



## Legislation Details (With Text)

**File #:** 24-2128      **Version:** 1      **Name:**

**Type:** Discussion Item      **Status:** Agenda Ready

**File created:** 7/10/2024      **In control:** Measure X Community Advisory Board

**On agenda:** 7/17/2024      **Final action:**

**Title:** Receive presentation on policies and procedures for advisory boards and commissions (Lauren Hull, Senior Management Analyst, Clerk of the Board of Supervisors).

**Attachments:** 1. ATTACHMENT: Overview Presentation on Advisory Body Policies and Procedures

Date	Ver.	Action By	Action	Result	Tally
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**Advisory Board:** MEASURE X COMMUNITY ADVISORY BOARD  
**Subject:** Polices and Procedures for Advisory Bodies  
**Presenter:** Lauren Hull, Senior Management Analyst, Clerk of the Board

### Information:

The Clerk of the Board of Supervisors provides support to help County advisory boards, commissions, and committees (collectively called bodies) comply with applicable policies including open meeting laws, ethics, and conflict of interest. To help orient new members and share important foundational information with all members and the public, the Measure X Community Advisory Board will receive a presentation on policies and procedures for advisory boards and commissions.

Policies pertaining to advisory bodies are housed in the Advisory Body Handbook. The digital handbook is regularly updated as new policies are adopted and is linked below. Training materials, and other information pertaining to advisory bodies can be found on the Clerk of the Board of Supervisors website:

[<https://www.contracosta.ca.gov/3418/>](https://www.contracosta.ca.gov/3418/).

### Attachment(s) and Link(s):

- Attachment: Staff Presentation-Advisory Body Policies
- Advisory Body Handbook Link: [<https://www.contracosta.ca.gov/DocumentCenter/View/29076/>](https://www.contracosta.ca.gov/DocumentCenter/View/29076/)
- Training Resources Page Link: [<https://www.contracosta.ca.gov/7632/>](https://www.contracosta.ca.gov/7632/)