
Notice of Intent to Award Contract

October 15, 2025

Kris Manning

Eagle Business Forms

3000 F Danville Blvd, ste 380

Alamo, CA 94507

Email: kmanning.eagle@yahoo.com

Re: RFP_F-Contr-0000000121 Custom Forms and Miscellaneous Custom Print Business Products

Hello Kris:

The Contra Costa County Purchasing Division "County" hereby announces its intent to award the contract for the:

Custom Forms and Miscellaneous Custom Print Business Products

to:

Eagle Business Forms

This Notice of Intent to Award is contingent on the approval of the Board of Supervisors of Contra Costa County and the execution of a negotiated written contract and, as a result, this Notice does NOT constitute the formation of a contract between the County and **Eagle Business Forms** ("Vendor"). The Vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the County is executed. If **Eagle Business Forms** fails to negotiate and execute a contract with the County, the County may revoke the award and award the contract to the next highest ranked vendor or withdraw the RFP. The County further reserves the right to cancel this Notice of Intent to Award at any time prior to the execution of a written contract.

Thank you for participating in the competitive selection process. You will be contacted by the Department soon for contract negotiation and signing.

Sincerely,

Anne Ortiz

Buyer II

Email: anne.ortiz@pw.cccounty.us