

# CONTRA COSTA COUNTY

*1025 ESCOBAR STREET  
MARTINEZ, CA 94553*



## Meeting Minutes - Draft

**Tuesday, April 15, 2025**

**7:00 PM**

**Knightsen Farm Bureau, 3020 Second Street, Knightsen, CA 94548**

**Knightsen Town Advisory Council**

## 1. Roll Call and Introductions

**Present**

Kim Carone, Maria Jehs, and Linda Matteri

## 2. Approval of Agenda

**The agenda was approved.****Motion:** Jehs**Second:** Matteri**Aye:** Carone, Jehs, and Matteri**Result:** Passed

## 3. Pledge of Allegiance

## 4. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

Dave Matteri commented on excessive speed on Delta Rd. and suggested the speed limit be lowered to 25 mph.

Carolynne Steen commented about blight and people buying properties who do not live in Knightsen.

## 5. Agency Reports

**a. Contra Costa Fire Protection District  
Office of Supervisor Burgis**

**Contra Costa Fire Protection District:** Michelle Rinehart provided information about the May 12 weed abatement deadline. Dangerous conditions should be reported to [exhaz@cccfd.org](mailto:exhaz@cccfd.org).

**Office of Supervisor Burgis:** Peter Myers provided updates on the utility poles on 2nd Avenue, traffic in front of Knightsen Elementary School on Delta Road, and the recruitment of additional members to the KTAC.

## 6. Consent Items - Items are subject to removal from the consent calendar by request of any TAC member. Items removed from the consent calendar will be considered with the discussion items.

**A motion was made by Jehs, seconded by Carone, to approve items on the Consent Calendar. The item was approved.**

**Motion:** Jehs**Second:** Carone**Aye:** Carone, Jehs, and Matteri**Result:** Passed**a.****[25-1459](#)****Attachments:** [MeetingMinutes 19-Nov-24](#)**Motion:** Jehs**Second:** Carone**Aye:** Carone, Jehs, and Matteri**Result:** Passed

## 7. Discussion Items

a. **SELECT Knightsen TAC 2025 Chair and Vice-Chair**

A motion was made by Jehs, seconded by Carone, to select Councilmember Carone as Chair, and Councilmember Matteri as Vice-Chair.

**Motion:** Jehs

**Second:** Carone

**Aye:** Carone, Jehs, and Matteri

**Result:** Passed

b. [25-1460](#)

**Attachments:** [Knightsen TAC Presentation](#)  
[Map Series for Knightsen TAC](#)

The Council received a presentation from Will Nelson, Principal Planner, Contra Costa County Department of Conservation and Development.

c. [25-1461](#)

**Attachments:** [Tree Ordinance Summary Table\\_3-31-25](#)  
[Tree Protection Ord - public draft\\_March 2025](#)

The Council received a presentation from Jamar Stamps, Principal Planner in Contra Costa County's Department of Conservation and Development.

d. **SELECT date of Knightsen's 2025 community cleanup event, in conjunction with Mount Diablo Resource Recovery**

A motion was made by Carone, seconded by Jehs, to select August 23, 2025 for the event.

**Motion:** Carone

**Second:** Jehs

**Aye:** Carone, Jehs, and Matteri

**Result:** Passed

e. **DISCUSS traffic issues on Knightsen Avenue and construction detours**

Peter Myers of Supervisor Burgis' office shared his previous correspondence with Oakley City Staff stating that they are not routing any of their construction detours onto Knightsen Avenue. The Council requested further discussion with Oakley City Staff, the Sheriff's Office and California Highway Patrol at a future meeting.

## 8. Correspondence/Announcements

a. [25-1462](#)

**Attachments:** [KTAC April 2025 Correspondence](#)

Correspondence was received.

## 9. Future Agenda Items

No future agenda items were suggested.

10. Adjourn

Meeting adjourned at 8:46 pm.

The next meeting is currently scheduled for May 20, 2025.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3361 Walnut Boulevard, Suite 140, Brentwood, CA 94513, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Peter Myers, Deputy Chief of Staff, 925-655-2330