

Anissa Williams
Mayor

December 5, 2024

Shannon Shaw
Vice Mayor

Countywide Bicycle Advisory Committee (CBAC)
C/O: Jerry Fahy, Division Manager
Contra Costa County Public Works Department
255 Glacier Drive
Martinez, CA 94553-4825

Hugh Henderson
Councilmember

RE: Transportation Development Act, Article 3 (TDA) Funding Request

Dr. George Fuller
Councilmember

Dear Countywide Bicycle Advisory Committee,

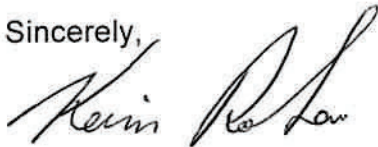
Aaron Meadows
Councilmember

Enclosed please find the City of Oakley's preliminary application for TDA funding for Norcross Lane Safety Improvements at Oakley Elementary School. Ten (10) copies of the preliminary application, inclusive of the application form, vicinity map, project description with location photos, and a preliminary cost estimate are included as requested.

We respectfully request the Countywide Bicycle Advisory Committee (CBAC) review the City of Oakley's application for TDA funding and welcome comments to prepare a full application for the January 30, 2025 final application deadline.

Please feel free to contact me or Brianne Visaya at (925) 625-7155 with any questions concerning this project.

Sincerely,



Kevin Rohani, P.E.

Public Works Director/City Engineer

Enclosures (10 Copies):

TDA 2025-2026 Grant Application

Vicinity Map

Project Description

Preliminary Cost Estimate



Metropolitan Transportation Commission
 Transportation Development Act Article 3 Funds: Bicycle and Pedestrian Projects

City of Oakley Application: Norcross Lane Safety Improvements at Oakley Elementary School

TDA Article 3 Project Application Form

1. Agency	City of Oakley		
2. Primary Contact	Kevin Rohani, Public Works Director/City Engineer		
3. Mailing Address	3231 Main Street, Oakley CA 94561		
4. Email Address	rohani@ci.oakley.ca.us	5. Phone Number	925-625-7003
6. Secondary Contact (in the event primary is not available)	Brianna Visaya, Assistant Engineer		
7. Mailing address (if different) N/A <input checked="" type="checkbox"/>			
8. Email Address	visaya@ci.oakley.ca.us	9. Phone Number	915-625-7155
10. Send allocation instructions to (if different from above):	Kevin Rohani, rohani@ci.oakley.ca.us , 925-625-7003 3231 Main Street, Oakley CA 94561		
11. Project Title	Norcross Lane Safety Improvements at Oakley Elementary School		
12. Amount requested	\$50,000.00 (City to provide 10% matching funds)	13. Fiscal Year of Claim	2025

14. Description of Overall Project:

The proposed project will improve safety at Oakley Elementary School in the City of Oakley. Oakley Elementary School teaches 5,059 students. Oakley Elementary School’s students, parents, employees, and bus operations use multi-use trails, sidewalks, crosswalks, and roadways to transport students to and from the elementary school. The proposed safety improvements will be beneficial to multi-users including pedestrians, bicyclists, and ADA accessibility.

The improvements include the installation of bulbouts at a pedestrian crossing in one location on Norcross Lane. Currently, it is difficult for pedestrians to make cautious crossings due to poor visibility to the school when Norcross Lane allows for cars to park on both sides of the street. Adding these bulbouts will aid with visibility for crosswalk users to navigate the area safely. Signage will be installed to clearly state the location of the pedestrian crossing. Trees and foliage surrounding the signs will be appropriately maintained to allow for clear and unobstructed views for pedestrians, cyclists, and motorists. Additional improvements will include modifying the bus drop off zone and school parking lot curb and sidewalk to mitigate tripping hazards and unwarranted pedestrian crossings. These improvements will also follow Americans with Disabilities Act (ADA) Standards for Accessible Design to support our Oakley residents with visual, hearing, or manual impairments. The Oakley Elementary School Parking Lot will have five wheel stops and a curb installed to ensure the sidewalk is clear and prevent parking lot vehicles from protruding into the pedestrian path of travel.

This proposed project will be completed in Summer 2025 during summer break. The school’s summer break session begins the first week of June and ends the end of July. Enhanced safety is vital for our community, especially at our public-school locations, and this project will enhance the quality of life for the students, parents, employees, bus operations, and local neighborhood.

15. Project Scope Proposed for Funding: (Project level environmental, preliminary planning, and ROW are ineligible uses of TDA funds.)

The proposed project scope will include design, site preparation, traffic control, and construction. The City is positioned to provide a minimum 10% local match. City staff will coordinate with Oakley Elementary and the Oakley Unified School District to construct these improvements.

16. Project Location: A map of the project location is attached or a link to a online map of the project location is provided below:

A detailed description of the project location is provided at the end of this document in Attachment A.

Project Relation to Regional Policies (for information only)

- 17. Is the project in an Equity Priority Community? Yes No
- 18. Is this project in a Priority Development Area or a Transit-Oriented Community? Yes No

19. Project Budget and Schedule

Project Phase	TDA 3	Other Funds	Total Cost	Estimated Completion (month/year)
Bike/Ped Plan				
ENV				
PA&ED				
PS&E	5,000	5,000	10,000	Spring 2025
ROW				
CON	40,000		40,000	Summer 2025
Total Cost	45,000	5,000	50,000	

Project Eligibility

- A.** Has the project been reviewed by the Bicycle and Pedestrian Advisory Committee? Yes No
 If "YES," identify the date and provide a copy or link to the agenda.
 If "NO," provide an explanation).
- B.** Has the project been approved by the claimant's governing body? Yes No
 If "NO," provide expected date: January 30, 2025
- C.** Has this project previously received TDA Article 3 funding? Yes No
 (If "YES," provide an explanation on a separate page)
- D.** For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? Yes No
- E. 1.** Is the project categorically exempt from CEQA, pursuant to CCR Section 15301(c), Existing Facility? Yes No
- 2.** If "NO" above, is the project is exempt from CEQA for another reason? Yes No
 Cite the basis for the exemption. _____
 If the project is not exempt, please check "NO," and provide environmental documentation, as appropriate. N/A
- F.** Estimated Completion Date of project (month and year): December 2025
- G.** Have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility, please identify below and provide the agreement. Yes No
- H.** Is a Complete Streets Checklist required for this project? Yes No
 If the amount requested is over \$250,000 or if the total project phase or construction phase is over \$250,000, a Complete Streets checklist is likely required. Please attach the Complete Streets checklist or record of review, as applicable. More information and the form may be found here: <https://mtc.ca.gov/planning/transportation/complete-streets>

Norcross Lane Safety Improvements at Oakley Elementary School

PROJECT DESCRIPTION & PHOTOS



Photo 1. Southeast corner of the Oakley Elementary Parking Lot

The southeast corner of the Oakley Elementary School Parking Lot (Photos 1, 2, 4, and 5), as it exists, is not cohesive, not ADA compliant, and pose tripping hazards for its students, parents, and employees. By removing the AC berm, widening this corner, and installing sidewalk with two ADA curb ramps, will connect the two existing crosswalks and providing additional protection for the crosswalk and handicap parking users.



Photo 2. Southeast corner of the Oakley Elementary Parking Lot with Norcross Lane



Photo 3. Bus Drop Off Loading Zone in front of Oakley Elementary School

The front of Oakley Elementary School is the location of the Bus Drop Off Loading Zone (Photo 2). Although the additional curb behind the curb ramp is painted yellow, this curb is a tripping hazard for students. The proposed project includes removing this curb and matching the sidewalk grade with the existing curb ramp to mitigate the safety concern.



Photo 4. Entrance of the Oakley Elementary School Parking Lot



Photo 5. Entrance of the Oakley Elementary School Parking Lot

Photos 5 and 6 show Norcross Lane during Oakley Elementary School’s pick-up hour. Norcross Lane allows for parking both sides of the roadway for parents and the neighborhood residents. This allowance makes it difficult for crosswalk users in Photos 7 and 8, to make cautious decisions to cross, when visibility is poor. The addition of the bulbout and the relocation of the MUTCD S1-1 School Crosswalk Sign will alert drivers of the crosswalk and help crosswalk users to safely cross Norcross Lane. Adding saw tooth striping with “Yield Here to Pedestrians” signs will help keep the intersection clear.



Photo 6. Norcross Lane (North Bound)



Photo 7. Norcross Lane (South Bound)

Bulbouts will reduce crosswalk length and improve pedestrian safety. Bulbouts will also improve visibility with cars parked adjacent to the crosswalk.



Photo 8. Norcross Lane Crosswalk in front of Oakley Elementary School

Preliminary Engineer's Estimate

City of Oakley Public Works and Engineering Department



Project Name: Norcross Lane Safety Improvements at Oakley Elementary School

Project Location: Norcross Lane

Date: 11/27/2024

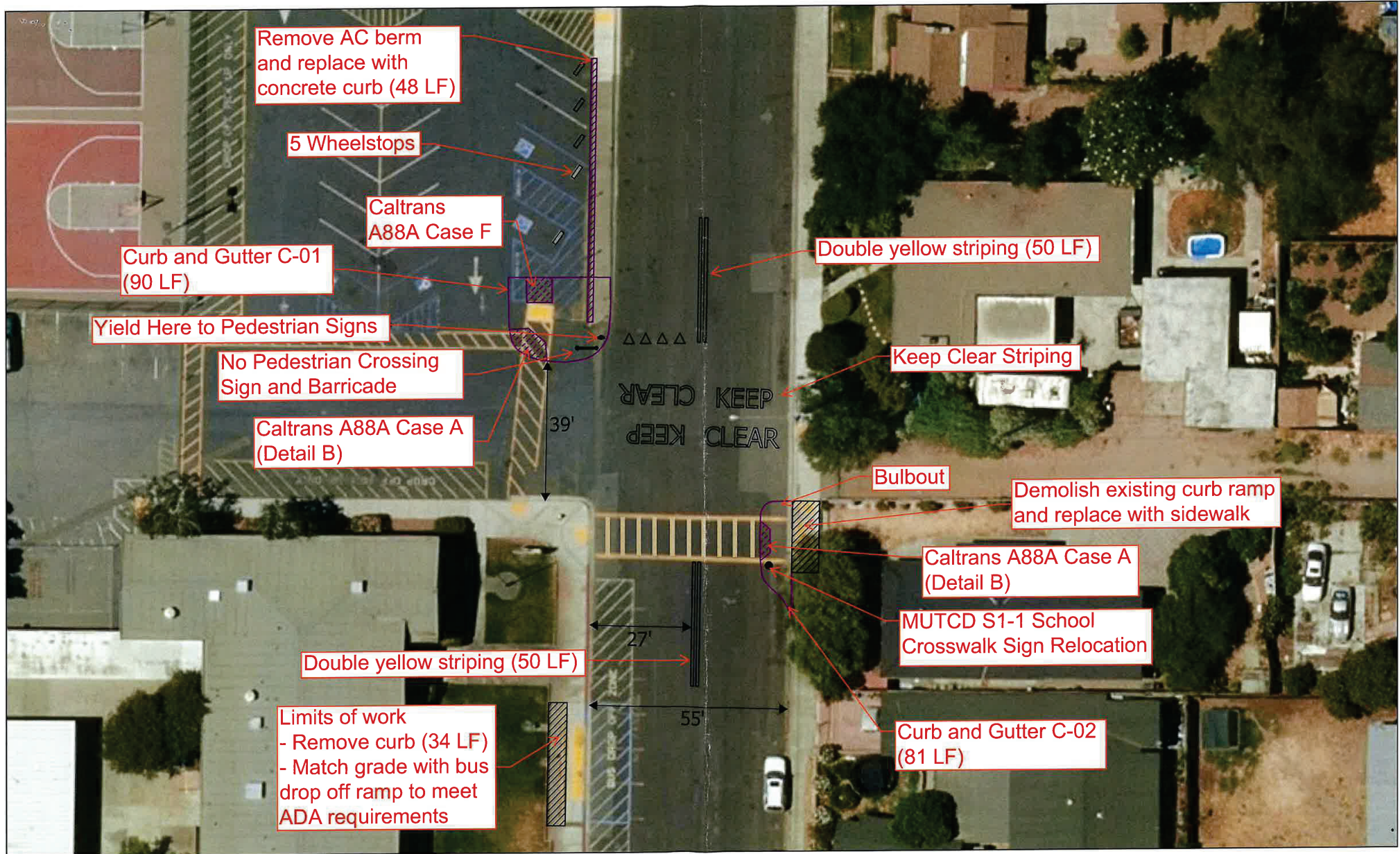
DESIGN, ROW, AND ENVIRONMENTAL COSTS

Design	\$	5,000.00
Right of Way Acquisition		
Environmental	\$	100.00
Utility Coordination		
Construction Engineering	\$	5,000.00
SUBTOTAL	\$	10,100.00

CONSTRUCTION COSTS

No.	Description	Quantity	Units	Unit Cost	Total
1	Mobilization	1	LS	\$ 2,000.00	\$ 2,000.00
2	Demolition	1	LS	\$ 5,000.00	\$ 5,000.00
3	Traffic Control	1	LS	\$ 2,000.00	\$ 2,000.00
4	Sawcut Pavement	142	LF	\$ 2.00	\$ 300.00
5	Aggregate Base	13	TON	\$ 230.00	\$ 3,000.00
6	Asphalt Concrete	13	TON	\$ 230.00	\$ 3,000.00
7	HMA	13	TON	\$ 230.00	\$ 3,000.00
8	Curb & Gutter (C-01)	90	LF	\$ 33.00	\$ 3,000.00
9	Curb & Gutter (C-02)	81	LF	\$ 37.00	\$ 3,000.00
10	Sidewalk	200	SF	\$ 10.00	\$ 2,000.00
11	ADA Curb Ramp	3	EA	\$ 3,000.00	\$ 10,000.00
12	Striping	1	LS	\$ 4,000.00	\$ 4,000.00
13	Sign Relocation	1	EA	\$ 500.00	\$ 500.00
14	Wheelstops	5	EA	\$ 300.00	\$ 1,500.00

SUBTOTAL	\$ 42,300.00
CONTINGENCY (20%)	\$ 8,460.00
PROJECT TOTAL	\$ 50,760.00



Norcross Lane Safety Improvements at Oakley Elementary (Attachement A)