CONTRA COSTA COUNTY

Committee Meeting Minutes

Community Advisory Board on Public Safety

Thursday, May 8, 2025 **10:00 AM** **50 Douglas Dr., Martinez | https://us06web.zoom.us/j/89204991210| Webinar ID: 892 0499 1210|**

1. Roll Call and Introductions

Nicole Green called the meeting to order at 10:05 a.m.

Present	Tiffany Anaya, Nicole Green, Wilanda Hughes, Rena Hurley, Demetria Lawrence, Briana Lucca, Traci Simpson, Justin Van Zerber, and Gloribel Pastrana
Absent	Rena Moore, and Alexandria Van Hook

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

Public comment received

3. CONSIDER approving the Record of Action from the April 10, 2025, CAB General Meeting. **25-1683**

Attachments:	DRAFT CAB General Meeting Record of Action - April 10, 2025
Motion:	**Simpson**
Second:	**Pastrana**
Aye:	**Anaya, Green, Hughes, Hurley, Lawrence, Lucca, Simpson, and Pastrana**
Absent:	**Moore, and Van Hook**
Abstain:	**Van Zerber**
Result:	**Passed**

4. Presentation from Employment & Human Services Department (EHSD) **25-1684**

Attachments: Contra Costa County Guaranteed Basic Income Program Design Presentation

Discussion was held

Public comment received

Aisha Teal from EHSD presented an update on Contra Costa County's Guaranteed Basic Income Program for formerly incarcerated residents. She outlined the program design, payment plan, evaluation process, and next steps. CAB members asked about referrals, funding, and eligibility. EHSD is gathering input and will return to the Board of Supervisors with a preliminary plan, followed by an update to CAB.

5. Review of Community Advisory Board (CAB) Interview Process, Applicant Expectations, Membership Commitment, and Attendance Policy **25-1685**

Attachments: Community Advisory Board - Applicant Expectations
Community Advisory Board - Interview Questions
Community Advisory Board - Membership Attendance

Discussion was held

Public comment received

Demetria Lawrence presented the Community Advisory Board's applicant expectations and interview questions. The Board discussed membership attendance, focusing on the attendance policy and commitment expectations

Nicole Green will draft parameters and a call-out policy based on CAB's operating guidelines

The Board will continue this discussion and define what constitutes an excused absence and the related process

6. Discuss Community Advisory Board's Orientation and OnBoarding Process **25-1686**

Attachments: Community Advisory Board - New Member Orientation

Discussion was held

Public comment received.

Demetria Lawrence presented the Community Advisory Board's Orientation Guide and provided an overview of onboarding and new member orientation.

The Outreach & Community Engagement Subcommittee will update applicant expectations, and the Office of Reentry & Justice will revise the CAB application form.

The Board will also reach out to District Supervisors regarding CAB recruitment.

7. Discuss Ambassador Program Guide **25-1687**

Attachments: DRAFT Ambassadors Program Guide 2025

Discussion was held

Demetria Lawrence provided a brief overview of the revised Ambassador Program Guide. The Outreach & Community Engagement Subcommittee will continue to refine the guide.

The Board will discuss Ambassador meeting assignments and scheduling meetings with Supervisors at the next meeting.

8. Review Community Advisory Board's Attendance at External Meetings **25-1688**

Attachments: Community Advisory Board - External Meetings Grid

Discussion was held

Public comment received

Nicole Green presented the external meetings grid and encouraged members to review it, identify additional meetings they are interested in attending, and inform the Office of Reentry & Justice to ensure CAB representation in key spaces.

9. Review the Community Advisory Board's Calendar **25-1689**

Attachments: Community Advisory Board - Calendar 2025

Discussion was held

Nicole Green presented the CAB calendar and encouraged members to add events, meeting dates, and other relevant information to keep everyone informed of upcoming activities.

The Office of Reentry & Justice will follow up with the County Administrator's Office to confirm the Community Corrections Partnership (CCP) meeting dates.

10. Review the Community Programs & Services Overview **25-1690**

Attachments: Community Advisory Board - Community Programs Service Grid

Discussion was held

Nicole Green shared the CAB Community Programs and Services Grid and encouraged members to add relevant programs before it's submitted for the AB 109 Mini Summit.

11. Discuss CAB Tabling at Community Events

Discussion was held

Reviewed upcoming community tabling events, confirmed member participation, and identified needed materials for each event.

12. Discuss Reports from CAB Subcommittees & External Meetings **25-1691**

Attachments: CAB Subcommittee & External Meetings Reports

Discussion was held

Vice-chairs of CAB Subcommittees shared updates from their recent meetings. Policy & Budget and Outreach & Community Engagement met and provided reports, while Programs & Services did not meet last month.

13. The next meeting is currently scheduled for Thursday, June 12, 2025, at 10 a.m.

Next Steps:

1. Presentation from the Probation Department

2. Presentation from Health, Housing and Homeless Services (H3)

3. Updates on RFP

4. Discuss attendance and tardiness policies and procedures.

5. Updates on Tabling Community Events

6. Discuss Outreach & Scheduling Ambassador meetings

14. Adjourn

The meeting was adjourned at 12:07 p.m. by Nicole Green. The next scheduled meeting of the Committee is Thursday, June 12, 2025, at 10 a.m.

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For Additional Information Contact:

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