

Meeting of the North Richmond Waste & Recovery Mitigation Fee Joint Expenditure Planning Committee

Meeting Minutes
Friday, June 20, 2025
2:00 pm – 5:00 pm

Richmond City Council Chambers | 440 Civic Center Plaza | Richmond, CA 9480

Members:

Annie King-Meredith, **Chair** Richmond Incorporated Area Resident
Doria Robinson, **Vice Chair** Richmond City Councilmember
John Gioia, Contra Costa County Supervisor
Eduardo Martinez, Richmond City Councilmember
Claudia Jimenez, Richmond City Councilmember
Vacant, NRMAC Representative: Unincorporated Area
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Members Present:

Annie King-Meredith, **Chair** Richmond Incorporated Area Resident
Doria Robinson, **Vice Chair** Richmond City Councilmember
Claudia Jimenez, Richmond City Councilmember
Cezar Zepeda, Richmond City Councilmember

Meeting Agenda:

1. Welcome and Introductions.
Chair King-Meredith called the meeting to order at 2:48pm.
2. Public Comment on any item not on the agenda (*not to exceed 2 minutes*).
There were no public comments.
3. *APPROVE* the October 18, 2024, Meeting Minutes.
King-Meredith made a correction that the banners should run from Vernon to Market Street. Robinson moved to approve the minutes. Jimenez seconded. Minutes approved unanimously (King-Meredith – Aye, Robinson-Aye, Jimenez-Aye, Zepeda-Aye).
4. *RECEIVE* the following reports:
 - a. Committee Board Advisory Body Annual Report – 2024
Staff highlighted accomplishments, attendance and other activities completed in 2024. Staff noted we still need updated training forms from some committee members.
 - b. Actual Tonnage & Revenue Update – 2024/2025
Staff provided an update on actual tonnage and revenue received at the Golden Bear Transfer Station from July 2024 through March 2025. Staff estimated average amounts for Q4. This projects a surplus of processible tonnage and a shortfall of solid waste tonnage, with an overall surplus of mitigation funding received. Zepeda asked if material was going to Golden Bear. Staff explained that the solid waste tons are what goes to Golden Bear and the processible tons go to the compost facility located next to Golden Bear at the foot of Parr Blvd. Robinson mentioned new laws shifting materials and that we get a smaller fee for processibles. She asked if we could change the fee structure to increase the processible fee. Staff explained the fee is tied to a land use permit. We don't have a way to open that permit, but we can incorporate a new/higher fee if a new permit was requested. Zepeda asked if increased RecycleMore fees would reduce

the revenue we receive in Mitigation fees. Staff clarified the only connection to the post-collection rate is this fee is included in the Governmental Section of the post-collection fee.

c. Tonnage & Revenue Projection – 2025/2026

Staff provided the facility operator's projections on the amount of materials and mitigation revenue for FY25/26. Historically, the facility has always over projected revenue. Staff also provided a table that included projected and actual revenue for the past six years. Staff incorporated other factors, such as historical revenue, to come up with a more realistic projection. The projected revenue is slightly higher than what was projected in 24/25.

d. Right-of-Way Clean-up Tonnage from Hot Spot Crew

Staff provided a chart that shows the tonnage collected by the Hot Spot Crew through March 2024. Staff noted that peak daily tonnage & average daily tonnage is less than historical amounts. CHDC informed the Committee they are hosting monthly meetings and walks with key members involved in addressing dumping and focusing on outreach to community members to inform them of proper ways to dispose of their belongings. Zepeda asked about ways we are deterring illegal dumping. Staff indicated we have an illegal dumping officer strategy that funds a deputy position in North Richmond. We also have a surveillance camera strategy and have worked with the City of Richmond to establish a camera network. The County also tested a pilot with Flock cameras. Unfortunately, cameras have been broken and do not always result in enough evidence to pursue a case.

e. Fred Jackson Way Banners

Staff provided a report that outlined the history of banners in North Richmond. CHDC provided a report as well. CHDC's report included information about the banner process and costs if we were to implement a banner program today. Both reports indicated implementing a banner program was not a cost-effective approach to reducing illegal dumping. King-Meredith was adamant that she wants to see banners in the community. Banners are important in the beautification of the community. King-Meredith asked that staff meet with the City and County to learn more about how the City did the farmer's market banners and discuss how we can install our own banners. Robinson mentioned she was involved in the City Farmer's Market banners, which was estimated around \$10,000. Robinson asked why CHDC's quote was so high. Most of the cost was because County Public Works would need to install brackets on poles and this was 80% of the overall costs presented by staff. Robinson asked if County Public Works could talk to City Public Works. City Public Works did a similar bracket install and Robinson believed it was under \$10,000. Committee members directed staff to meet with City staff and discuss implementing banners. Staff will follow up and mentioned that if we fund banners, that this may pull funding from another strategy.

f. Expenditure Plan Strategy Progress Report Updates

Staff provided strategy reports for all strategies in the Expenditure plan for July 2024-March 2025. Staff highlighted a few strategies like vouchers distributed, code enforcement cases, and clean-up events. CHDC's Prevention Service Coordinator informed the Committee they table at community events, conduct door to door outreach, promote the program in newsletters and have outreach out front their office on Fred Jackson Way. Robinson asked about the voucher program and if the application was a barrier to residents participating. CHDC's staff said no and Committee staff indicate the application is a simple prescreening form to ensure the applicant is a north Richmond resident. Robinson asked if we had enough funding set aside to cover cost of vouchers distributed. Staff believes we do and explained that we could submit an amendment to increase the budget for vouchers if necessary based on costs provided by the facility. Zepeda asked staff to clarify the difference between households and vouchers. Staff clarified that each household is eligible to receive up to 24 vouchers each year. Zepeda asked how many homes we are reaching out to. Staff was unsure, but estimated 1,200 households based on the number of address GIS pulled when doing a mailing in a previous year. Zepeda mentioned he is interested in data and understanding why people take the voucher over the bulky item pick-up.

Staff provided some details about the Community Clean-up strategy and highlighted the locations that were cleaned up in 24/25. Robinson asked if we could look at the Sheriff's strategy. Staff highlighted the illegal

dumping incidents identified, evidence collected, and letters sent. Robinson expressed concern about the amount of funding going to the Sheriff based on the information provided in the strategy report. Jimenez was interested in an analysis of each strategy to see how it is helping. Staff noted the challenge in attributing the change to a specific action, which would make an analysis challenging. King-Meredith brought up issues with the unhoused population. Robinson echoed this and asked if there were alternatives to assist. Staff indicated we work with SOS! Richmond to support clean-up assistance with the unhoused population.

5. *DISCUSS* and *APPROVE* the Amended 2023/2024 Expenditure Plan to be recommended for adoption by the Richmond City Council and County Board of Supervisors, which includes:

- g. Funding allocations for Strategy within the Expenditure Plan; including advanced payment requests
- h. All remaining elements of the 2024/2025 Expenditure Plan.

Staff presented an amended 23/24 plan. Minor modifications included title change and increasing the budget for Strategies 2 by \$5,000 & 4.a. by \$20,000. These are city led strategies and these increases reflect the city's actual costs to run these strategies. Jimenez motioned to approve the Amended 23/24 Expenditure Plan. Robinson seconded. Motion approved unanimously (King-Meredith – Aye, Robinson-Aye, Jimenez-Aye, Zepeda-Aye).

Robinson mentioned Urban Tilth put drainage covers to establish rain gardens on the ditches on Fred Jackson Way. This has significantly reduced the dumping in the ditches.

6. *RECEIVE* the following reports: Summary Close-Out of Expenditures – Final for 2023/2024 EP

Staff shared the Expenditure Plan summary close-out for FY23/24. Staff also noted the Committee just recommended approving an amended 23/24 Expenditure Plan, which included the increased budget for strategies 2 & 4.a.. Staff then presented another Expenditure Plan summary close-out for FY23/24 based on the amended Expenditure Plan budget. Zepeda asked how much time does the \$26,000 cover for City Conde Enforcement. City staff were not available to provide further detail.

7. *DISCUSS* and *APPROVE* the Amended 2024/2025 Expenditure Plan to be recommended for adoption by the Richmond City Council and County Board of Supervisors, which includes:

- a. Funding allocations for Strategy within the Expenditure Plan; including advanced payment requests
- b. All remaining elements of the 2024/2025 Expenditure Plan.

Staff presented an amended 24/25 plan. Minor modifications included title change and increasing the budget for Strategies 2 by \$5,000 & 4.a. by \$20,000. These are city led strategies and these increases reflect the city's actual costs to run these strategies. Robinson motioned to approve the Amended 24/25 Expenditure Plan. Jimenez seconded. Motion approved unanimously (King-Meredith – Aye, Robinson-Aye, Jimenez-Aye, Zepeda-Aye).

8. *DISCUSS* and *APPROVE* the 2025/2026 Expenditure Plan to be recommended for adoption by the Richmond City Council and County Board of Supervisors, which includes:

- a. Funding allocations for Strategy within the Expenditure Plan; including advanced payment requests
- b. All remaining elements of the 2025/2026 Expenditure Plan.

Staff provided a recommended funding plan for FY 25/26. Only minor modifications, which included the increased budgets for strategies 2 & 4.a.. It also includes a reduction to strategy 13 and removes funding for one garden project, CURME. Staff asked the garden projects if they would be participating this year and CURME never responded to staff. Staff left CURME in the Expenditure Plan and will follow up prior to next year to see if they want to receive funding in a following year. The contingency was also updated to be 10% of the projected revenue, which results in a new total Expenditure Plan budget that is slightly less than the 24/25 Amended Expenditure Plan budget. King-Meredith mentioned the youth sports programs are very successful and asked if we could increase strategy 11. City staff joined the meeting and Robinson asked more about the banners and if City staff could offer the staff time or other assistance to make the banner program happen. King-Meredith asked if we need to change Expenditure Plan language to include banners. Staff indicated banners are already an allowable use in the current language. Jimenez made a motion to

approve the recommended 25/26 Expenditure Plan with the modification to also increase Strategy 11 by \$5,000, and strategy 12 by \$10,000. Robinson seconded. Motion approved unanimously (King-Meredith – Aye, Robinson-Aye, Jimenez-Aye, Zepeda-Aye).

9. *ADJOURN* to next meeting – October 17, 2025

Chair King-Meredith called the meeting to end at 5:07pm.

Agendas, meeting notes and other information regarding this committee can be found online at:

www.cccounty.us/nr

If you have questions about this agenda, you may contact Justin Sullivan of the Contra Costa County Department of Conservation and Development at 925-655-2914, Justin.Sullivan@dcd.cccounty.us. The Committee will provide reasonable accommodation for persons with disabilities planning to participate in this meeting who contact staff at least 72 hours before the meeting.

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