



# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Draft

### Advisory Council on Aging

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Thursday, September 11, 2025

12:30 PM

500 Ellinwood Way, Pleasant Hill, CA  
Classroom

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Senior Mobility Action Council (SMAC) Transportation Committee  
<https://cccouny-us.zoom.us/j/81323443518>

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#### PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above. ACOA members will also be participating from the following locations: 52 San Gregorio Ct., Danville, CA 94526 | 1954 Pomar Way, Walnut Creek, CA 94598 | 28 Orinda Way, Orinda, CA. 94563 | 2612 Roosevelt Ave., Richmond CA 94804

12:30 Call to Order: Candace Evans called the meeting to order at 12:33 p.m.

Welcome – Candace Evans, Chair, SMAC Workgroup

Self-Introductions – all attendees

Roll Call – Candace Evans

**Present** Kevin Donovan, Riki Juster, Bryan Harris, Denise Kalm, Deanna Perry, and Candace Evans

**Absent** Elaine Welch

12:35 Approval June 2025 Minutes

**Motion:** Kalm

**Second:** Harris

**Aye:** Donovan, Juster, Harris, Kalm, Perry, and Evans

**Absent:** Welch

**Result:** Passed

SM 06.02.25 Draft Minutes

[25-3510](#)

**Attachments:** [SM 06.02.25 Draft Minutes](#)

## 12:40 SMAC Events Discussion – Candace &amp; Bryan

## &gt; SMAC Senior Transportation Workshop

- Candace and Bryan reviewed the SMAC Workshop Itinerary. The program will begin with remarks from public officials, followed by the Resource Workshop. SMAC Members were encouraged to participate in the welcoming remarks, and the group agreed that doors should open earlier to allow for a welcoming period before activities begin.

- SMAC discussed adding a technology element to the Resource Workshop. While iPads cannot be provided, Bryan suggested setting up a technical assistance booth with volunteers to support older adults.

- Vendor logistics still need clarification, including set-up, load-in/out, number of vendors, and tables.

- Distribution of holiday boxes raised concerns about crowding, egress, and temperature-safe storage. Items include turkeys, chickens, hens, and eggs, which require coolers and will be heavy to carry. Boxes will be distributed at the end of the event and attendees will need to be informed to bring their own bags.

- Candace and Bryan will solicit volunteers during the SMAC Update at the next ACOA General Meeting.

SMAC WORKSHOP ITENIRARY.docx

[25-3749](#)**Attachments:**[SMAC WORKSHOP ITENIRARY.docx](#)

## 1:05 SMAC Draft Annual Report

- Candace and Bryan presented the draft Annual Report. The group clarified the distinction between roster members (who count toward quorum) and participants (who may attend but do not affect quorum) and SMAC's current participants.

- Accomplishments and advocacy efforts were reviewed, along with discussion on the COVID-19 impact survey. AAA will print out surveys and bring prepaid envelopes to distribute at the November Transportation Workshop.

- The group agreed on 2026 goals, which include hosting three informational workshops (in Lafayette, maybe Concord, and Antioch). Collaboration with Café Costa Sites was recommended, with Thomas serving as liaison.

- Additional 2026 goals include scheduling five presentations, two of which will feature tech companies, and continuing to explore ride apps and transportation options for seniors.

- SMAC requested that AAA will also report on relevant transportation updates from the MPA Steering Committee.

DRAFT 2025 Annual Report

[25-3748](#)**Attachments:**[DRAFT 2025 Annual Report](#)

## 1:25 Break

## 1:35 Program Updates

- County Office of Emergency Services (Jennifer Cannon): No updates.
- Tri Delta (DeAnna Perry): DeAnna announced that she will be longer with ECCTA in the near future but is open to continuing to participate in SMAC.
- County Connection (Rosa Noya): Not present, therefore no update.
- LaMorinda Spirit Van (Riki Juster): No updates.
- Richmond ParaTransit (Bryan Harris): No updates.
- WestCAT: Not present, therefore no update.
- Mobility Matters (Elaine Welch): No updates.
- West Contra Costa Transit Authority (Coire Reilly): Not present, therefore no update.
- East Contra Costa Transit Authority: Not present, therefore no update.
- Conservation and Development (Samantha Harris): No updates.

## 1:50 Public Comment

- None

The next meeting is currently scheduled for October 6, 2025 1:00-2:30

2:00 The meeting was adjourned at 2:30 p.m.

For Additional Information Contact:

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