



# Meeting Minutes

## CONTRA COSTA COUNTY Knightsen Town Advisory Council

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Tuesday, April 15, 2025

7:00 PM Knightsen Farm Bureau, 3020 Second Street,  
Knightsen, CA 94548

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1. Roll Call and Introductions

2. Approval of Agenda

**The agenda was approved.**

**Motion:** Jehs

**Second:** Matteri

3. Pledge of Allegiance

4. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

5. Agency Reports

a. **Contra Costa Fire Protection District  
Office of Supervisor Burgis**

6. Consent Items - Items are subject to removal from the consent calendar by request of any TAC member. Items removed from the consent calendar will be considered with the discussion items.

**A motion was made by Jehs, seconded by Carone, to approve items on the Consent Calendar. The item was approved.**

**Motion:** Jehs

**Second:** Carone

a.

[25-1459](#)

**Attachments:** [MeetingMinutes 19-Nov-24](#)

**Motion:** Jehs

**Second:** Carone

7. Discussion Items

a. **SELECT Knightsen TAC 2025 Chair and Vice-Chair**

**A motion was made by Jehs, seconded by Carone, to select Councilmember Carone as Chair, and Councilmember Matteri as Vice-Chair.**

**Motion:** Jehs

**Second:** Carone

b. [25-1460](#)

**Attachments:** [Knightsen TAC Presentation](#)  
[Map Series for Knightsen TAC](#)

c. [25-1461](#)

**Attachments:** [Tree Ordinance Summary Table 3-31-25](#)  
[Tree Protection Ord - public draft March 2025](#)

d. **SELECT date of Knightsen's 2025 community cleanup event, in conjunction with Mount Diablo Resource Recovery**

A motion was made by Carone, seconded by Jehs, to select August 23, 2025 for the event.

Motion: Carone

Second: Jehs

e. **DISCUSS traffic issues on Knightsen Avenue and construction detours**

8. Correspondence/Announcements

a. [25-1462](#)

**Attachments:** [KTAC April 2025 Correspondence](#)

9. Future Agenda Items

10. Adjourn

The next meeting is currently scheduled for May 20, 2025.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3361 Walnut Boulevard, Suite 140, Brentwood, CA 94513, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Peter Myers, Deputy Chief of Staff, 925-655-2330