

# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553



## Meeting Minutes

Wednesday, January 14, 2026

6:00 PM

Discovery Bay Community Center, 1601 Discovery Bay Boulevard, Discovery Bay,  
CA 94505

**County Service Area P-6 (Discovery Bay) Citizens Advisory  
Committee**

1. Roll Call and Introductions

**Present** Joseph Knipp, Bob Mankin, and Gregory McLendon  
**Absent** Bill Fletcher

2. Pledge of Allegiance

3. Approval of Agenda

**approved**  
**Motion:** Knipp  
**Second:** Mankin  
**Aye:** Knipp, Mankin, and McLendon  
**Absent:** Fletcher  
**Result:** Passed

4. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

**Mary Anderson and Suzanne Oliveira** - Shared concerns about unsafe motor scooter and e-bike activity in The Lakes, and requested assistance from the Sheriff's office. Lt. White and Deputy Hamblin shared information about e-bike safety they have used to educate kids and parents, and of the enforcement used to tow e-bikes. Lt. White mentioned a community town hall with Assemblymember Lori Wilson, which included information on e-bike safety, and offered to share this information with them, which they could post on their HOA page.

5. Agency Reports

a. **Contra Costa Office of the Sheriff**  
**Contra Costa Supervisor Diane Burgis**

**Contra Costa Office of the Sheriff** - Lt. Ryan White provided an activity report for the previous month, stating overall crime is low. His team has made efforts to share e-bike safety and public awareness and held a community town hall with the Marine Patrol Unit.

**Contra Costa Supervisor Diane Burgis** - Claire Alaura, Deputy Chief of Staff, provided an update on events in District 3, including the rotation of Supervisor Burgis as Chair of the Board of Supervisors for this year.

6. Consent Items

a. **APPROVE Record of Action - October 8, 2025**

**approved**  
**Motion:** McLendon  
**Second:** Knipp  
**Aye:** Knipp, Mankin, and McLendon  
**Absent:** Fletcher  
**Result:** Passed

**Attachments:**                    [10-8-25 Discovery Bay P6 Record of Action](#)

7. Discussion Items

**a. DISCUSS Addition of a School Resource Officer**

Lt. White shared there is no need for a School Resource Officer (SRO), and felt the P-6 funds are better spent on a Community Service Officer (CSO) and two resident deputies. He and his team have a very good working relationship with the school Superintendent, Crystal Castenada. Discipline is well-handled at the school level, and does not require daily law enforcement involvement, unless it becomes necessary.

**b. DISCUSS Addition of Flock Cameras**

Discussion of the Flock cameras included questions about placement, funding and research. Bob Mankin will research the cost of and options for the Flock cameras to report back at the next meeting.

**c. APPROVE the 2025 Annual Report and 2026 Objectives**

[26-181](#)

**Attachments:**                    [Advisory Body Annual Report Discovery Bay P-6 FINAL](#)

approved

**Motion:**                    Knipp

**Second:**                    McLendon

**Aye:**                         Knipp, Mankin, and McLendon

**Absent:**                    Fletcher

**Result:**                    Passed

**d. RECEIVE the Memo about and Update to the Brown Act**

[26-182](#)

**Attachments:**                    [2026-01-05 Teleconference and Accommodations Memo  
Brown Act \(Jan 2026\)](#)

received

**e. SELECT 2026 Chair and Vice-Chair**

Gregory McClendon was selected as Discovery Bay P-6 Chair for 2026. Joseph Knipp was selected as Discovery Bay P-6 Vice Chair for 2026.

approved

**Motion:**                    Mankin

**Second:**                    Knipp

**Aye:**                         Knipp, Mankin, and McLendon

**Absent:**                    Fletcher

**Result:**                    Passed

8. Future Agenda Items

Request for an update on Flock cameras.

Request for an update on "Miscellaneous Funds" item in the Financial Projection.

9. Adjourn

Meeting adjourned at 7:01 pm.

The next meeting is currently scheduled for April 8, 2026.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3361 Walnut Avenue, Suite 140, Brentwood, CA 94513, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Claire Alaura, Deputy Chief of Staff, 925-655-2330