

Application Form

Profile

James N Carro
First Name Middle Initial Last Name

[Redacted] Suite or Apt
Home Address
Alamo CA 94507
City State Postal Code

[Redacted]
Primary Phone

[Redacted]
Email Address

District Locator Tool

Resident of Supervisorial District:

☒ District 2

Chemical Data Management Systems Owner/CEO
Employer Job Title

Length of Employment

32 years

Do you work in Contra Costa County?

☐ Yes ☒ No

If Yes, in which District do you work?

How long have you lived or worked in Contra Costa County?

27 years

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Hazardous Materials Commission: Submitted

Seat Name

Environmental Justice Representative

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education *

☒ High School Diploma

College/ University A

Name of College Attended

Lowell Tech-UMass

Degree Type / Course of Study / Major

BSEE

Degree Awarded?

☒ Yes ☐ No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other Trainings & Occupational Licenses

Other Training A

Multiple Haz Mat Trainings

Certificate Awarded for Training?

☐ Yes ☐ No

Other Training B

Certificate Awarded for Training?

☐ Yes ☐ No

Occupational Licenses Completed:

Registered Environmental Assessor 1, Contractors License - A HAZ

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I believe my past 32 years of experience in the hazardous material regulatory field would provide excellent experience to address my of the issue the Commission faces.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Please see my attached Statement of Qualifications

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☒ No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

I volunteered with the Danville Police for over 10 years. I was a volunteer for the Court Appointed Child Advocate for Contra Costa County for 10 years

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

James N. Carro
Statement of Qualifications
2025

James N. Carro ~~is~~was a Principal Consultant and the Chairman of the Board of Directors for [Chemical Data Management Systems \(CDMS\)](#) for 32 years. He has a BS in Electrical Engineering from Lowell Technological Institute (1965). Jim worked with General Electric Company for twenty years in various capacities, both in the United States and abroad. He has an extensive background in engineering, computers, business, general management, sales management, government relations, and business data processing. He has been successful in taking two high technology start-up companies to acquisition stages.

Jim founded Chemical Data Management Systems in October 1988. [CDMS](#) is an environmental consulting company, [providing hazardous material and safety compliance assistance to facilities](#). Since 1988, [Jim's](#) specific experience includes:

- Environmental Quality Assessment
 - o [Conducted 75 Phase I environmental site audits for sites that were under consideration for closure, or the property was being sold or refinanced.](#)
 - o Prepared recommendations for soil sampling [based on assessments](#)
 - o Analyzed [sampling results to evaluate hazardous contamination levels and remediation requirements.](#)
- Air Emissions Assessment, Prevention, Monitoring, and Control
 - o [Evaluated](#) air emission sources at [client facilities](#)
 - o [Advised](#) clients [regarding](#) air permit requirements
 - o [Prepared](#) air permit applications for air emission sources for [operations such as](#) paint booths, plating baths, wipe cleaning operations, etc.
- Emergency Preparedness and Response
 - o [Evaluated](#) the risks [related to](#) working with hazardous materials at [numerous client sites](#)
 - o [Developed](#) emergency response programs
 - o [Conducted](#) employee trainings, [including Emergency Response, Hazard Communication, Spill Response, etc.](#)
- Surface and Groundwater Contamination Assessment, Prevention, Monitoring and Control

James N. Carro
Statement of Qualifications
2025

- o Worked with several sites that had groundwater contamination as a result of various organic releases
 - o Worked closely with a State Certified Geologist to characterize the site, prepared the environmental reports to report to the agencies and implemented the remediation plan for the clean up activities.
- Occupational Health and Safety Reviews
 - o Prepared over 50 Injury and Illness Prevention Plans for numerous industries.
 - o Conducted over 500 site safety audits
- Risk Assessment and Risk Reduction Recommendations
 - o Prepared 25 accepted CAL-ARPs for gas suppliers, food service facilities, and manufacturers, involving ammonia, acetylene, chlorine, nitric acid, and cyanide solutions. This involved conducting hazardous operation studies, preparing air dispersion modeling, developing corrective action plans, evaluating off-site consequences, and evaluating the accident histories.
- Tiered Permit Tank and Containment
 - o Conducted 115 tank and containment assessments for hazardous material treatment systems and waste storage tanks.
- Underground Tanks
 - o Conducted monthly tank inspections as a certified UST Operator
 - o Provided feedback to the tank owners regarding any discrepancies associated with the underground tank inspection regulations.
- Other Areas of Expertise relating to Hazardous Substances and/or Hazardous Waste Management
 - o Provided overall continuing compliance services to various facilities and industries, including the preparation of hazardous material inventories, developing programs for material separation and storage, conducting site audits, employee hazardous material and safety trainings, permit preparation and maintenance, waste minimization assistance, and documentation.
 - o Development of procedures and programs for the recycling of household hazardous waste and segregation of waste streams for recycling at Household Waste collection facilities.

James N. Carro
Statement of Qualifications
2025

- o Assisted the business with the design of recycling systems to minimize waste.
- o Provide tank and containment certification of treatment and storage units, and reviewed and modified standardized permits.