



# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Draft

### Airport Committee

Supervisor Ken Carlson, Chair  
Supervisor Diane Burgis, Vice Chair

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**Thursday, March 20, 2025**

**10:00 AM 181 John Glenn Drive, Suite 100, Concord |  
3361 Walnut Blvd., Suite 140, Brentwood**

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**Zoom: <https://cccounty-us.zoom.us/j/89819117057> | Calling in: (214) 765-0478 or Toll Free (888) 278-0254 Conference code: 232255**

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The public may attend this meeting in person at either above location. The public may also attend this meeting remotely via Zoom or call-in.

#### HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Committee during public comment on matters within the jurisdiction of the Committee that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should offer comments when invited by the Committee Chair. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing \*9 on their phones.

Public comments generally will be limited to two (2) minutes per speaker. In the interest of facilitating the business of the Committee, the total amount of time that a member of the public may use in addressing the Committee on all agenda items is 10 minutes. Your patience is appreciated.

Public comments may also be submitted to Committee staff before the meeting by email or by voicemail. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee.

#### **Present:**

District III Supervisor Diane Burgis and District IV Supervisor Ken Carlson

#### 1. Introductions

*Chair Carlson and Vice Chair Burgis introduced themselves and welcomed everyone to the meeting.*

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).

*There was public comment made by Rashid Yahya of Pacific States Aviation related to the status of Buchanan Field's sweeper truck.*

3. Review and Approve Record of Meeting December 5, 2024. [25-980](#)

**Attachments:** [Airport Committee Minutes DRAFT 12-5-24](#)

**The minutes were approved with no changes.**

**Motion:** Carlson

**Second:** Burgis

4. Interviews of Member at Large Applicants [25-981](#)

**Attachments:** [Barnett Emily \(AAC\) 02-13-2025 Redacted](#)  
[Barrientos Luis \(AAC\) 02-24-2025 Redacted](#)  
[Mereddy Vinoy \(AAC\) 02-20-2025 Redacted](#)  
[Muhammad Tirrell \(AAC\) 02-25-25 Redacted](#)  
[Picard Allison \(AAC\) 02-27-2025 Redacted](#)

*Chair Carlson and Vice Chair Burgis conducted the Member at Large seat interviews of the four present applicants. Three were physically present, and one attended via Zoom.*

**Vice Chair Burgis moved to reappoint Emily Barnett.**

**Motion:** Burgis

**Second:** Carlson

5. Update on National & Local Transition to Unleaded Aviation Gasoline ("Avgas") [25-982](#)

*Director of Airports, Greg Baer, gave an update on unleaded aviation fuel. It is estimated that in addition to 100LL (100 low lead) avgas, an unleaded aviation fuel option will be available at Buchanan Field Airport in 2025.*

*Questions were posed to Mr. Baer by Vice Chair Burgis and Chair Carlson relating to the topic.*

*Public comment was made by Vinoy Mereddy and Rashid Yahya.*

**6. Recommendation to Establish Hangar Waitlist Annual Maintenance Fee****25-983**

*Mr. Baer gave a summary of the topic along with a recommendation that the Airports Division establish an initial waitlist fee of \$30, and an annual waitlist maintenance fee of \$30.*

*Questions were posed to Mr. Baer by Chair Carlson and Vice Chair Burgis relating to the topic. Vice Chair Burgis recommended that there be a higher initial waitlist fee.*

*Chair Carlson moved that the item be sent to the Board of Supervisors with an initial waitlist fee of \$40 and an annual waitlist maintenance fee of \$30.*

*Vice Chair Burgis seconded.*

**This Discussion Item was approved as amended.**

**Motion: Carlson**

**Second: Burgis**

**7. Future Agenda Items**

*Director's Update*

*Update on Brown Act/Implicit Bias Training*

*Unleaded Fuel Update*

The next meeting is currently scheduled for June 5, 2025, at 10:00am.

Adjourn

General Information

This meeting provides reasonable accommodations for persons with disabilities planning to attend the meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar St., 4th Floor, Martinez, during normal business hours. Staff reports related to items on the agenda are also accessible on line at [www.co.contra-costa.ca.us](http://www.co.contra-costa.ca.us).

For Additional Information Contact:

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