

## Racial Justice Oversight Board (RJOB)

### Data Subcommittee Meeting

September 26, 2024

### Record of Action

#### **Attendance:**

Subcommittee Members (in-person):

Adalberto Garibay, Contra Costa County Sheriff's Office  
Patrice Guillory, Contra Costa County Probation Department  
Matthew Malone, Contra Costa County Superior Court  
Shannon Ortland, Contra Costa County Office of Education

Subcommittee Members (online):

Chala Bonner, Safe Return Project  
Gilbert Salinas, Contra Costa County Health Department

Staff:

Kendra Carr, Contra Costa County Office of Racial Equity and Social Justice  
Peter Kim, Contra Costa County Office of Racial Equity and Social Justice  
Gariana Youngblood, Contra Costa County Probation Department

Guests:

Cheryl Sudduth, Racial Justice Coalition (RJOB Committee member)  
Christopher James, Hayward Burns  
Jill Ray, Contra Costa County District 2 Supervisor's Office  
Rachel Belden, Contra Costa County Public Defender's Office

### **1. Welcome, Introductions, and Announcements**

- Convened at 3:09 PM
- Announcements received:
  - Office of Reentry and Justice (ORJ) released its Restorative Justice Initiative Request for Proposals (RFP)
  - Office of Racial Equity and Social Justice (ORESJ) is hiring to Equity Analysts and job solicitation is open until 10/16
  - ORESJ has a Request for Qualifications (RFQ) for a community foundation to administer contracts aimed at increasing health and wellness in African American communities which is open until 10/4, and will release an associated RFP tomorrow (9/27) which will be open for 6 weeks until 10/31
  - On 10/8 (5:00 PM) ORESJ is co-hosting with Contra Costa Bar Association a reenactment of Brown v. Board of Education Supreme Court Trials to commemorate the 70<sup>th</sup> anniversary of the decision to desegregate public education.
- For more details, see video: <https://www.youtube.com/watch?v=-77ORJfSI8w>

**2. Public Comment on any item under the jurisdiction of the Committee and not on this agenda**

- C. Sudduth: Questioned the effectiveness of sharing information in this space on public events, funding opportunities, and employment opportunities, and encourages ORESJ and all County agencies to more actively outreach and engage community in direct ways when sharing information.
- For more details, see video: <https://www.youtube.com/watch?v=-77ORJfSI8w>

**3. REVIEW and APPROVE the Record of Action from the August 22, 2024, Data Subcommittee Meeting**

*See attachments: Record of Action RJOB Data Subcommittee Meeting 8.22.24  
DRAFT*

- Discussion: Record of Action is accurate.
- Public Comment: No comment.
- For more details, see video: <https://www.youtube.com/watch?v=-77ORJfSI8w>

**4. RECEIVE update and DISCUSS next steps for polling of different agencies on data collection**

- Sub-Committee Discussion:
  - P. Kim: As incoming staff to RJOB, ORESJ proposes that RJOB focus on data as a primary goal for the coming year. RJOB partner legal system partners (Public Defender, District Attorney, Probation, Sheriff) are on board for improving how we collectively collect, analyze, share and disseminate data, but a common challenge across departments is lack of capacity (both in terms of staffing as well as of technology), and underdeveloped data sharing processes that respect the various confidentiality requirements and are consistent and manageable. To support the development of clearer, improved data sharing practices and processes, ORESJ will initiate a data analysis project that focuses on the area of diversion efforts across County legal system partners. The goal is to further institutionalize protocols and test out in real-time the processes needed to effectively share, analyze, and disseminate data.
  - C. Sudduth: Questioned the lack of data sharing by public agencies and why it is acceptable, given legal requirements and policies in place that aim to provide public with accurate, transparent data. Lack of capacity on behalf of systems is not sufficient. Wonders if Board of Supervisors should weigh in.
- Public Comment: No comment.
- For more details, see video: <https://www.youtube.com/watch?v=-77ORJfSI8w>

**5. REVIEW and DISCUSS survey questions on Contra Costa County diversion efforts and programs**

*See attachment: Diversion Programs Survey\_draft\_9.16.24*

- Sub-Committee Discussion:
  - P. Kim: To support the development of clearer, improved data sharing practices and processes, ORESJ will steward a data analysis project that focuses on the area of diversion efforts across County legal system partners. A secondary phase will include qualitative interviews with legal system partners, and then a third phase will include survey and interviews with other system partners (i.e. Health Department, education systems) and community-based partners (i.e. service providers, advocates). The goal is to further institutionalize protocols and test out in real-time the processes needed to effectively share, analyze, and disseminate data. A draft of the preliminary data survey was shared and reviewed by Subcommittee.
  - Suggestions and line edits were offered and accepted. ORESJ will incorporate edits and have Diversion Subcommittee review, as well, before disseminating to legal system partners.
  - C. Sudduth: Reminded group that the Data Subcommittee has already done a lot of research on Diversion efforts, as well as drafting a recommended set of eligibility criteria and a definition of diversion for County systems to use. The recommendations were presented to and adopted by the whole RJOB body. Suggests that this project incorporate that information as applicable.
  - C. James: Added that the previous work described should be considered and incorporated, though it is several years old and needs updating, particularly in regard to the listed diversion programs that existed at the time of reporting. He will share the documents that were shared at the October 2020 Data Subcommittee meeting.. So will need updating.
- Public Comment: No comment.
- For more details, see video: <https://www.youtube.com/watch?v=-77ORJfSI8w>

## 6. IDENTIFY the process to request additional information in the Sheriff's Quarterly Report

- Sub-Committee Discussion:
  - Members asked what the process is to request additional information in the Sheriff's Quarterly Report
  - A. Garibay: Shared that any requests for information that is not already included in the report must be submitted as a Public Records Request to the Sheriff's Office, directly to the Sheriff. Sheriff's Office will consider the request, including its capacity to collect and gather the information, especially if it is not already being collected.
  - P. Guillory: Noted that this is similar to a past process when RJOB requested information from the District Attorney's Office, when the body submitted a formal request in a writing. Asked if this is the necessary next step, to which Garibay confirmed, yes that is correct.
  - For more details, see video: <https://www.youtube.com/watch?v=-77ORJfSI8w>

The next meeting is currently scheduled for October 24, 2024.

- **Confirmed.**

Adjourn

- **Meeting was adjourned at 4:38 PM.**