

CONTRA COSTA COUNTY

*1025 ESCOBAR STREET
MARTINEZ, CA 94553*



Meeting Minutes

Tuesday, January 6, 2026

6:00 PM

3020 Ranch Lane Bethel Island, CA

Bethel Island Municipal Advisory Council

1. Roll Call and Introductions

- Mark Whitlock, Chair
- Pam Allen, Vice Chair: Honor and Recognize
- Phil Kammerer, Member
- Belinda Bittner, Member
- Rob Brunham, Member

Meeting start at 6:04pm

2. Pledge of Allegiance**3. APPROVAL of this agenda.**

Motion: Bittner; Second: Brunham; Outcome: Approved

A motion was made by Bittner, seconded by Brunham, that this was approved.. The motion carried by the following vote:

Motion: Bittner

Second: Brunham

Aye: Bittner, Brunham, Kammerer, and Whitlock

Aye: Bittner, Brunham, Kammerer, and Whitlock

4. General Public comment on any item under the jurisdiction of the Committee and NOT on this agenda (speakers shall be limited to two minutes).**5. BIMAC Council Member Reports****5a. Mark Whitlock, Chair**

- AED project status
- Community Warning System (CWS) project update
- Emergency Preparedness project update
- AED Willows mobile home park, battery in progress
- Community Warning System (CWS) flyers available on resource table
- Emergency Preparedness BIMID maps on table
- Flock cameras/plate readers, \$600-\$700 in funding still needed to support operations in 2026; Funds being managed by Lions Club

5b. Phil Kammerer, Member

- Dumping Sign project update
- Dumping survey project update; working with D3 staff to make a flyer for next month
- Connecting for community clean up day 2026 resources, more to come

5c. Belinda Bittner, Member

None

5d. Rob Brunham, Member

None

6. Agency Reports

6a. CCC Office of the Sheriff, Lt. White

- Reviewed call information for Dec
- Boat hoist theft update; Suspect in custody
- Upcoming Marine Patrol Townhall (see flyer) also available on resource table 1/8/26 at 7pm at Scout Hall

Q: Citizens Academy in Brentwood?

A: None, Sheriff academy is in Martinez

Q: Stolen dock status from Oct meeting?

A: No update

6b. CCC Fire Protection District, Michele Rinehart

Presentation notes:

- current community coordinator grant cycle ends July 2026; more info TBD
- \$9.5m on state-side funding for program looking to extend through 2027
- Wildfire mitigation; mapping projects through CalMapper, used for insurance and offers information on how program functions
- CCCFPD open house went well with 1,500+ attendees
- Fire Risk Community List update: CCCFPD has applied for a reduction
- New Deputy Fire Chief: Chief Dutter; Chief Helmich is retiring
- New Fire WUI codes effective January 1, 2026; resources online

6c. CCC Office of Supervisor Diane Burgis, Anna Cleese

- Council member 2025 Training status: Complete
- Measure X Parks & Recreation Fund Allocation Update: Bethel Island Chamber Update: MOU canceled after notification of dissolution of program, role and chamber announced and provided by Lori Castillo as the applicant, Chamber President, and MOU program and fund distribution oversight administrator.

MX funding:

Q: Can anyone take responsibility for those funds?

A: No, contract/MOU with Chamber

7. Consent Items

7a.

[25-5425](#)

Attachments: [251216 BIMAC Oct MeetingMinutes12-Dec-2025-04-52-13](#)

Motion: Brunham; Second: Kammerer; Outcome: Approved

Motion: Brunham

Second: Kammerer

Aye: Bittner, Brunham, Kammerer, and Whitlock

Result: Passed

7b.

[26-10](#)

Attachments: [260106 flyer oos Town Hall Flyer white](#)

7c. [26-11](#)

Attachments: [260106 Correspondence January 2026 - Zoning & Planning \(1\)](#)

7d. [25-5427](#)

Attachments: [251209 2025 Annual Report Bethel Island MAC](#)

7e. [25-5428](#)

Attachments: [251212 press release Bethel Island Road Lane Closure Press Releas](#)

7f. APPROVE reimbursement to Mark Whitlock in the amount of \$500 for expenses relating to 2025 Bethel Island Health and Safety Fair. Balance remaining: \$11.87.

Motion: Kammerer; Second: Brunham; Outcome: Approved

A motion was made by Kammerer, seconded by Brunham, that this was approved.. The motion carried by the following vote:

Motion: Kammerer

Second: Brunham

Aye: Bittner, Brunham, Kammerer, and Whitlock

Result: Passed

8. Discussion Items

8a. [25-4275](#)

Attachments: [250828 packet 6201 Bethel island road resturaunt bar vera cort CDLP25-02028 Agency Comment](#)

Motion: Whitlock; Second: Kammerer; Outcome: Recommended
Bittner comment about why it doesn't have to have sprinklers maybe an older property.

This Discussion Item was recommended.

Motion: Whitlock

Second: Brunham

Aye: Bittner, Brunham, Kammerer, and Whitlock

Result: Passed

8b. [25-4276](#)

Attachments: [250828 0 sandmound CDMS25-00011 Agency Comment Packet](#)

Motion: Brunham; Second: Kammerer; Outcome: Recommended

This Discussion Item was recommended.

Motion: Brunham

Second: Kammerer

Aye: Bittner, Brunham, Kammerer, and Whitlock

Result: Passed

8c.

[26-09](#)

Attachments: [251211 agency comment request 3910 Stone Road CDVR25-01064 ACR](#)

Motion: Bittner; Second: Brunham; Outcome: Received

This Consent Item was recommended.

Motion: Bittner

Second: Brunham

Aye: Bittner, Brunham, Kammerer, and Whitlock

Result: Passed

8d. CONSIDER and APPROVE 2026 BIMAC seat appointments.

Whitlock self nominated; 0 alternative nominations made

Motion: Brunham; Second: Kammerer; Outcome: Approved

This matter was approved

Motion: Brunham

Second: Kammerer

Aye: Bittner, Brunham, Kammerer, and Whitlock

Result: Passed

8e. CONSIDER and APPROVE adding public comment to agenda items after each agency report AND/OR each BIMAC council member report. Reminder: 2 minute public comment limits would apply.

Discussion to add public comment to the end of EACH agency report

Motion Bittner; Second: Brunham; Outcome: Approved

This matter was approved

Motion: Bittner

Second: Brunham

Aye: Bittner, Brunham, Kammerer, and Whitlock

Result: Passed

8f. CONSIDER and APPROVE Future Agenda Items: REMINDER, appropriate staff subject matter experts will be contacted for material and/or presentations regarding future agenda items.

- Stone Road work (Oct 2025 request)
- BIMID engineer report (Oct 2025 request)
- Canal Road repairs, and culverts (Oct 2025 request)
- Additional?

Future items requested and recommended:

Piper repair update

Stone Road Work

BIMID drainage updates (public request made by Lisa Kirk)

This was recommended.

9. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3020 Ranch Lane, Bethel Island, 24 hours/day. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Anna Cleese, District Representative, 925-655-2336

The next meeting is currently scheduled for February 10, 2026 at 6:00pm.