Inc.	
McDonald's Corporation	
MicroSoft Corp	
MUFG Bank	
National Australia Bank	
Nestle Capital Corp	
Nordea Bank AB	
Oracle Corp	
Pepsico Inc	
PNC Bank NA	

Note: The County Treasury may or may not invest in the Approved Issuers and will not be limited to the above list in making investments. Other issuers may be considered as the County Treasury performs additional due diligence on each investment decision. The list does not reflect the actual portfolio holdings managed by the County Treasury.

APPROVED PRIMARY DEALERS

ASL Capital Markets Inc.
Bank of Montreal, Chicago Branch
Bank of Nova Scotia, New York Agency
BNP Paribas Securities Corp.
Barclays Capital Inc.
BofA Securities, Inc.
Cantor Fitzgerald & Co.
Citigroup Global Markets, Inc.
Daiwa Capital Markets America Inc.
Deutsche Bank Securities Inc.
Goldman, Sachs & Co. LLC
HSBC Securities (USA) Inc.
Jefferies LLC
J.P. Morgan Securities Inc.
Mizuho Securities USA Inc.
Morgan Stanley & Co. LLC
NatWest Markets Securities Inc.
Nomura Securities International, Inc.
RBC Capital Markets, LLC
Santander US Capital Markets LLC
Societe Generale, New York Branch
TD Securities (USA) LLC
UBS Securities LLC.
Wells Fargo Securities, LLC

Note: The above list consists of primary dealers that serve as trading counterparties of the Federal Reserve Bank of New York in its implementation of monetary policy. These primary dealers are required to participate in all auctions of U.S. government debt. Treasury Staff will perform additional due diligence on each investment decision, and hence, may or may not use the primary dealers listed above.

CONFLICT OF INTEREST CODE

For the

TREASURER-TAX COLLECTOR'S OFFICE

This Conflict of Interest Code is promulgated under the authority of the Political Reform Act, Government Code §81000, et seq., which requires all state and local government agencies to adopt and promulgate conflict of interest codes. Section 18730 of Title 2, Division 6 of the California Code of Regulations, as adopted by the Fair Political Practices Commission (FPPC) contains the terms of a standard conflict of interest code, which may be incorporated by reference and may be amended by the FPPC after public notice and hearings to conform to amendments in the Political Reform Act.

Therefore, the terms of Section 18730 of Title 2, Division 6 of the California Code of Regulations and any amendments to it duly adopted by the FPPC are hereby incorporated by reference and, along with the below stated Disclosure Categories, constitute the Conflict of Interest Code of the Treasurer-Tax Collector's Office of Contra Costa County.

Employees in the designated positions below shall file a Statement of Economic Interest (Form 700) with the Executive Secretary, designated as the filing officer, who will make the statements available for public inspection and reproduction. (California Government Code §81008) Upon receipt of the statements for the Treasurer-Tax Collector and positions that manage public investments, the Filing Officer will make and retain copies and forward the originals to the Contra Costa County Clerk-Recorder- Elections Department. (Government Code § 87500)

DESIGNATED POSITIONS

CLASS/JOB CODE TITLE	ASSIGNED CATEGORY
County Treasurer-Tax Collector*	1
Assistant County Treasurer	1
Treasurer's Investment Officer*	1
Treasurer' Investment Operations Analyst	1
Assistant County Tax-Collector	1
Tax Operations Supervisor	1
Executive Secretary – Exempt	2
Treasurer Oversight Committee members	2
Consultants**	1

* Pursuant to Government Code section 87314, the individuals occupying these designated positions are required to file a Form 700-Statement of Economic Interests as a public official who manages public investments within the meaning of Government Code Section 87200.

** The Treasurer-Tax Collector will determine in writing whether a consultant is hired to perform a range of duties that requires the consultant to comply with the disclosure requirements. The written determination is a public record and the Filing Officer will retain the determination for public inspection.

DISCLOSURE CATEGORIES

General Rule

An investment, interest in real property, or income is reportable if the business entity in which the investment is held, the interest in real property, or the income or source of income may foreseeably be affected materially by any decision made or participated in by the designated employee by virtue of the employee's position.

1. Designated Employees in Category "1" must report:

- a. All investments, interests in real property, and income, and any business entity in which the employee is a director, officer, partner, trustee, employee, or hold any position in management. Financial interests are reportable only if located within Contra Costa County or if the business entity is doing business or planning to do business in the County (and such plans are known by the designated employee) or has done business within the County at any time during the two years prior to the filing of the statement.
- b. Investments in any business entity, and income from any source and status as a director, officer, partner, trustee, employee, or hold of a position of management in any business entity, which has within the last two years contracted or foreseeably may contract with Contra Costa County, or with any special district or other public agency within the County, to provide services, supplies, materials, machinery or equipment to such County, district, or public agency.

2. Designated Employees in Category "2" must report:

Investments in any business entity, income from any source and status as a director, officer, partner, trustee, employee or holder of a position of management in any business entity, which has within the last two years contracted, or foreseeably may contract, with Contra Costa County to provide services, supplies, materials, machinery or equipment to the Office the Treasurer-Tax Collector.

GLOSSARY OF TERMS

ACCRUED INTEREST The accumulated interest due on a bond as of the last interest payment made by the issuer.

AGENCY A debt security issued by a federal or federally sponsored agency. Federal agencies are backed by the full faith and credit of the U.S. Government. Federally sponsored agencies (FSAs) are backed by each particular agency with a market perception that there is an implicit government guarantee. An example of federal agency is the Government National mortgage Association (GNMA). An example of a FSA is the Federal National Mortgage Association (FNMA).

AMORTIZATION The systematic reduction of the amount owed on a debt issue through periodic payments of principal.

AVERAGE LIFE The average length of time that an issue of serial bonds and/or term bonds with a mandatory sinking fund feature is expected to be outstanding.

BANKERS ACCEPTANCES A time bill of exchange drawn on and accepted by a commercial bank to finance the exchange of goods. When a bank “accepts” such a bill, the time draft becomes, in effect, a predated, certified check payable to the bearer at some future specified date. The commercial bank assumes primary liability once the draft is accepted.

BASIS POINT A unit of measurement used in the valuation of fixed-income securities equal to 1/100 of one percent of yield. For example, if interest rates increase from 8.25% to 8.50%, the difference is referred to as a 25-basis-point increase.

BENCHMARK A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio’s investment.

BID The indicated price at which a buyer is willing to purchase a security or commodity.

BLUE SKY LAWS Common term for state securities law, which vary from state to state. Generally refers to provision related to prohibitions against fraud, dealer and broker regulations and securities registration.

BOND A bond is essentially a loan made by an investor to a division of the government, a government agency or a corporation. The bond is a promissory note to repay the loan in full at the end of a fixed time period. The date on which the principal must be repaid is called the maturity date or maturity. In addition, the issuer of the bond, that is the agency or corporation receiving the loan proceeds and issuing the promissory note, agrees to make regular payments of interest at a rate initially stated on the bond. Bonds are rated according to many factors, including cost, degree of risk and rate of income.

BOOK VALUE Refers to value of a held security as carried in the records of an investor. May differ from current market value of the security.

BROKER/DEALER Any person engaged in the business of effecting transaction in securities in this state for the account of others or for her/his own account. Broker/dealer also includes a person engaged in the regular business of issuing or guaranteeing options with regard to securities not of her/his own issue.

CALLABLE BOND A bond issue in which all or part of its outstanding principal amount may be redeemed before maturity by the issuer under specified conditions.

CALL PRICE The price at which an issuer may redeem a bond prior to maturity. The price is usually at a slight premium to the bond's original issue price to compensate the holder for the loss of income and ownership.

CALL RISK The risk to the bondholder that a bond may be redeemed prior to maturity.

CASH SALE/PURCHASE A transaction which calls for delivery and payment of securities on the same day that the transaction is initiated.

CERTIFICATES OF DEPOSIT (CD) Certificates issued against funds deposited in a commercial bank for a definite period of time and earning a specified rate of return. They are issued in two forms, negotiable and non-negotiable.

CLEAN UP CALL An action of a debt instrument issuer requiring early redemption of the instrument to reduce its own administrative expenses. This normally occurs when the principal outstanding is significantly reduced to a small amount, e.g., less than 10% of the original issue.

COLLATERALIZATION Process by which a borrower pledges securities, property, or other deposits for the purpose of securing the repayment of a loan and/or security.

COMMERCIAL PAPER Short-term, unsecured promissory notes issued in either registered or bearer form and usually backed by a line of credit with a bank. Maturities do not exceed 270 days and generally average 30-45 days.

CONVEXITY A measure of a bond's price sensitivity to changing interest rates. A high convexity indicates greater sensitivity of a bond's price to interest rate changes.

COUPON RATE The annual rate of interest received by an investor from the issuer of certain types of fixed-income securities. Also known as the "interest rate."

CREDIT QUALITY The measurement of the financial strength of a bond issuer. This measurement helps an investor to understand an issuer's ability to make timely interest payments and repay the loan principal upon maturity. Generally, the higher the credit quality of a bond issuer, the lower the interest rate paid by the issuer because the risk of default is lower. Credit quality ratings are provided by nationally recognized rating agencies.

CREDIT RISK The risk to an investor that an issuer will default in the payment of interest and/or principal on a security.

CURRENT YIELD (CURRENT RETURN) A yield calculation determined by dividing the annual interest received on a security by the current market price of that security.

CUSIP NUMBERS CUSIP is an acronym for Committee on Uniform Security Identification Procedures. CUSIP numbers are identification numbers assigned each maturity of a security issue and usually printed on the face of each individual security in the issue. The CUSIP numbers are intended to facilitate identification and clearance of securities.

DELIVERY VERSUS PAYMENT (DVP) A type of securities transaction in which the purchaser pays for the securities when they are delivered either to the purchaser or his/her custodian.

DERIVATIVE SECURITY Financial instrument created from, or whose value depends upon, one or more underlying assets or indexes of asset values.

DISCOUNT The amount by which the par value of a security exceeds the price paid for the security.

DIVERSIFICATION A process of investing assets among a range of security types by sector, maturity, and quality rating.

DURATION A measure of the timing of the cash flows, such as the interest payments and the principal repayment, to be received from a given fixed-income security. This calculation is based on three variables: term to maturity, coupon rate, and yield to maturity. The duration of a security is a useful indicator of its price volatility for given changes in interest rates.

EARNINGS APPORTIONMENT The quarterly interest distribution of the Pool Participants where the actual investment costs incurred by the Treasurer are deducted from the interest earnings of the Pool.

ESG INVESTING Also known as “socially responsible investing,” “impact investing,” and “sustainable investing” refers to investing which prioritizes optimal environmental, social, and governance (ESG) factors or outcomes.

FAIR VALUE The amount at which an investment could be exchanged in a current transaction between willing parties, other than in a forced or liquidation sale.

FEDERAL FUNDS (FED FUNDS) Funds placed in Federal Reserve banks by depository institutions in excess of current reserve requirements. These depository institutions may lend fed funds to each other overnight or on a longer basis. They may also transfer funds among each other on a same-day basis through the Federal Reserve banking system. Fed funds are considered to be immediately available funds.

FEDERAL FUNDS RATE Interest rate charged by one institution lending federal funds to the other.

FEDERAL OPEN MARKET COMMITTEE (FOMC) This committee sets Federal Reserve guidelines regarding purchases and sales of government securities in the open market as a means of influencing the volume of bank credit and money.

FIDUCIARY An individual who holds something in trust for another and bears liability for its safekeeping.

FINANCIAL INDUSTRY REGULATORY AUTHORITY (FINRA) FINRA is an independent, nongovernmental organization that writes and enforces the rules governing registered brokers and broker-dealer firms in the United States. Its stated mission is “to safeguard the investing public against fraud and bad practices.” FINRA regulates the trading of equities, corporate bonds, securities futures, and options.

Unless a firm is regulated by a different self-regulatory organization, it is required to be a FINRA member firm to do business.

FLOATING RATE NOTE A debt security whose interest rate is reset periodically (monthly, quarterly, annually) and is based on a market index (e.g., Treasury bills, LIBOR, etc.).

FUTURES Commodities and other investments sold to be delivered at a future date.

GOVERNMENT SECURITIES An obligation of the U.S. government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market. See “Treasury Bills, Notes and Bonds.”

INTEREST RATE See “Coupon Rate.”

INTERNAL CONTROLS An internal control structure is designed to ensure that the assets of the Treasurer’s Investment Pool are protected from loss, theft, or misuse, and to provide reasonable assurance that this objective is met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

Internal controls should address the following points:

1. Control of collusion—Collusion is a situation where two or more employees are working in conjunction to defraud their employer.
2. Separation of transaction authority from accounting and record keeping—By separating the person who authorizes or performs the transaction from the people who record or otherwise account for the transaction, a separation of duties is achieved.
3. Custodial safekeeping—Securities purchased from a bank or dealer including appropriate collateral (as defined by state law) shall be placed with an independent third party for custodial safekeeping.
4. Avoidance of physical delivery securities—Book-entry securities are much easier to transfer and account for since actual delivery of a document never takes place. Delivered securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities.
5. Clear delegation of authority to subordinate staff members—Subordinate staff members must have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority also preserves the internal control structure that is contingent on the various staff positions and their respective responsibilities.
6. Written confirmation of transactions for investments and wire transfers—Due to the potential for error and improprieties arising from telephone and electronic transactions, all transactions should be supported by written communications and approved by the appropriate person. Written communications may be via fax if on letterhead and if the safekeeping institution has a list of authorized signatures.
7. Development of a wire transfer agreement with the lead bank and third-party custodian—The designated official should ensure that an agreement will be entered into and will address the following points: controls, security provisions, and responsibilities of each party making and receiving wire transfers.

INVERSE FLOATERS An adjustable interest rate note keyed to various indices such as LIBOR, commercial paper, federal funds, treasuries and derivative structures. The defined interest rate formula is the opposite or inverse of these indices. Interest rates and pay dates may reset daily, weekly, monthly, quarterly, semi-annually or annually.

INVERTED YIELD CURVE A chart formation that illustrates long-term securities having lower yields than short-term securities. This configuration usually occurs during periods of high inflation coupled with low levels of confidence in the economy and a restrictive monetary policy.

INVESTMENT COMPANY ACT OF 1940 Federal legislation which sets the standards by which investment companies, such as mutual funds, are regulated in the areas of advertising, promotion, performance reporting requirements, and securities valuations.

INVESTMENT POLICY A concise and clear statement of the objectives and parameters formulated by the investor or investment manager for a portfolio of investment securities.

INVESTMENT-GRADE OBLIGATIONS An investment instrument suitable for purchase by institutional investors under the prudent person rule. Investment-grade is restricted to those obligations rated BBB or higher by a rating agency.

LIQUIDITY Usually refers to the ability to convert assets (such as investments) into cash.

LOCAL AGENCY INVESTMENT FUND (LAIF) The State of California investment pool in which money of local agencies is pooled as a method for managing and investing local funds.

MAKE WHOLE CALL A type of call provision on a bond allowing the borrower to pay off remaining debt early. The borrower has to make a lump sum payment derived from a formula based on the net present value of future coupon payments that will not be paid because of the call.

MARK TO MARKET Valuing the inventory of held securities at its current market value.

MARKET RISK The risk that the value of a security will rise or decline as a result of changes in market conditions.

MARKET VALUE Price at which a security can be traded in the current market.

MASTER REPURCHASE AGREEMENT A written contract covering all future transactions between the parties to repurchase-reverse repurchase agreements that establishes each party's rights in the transaction. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller-borrower.

MATURITY The date upon which the principal of a security becomes due and payable to the holder.

MEDIUM-TERM NOTES (MTNS) Corporate debt obligations continuously offered in a broad range of maturities. MTNs were created to bridge the gap between commercial paper and corporate bonds. The key characteristic of MTNs is that they are issued on a continuous basis.

MONEY MARKET INSTRUMENTS Private and government obligations of one year or less.

MONEY MARKET MUTUAL FUNDS Mutual funds that invest solely in money market instruments (short-term debt instruments, such as Treasury bills, commercial paper, banker's acceptances, repos and federal funds).

MUTUAL FUND An investment company that pools money and can invest in a variety of securities, including fixed-income securities and money market instruments. Mutual funds are regulated by the Investment Company Act of 1940 and must abide by the following Securities and Exchange Commission (SEC) disclosure guidelines:

1. Report standardized performance calculations.
2. Disseminate timely and accurate information regarding the fund's holdings, performance, management and general investment policy.
3. Have the fund's investment policies and activities supervised by a board of trustees, which are independent of the adviser, administrator or other vendor of the fund.
4. Maintain the daily liquidity of the fund's shares.
5. Value their portfolios on a daily basis.
6. Have all individuals who sell SEC-registered products licensed with a self-regulating organization (SRO) such as the National Association of Securities Dealers (NASD).
7. Have an investment policy governed by a prospectus which is updated and filed by the SEC annually.

MUTUAL FUND STATISTICAL SERVICES Companies that track and rate mutual funds, e.g., IBC/Donoghue, Lipper Analytical Services and Morningstar.

NEGOTIABLE CERTIFICATES OF DEPOSIT May be sold by one holder to another prior to maturity. This is possible because the issuing bank agrees to pay the amount of the deposit plus interest earned to the bearer of the certificate at maturity.

NET ASSET VALUE The market value of one share of an investment company, such as a mutual fund. This figure is calculated by totaling a fund's assets which includes securities, cash, and any accrued earnings, subtracting this from the fund's liabilities and dividing this total by the number of shares outstanding. This is calculated once a day based on the closing price for each security in the fund's portfolio. (See below)

$$[(\text{Total assets}) - (\text{Liabilities})]/(\text{Number of shares outstanding})$$

NO LOAD FUND A mutual fund which does not levy a sales charge on the purchase of its shares.

NOMINAL YIELD The stated rate of interest that a bond pays its current owner, based on par value of the security. It is also known as the "coupon," "coupon rate," or "interest rate."

NON-NEGOTIABLE CERTIFICATES OF DEPOSIT For public funds, these certificates are collateralized and are not money market instruments since they cannot be traded in the secondary market. They are issued on a fixed-maturity basis and often pay higher interest rates than are permissible on other savings or time-deposit accounts.

OFFER The price of a security at which a person is willing to sell.

OPTION A contract that provides the right, but not the obligation, to buy or to sell a specific amount of a specific security within a predetermined time period. A call option provides the right to buy the underlying security. A put option provides the right to sell the underlying security. The seller of the contracts is called the writer.

PAR Face value of principal value of a bond, typically \$1,000 per bond.

PAR VALUE The stated or face value of a security expressed as a specific dollar amount marked on the face of the security; the amount of money due at maturity. Par value should not be confused with market value.

POSITIVE YIELD CURVE A chart formation that illustrates short-term securities having lower yields than long-term securities.

PREMIUM The amount by which the price paid for a security exceeds par value, generally representing the difference between the nominal interest rate and the actual or effective return to the investor.

PRIME RATE A preferred interest rate charged by commercial banks to their most creditworthy customers. Many interest rates are keyed to this rate.

PRINCIPAL The face value or par value of a debt instrument. Also may refer to the amount of capital invested in a given security.

PROSPECTUS A legal document that must be provided to any prospective purchaser of a new securities offering registered with the SEC. This can include information on the issuer, the issuer's business, the proposed use of proceeds, the experience of the issuer's management, and certain certified financial statements.

PRUDENT PERSON RULE An investment standard outlining the fiduciary responsibilities of public funds investors relating to investment practices.

RANGE NOTES A security whose rate of return is pegged to an index. The note defines the interest rate minimum or floor and the interest rate maximum or cap. An example of an index may be federal funds. The adjustable rate of interest is determined within the defined range of the funds.

RATE OF RETURN The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond and the current income return.

REINVESTMENT RISK The risk that a fixed-income investor will be unable to reinvest income proceeds from a security holding at the same rate of return currently generated by that holding.

REPURCHASE AGREEMENT OR RP OR REPO An agreement consisting of two simultaneous transactions whereby the investor purchases securities from a bank or dealer and the bank or dealer agrees to repurchase the securities at the same price on a certain future date. The interest rate on a RP is that which the dealer pays the investor for the use of his funds. Reverse repurchase agreements are the mirror image of the RPs when the bank or dealer purchases securities from the investor under an agreement to sell them back to the investor.

REVERSE REPURCHASE AGREEMENT (REVERSE REPO) An agreement of one party to sell securities at a specified price to a second party and a simultaneous agreement of the first party to repurchase the securities at a specified price or at a specified later date.

RULE 2A-7 OF THE INVESTMENT COMPANY ACT Applies to all money market mutual funds and mandates such funds to maintain certain standards, including a 13-month maturity limit and a 90-day average maturity on investments, to help maintain a constant net asset value of one dollar (\$1.00).

SAFEKEEPING Holding of assets (e.g., securities) by a financial institution.

SECURITIES LENDING A transaction wherein the Treasurer's Pool transfers its securities to a broker/dealer or other entities for collateral which may be cash or securities and simultaneously agrees to return the collateral for the same securities in the future.

SERIAL BOND A bond issue, usually of a municipality, with various maturity dates scheduled at regular intervals until the entire issue is retired.

SETTLEMENT DATE The date used in price and interest computations, usually the date of delivery.

SINKING FUND Money accumulated on a regular basis in a separate custodial account that is used to redeem debt securities or preferred stock issues.

SLUGS An acronym for State and Local Government Series. SLUGS are special United States Government securities sold by the Secretary of the Treasury to states, municipalities and other local government bodies through individual subscription agreements. The interest rates and maturities of SLUGS are arranged to comply with arbitrage restrictions imposed under Section 103 of the Internal Revenue Code. SLUGS are most commonly used for deposit in escrow in connection with the issuance of refunding bonds.

STRIPS US Treasury acronym for "separate trading of registered interest and principal of securities." Certain registered Treasury securities can be divided into separate interest and principal components, which may then be traded as separate entities.

SUPRANATIONAL Supranational is an international organization, or union, whereby member states transcend national boundaries or interests to share in the decision-making and vote on issues pertaining to the wider grouping. Examples of supranational are International Bank for Reconstruction and Development, International Finance Corporation, European Union, and World Trade Organization.

SWAP Generally refers to an exchange of securities, with essentially the same par value, but may vary in coupon rate, type of instrument, name of issuer and number of days to maturity. The purpose of the SWAP may be to enhance yield, to shorten the maturity or any benefit deemed by the contracting parties.

TERM BONDS Bonds comprising a large part or all of a particular issue which come due in a single maturity. The issuer usually agrees to make periodic payments into a sinking fund for mandatory redemption of term bonds before maturity.

TOTAL RETURN The sum of all investment income plus changes in the capital value of the portfolio. For mutual funds, return on an investment is composed of share price appreciation plus any realized

dividends or capital gains. This is calculated by taking the following components during a certain time period: (Price Appreciation) + (Dividends paid) + (Capital gains) = Total Return

TREASURY SECURITIES Debt obligations of the United States Government sold by the Treasury Department in the form of bills, notes and bonds:

1. **Bills** Short-term obligations that mature in one year or less and are sold at a discount in lieu of paying periodic interest.
2. **Notes** Interest-bearing obligations that mature between one year and 10 years.
3. **Bonds** Interest-bearing long-term obligations that generally mature in 10 years or more.

UNIFORM NET CAPITAL RULE SEC Rule 15C3-1 outlining capital requirements for brokers/dealers.

U.S. AGENCY OBLIGATIONS Federal agency or United States government-sponsored enterprise obligations, participants, or other instruments. The obligations are issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.

U.S. TREASURY OBLIGATIONS Securities issued by the U.S. Treasury and backed by the full faith and credit of the United States. Treasuries are considered to have no credit risk and are the benchmark for interest rates on all other securities in the U.S. and overseas. The Treasury issues both discounted securities and fixed coupon notes and bonds.

VOLATILITY A degree of fluctuation in the price and valuation of securities.

“VOLATILITY RISK” RATING A rating system to clearly indicate the level of volatility and other non-credit risks associated with securities and certain bond funds. The ratings for bond funds range from those that have extremely low sensitivity to changing market conditions and offer the greatest stability of the returns (“S1+” by S&P) to those that are highly sensitive with currently identifiable market volatility risk (“S6” by S&P).

WEIGHTED AVERAGE MATURITY (WAM) The average maturity of all the securities that comprise a portfolio. According to SEC rule 2a-7, the WAM for SEC registered money market mutual funds may not exceed 90 days and no one security may have a maturity that exceeds 397 days.

WHEN ISSUED (WI) A conditional transaction in which an authorized new security has not been issued. All “when issued” transactions are settled when the actual security is issued.

YIELD The current rate of return on an investment security generally expressed as a percentage of the security’s current price.

YIELD-TO-CALL (YTC) The rate of return an investor earns from a bond assuming the bond is redeemed (called) prior to its nominal maturity date.

YIELD CURVE A graphic representation that depicts the relationship at a given point in time between yields and maturity for bonds that are identical in every way except maturity. A normal yield curve may be alternatively referred to as a positive yield curve.

YIELD-TO-MATURITY The rate of return yielded by a debt security held to maturity when both interest payments and the investor’s potential capital gain or loss are included in the calculation of return.

ZERO-COUPON SECURITY A security that makes no periodic interest payments but instead is sold at a discount from its face value.

SIDE LETTER AGREEMENT BETWEEN CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT AND UNITED CHIEF OFFICERS ASSOCIATION

This Side Letter is by and between United Chief Officers Association ("UCOA") and the Contra Costa County Fire Protection District ("District") (hereinafter collectively "the Parties.") This side letter is effective the first of the month following approval of the Board of Supervisors.

This side letter amends the Memorandum of Understanding ("MOU") between the District and UCOA (July 1, 2023- June 30, 2027) to clarify that the District shall determine and calculate vacation and sick leave accrual balances for employees moving to/from 40-hour to 56-hour positions or assignments, and removes the monthly minimum amount of standby and emergency recall duty.

The MOU shall be amended as follows:

SECTION 10 - VACATION LEAVE

10.4 Accrual Conversions. For employees moving between 40-hour and 56-hour positions or assignments, accrual balances and monthly accrual rates will be converted to match the commensurate rates and proportion of accruals to the new maximum in the new bank at the time that the assignment is made. Any accruals utilized or earned will be calculated at the rate in effect when utilized or earned and then will be added or subtracted from the balance at the time the accruals are utilized or earned.

For example, a 56-hour employee with six years of service and an accumulated total of 288 hours of vacation leave out of a maximum limitation of 384 hours who utilizes 24 hours of accruals prior to reassignment to a 40-hour position, will have 24 hours subtracted from the balance of 288 hours. Upon reassignment to a 40-hour position, the remaining balance of 264 hours will then be converted utilizing the appropriate ratio, in this case 0.625, resulting in a balance of 165 hours. Any accruals earned or utilized after the reassignment to the 40-hour position shall be calculated at the 40-hour rate.

The conversion ratio is the monthly accrual rate of the new schedule divided by the monthly accrual rate of the old schedule. Conversion ratios and accrual balances shall be calculated by the District in accordance with the above methodology and shall be provided by the District to the Auditor-Controller's Office for review.

Remaining subsections in Section 10 will be renumbered accordingly.

SECTION 11 – SICK LEAVE

11.2 Credit Accrued and Charges Against Sick Leave. Sick leave credits accrue at the following rates:

1. Shift Personnel Accruals (56-hour week). Sick leave shall be accrued at the rate of fifteen (15) hours for each completed month of service.
2. Day Personnel Accruals (40-hour week). Sick leave shall be accrued at the rate of eight (8) hours for each completed month of service.
3. General Terms

- a. Unused sick leave credits accumulate without limit.
- b. Credits to and charges against sick leave shall be made in minimum amounts of one (1) minute increments and may not be rounded.
- c. For employees moving between 40-hour and 56-hour positions or assignments, accrual balances will be converted to match the same rates and proportion of accruals in the new bank at the time that the assignment is made. Any accruals utilized or earned will be calculated at the rate in effect when utilized or earned and then will be added or subtracted from the balance at the time the accruals are utilized or earned.

For example, a 56-hour employee with a sick leave balance of 233 hours who utilizes 24 hours of sick leave prior to reassignment to a 40-hour position shall have the 24 hours subtracted from the 233 hour balance. The remaining 209 hours will then be converted utilizing the appropriate ratios determined by the District to the 40-hour balance, in this case the ratio being 0.5333 and the resulting balance is 111.47. Any sick leave earned or utilized after the reassignment to the 40-hour position shall be calculated at the 40-hour rate.

The conversion ratio is the monthly accrual rate of the new schedule divided by the monthly accrual rate of the old schedule. For example, when converting to a 56-hour schedule at 15 hours of sick leave per month from a 40-hour schedule at 8 hours of sick leave per month, the conversion ratio is 15/8 or 1.875. Conversion ratios and accrual balances shall be calculated by the District in accordance with the above methodology and shall be provided by the District to the Auditor-Controller's Office for review.

- ed. When an employee is separated other than through retirement, accumulated sick leave credits shall be canceled, unless the separation results from layoff, in which case the accumulated credits shall be restored if employee is re-employed in a permanent position within the period of the individual's layoff eligibility.

~~de.~~ As of the date of retirement, an employee's accumulated sick leave is converted to retirement time on the basis of one day of retirement service credit for each day of accumulated sick leave credit according to the policies and regulations of the Retirement Office.

SECTION 26 – OTHER TERMS OF EMPLOYMENT




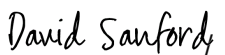
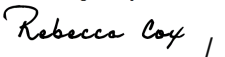
26.8 Emergency Recall and Standby. Standby and emergency recall is a requirement of all classifications covered under this agreement. Administration and assignment of standby and emergency recall shall be at the District's discretion. ~~Employees will be assigned to standby and emergency recall duty for a minimum of eight (8) days each month for 56-hour personnel, and twelve (12) days each month for 40-hour personnel.~~ Beginning August 1, 2023, the former differential for emergency recall and standby in the amount of five percent (5.0%) of monthly base salary shall be rolled into base pay for all classifications represented by the Association. The Association understands and agrees that employees are compensated for emergency recall and standby in their base pay and that no additional differentials or special pays will be provided.

All other subsections of Section 10 – Vacation Leave, Section 11 – Sick Leave, and Section 26 – Other Terms of Employment remain unchanged by this Side Letter

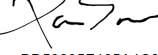

This Side Letter will remain in effect for the term of the current MOU between the District and UCOA (July 1, 2023 – June 30, 2027). The terms of the Side Letter will be incorporated into the successor MOU unless otherwise negotiated by the parties. All other terms and conditions of the current MOU between the District and UCOA remain unchanged by this Side Letter.

Date: 3/22/2024

**Contra Costa County Fire
Protection District:**
(Signature / Printed Name)

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United Chief Officers Association:
(Signature / Printed Name)

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SIDE LETTER BETWEEN CONTRA COSTA COUNTY AND Teamsters, Local 856

This side letter is by and between Teamsters, Local 856 ("Union") and the County of Contra Costa ("County") (herein after "the Parties"). This Side Letter is effective on the first day of the month in which the Board of Supervisors approves it.

The County and the Union have concluded their discussion of the findings of the salary study completed by June 30, 2023, which was conducted for specific classifications pursuant to Section 5.1.D. of the 2022-2026 Memorandum of Understanding ("MOU") between the Parties. As a result of the discussions, the parties agree to the following:

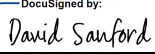
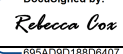
Effective the first day of the month in which this Side Letter is approved by the Board of Supervisors, the base rate of pay for the following classifications will be increased as follows:

<u>Job Code</u>	<u>Classification Title</u>	<u>Percentage Increase</u>
VKWC	Community Health Worker I	12.25%
VKW1	Community Health Worker I – Project	12.25%
VKVB	Community Health Worker II	12.25%
VKV1	Community Health Worker II – Project	12.25%
VKTA	Community Health Worker Specialist	12.25%
GK7A	Custodian I	8.50%
GKWB	Custodian II	8.50%
GKTB	Lead Custodian	8.50%
LTWA	Information Systems Specialist I	7.25%
LTVA	Information Systems Specialist II	7.25%
LTTA	Information Systems Specialist III	7.25%
GWVC	Stationary Engineer	6.25%
GWTC	Lead Stationary Engineer	6.25%
LD7A	Geographic Information Systems Technician	4.50%
PEWK	Telecommunications Infrastructure Specialist	13.25%
PSWB	Maintenance Worker I	3.00%
PSVC	Maintenance Worker II	3.00%
PSTE	Maintenance Worker III	3.00%
PSNA	Maintenance Worker IV	3.00%

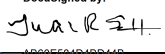


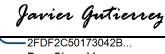

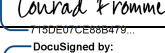
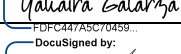
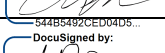
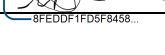
The parties agree that this Side Letter concludes all discussions and obligations related to Section 5.1.D - Compensation Study of the MOU. Except as otherwise set forth herein, all other terms and conditions of the MOU between the County and the Union (July 1, 2022-June 30, 2026) remain unchanged by this Side Letter.

Date: 3/27/2024

CONTRA COSTA COUNTY:
(Signature / Printed Name)

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Teamsters, Local 856:
(Signature / Printed Name)

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