CONTRA COSTA HMIS POLICY WORKGOUP MEETING

December 10th, 2024 from 12:00-1:30pm
Register to join virtually:
https://homebaseccc.zoom.us/meeting/register/tZYpd-urrzMqE9A1Ycl2P3yd0GxiQhj2xzNu

MEETING PURPOSE:
The HMIS Policy Workgroup is responsible for ensuring the ongoing operation and monitoring of the Contra Costa County CoC's HMIS. Work includes: adherence and ongoing monitoring of HMIS Policies and Procedures, compliance with HUD Data Standards, and addressing system-level HMIS programming and training needs.

Workgroup Members: CoC Lead, HMIS Lead, COH Members (Alejandra Chamberlain, Gabriel Lemus, Jai De Lotto, Juno Hedrick, Nicole Green, Tony Ucciferri), Agency HMIS Administrators. Members of the public are welcome, including persons with lived experience of homelessness.

AGENDA

AGENDA ITEM	PRESENTERS	DESCRIPTION
Welcome & Roll Call (12:00-12:05p)	Kimberly Thai, *H3*	Identifying & welcoming attendees of the committee.
Review of Previous Meeting Minutes (12:05-12:07p)	Kimberly Thai, *H3*	Committee members can request edits to the previous meeting's minutes.
Agency Updates (12:07-12:15p)	All	HMIS participating agencies can inform attendees of any updates to staffing, programming, operations, or other events.
System Administrator Updates (12:15-12:35p)	Kimberly Thai, *H3*	Clarity HMIS update: Changes to SSN data collection. New Providers in HMIS. For discussion, moving client contact information fields to the Contact tab. Should the data be migrated so it resides in one place? RED Team will be operating at limited capacity from December 23rd – 27th.
PIT and HIC Updates (12:35-12:45p)	Yessenia Aguilar, *H3* Kimberly Thai, *H3*	Updates on the 2025 Point-in-Time (PIT) Count. Sheltered Count will be held on Jan 29th, Unsheltered Count will be held on Jan 30th. Housing Inventory Counting Sheet to be

		sent to providers on Jan 27th to be filled out on Jan 29th.
CE Updates (12:45-1:05p)	Mary Juarez-Fitzgerald, *H3*	Updates around the VI-SPDAT replacement project. New programs and housing resources available. General CE updates.
HMIS Training Platform Rollout (1:05-1:15p)	Tammy Stoicich, *H3* Carlos Silva, *H3*	RED Team to share preliminary analysis and feedback on new training platform. Platform went live last May.
Data Quality Updates and Reminders (1:15-1:25p)	Torrie Carlson, *H3*	Update on systemwide data quality. Reminders on how and when to enter client addresses. Quarterly raffle for agencies who have shown improved data quality.
Q&A (1:25-1:30p)	All	Answer questions related to agenda items covered in the meeting or any other questions related to HMIS.

Next Meeting: March 11th, 2025, 12:00pm-1:30pm

HOW TO PROVIDE PUBLIC COMMENT:
Persons who wish to address the Council on Homelessness during public comment on matters within the jurisdiction of the Council on Homelessness that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should stand where they are sitting when called upon. Those participating via Zoom should indicate they wish to speak by using the "raise your hand" feature in the Zoom app. Those calling in should indicate they wish to speak by pushing "9" on the phone. All public comments will be limited to 2 minutes per speaker. For assistance with remote access contact: contracostacoc@cchealth.org or call 925-608-6700. Public comments may also be submitted before the meeting by email at contracostacoc@cchealth.org or by voicemail at 925-608-6700. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.