



## Legislation Details (With Text)

---

**File #:** RES 2024-241      **Version:** 1      **Name:**  
**Type:** Discussion and Resolution      **Status:** Passed  
**File created:** 6/5/2024      **In control:** BOARD OF SUPERVISORS  
**On agenda:** 7/9/2024      **Final action:** 7/9/2024  
**Title:** HEARING on the Fiscal Year 2024-2025 Tentative Annual Report on assessment charges in County Service Area M-31 (Contra Costa Centre Transit Village) and adoption of Resolution No. 2024-241 confirming the Tentative Annual Report and assessing the charges specified in the report, Pleasant Hill BART area. (Rochelle Johnson, Public Works Department)  
**Attachments:** 1. Fiscal Year 2024-2025 Tentative Annual Report for County Service Area M-31

Date	Ver.	Action By	Action	Result	Tally
7/9/2024	1	BOARD OF SUPERVISORS	approved	Pass	5:0

**To:** Board of Supervisors

**From:** Warren Lai, Public Works Director/Chief Engineer

**Report Title:** HEARING on Fiscal Year 2024-2025 Tentative Annual Report for County Service Area M-31; ADOPT resolution confirming the report and levying charges.

Recommendation of the County Administrator     Recommendation of Board Committee

---

### RECOMMENDATIONS:

- RECEIVE from staff the Fiscal Year 2024-2025 Tentative Annual Report on service charges in County Service Area (CSA) M-31, a copy of which is attached.
- OPEN the public hearing on the Tentative Annual Report; RECEIVE and CONSIDER all written and oral objections or protests to the Tentative Annual Report; and CLOSE the public hearing.
- CONSIDER whether to adopt, revise, change, reduce, increase, or modify any estimated service charges set forth in the Tentative Annual Report.
- APPROVE the estimated service charges set forth in the Tentative Annual Report.
- ADOPT a Resolution confirming the Tentative Annual Report and levying the charges set forth in the report.
- DIRECT the Public Works Director or his/her designee to prepare a Fiscal Year 2024-2025 Final Annual Report for CSA M-31 that conforms to the County's official service charge roll for Fiscal Year 2024-2025. (County Service Area M-31 Funds) (District IV) Project No. 7476-6X5195.

### FISCAL IMPACT:

The levy of the annual service charges in CSA M-31 will provide revenues for transportation demand management services. The CSA M-31 total annual service charge was \$383,000.26 for Fiscal Year 2023-2024 and is projected to be \$391,991.92 in Fiscal Year 2024-2025. This increase is based on the change in the Consumer Price Index (CPI) for the San Francisco Bay Area (All Urban Consumers). The service charges for

CSA M-31 were \$84.84/developed residential unit and \$0.1493 per developed commercial square foot in Fiscal Year 2023-2024. The service charges for CSA M-31 are \$86.85/developed residential unit and \$0.1528 per developed commercial square foot in Fiscal Year 2024-2025.

**BACKGROUND:**

As directed by Article 1012-2.602 of the Contra Costa County Ordinance Code, the Public Works Director prepared a Fiscal Year 2024-2025 Tentative Annual Report on service charges in CSA M-31 and filed it with the Clerk of the Board of Supervisors. CSA M-31 provides transportation demand management services. The Tentative Annual Report contains a description of each parcel of real property receiving services, the basic service charge for CSA M-31 and the estimated amount of the service charge for each parcel for the fiscal year.

Upon the filing of the Tentative Annual Report, the Clerk of the Board of Supervisors fixed a time, date, and place for a Board hearing on the Tentative Annual Report and for filing objections or protests thereto and published a notice of the hearing as provided in Government Code section 6066.

Following the public hearing, the Board may adopt, revise, change, reduce, increase, or modify any estimated service charges, and shall make its determination upon each estimated service charge as described in the Tentative Annual Report. The service charges in the Tentative Annual Report were computed and apportioned according to a formula that fairly distributes the service charge among all subject parcels in proportion to the estimated benefits conferred on each property from the services provided. Staff recommend approval of the rates and service charges in the Tentative Annual Report without modification.

The service charges in the Tentative Annual Report are higher than the charges levied in Fiscal Year 2023-2024 because they incorporate an automatic adjustment approved by the parcel owners within CSA M-31 in 2002. The adjustment provision allows for an increase each year based upon the change in the Consumer Price Index (CPI) for the San Francisco Bay Area (All Urban Consumers). For Fiscal Year 2024-2025 the increase is 2.37% over the Fiscal Year 2023-2024 service charge rates. The Board approved this provision in 2002.

Adoption of a Resolution confirms the Tentative Annual Report and assesses the charges set forth therein but does not levy the charges. The levy of the service charges occurs after the preparation of a Final Annual Report that conforms to the official assessor's roll for Fiscal Year 2024-2025. The official assessor's roll will be issued by the County Assessor on or about July 1, 2024.

**CONSEQUENCE OF NEGATIVE ACTION:**

If the Fiscal Year 2024-2025 Tentative Annual Report for CSA M-31 is not confirmed, either as filed or as modified, the service charges set forth in the Tentative Annual Report may not be levied for Fiscal Year 2024-2025. Therefore, the District would be unable to provide transportation demand management services, or an alternative source of funding would have to be identified.

C: Laura Strobel - County Administrator- CAO, Robert Campbell - Auditor Controller, Thomas L. Geiger- County Counsel, Gus Kramer- County Assessor, Brian Brown - Francisco & Associates, Inc., Diana Oyler - Finance, Jocelyn LaRocque - Engineering Services, Rochelle Johnson - Special Districts, Jessi Duffy - Special Districts

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

IN THE MATTER OF: Confirmation of the Fiscal Year 2024-2025 Tentative Annual Report for County Service Area M-31 (Contra Costa Centre Transit Village);

WHEREAS, the Public Works Director has prepared a Fiscal Year 2024-2025 Tentative Annual Report for County Service Area (CSA) M-31 and filed it with the Clerk of the Board pursuant to Article 1012-2.6 of the Contra Costa County Ordinance Code;

WHEREAS, the Clerk of the Board has fixed a time, date, and place for a public hearing on the Tentative Annual Report and published notice of the hearing as provided in Government Code section 6066;

WHEREAS, the Board conducted the public hearing on July 9, 2024, and considered all written and oral testimony, including any and all objections or protests to the Tentative Annual Report;

WHEREAS, the Tentative Annual Report contains a description of each parcel of real property receiving transportation demand management services within CSA M-31, the basic service charge for CSA M-31, and the estimated service charge amount for each parcel in Fiscal Year 2024-2025;

WHEREAS, the service charges in the Tentative Annual Report were computed and apportioned by a formula that fairly distributes the service charge among all subject parcels in proportion to the estimated benefits conferred on property from the transportation demand management services provided within CSA M-31; and

WHEREAS, the Board finds no cause to revise, change, reduce, increase, or modify any estimated service charge contained in the Tentative Annual Report;

NOW, THEREFORE, BE IT RESOLVED: The Board hereby CONFIRMS the Fiscal Year 2024-2025 Tentative Annual Report for CSA M-31 and levies the charges set forth in the report.