



Contra Costa County

Position Adjustment Resolution (PAR) Form

This form is to be completed for midyear Position Adjustment Requests, for consideration outside the County's annual budget development process, per Administrative Bulletin No. 400 Section IV.C

I. DEPARTMENT REQUEST

Agency and Dept Name: CCA19 Employment and Human Services Dept No(s). 0504 Org No(s). 5460
 Action Type: Add Position(s) Net FTE Change: 3.00 Proposed Effective Date: 07/01/2026

Action Requested:

Add three (3) Social Worker positions to the Workforce Services Bureau in the Employment and Human Services Department.

Use an additional sheet for further explanation or comments.

Fiscal Impact:

Cost is within Department's Budget: ☒ Yes ☐ No

Total Annual Cost: \$ 414,177.00

Total this FY: \$ 414,177.00

Net County Cost: \$ 0.00

NCC this FY: \$ 0.00

Source of Funding: 100% State

Total One-Time Cost:

II. COUNTY ADMINISTRATOR REVIEW

PAR No. 26614

Comments:

Released to HR for further study/review

Marla Stuart

(for) Department Head

Date

Maureen Carapia

(for) County Administrator

06/05/2026

Date

III. HUMAN RESOURCES (HR) REVIEW/RECOMMENDATION

HR Recommendation(s): ADOPT Position Adjustment Resolution No. 26614 to add 3 Social Worker positions to the Employment and Human Services Department Workforce Services Bureau.

Chris Miller

(for) Director of Human Resources

06/08/2026

Date

IV. COUNTY ADMINISTRATOR APPROVAL

Approve HR Department Recommendation(s): ☒ Yes ☐ No ☐ N/A
 If No or N/A, CAO Recommendation(s):

BOS Approval Required: ☒ Yes ☐ No

Effective: ☒ Day following Board Approval
☐ Date: _____

Danielle Fokkema

(for) County Administrator

06/17/2026

Date

V. BOARD OF SUPERVISORS ACTION

Adjustment Resolution: ☒ ADOPTED ☐ OTHER ACTION: _____

Monica Nino, Clerk of the Board of Supervisors
 and County Administrator

By: Stacy M. Boyd

Date: 07/07/2026