



Meeting Minutes

CONTRA COSTA COUNTY El Sobrante Municipal Advisory Council

Wednesday, December 10, 2025

7:00 PM El Sobrante Library (4191 Appian Way, El
Sobrante) | Zoom:
<https://cccounty-us.zoom.us/j/87569145041>

Thomas Lang (Chair), George Cleveland (Vice-Chair), Tom Owens, Dr. Melinda V. McLain, Jim Hermann, Randy Loyd, Mikki Norris, Teri Edlinger, Jedd Hart

Present Teri Edlinger, Jedd Hart, James Hermann, Thomas Lang, Randy Loyd, Melinda McLain, Mikki Norris, and Tom Owens

Absent George Cleveland

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

00:00:30

Present George Cleveland, Teri Edlinger, Jedd Hart, James Hermann, Thomas Lang, Randy Loyd, Melinda McLain, Mikki Norris, and Tom Owens

2. Treasurer's Report

00:02:24

The treasurer reported a current account balance of \$3,000 and thanked community members for their participation in a successful holiday event

3. Approval of Minutes

00:02:38

The council reviewed the minutes from the prior meeting, which were approved following discussion and minor revisions.

[25-5194](#)

Attachments: [11.12.25_esMACMinutes](#)

This Discussion Item was approved.

Motion: Owens

Second: McLain

4. Presentations

P.1. County Update, Supervisor John Gioia

00:02:54

Ronnie Mills provided a brief county update, highlighting opportunities for residents to serve on county boards, commissions, and committees. The office also thanked attendees for their participation in a recent holiday event supporting a local elementary school. Information was shared regarding a draft ordinance under consideration by the Board of Supervisors, with encouragement for community members to participate in the upcoming public process. No questions were raised following the update.

*P.2. Sheriff's Office Bay Station Update, Lt. Fitzgerald**P.3. Contra Costa County Fire Protection District Update, Michelle Rinehart*

00:06:47

Michelle Rinehart provided an update on departmental initiatives and resources. The presentation included an overview of the newly launched Con Fire website, updates to fire code regulations, and information on the Contra Costa Wildfire Mitigation Program. She also discussed recent Zone Zero regulatory meetings focused on education, local control, and community action, as well as the Firewise USA program and its role in reducing wildfire risk in residential areas.

P.4. California Highway Patrol (tentative)

5. Discussion Items: DI. Development plan applications, variance reports, building modification requests, appeals etc., received in the previous month from the Contra Costa County Conservation and Development Department and Notices of Public Hearing

DI.1 - County File Number: CDLP25-02043 (41 CAVORETTO LN, EL SOBRANTE, CA 94803) The applicant requests approval of a land use permit to allow for four new detached tiny homes on wheels on one parcel.

00:11:00

The council received a presentation regarding a proposed tiny home project on private property within the community. The property owner described the concept of installing four tiny homes on wheels to house healthcare professionals, with the potential to expand to six units in the future. The presentation included background on the property, design considerations, utilities, accessibility, and environmental factors. Council members discussed potential neighborhood impacts, including parking and road access. The council expressed general support for the project, contingent upon full compliance with all applicable county and special district regulatory requirements, and suggested the county consider developing clearer zoning or permitting categories for similar small-scale housing projects.

[25-5168](#)

Attachments: [CDLP25-02043](#)

DI.2 - (Update) Countywide Noise Ordinance

6. Public comment on any item under the jurisdiction of the Council and not on this agenda (speakers may be limited to two minutes).

00:53:48

During public comment, residents raised several community concerns. Requests were made for the installation of a crosswalk with a flashing beacon on San Pablo Dam Road between Hillcrest and El Portal due to traffic and pedestrian safety concerns. Additional comments addressed speeding, heavy vehicle traffic, and the need for speed humps or weight limits on certain residential streets, with the council recommending that residents organize and present consolidated data to support a formal request. Concerns were also raised regarding illegal dumping, un-permitted pop-up food vending, and questions about compliance and safety related to a telecommunications facility.

7. Information Items

01:29:26

Following public comment, the council discussed potential next steps related to the issues raised. These included coordinating with county health and regulatory agencies regarding illegal dumping and food safety concerns, requesting a compliance review of the telecommunications site, and drafting letters of support or inquiry to appropriate county departments and the Office of Supervisor Gioia.

8. Subcommittee Reports – Next Clean Up, December 20, 2025

01:31:38

The council also discussed upcoming community cleanups, volunteer opportunities, and the possibility of convening a subcommittee meeting early in the new year.

9. Agenda Items / Speakers for Upcoming ESMAC Meetings

01:34:28

Information items were shared regarding upcoming community events, including a final litter cleanup of the year, local cultural activities, and volunteer opportunities. The council acknowledged a proposal for a future informational presentation and agreed to follow up to determine its appropriateness for a subsequent agenda. The Citizen of the Year was announced in recognition of significant and long-standing contributions to the El Sobrante community. The meeting concluded with closing remarks thanking participants for their engagement and a reminder of the next scheduled meeting date.

The next meeting is currently scheduled for January 14, 2026

Adjourn

The Council will provide reasonable accommodations for persons with disabilities planning to attend the Council meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Council less than 96 hours prior to that meeting are available for public inspection at El Sobrante Library (4191 Appian Way, El Sobrante, CA 94803) during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the Council will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Ronnie Mills, ronnie.mills@bos.cccounty.us, 510-942-2222

