

# Application Form

## Profile

Steven \_\_\_\_\_ A \_\_\_\_\_ France \_\_\_\_\_  
 First Name Middle Initial Last Name

\_\_\_\_\_ Suite or Apt  
 Home Address

Martinez \_\_\_\_\_ CA \_\_\_\_\_ 94553 \_\_\_\_\_  
 City State Postal Code

\_\_\_\_\_ Primary Phone

\_\_\_\_\_ Email Address

### [District Locator Tool](#)

#### Resident of Supervisorial District:

District 5

Acalanes Union High School District \_\_\_\_\_ Director, Del Valle Education Center \_\_\_\_\_  
 Employer Job Title

#### Length of Employment

19 years

#### Do you work in Contra Costa County?

Yes  No

#### If Yes, in which District do you work?

4

#### How long have you lived or worked in Contra Costa County?

49 years

#### Are you a veteran of the U.S. Armed Forces?

Yes  No

## Board and Interest

### Which Boards would you like to apply for?

Workforce Development Board: Submitted

**Seat Name**

CCC K-12 Adult Ed Representative

**Have you ever attended a meeting of the advisory board for which you are applying?**

Yes  No

**If Yes, how many meetings have you attended?**

Since 2022

---

**Education**

**Select the option that applies to your high school education \***

High School Diploma

**College/ University A**

**Name of College Attended**

California State University, Hayward

**Degree Type / Course of Study / Major**

Bachelor's Degree, English

**Degree Awarded?**

Yes  No

**College/ University B**

**Name of College Attended**

California State University, Hayward

**Degree Type / Course of Study / Major**

Masters Degree, Educational Leadership

**Degree Awarded?**

Yes  No

---

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

Yes  No

---

**Other Trainings & Occupational Licenses**

**Other Training A**

CA Teaching Credential

**Certificate Awarded for Training?**

Yes  No

**Other Training B**

CA Administrative Services Credential

**Certificate Awarded for Training?**

Yes  No

**Occupational Licenses Completed:**

CLAD Certificate

---

**Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

As Director of Acalanes Adult Education and member of the Contra Costa County Adult Education Consortium, my work aligns with the Contra Costa County Workforce Development Board (CCCWDB) to provide "diverse workforce talent" and provide economic mobility economic security for the workers of Contra Costa County. I am an active member of the Contra Costa County Adult Education Network (CCAEN) for K-12 Adult Education Administrators and have been chosen to serve as the K-12 Adult Education Representative from our network. I currently hold this seat on the Workforce Development Board and the CCAEN continue to support my remaining at this position.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

I am the Director of Acalanes Adult Education and work closely with all Contra Costa County Adult Education agencies and the Contra Costa County Adult Education Consortium to continue providing and developing additional programs to serve the workforce of Contra Costa County.

---

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

Yes  No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

Yes  No

**If Yes, please explain:**

---

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Yes  No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

Workforce Development Board

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

Homeowner's Association Board President; Association of California School Administrators (ACSA) Adult Education Representative; ACSA Co-Administration Representative; ACSA Diablo Valley Charter President; ACSA Region VI Secretary; ACSA Region VI President; California Association of Pupil Personnel Administrators (CAPPA) President; Pupil Services Coalition at the CDE

---

## **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

Yes  No

**If Yes, please identify the nature of the relationship:**

---

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

Yes  No

**If Yes, please identify the nature of the relationship:**

---

## Please Agree with the Following Statement

---

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

I Agree

---

### Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

# Steven A. France

- Objective:** Appointment to the Contra Costa County Workforce Development Board as the K-12 Adult Education Representative.
- Education:**
- |  |                                      |                   |
|--|--------------------------------------|-------------------|
| 2013   | Point Loma Nazarene University       | San Diego, CA     |
| <b>Child Welfare and Attendance Certificate</b>                                    |                                      |                   |
| 2003 - 2005  | California State University, Hayward | Hayward, CA       |
| <b>Master of Science in Educational Leadership</b>                                 |                                      |                   |
| 2003 - 2005  | California State University, Hayward | Hayward, CA       |
| <b>Tier I/II Administrative Credentials</b>  |                                      |                   |
| 1999 - 2000  | Chapman University                   | Concord, CA       |
| <b>Single Subject Clear Teaching Credential</b>                                    |                                      |                   |
| 1999 - 2000  | Chapman University                   | Concord, CA       |
| <b>CLAD Certificate</b>  |                                      |                   |
| 1997 - 1998  | California State University, Hayward | Hayward, CA       |
| <b>Bachelor of Arts in English, with concentration in New Voices in Literature</b> |                                      |                   |
| 1994 - 1997  | Diablo Valley College                | Pleasant Hill, CA |
| <b>Completed lower division, General Education course-work</b>                     |                                      |                   |
| 1990 - 1994  | College Park High School             | Pleasant Hill, CA |
| <b>High School Diploma</b>   |                                      |                   |
- Work Experience:**
- |  |                                     |                  |
|--|-------------------------------------|------------------|
| 2015 – Present   | Acalanes Union High School District | Walnut Creek, CA |
| <b>Director – Del Valle Education Center</b>           |                                     |                  |
| o Adult Education Administrator                        |                                     |                  |
| o AB 86 Representative                                 |                                     |                  |
| o School Attendance Review Board Chairperson           |                                     |                  |
| o Evaluation of staff                                  |                                     |                  |
| o Budget Manager                                       |                                     |                  |
| o Technology Director                                  |                                     |                  |
| o Student Affairs and Activities                       |                                     |                  |
| o Curriculum Coordinator                               |                                     |                  |
| o Student Discipline                                   |                                     |                  |
| o Safety Plan Coordinator                              |                                     |                  |
| o Contra Costa County Keeping Kids in School Committee |                                     |                  |

2012 – 2015                      Acalanes Union High School District      Walnut Creek, CA

**Coordinator – Acalanes Center for Independent Study/Student Services**

- o Evaluation of staff
- o Budget Manager
- o Technology Director
- o California Distinguished School Coordinator
- o Student Affairs and Activities
- o Curriculum Coordinator
- o Student Discipline
- o Measure E Committee Member
- o Safety Plan Coordinator
- o School Attendance Review Board Chairperson

2007 – 2012                      Acalanes Union High School District                      Moraga, CA

**Associate Principal**

- o Evaluation of staff
- o Budget Manager
- o Technology Director
- o California Distinguished School Coordinator
- o Student Affairs and Activities
- o Curriculum Coordinator
- o Student Discipline
- o Measure E Committee Member
- o Safety Plan Coordinator

2008                                      Acalanes Union High School District                      Lafayette, CA

**Principal, Summer School at Las Lomas High School**

- o Evaluation of staff
- o Hiring of staff members.
- o Student Affairs and Activities.
- o Lead Staff Meetings

2005 – 2007                      Ygnacio Valley High School                      Concord, CA

**Vice Principal**

- o Evaluation of staff
- o Western Association of Schools and Colleges (WASC) Coordinator
- o Facilities Coordinator
- o Student Affairs and Activities
- o Curriculum Coordinator
- o Student Discipline and Counseling

2007-2009                      Saint Mary's College                      Moraga, CA

**Faculty Intern for the Master of Arts Teacher Leadership (MATL) Program**

- o Working with one of the Saint Mary's faculty teams in the planning, delivery, content and process of one of the courses in the MATL Program.
- o Serve as a Research Advisor for one candidate in the spring.

2006 – 2007                      Contra Costa Economic Partnership                      Concord, CA  
**Education Stakeholder for the Contra Costa Contingent/Model Schools Conference**

- o Working as a team to develop a framework for a countywide public awareness campaign on the global economy and the need for change.
- o Articulating Rigor, Relevance, and Relationships within curriculum.
- o Presenting the 21<sup>st</sup> Century pre-requisite skills and education and/or training needed for high school students to access high-wage, high-skill, high-demand jobs in Contra Costa County.
- o Preparing high school students for success in the local economy.

2005                                      Mt. Diablo Unified School District                                      Concord, CA  
**Principal, Summer Intervention at Ygnacio Valley High School**

- o Development of Master Schedule.
- o Hiring of all staff members.
- o Coordination of curriculum for all discipline areas.
- o Student Affairs and Activities.
- o Lead Staff Meetings

1999 – 2005                      College Park High School                                      Pleasant Hill, CA  
**English Teacher and Student Activities Director**

- o Teacher of freshman, sophomore, and junior English, and Public Speaking.
- o Leadership teacher: plan and organize student activities, including but not limited to dances, rallies, fund-raisers, etc.
- o WASC Focus Group Leader, 2004
- o Site Council Chairperson, 2003
- o Staff Senate President, 2003
- o Freshman Transition Program Chair, 1999 – 2000
- o Worked on the development of Safety and Fire Evacuation Plan, 2002 – 2005

**Professional Organizations:**

Association of California School Administrators (ACSA)  
-Adult Education Representative Region VI  
-Co-Administration Representative Region VI  
-Diablo Valley Charter President, 2012 - 2014  
-Region VI Secretary, 2011 – 2012  
-Region VI President, 2012 – 2013  
-Pupil Services Academy Director, 2018 – Present  
Association for Supervision and Curriculum Development (ASCD)  
California Association of Pupil Personnel Administrators (CAPPA)  
-Chairperson, 2016 – 2018  
California State University, East Bay (Hayward) Alumni Association

**Professional Training:**

2012 - 2013                      Pupil Services Academy through ACSA  
2010                                      Aspiring Principals Training through ACSA

2008  
2006  
2005

Master Scheduling Workshop  
Model Schools Conference  
AB75 Management System for Principal Training