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cchealth.org

TO: Anna Roth, Health Services Director
Attention: Tasha Scott, Director of Contracting

FROM: Dr. Suzanne Tavano, Director of Behavioral Health Services and 
Adam Down, Mental Health Project Manager

SUBJECT: Request retroactive approval for Contract #74-656 City of San Ramon

DATE: August 24, 2023

The City and CCBHS agree to provide outreach services under the Mental Health Evaluation Team (MHET) to individuals to provide mental health services to individuals who have a serious mental health diagnosis who may have frequent contacts with law enforcement and work as a team to provide outreach checks, clinical assessments with recommendations, case management and linkage to appropriate mental health services. CCBHS is requesting retroactive approval of the Interagency Agreement #74-656 to ensure that these services are continued uninterrupted.

1. Explanation of delay: CCBHS was delayed in processing this contract due to delays in requesting and receiving the budget and contracting documents.
2. Justification: In order to better respond to community members experiencing mental health crisis, the county and the City of San Ramon Police Department have agreed to fund an officer who may be paired with a mental health clinician. Without approval of this MOU community members experiencing mental health crisis may not receive appropriate mental health services when interacting with law enforcement.
3. Future actions: County will request the budget documents early. Additionally, the division has hired Admin staff to support the contracting process for this program.

Per the above explanation, the Behavioral Health Services Division respectfully requests for this retroactive payment be approved to allow the Health Services Department to continue to provide uninterrupted services to all who reside in Contra Costa County. Thank you for your consideration.