

DATE: November 4, 2025
TO: Full Board/Executive Committee
FROM: Tamia Brown, Executive Director
RE: **Proposed 2026 WDB Board Committee Meeting Calendar**

RECOMMENDATION

That the Full Board/Executive Committee approve the 2026 WDB Board Committee Meeting Calendar.

BACKGROUND AND CURRENT SITUATION

The Workforce Development Board staff customarily develops a meeting calendar based on the agreed-upon frequency and schedule for all board and committee meetings, with adjustments made as necessary to account for holidays.

From time to time, circumstances such as lack of quorum or the need for emergency actions have required deviations from the published schedule.

Upon approval, the proposed Workforce Development Board Committee Calendar for the 2026 meeting schedule is as follows:

FULL BOARD /*EXECUTIVE COMMITTEE

*The * EXECUTIVE COMMITTEE will convene only if needed.*

(3rd Wednesday in Mar., June, Sept., and Dec. of the third month of each quarter from 12:00 pm to 2:00 pm or 3:00 pm to 5:00 pm)

- Wednesday, March 18, 2026
- Wednesday, June 17, 2026
- Wednesday, September 16, 2026
- Wednesday, December 16, 2026

YOUTH COMMITTEE - **(3rd Wednesday of the first month of each quarter from 12:00 pm to 1:30 pm)**

- Wednesday, January 21, 2026
- Wednesday, April 22, 2026
- Wednesday, October 21, 2026

BUSINESS & ECONOMIC DEVELOPMENT COMMITTEE - **(3rd Wednesday of the second month of each quarter from 12:00 pm to 1:30 pm or 3:00 pm to 4:30 pm)**

- Wednesday, February 18, 2026
- Wednesday, May 20, 2026
- Wednesday, November 18, 2026

MERGED YOUTH AND BUSINESS & ECONOMIC DEVELOPMENT COMMITTEE MEETING

- Wednesday, August 19, 2026

NOTE

- *Subject to change if needed*
- *Committee Meets once every Quarter*
- *No Committee Meetings for the Month of July*

For any questions, please contact Tamia Brown, Executive Director at 925-655-3808 or email tbrown1@ehsd.cccounty.us