

POSITION ADJUSTMENT REQUEST

C.155

NO. 26376
DATE 11/19/2024

Department Employment and Human Services
Action Requested: See Attachment A.

Department No./
Budget Unit No. 0588 Org No. 1401 Agency No. 19

Proposed Effective Date: 12/01/2024

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$2,986,862.00

Net County Cost \$0.00

Total this FY \$1,493,439.00

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 0% County, 56% Federal, 44% State

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Jennifer A. Cendejas, DHRAll

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kaitlyn Jeffus for

12/3/2024

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 12/3/2024

ADOPT Position Adjustment Resolution No. 26376 to add twenty-eight (28) positions in various classifications in the Employment and Human Services Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ _____ (Date)

Chris Miller

12/3/2024

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- ☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ DISAPPROVED ☒

Monica Nino, Clerk of the Board of Supervisors
and County Administrator

DATE 12-17-2024

BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: