



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Advisory Council on Aging

Monday, October 6, 2025

1:00 PM

500 Ellinwood Way, Pleasant Hill, CA
Corner Conference Room

Senior Mobility Action Council (SMAC) Transportation Committee
<https://cccouny-us.zoom.us/j/81323443518>

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above. ACOA members will also be participating from the following locations: 28 Orinda Way, Orinda, CA. 94563 | 1954 Pomar Way, Walnut Creek, CA 94598 | 2612 Roosevelt Ave., Richmond, CA 94804 | 500 Saint Mary's Road, Lafayette, CA 94549 | 1280 Civic Drive, Suite 206, Walnut Creek CA 94596

1:00 Welcome – Candace Evans, Chair, SMAC Workgroup
Self-Introductions – All Attendees
Roll Call – Candace Evans

Present Kevin Donovan, Candace Evans, Riki Juster, Bryan Harris, Denise Kalm, and Elaine Welch

Absent Deanna Perry

1:05 Approval of September 2025 Special Meeting Minutes

Motion: Harris

Second: Donovan

Aye: Donovan, Evans, Juster, Harris, Kalm, and Welch

Absent: Perry

Result: Passed

SMAC 09.11.25 DRAFT Minutes

[25-3974](#)

Attachments: [SMAC 09.11.25 DRAFT Minutes](#)

1:10 SMAC Workshop Update

- > The Senior Transportation Workshop originally scheduled for November 17th has been cancelled due to the timing of required submitted materials requested by the ACOA.
- > The event will be postponed with a proposed new date of Monday, April 20, 2026.
 - SMAC members will vote on the proposed date at the December meeting.
 - Two members expressed opposition to holding the event in June, citing conflicts with other annual community events and the generally busy summer schedule.
 - The group agreed that this and future events should aim to be scheduled on Monday's and to align SMAC's usual meeting time when possible.

1:40 SMAC Committee Comments & Discussion

FUNDING

- Discussed the challenges of accepting CCTA funding, as any external funds would require Board of Supervisors approval, making the process lengthy and complex.
- AAA staff confirmed there is no required logistical process for the use of personal funds.
- AAA staff also clarified that no ACOA funding is currently expected.
- If funding becomes available in the future, an organized budget proposal would be the appropriate next step.

VENUE

- Discussed hosting this or future events at C1 Congregate Meal sites for easier logistics.
- Considered other community-based organizations (CBOs) with large, low-cost or free event spaces.
- The group agreed that Don Tatzin Community Hall will remain the venue for this event, as it is a "high-quality" space and has already received a security deposit.
- The venue will honor the existing security deposit from November as long as the event is rescheduled.

FOOD

- The food giveaway component will be removed from the event, as it is no longer seasonally relevant and adds unnecessary complexity.
- The event will still include lunch for attendees, which will require food safety compliance, though with less complex requirements than the giveaway.
- Jeanne (AAA Nutritionist) will provide food safety inspection services at no cost.

TRANSPORTATION

- Riki is donating transportation services via LaMorinda Spirit Van, which will be available on a first-come, first-served basis and should be noted on the event flyer.
- Don Tatzin Community Hall has a small parking lot and access to a large parking garage.
- The team will confirm whether garage parking can be offered for free during the event.

2:00 Break: 2:05-2:16

2:10 Program Update

- County Office of Emergency Services (Jennifer Cannon): No updates.
- Tri Delta (DeAnna Perry): Not present, therefore no update.
- County Connection (Rosa Noya): No updates.
- LaMorinda Spirit Van (Riki Juster): No updates.
- Richmond ParaTransit (Bryan Harris): No updates.
- WestCAT: Not present, therefore no update.
- Mobility Matters (Elaine Welch): No updates.
- West Contra Costa Transit Authority (Coire Reilly): Not present, therefore no update.
- East Contra Costa Transit Authority: Not present, therefore no update.
- Conservation and Development (Samantha Harris): Not present, therefore no update.

2:25 Public Comment: None

Next Transportation – Senior Mobility Action Council Committee Meeting:

- Monday, December 1, 2025, 1:00pm – 2:30pm
- Please note: Transportation – Senior Mobility Action Council Committee will not meet in November

2:30 Adjourn: 2:20 pm

For Additional Information Contact:

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