

# Early Childhood Education Program Update



December 16, 2025

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# Outline

Topic	Federal Head Start	State Child Care
Federal Environment Updates	To date	
Child Care Center Services	Oct 2025	Oct 2025
Policy Council Actions	Nov 2025	
Budget	Oct 2025	Oct 2025
Monitoring	Oct 2025	Oct 2025
Official Funder Communication	Nov 2025	Nov 2025
Recommendation	✓	
Appendices	For Information	

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- Federal Environment Updates
- Child Care Center Services
- Policy Council Actions
- Budget
- Monitoring
- Official Funder Communication
- Recommendation
- Appendices

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# Federal Environment Updates

## Sources of Information

1. Project 2025
2. Executive Orders
3. Federal Department Actions
4. Congressional Actions

## Categories of Impact

1. Potential Funding Reduction
2. Potential Funding Increase
3. Changes to Program Regulations
4. Change that may Impact Customers
5. Change that may Impact Contracts with Partners

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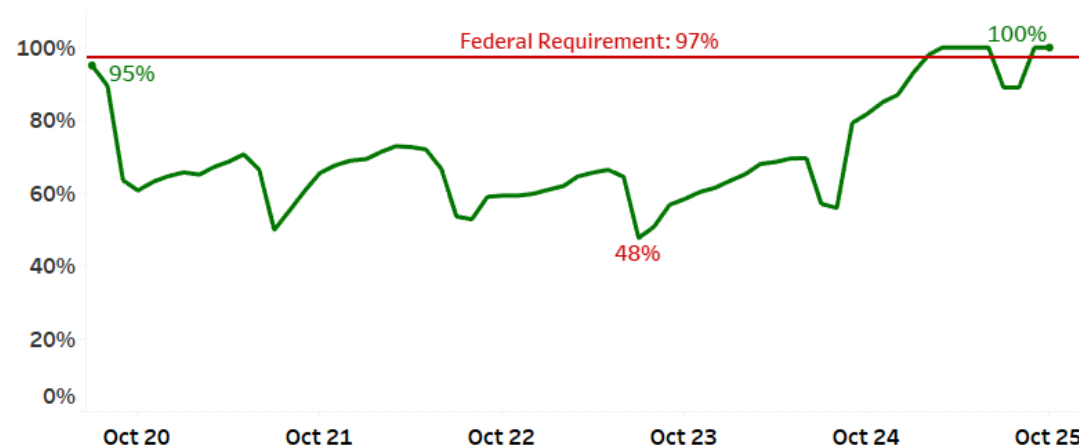
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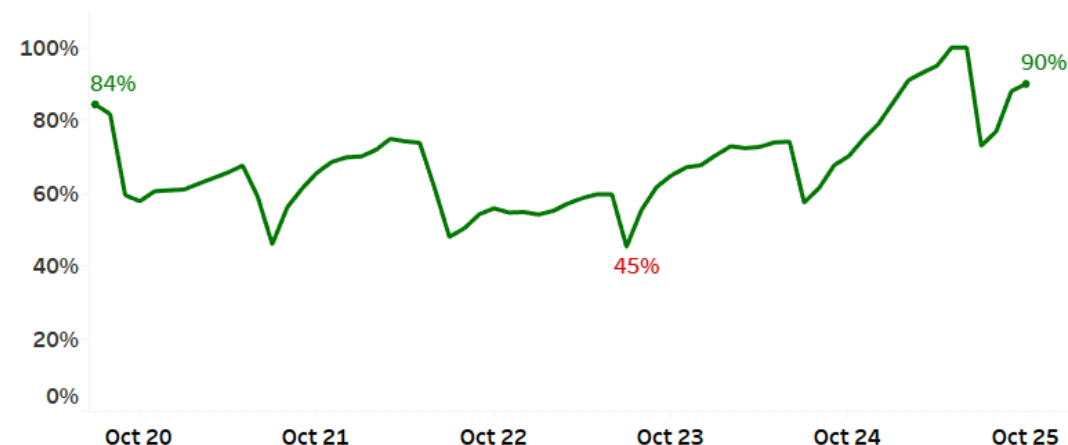


# Center Enrollment Rates

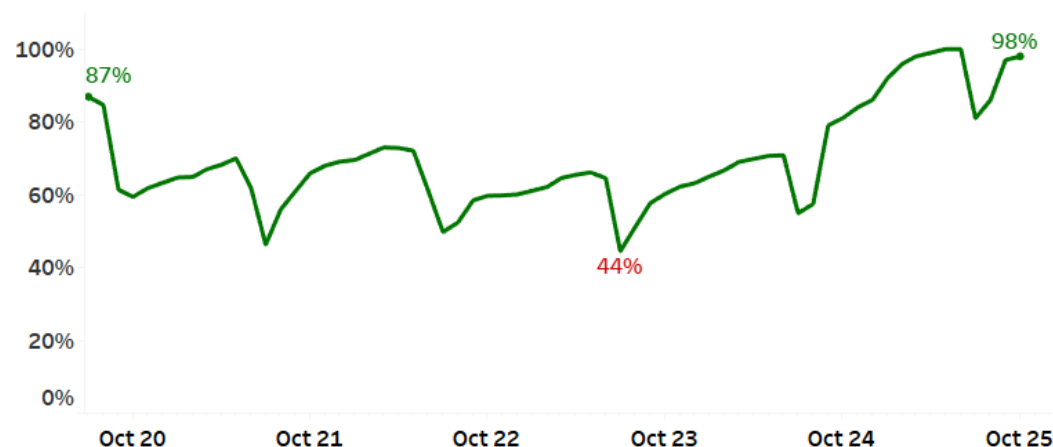
## Federal Filled Slots



## State Filled Slots



## Total Filled Slots



### Current Slot Allotments:

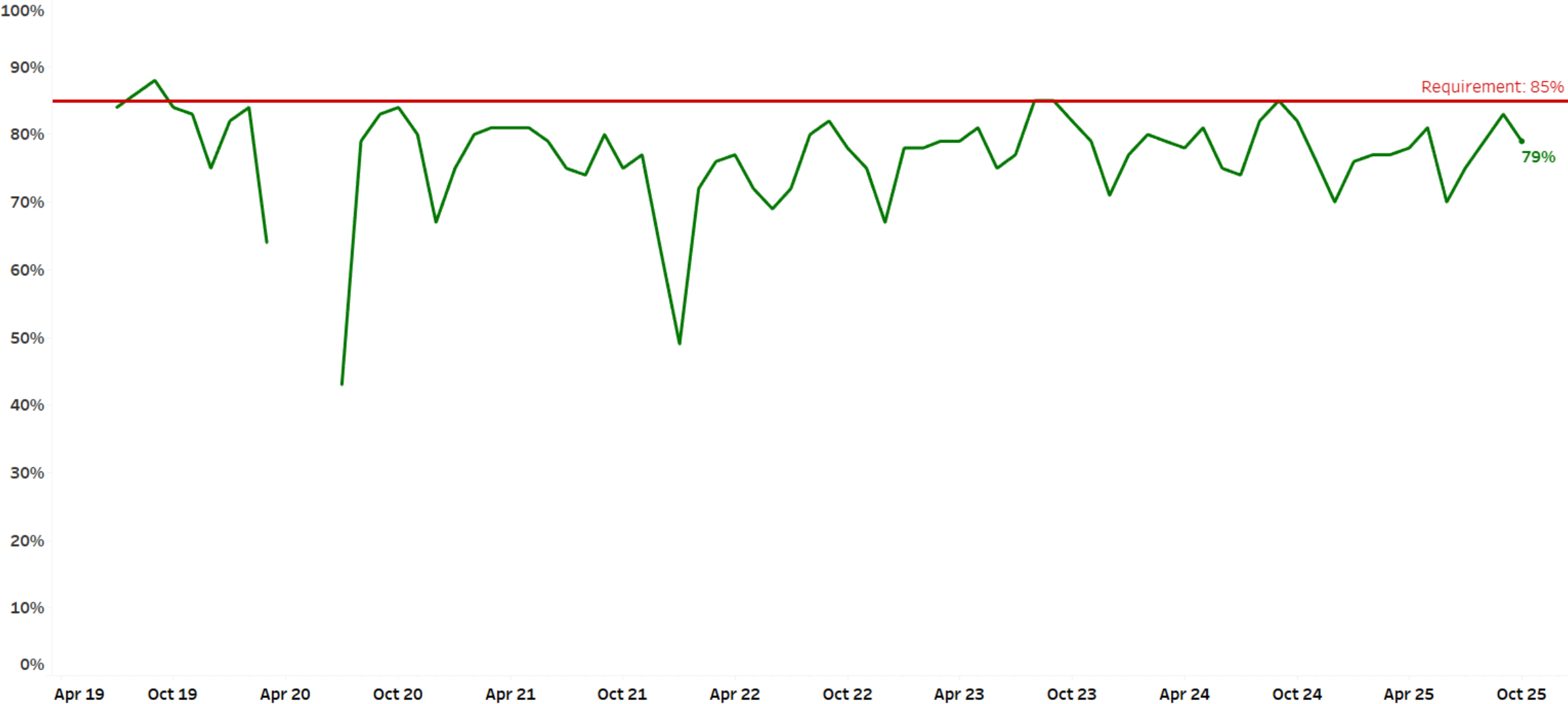
- Federal Slots (Head Start) = 1,201 (1,201 filled slots as of October 2025)
- State Slots (CDE and CDSS) = 764 (686 filled slots as of October 2025)
- Total Unique Slots = 1,345 (1,318 filled slots as of October 2025)

### Current Enrollment Requirements:

- Federally Funded = 97% slots filled
- State Funded = Currently "hold harmless" meaning no penalties for not filling all slots. When "hold harmless" ends in June 2026, we will no longer be funded for unfilled slots.

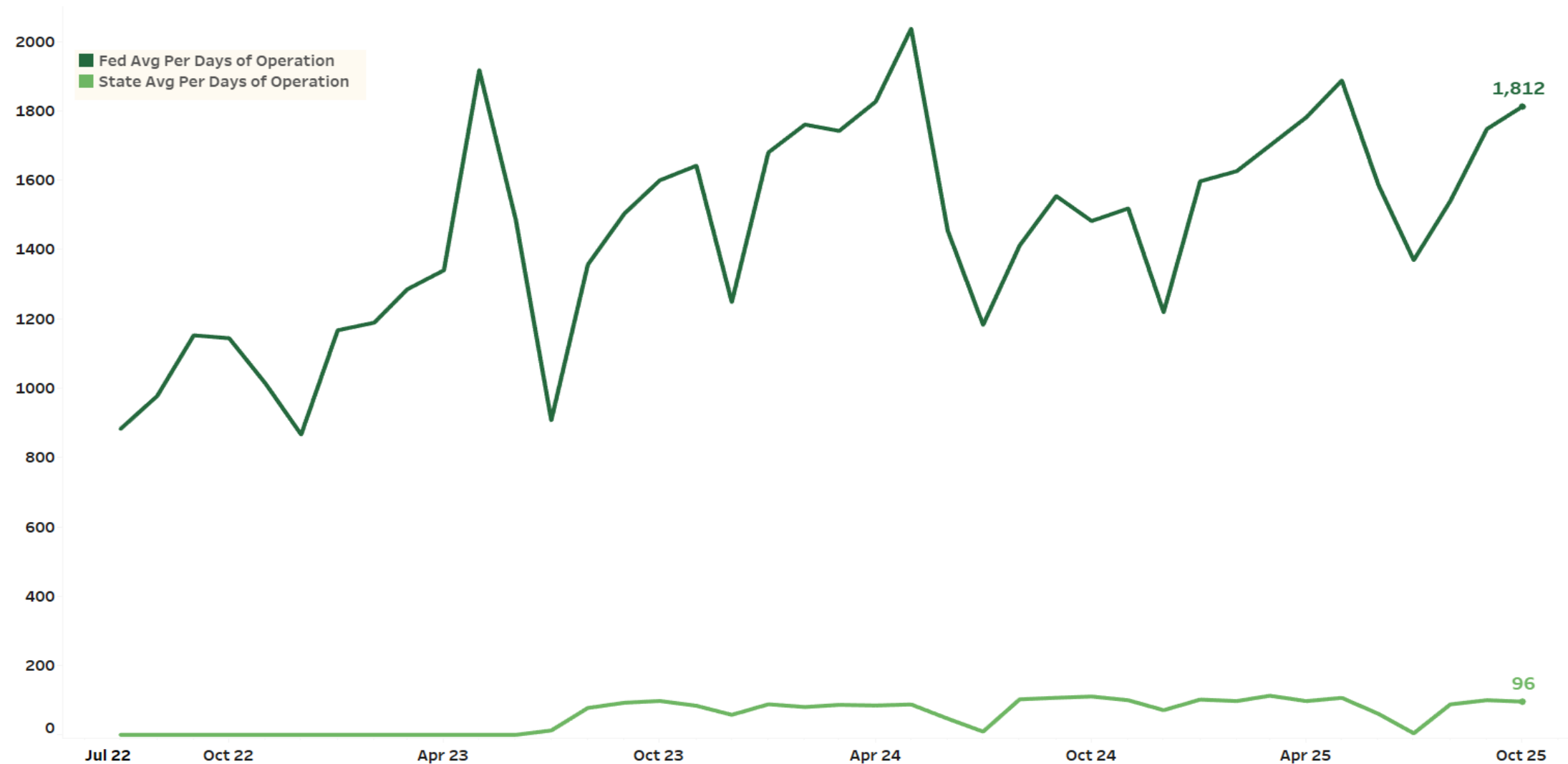
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# Center Attendance Rates



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# Average Center Meals & Snacks Per Day



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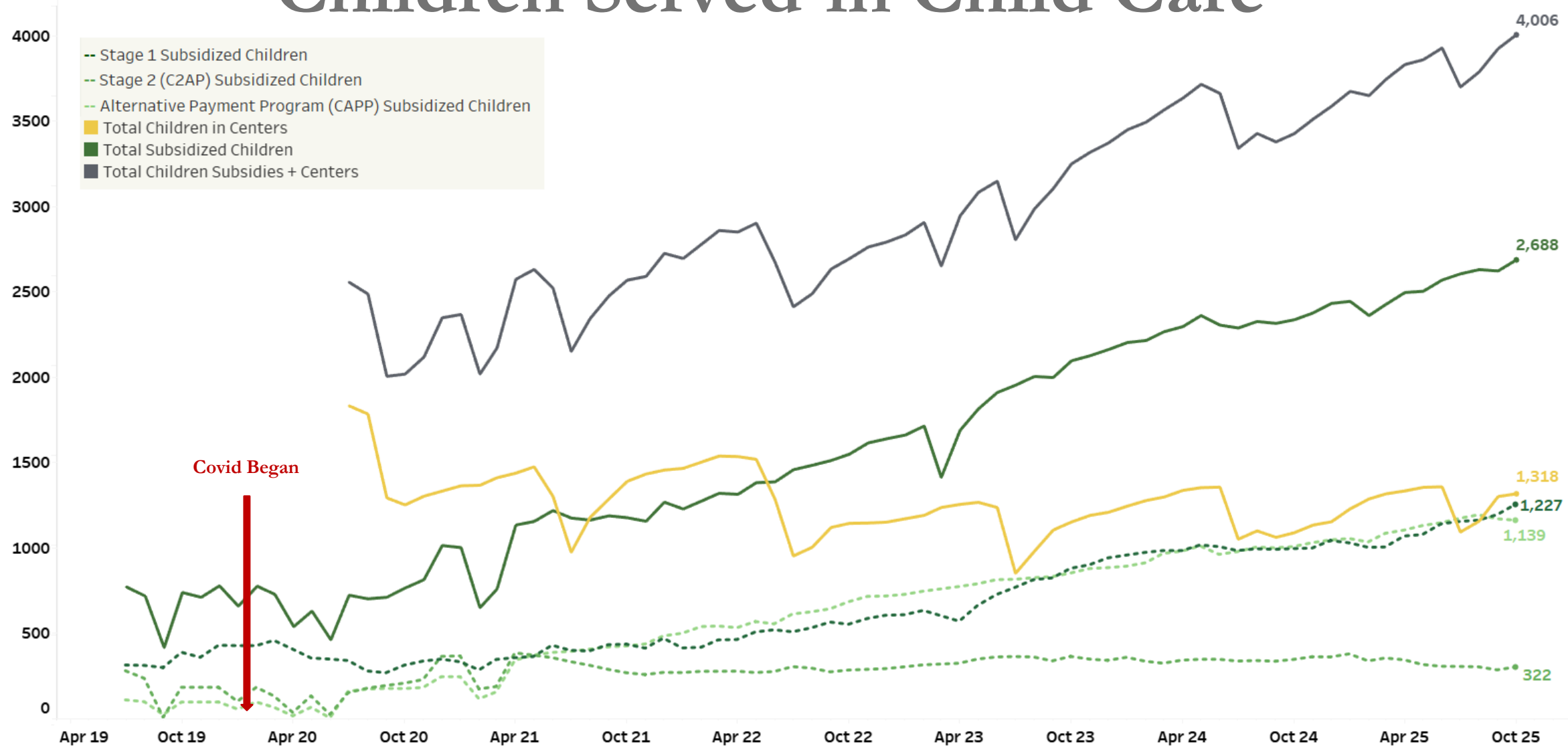
# Vended Meal Services

Contract with vendor (Ordo, Inc.) began August 1, 2025 following Board approval on July 22, 2025 (C31)

Working with vendor to address initial challenges such as ensuring all meals and snacks are prepared daily, meeting federal requirements for meal components, and quality of meals

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# Children Served in Child Care



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# Program Information Report (PIR) Overview

**Federal Requirement:** Head Start Act Sec. 642 (d)(2)(I) – Each Head Start agency shall ensure the sharing of accurate and regular information for use by the governing body and the policy council [...] the program information reports.

**Timing:** Data submitted August 29, 2025 (ahead of August 31, 2025 deadline) for program operations from July 1, 2024 through June 30, 2025 (FY24-25)

**Purpose:** Not a compliance or monitoring tool for individual programs. Data is used at state and national levels to share information about Head Start with members of Congress.

- Note – Usually state and national comparative data are available by now but were not released by the Office of Head Start prior to the government shutdown and are yet to be released.

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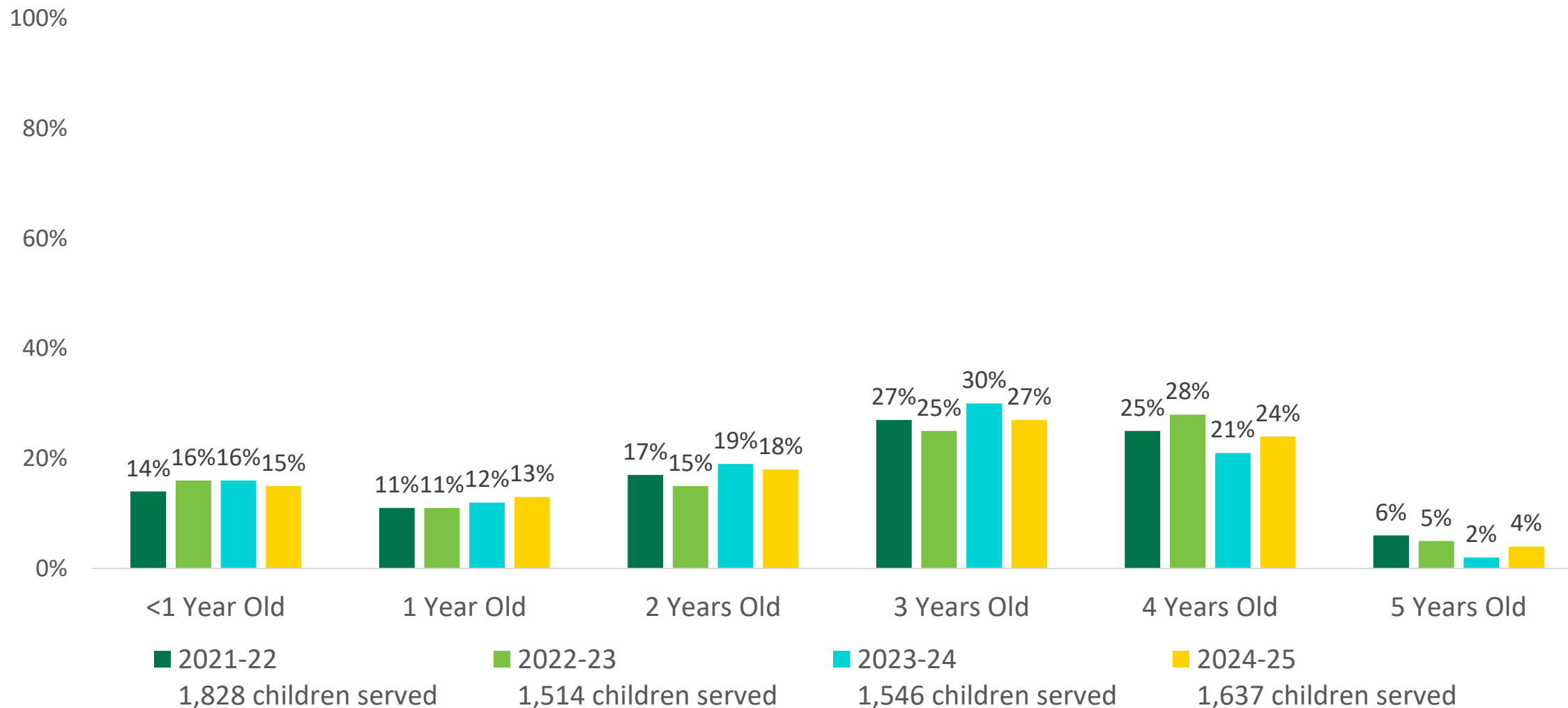
# PIR Key Data Elements

1. Funded enrollment
2. Cumulative enrollment and demographics
3. Record keeping systems
4. Staff and volunteer qualifications and demographics
5. Health services
6. Disabilities services
7. Education and development tools and approaches
8. Family and community partnerships
9. Program management qualifications and salaries
10. Formal agreements for collaboration with community partners

All data reported to the Office of Head Start (OHS) separately for Head Start and Early Head Start children and services, except #9 and 10.

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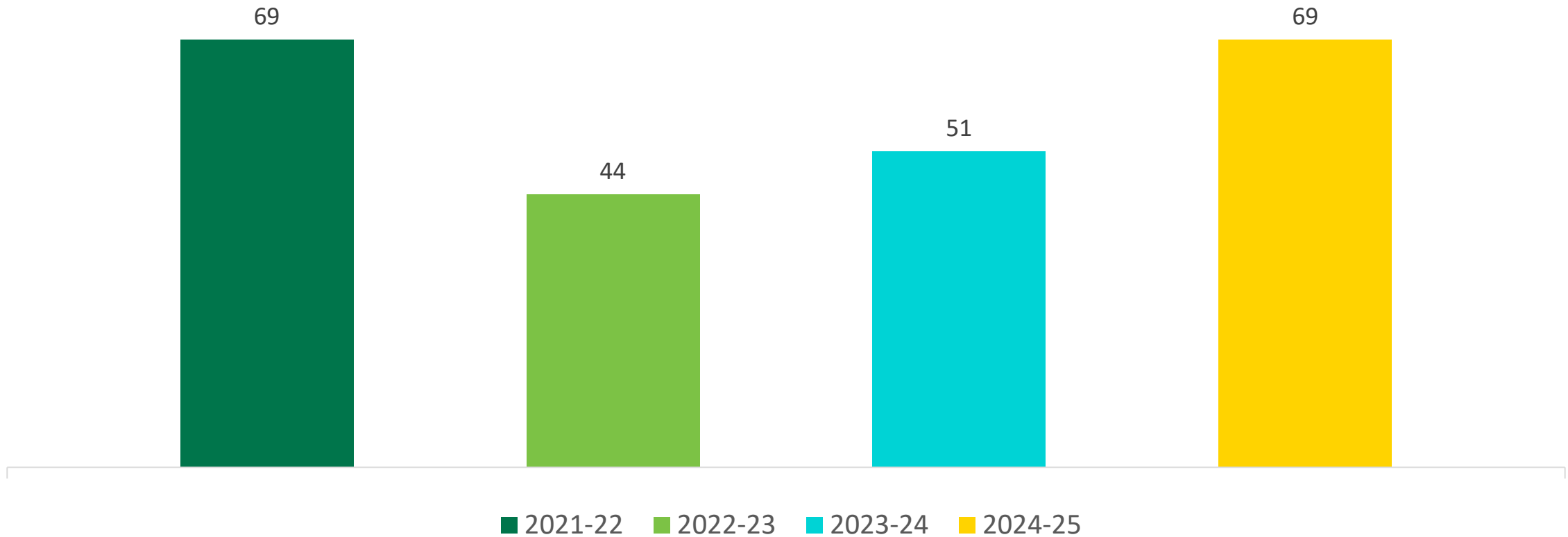
# PIR: Cumulative Child Enrollment



Cumulative enrollment is a count of all children who received services for any amount of time during the program year.

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# PIR: Pregnant Women Enrollment

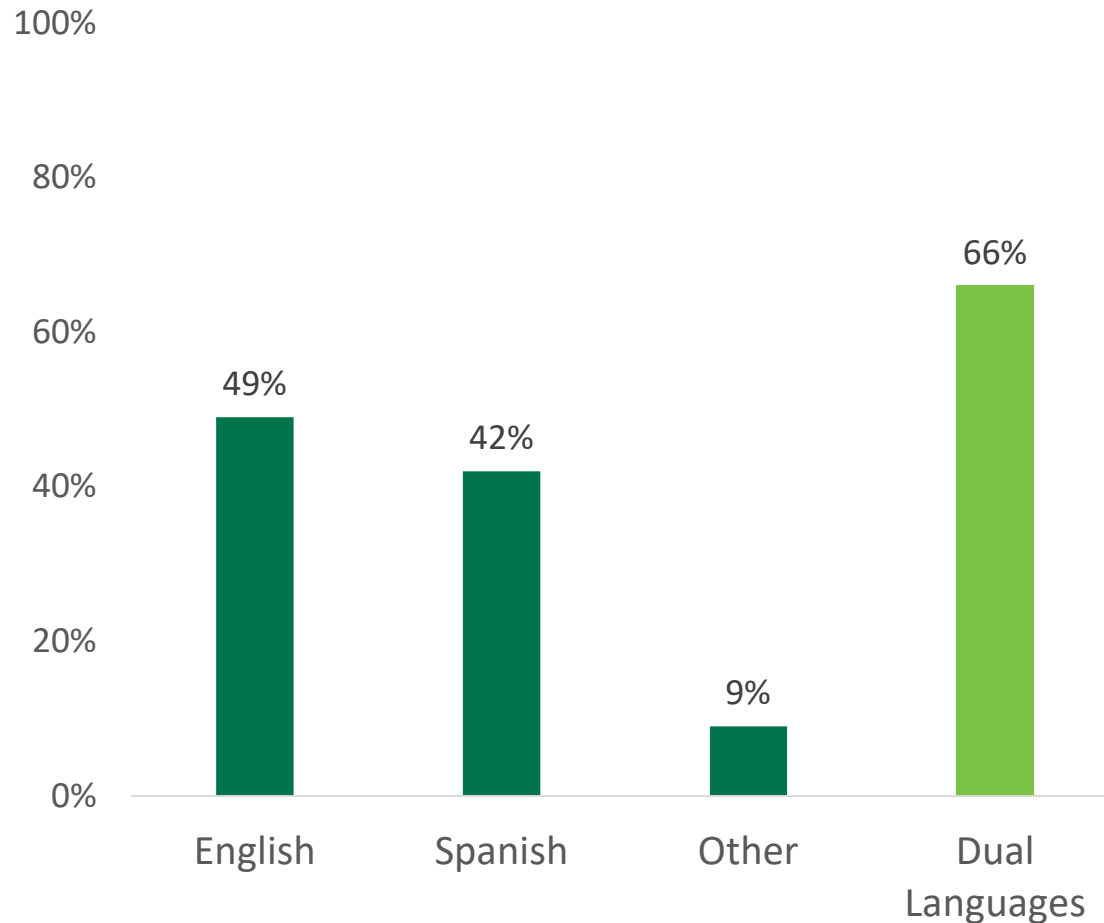


Pregnant women included in data on demographics and services received unless otherwise noted.

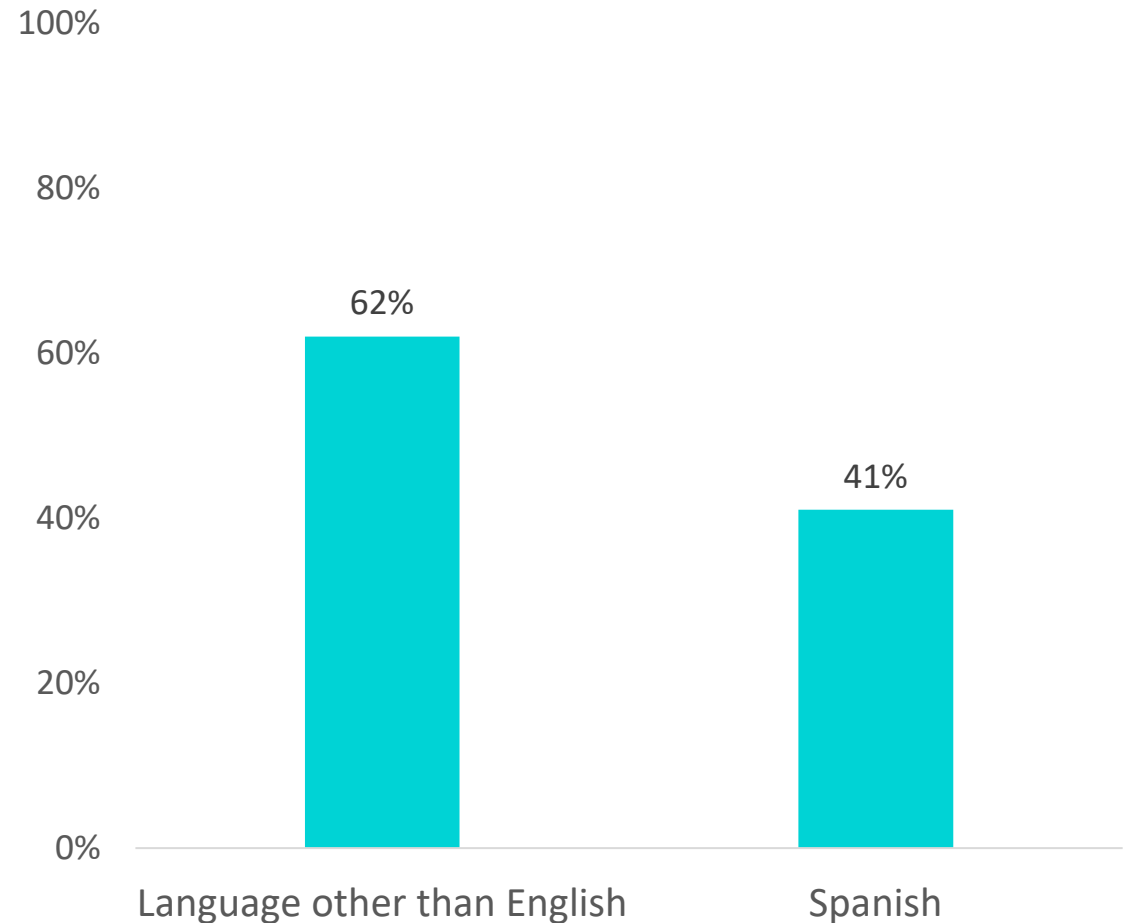
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# PIR: Languages Spoken

## Family Primary Language at Home



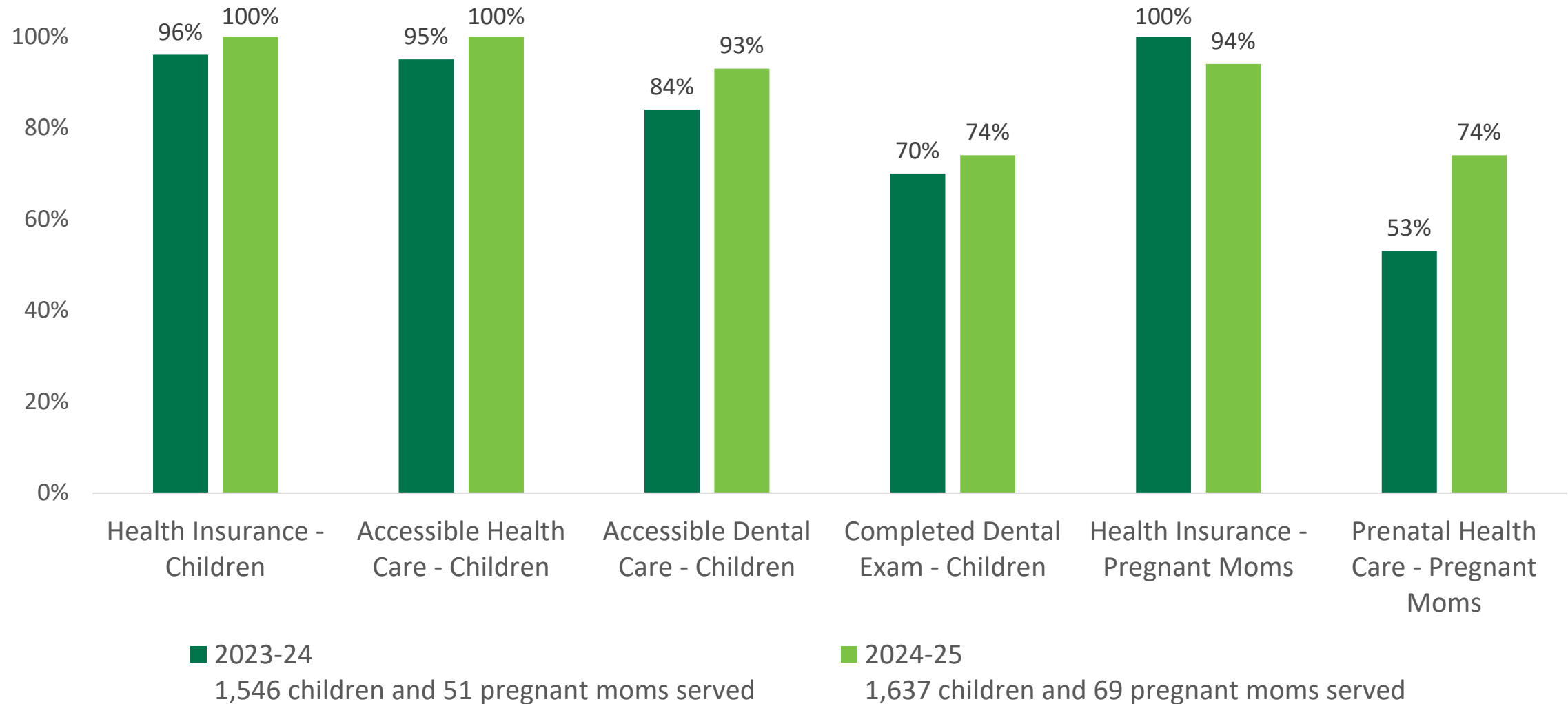
## Teaching Staff Language Proficiency



Cumulative enrollment is a count of all children who received services for any amount of time during the program year.

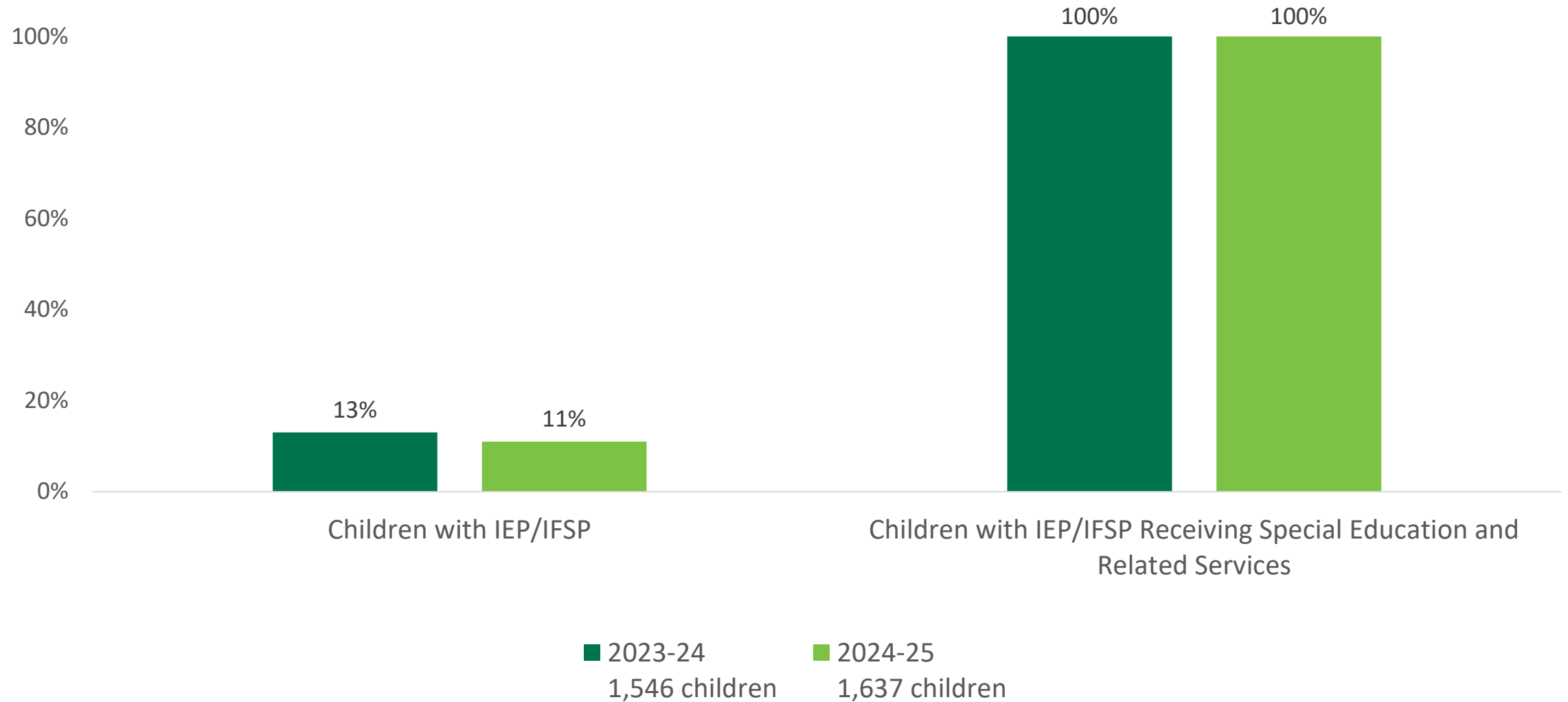
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# PIR: Health Services



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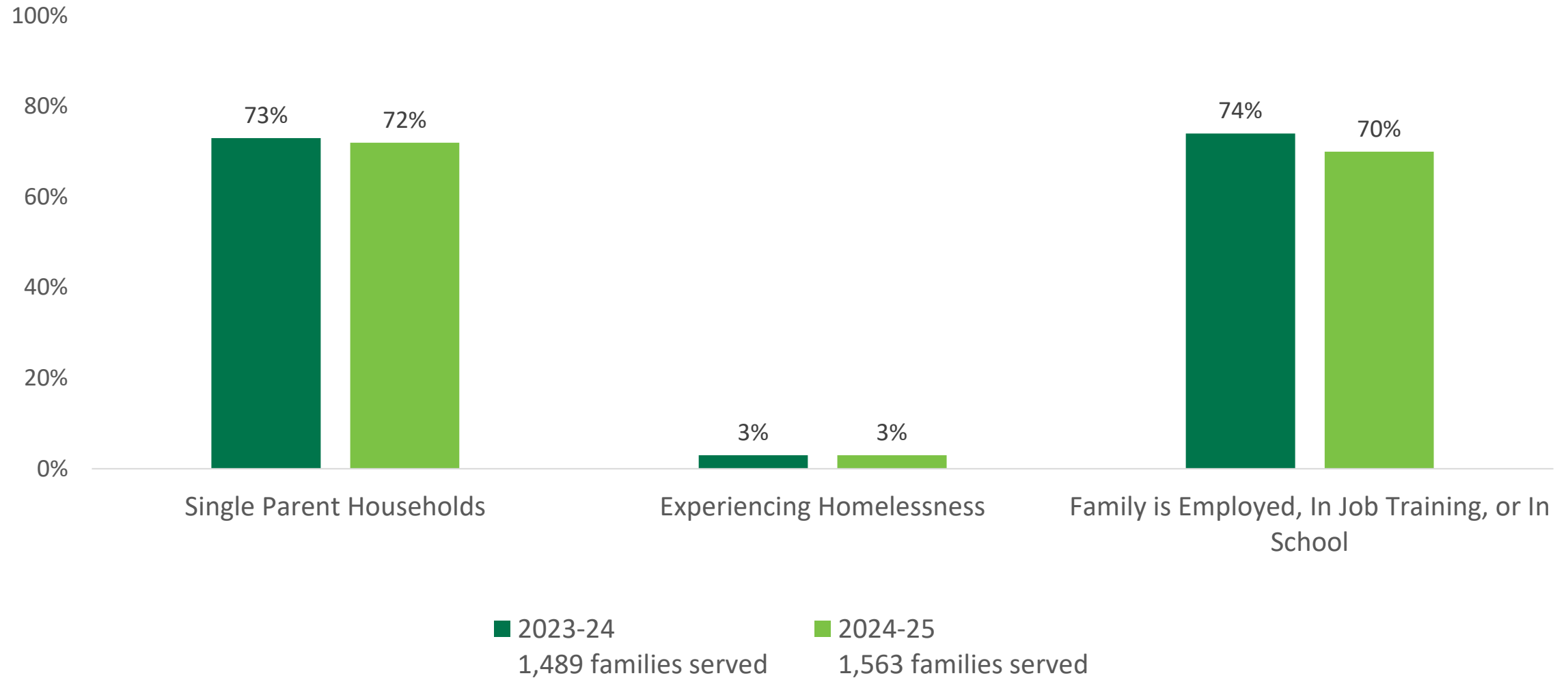
# PIR: Disability Services



IEP = Individualized Education Plan  
IFSP = Individualized Family Service Plans

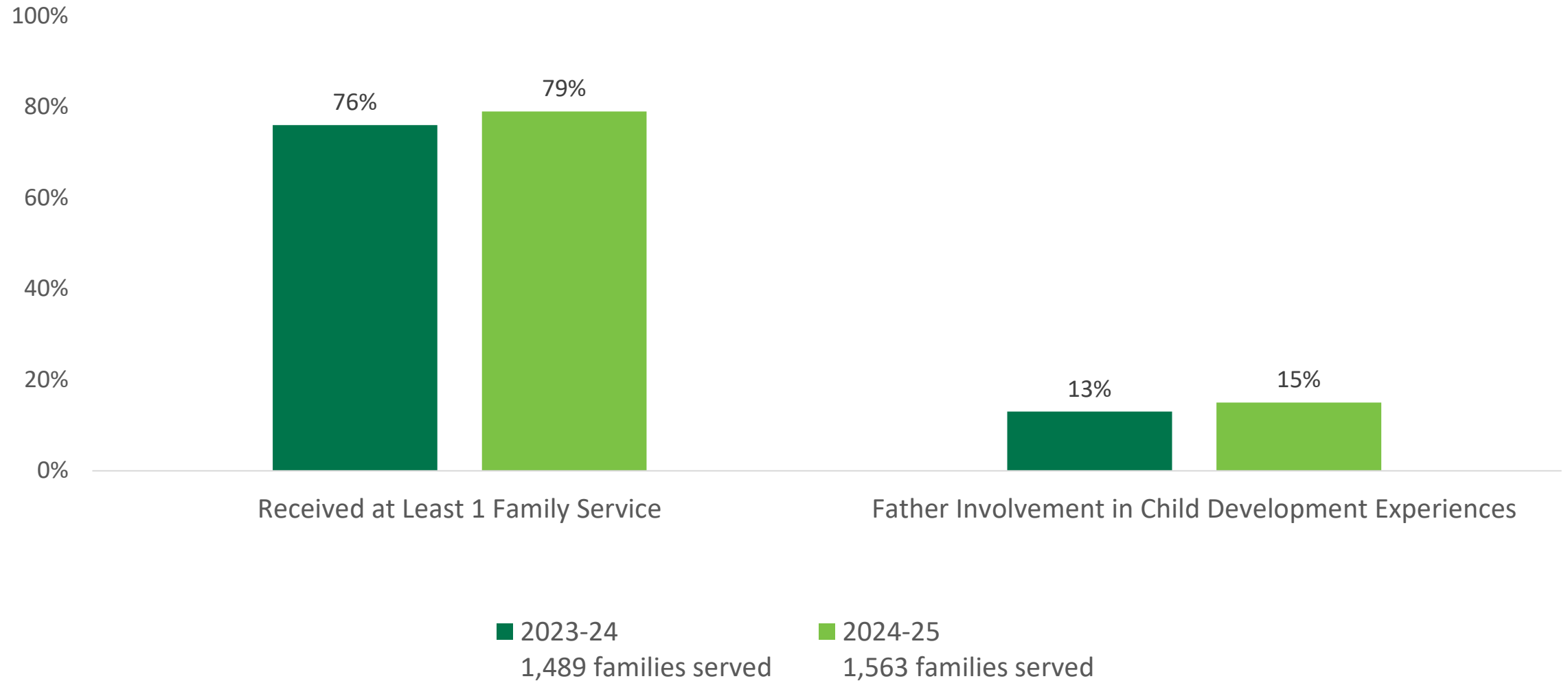
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# PIR: Family Backgrounds



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# PIR: Family Services



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# 2026 Head Start Governance Updates Calendar

	Federal Requirement*	1/20/26	2/10/26	3/17/26	4/14/26	5/19/26	6/23/26	7/14/26	8/25/26	9/15/26	10/20/26	11/17/26	12/15/26
1. Monthly Program Updates	HSA 642(d)(2) HSPPS 1301.2(b)(2)	Nov '25	Dec '25	Jan '26	Feb '26	Mar '26	Apr '26	May '26	Jun '26	Jul '26	Aug '26	Sep '26	Oct '26
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4. Annual HS Governance and Eligibility Training	HSA 642(d)(3) HSPPS 1301.5, 1302.12(m)		Training										
5. Annual Goals and Objectives (included in Grant application)	HSPPS 1302.102(a)			Approval Item									
6. Annual Non-Competitive Grant Renewal Application	HSA 642(c)(1)(E) HSPSS 1301.2(b)(1)			Approval Item									
7. Annual Community Needs Assessment	HSA 640(g)(1)(C) HSPPS 1302.11(b), 1302.102(d)(2)			Share Results									
8. Annual Self-Assessment	HSA 642(d)(2) HSPPS 1302.102(b)(2)			Approval Item									
9. Annual Selection Criteria and Recruitment Plan	HSA 642(c)(1)(E) HSPPS 1302.13, 1302.14(a)						Approval Item						
10. FY25-26 Planning Calendar	HSA 640(g)(1)(D) HSPPS 1302.11(b), 1302.102(d)(2)						Approval Item						
11. Annual County Single Financial Audit	HSA 642(d)(2) HSPPS 1301.2(b)(2)						Approval Item*						
12. Annual Program Information Report	45 CFR Part 75											Share Results	

## As Needed

CSB Agency Policies (HSA 642(c)(1)(E)). Results from Head Start Monitoring Activities (HSA 641(A)(c)).

Contra Costa County Resolution 2023/274 includes all of these requirements.

\*Pending approval by Finance Committee of FY24-25 Single Audit.

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Planned



Completed

- Federal Environment Updates
- Child Care Center Services
- **Policy Council Actions**
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# November 2025 Policy Council Actions

The Head Start Policy Council convened on November 19, 2025. Key actions included:

- Approved Policy Council Bylaw Revisions (approved by the Board of Supervisors 11/18/25)
- Received annual Head Start Eligibility training (required by HSPPS 1302.12(m); provided to the Board of Supervisors in February annually)
- Received Program Information Report (PIR) results (included for the Board of Supervisors today)
- Received Semi-Annual Monitoring results (shared with the Board of Supervisors 11/18/25)
- Received standard monthly administrative, fiscal, and child nutrition reports
- No recommended actions for the Board of Supervisors

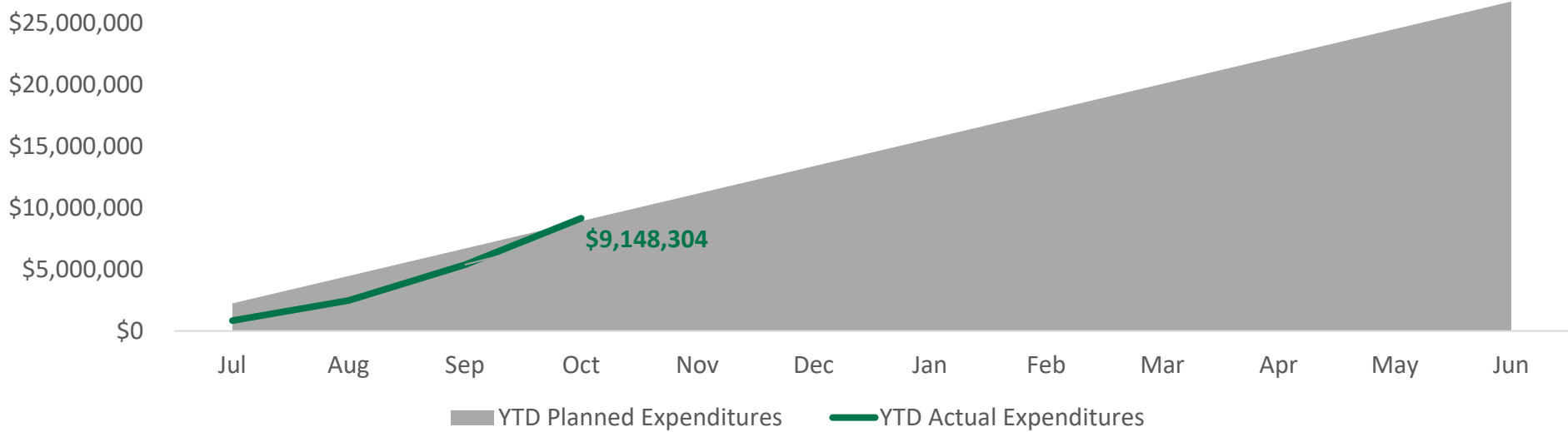
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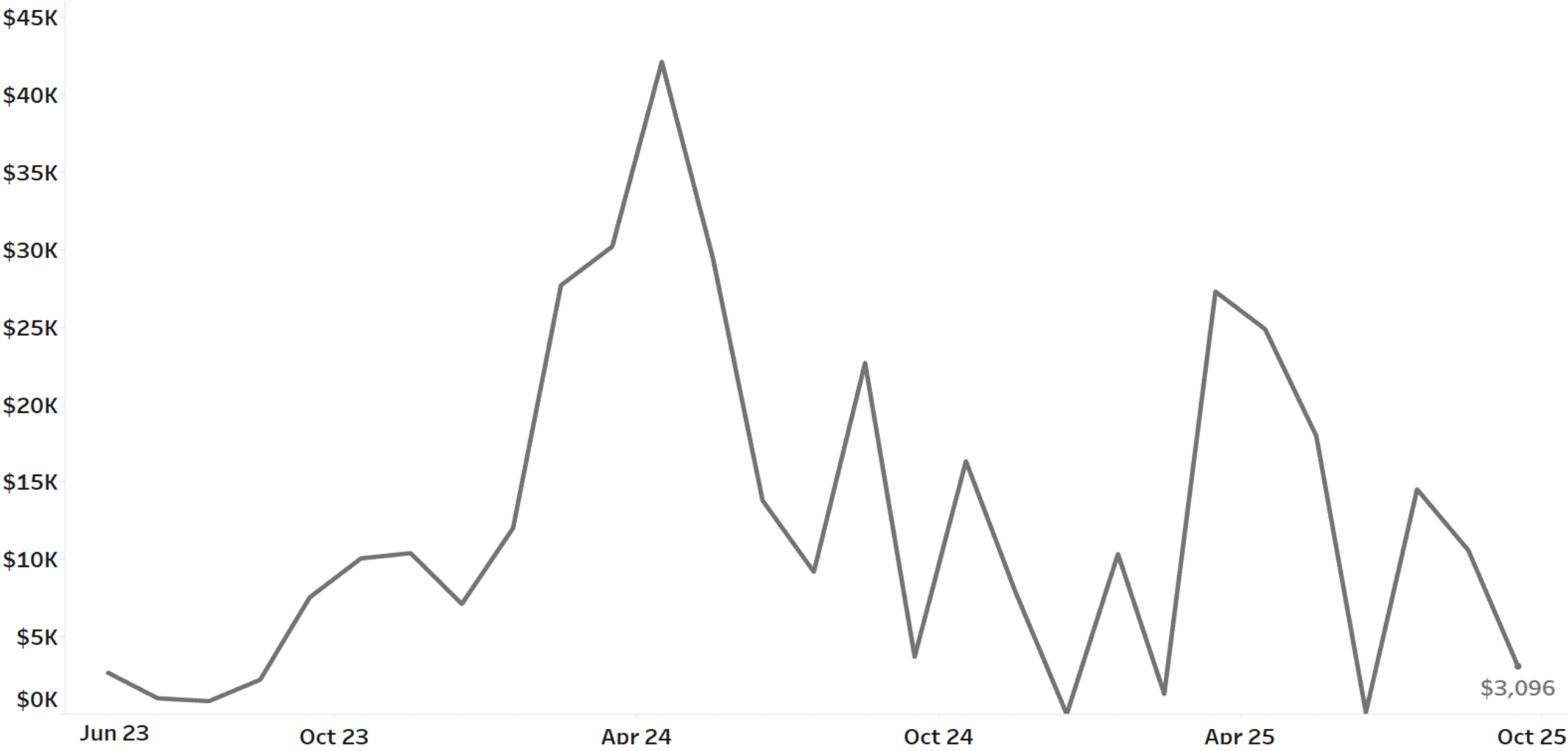
# Head Start Budget Expenditures



Category	FY25-26 Award	Oct 2025 Expenditures	YTD Expenditures	Remaining Balance
Total Federal Funding	\$20,577,342	\$2,999,601	\$7,170,463	\$13,406,879
Required Non-Federal Share	\$5,144,336	\$749,900	\$1,792,616	\$3,351,720
Measure X Overmatch	\$1,024,000	\$18,550	\$185,225	\$838,775
Total Federal and Non-Federal	\$26,745,678	\$3,768,052	\$9,148,304	\$17,597,375

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# Head Start Credit Card Expenditures



All credit card expenditures are made by authorized staff for budgeted purchases to support reasonable program expenditures.

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# FY23-24 Single Audit

The Finance Committee approved the FY23-24 Contra Costa County Single Audit on November 3, 2025.

There were no findings for the Head Start grant.

Seeking approval today of the FY23-24 Single Audit findings related to the Head Start grant per Federal requirements:

- Head Start Act 642(d)(2)
- Head Start Program Performance Standards 1301.2(b)(2)

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# OHS FY26 Federal Monitoring Review

Notified on November 21, 2025 our scheduled Focus Area 1 (FA1) review starting Monday January 5, 2026.

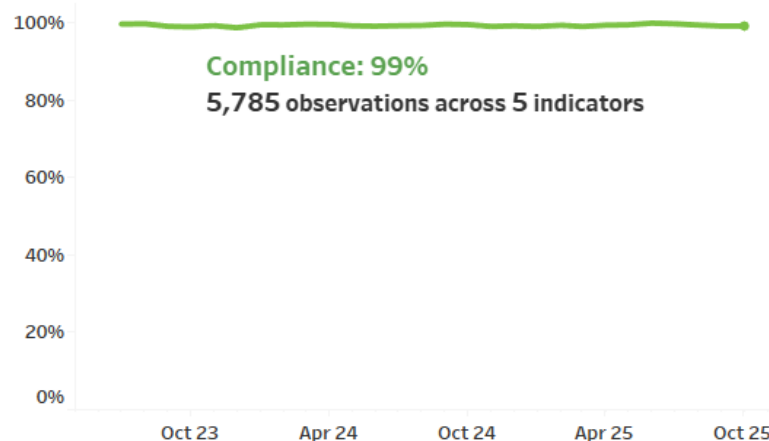
## Overview of Key Activities

- Discussions with Board of Supervisor members (governing body), Policy Council members, program management staff, and teaching staff
- Observations of classrooms and centers
- Review of eligibility files
- Review of data, documentation, and systems related to fiscal and human resources policies and procedures

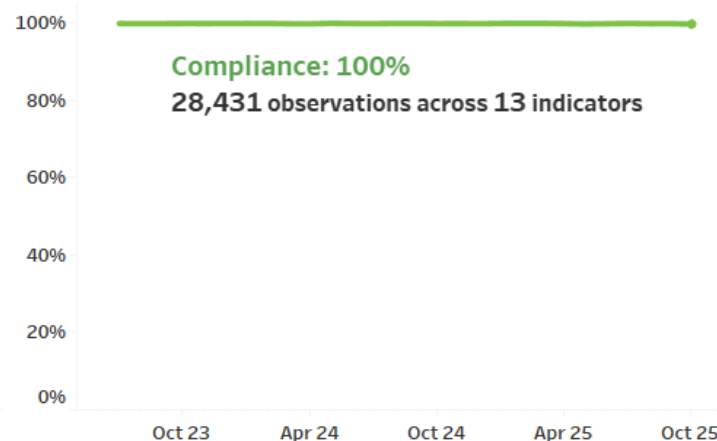
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# Health and Safety Compliance

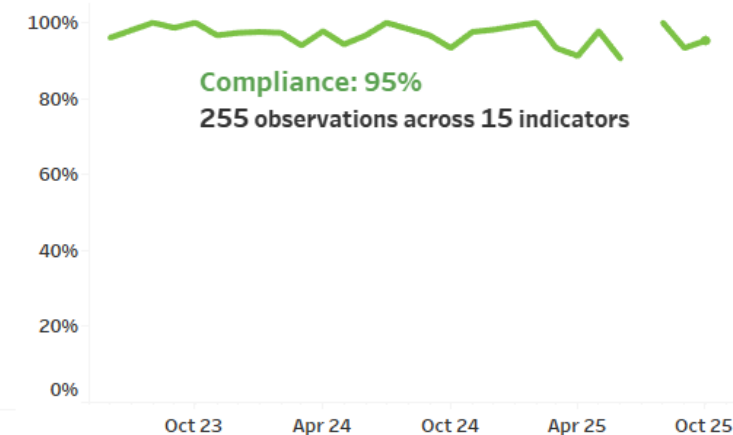
## Daily Playground Safety



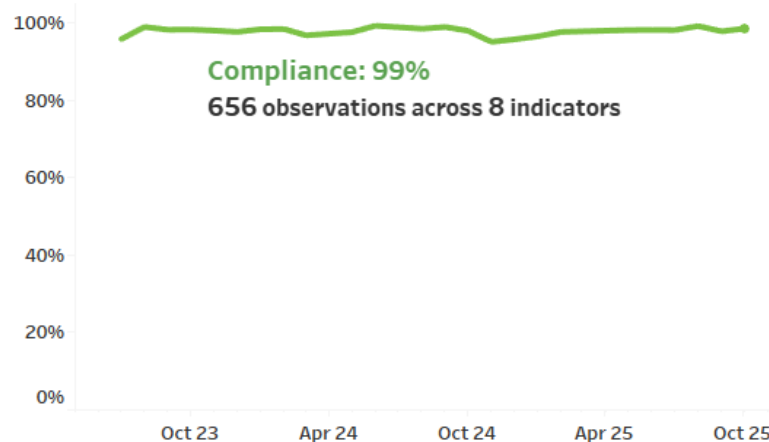
## Daily Classroom Health & Safety



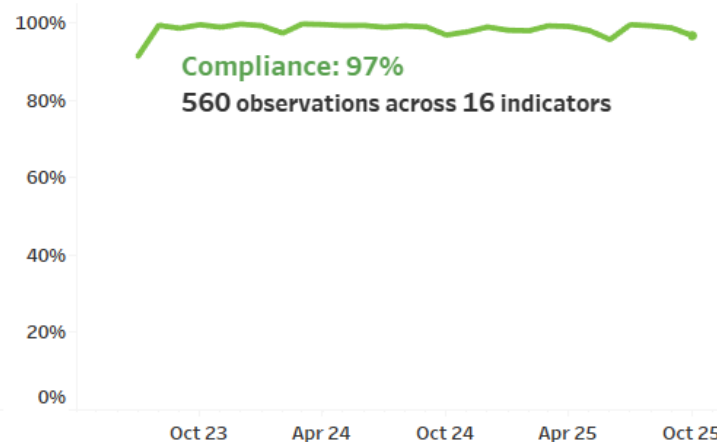
## Child Transition & Safety



## Weekly Facility Safety



## Monthly Playground Safety

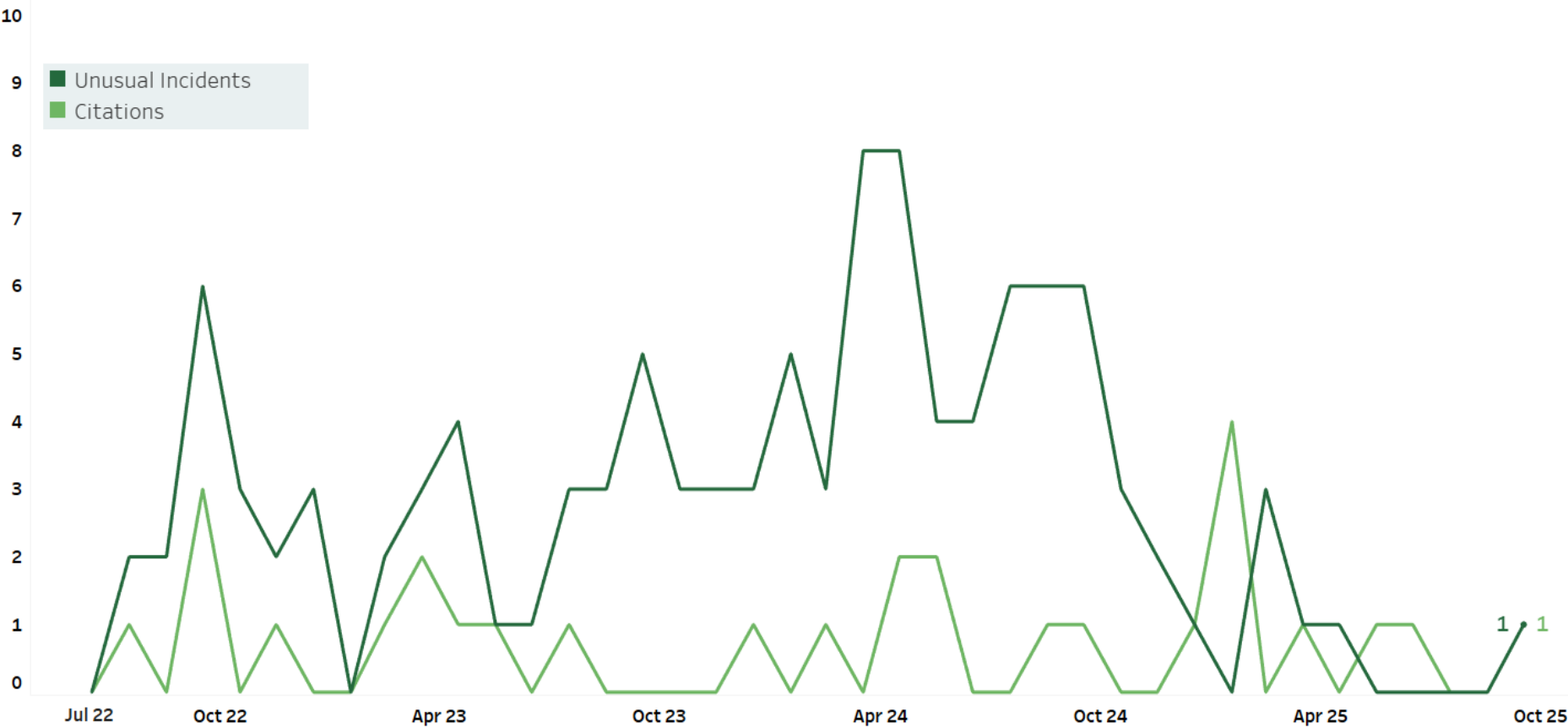


Indicators with non-compliance rates over 10% in October 2025:

1. Wood on playground equipment: There are no splinters, cracks, rotting, or sharp ends. (6/35 = 17%)
2. Classroom Headcount Whiteboard and Transition Tracking Sheet are correct and reflect the number of children and staff in room. (5/34 = 15%)
3. Current lesson plan is posted and includes individualization activities and at least one Health & Safety component. (2/17 = 12%)
4. The center parent communication board has current, relevant, and translated material posted. (2/17 = 12%)
5. The most recent Onsite Content Area Monitoring Tool accurately reflects the findings in your observation today. (2/17 = 12%)
6. Alarms and locks in hallways, front doors, and gates are in working order. (9/82 = 11%)

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# Unusual Incidents & Citations



## Reportable incidents as defined by the Office of Head Start (OHS)

OHS considers a “significant incident” to be any incident that results in serious injury or harm to a child, violates Head Start standards of conduct at [45 CFR §1302.90\(c\)](#), or results in a child being left alone, unsupervised, or released to an unauthorized adult. A program must report all significant incidents affecting the health and safety of children with 7 days.

## California Department of Social Services Community Care Licensing Citations

Type A: An immediate risk to the health, safety or personal rights of children in care.  
Type B: If not corrected right away, may be a risk to the health, safety, and personal rights of the children in care.

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# CDSS Child Care Bulletin 25-30

**Child Care Bulletin 25-30 issued:** November 26, 2025

**Subject:** Memorandum of Understanding (MOU) Overview

**Information:** Provides an overview to counties and child care and development contractors of the provisions that may affect program operations, contractor responsibilities, and provider communications in the Agreement between the State of California and Child Care Providers United (CCPU) that was ratified on September 22, 2025. The MOU is in effect until July 1, 2028.

**Action:** No action needed for this specific CCB. See related CCBs and MBs for staff actions such as updating partner contracts and distributing one-time payments.



# CDSS Child Care Bulletin 25-28

**Child Care Bulletin 25-28 issued:** November 13, 2025

**Subject:** One-Time Per-Child Stabilization Payments to Care Providers Pursuant to Senate Bill (SB) 151

**Information:** Provides guidance to counties and child care and development contractors of the distribution of one-time per-child provider stabilization payments to child care providers who were reimbursed for state-subsidized child care services in the month of April 2025. This applies for our CalWORKs Stage 2, California Alternative Payment Program (CAPP) programs, and state-funded preschool program (CCTR). This follows an agreement between the State and the Child Care Providers United (CCPU) and is an out-of-contract allocation.

**Action:** We received a warrant for \$662,373 on October 24, 2025. We are in the process of distributing to CalWORKs Stage 2 and CAPP providers. Staff are preparing to request Board of Supervisors approval to pay CCTR subcontractors (partners).



# CDSS Child Care Bulletin 25-29

**Child Care Bulletin 25-29 issued:** November 21, 2025

**Subject:** Cost of Care Plus Rate Payments to Child Care Providers Pursuant to Senate Bill 151

**Information:** Provides guidance to counties and child care development contractors of the continuation of the per-child, monthly cost of care plus payments and the one-time per-child payments issued to family child care providers pursuant to Senate Bill (SB) 151. This applies for our CalWORKs Stage 2, California Alternative Payment Program (CAPP) programs, and state-funded preschool program (CCTR).

**Action:** No action needed.



# CDE Management Bulletin 25-11

**Management Bulletin 25-11 issued:** November 20, 2025

**Subject:** California State Preschool Program Cost of Care Plus Rate Allocations and One-Time Stabilization Payments for Family Childcare Providers and Centers

**Information:** Provides guidance to California State Preschool Program (CSPP) contractors on the Cost of Care Plus Rate allocations and one-time stabilization payments. Similar to guidance from CDSS, the per-child rate for Contra Costa County is \$230. There is also a one-time stabilization payment for providers and centers of \$431 per child based on CSPP enrollment in April 2025. Contractors will also receive 5% allocation to cover administrative costs associated with distributing these payments. Payments should be distributed by 1/1/2026.

**Action:** Staff are preparing to request Board of Supervisors approval to pay CSPP subcontractors (partners).



# CDSS Child Care Bulletin 25-32

**Child Care Bulletin 25-32 issued:** November 21, 2025

**Subject:** Requirements Regarding Technology and System Improvements Noticing and Provider Information Packet Distribution New Memorandum of Understanding Provisions: Technology Improvement, and Provider Information Packet

**Information:** Guides contractors and other impacted groups in implementing new processes related to system improvements, payment procedures, and provider communications. The goal is to support the effective and timely implementation of the MOU without causing disruption to normal business operations.

**Action:** No action needed at this time. Staff will follow guidance on distributing information to new and existing family child care home providers when issued by the State.



# CDSS Child Care Bulletin 25-27

**Child Care Bulletin 25-27 issued:** October 27, 2025

**Subject:** Processing Late Attendance Records or Invoices

**Information:** Provides information and guidance to counties and child care contractors when processing late attendance records or invoices from providers. This applies for our CalWORKs Stage 2 and California Alternative Payment Program (CAPP) programs. Assuming funds are still available in the contract, if a provider submits an attendance record or billing invoice, contractors have until September 30 of the year in which their contract expires to submit revised prior years fiscal reports. An exception to this would be if an attendance record or invoice is submitted outside of the five-year retention policy.

**Action:** Staff are updating procedures to align with the timelines outlined in WIC section 10227.5(d).



# CDSS Child Care Bulletin 25-31

**Child Care Bulletin 25-31 issued:** November 19, 2025

**Subject:** Clarification on the Business Relationship Between the State and Family Child Care Providers

**Information:** Provides counties and contractors with clarification regarding the business relationship between the State and family child care providers. Family child care providers are not public employees and do not have an employer-employee relationship with the State, agencies or departments of the State, political subdivisions of the State (including counties), or contractors or subcontractors administering state-funded early care and education programs (including Alternative Payment Program agencies).

**Action:** No action needed.



# CDE Management Bulletin 25-10

**Management Bulletin 25-10 issued:** November 18, 2025

**Subject:** Support to California State Preschool Program (CSPP) Contractors on the Set Aside and Serving Children with Disabilities

**Information:** Reminds CSPP contractors of the enrollment requirement set aside for children with disabilities (5%), requirement that children with disabilities be educated in the least restrictive environment, annual data reporting for children with disabilities, and allowances for spending CSPP contract funds for children with disabilities.

**Action:** No action needed. We already meet this requirement.



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# Recommendation

CONSIDER accepting the monthly update on the activities and oversight of the County's Head Start Program and provide guidance, as recommended by the Employment and Human Services Director; and

APPROVE the FY23-24 Single Audit findings related to Head Start.

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	Federal Requirement*	1/21/25	2/25/25	3/25/25	4/15/25	5/20/25	6/24/25	7/22/25	8/12/25	9/16/25	10/21/25	11/18/25	12/16/25
1. Monthly Program Updates	HSA 642(d)(2) HSPPS 1301.2(b)(2)	Nov-Dec '24	Jan '25	Feb '25	None	Mar-Apr '25	May '25	Jun '25	None	Jul '25	Aug-Sep '25	None	Oct '25
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11. Annual County Single Financial Audit	HSA 642(d)(2) HSPPS 1301.2(b)(2)												Approval Item
12. Annual Program Information Report	45 CFR Part 75												Share Results
13. CSB Agency Policies & Procedures	HSA 642(c)(1)(E)	As needed											

# HSPPS Compliance Timeline Progress Chart

