

ORDINANCE NO. 2026-07

(Uncodified)

**ORDINANCE OF THE CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT
ADOPTING FEES FOR PERMITS, INSPECTIONS, PLAN CHECKING, AND OTHER
SERVICES**

The Contra Costa County Board of Supervisors, as and constituting the Board of Directors of the Contra Costa County Fire Protection District, ordains as follows:

SECTION I. Authority.

This ordinance is enacted, in part, pursuant to Health and Safety Code Sections 13114, 13131.5, 13143.2, 13145, 13146, 13862, 13869, 13869.7, 13875, 13916, and 17921, Government Code Section 6103.7, and Ordinance No. 2025-14 (adoption of the California Fire Code with local amendments). The fees established by this ordinance are based on the “Contra Costa County Fire Protection District User Fee Study,” dated March 31, 2026, prepared by NBS Government Finance Group (the “2026 User Fee Study”).

SECTION II. Notice and Hearing.

This ordinance was adopted pursuant to the procedures set forth in Health and Safety Code Section 13916, and other applicable laws. All required notices have been properly given and a public hearing has been held before the Board of Directors of the Contra Costa County Fire Protection District.

SECTION III. Permit, Inspection, Plan Review, and Other Fees.

Each person who applies for, requests, or receives a permit, inspection, plan review, or other service furnished by the Fire Protection District shall, at the time of application, request, or receipt, pay the applicable fee or fees listed in Exhibit A or Exhibit B, which are attached to this ordinance and are incorporated herein by this reference. As used in this section, “person” means any natural person, firm, association, joint venture, Joint Stock Company, partnership, organization, club, company, corporation, trust, or other type of entity.

SECTION IV. Hourly Cost Recovery Rate.

The 2026 User Fee Study established a fully burdened hourly rate representing the average cost of providing Fire Prevention Bureau services.

For services not specifically listed in Exhibit A or Exhibit B attached hereto, the District may charge the following hourly rates on a time-and-materials basis to recover its reasonable costs of service:

Service Type	Rate
Normal business hours	\$353 per hour
Overtime / after hours	\$395 per hour

These rates may be applied to plan review, inspection services, or other Fire Prevention Bureau services provided by the District where the services are not otherwise covered by a fee included in Exhibit A or Exhibit B attached hereto. The Fire Protection District’s “normal business hours” are weekdays, Monday through Friday, from 8 a.m. to 5 p.m., excluding District holidays. Services performed during District holidays or outside of normal business hours are considered “Overtime / after hours” services.

SECTION V. Repeal.

Except as specified in Section VI (Severability), below, Contra Costa County Fire Protection District Ordinance No. 2021-18 is repealed as of the effective date of this ordinance.

SECTION VI. Severability.

If any fee or provision of this ordinance is held invalid or unenforceable by a court of competent jurisdiction, that holding shall not affect the validity or enforceability of the remaining fees or provisions, and the Board declares that it would have adopted each part of this ordinance irrespective of the validity of any other part.

If a court of competent jurisdiction determines that any provision of this ordinance is invalid or unenforceable, then the provisions of Ordinance No. 2021-18 that would have been repealed by this ordinance shall be deemed not to have been repealed and shall remain in full force and effect.

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SECTION VII. Effective Date.

This ordinance becomes effective 60 days after passage. Within 15 days of passage, this ordinance shall be published once in the East Bay Times, a newspaper published in this County. This ordinance shall be published in a manner satisfying the requirements of Government Code Section 25124, with the names of supervisors voting for and against it.

PASSED ON _____, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: MONICA NINO,
Clerk of the Board of Supervisors
and County Administrator

Board Chair

By: _____
Deputy Clerk of the Board of Supervisors