

Application Form

Profile

Christy, Lok Man _____ Fong _____
 First Name Middle Initial Last Name

_____ Suite or Apt _____
 Home Address
 Danville CA 94506
 City State Postal Code

_____ Primary Phone

_____ Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

District 2

Retired from Town of Tiburon Former Senior City Planner
 Employer Job Title

Length of Employment

3 years

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

How long have you lived or worked in Contra Costa County?

5 years

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

Planning Commission: Submitted

Seat Name

District 2

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

> 10 times online

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

University of York

Degree Type / Course of Study / Major

Master degree in Public Administration

Degree Awarded?

Yes No

College/ University B

Name of College Attended

University of Waterloo

Degree Type / Course of Study / Major

Bachelor degree, Major in City Planning, Specialized in Urban Design

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

Registered Professional Planner in Canada

Certificate Awarded for Training?

Yes No

Other Training B

Professional Certificate for CEQA / NEPA Integration

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

Registered Professional Planner in Canada

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I am interested in serving on the Planning Commission because of its vital role in shaping the county's long-term direction while enhancing residents' everyday quality of life. As a city planner, I believe effective planning requires balancing growth with sustainability, building durable and forward-looking infrastructure, and promoting economic development in ways that maintain environmental responsibility. Effective planning also means proactively addressing critical challenges such as housing and transportation demands, climate resilience, and fiscal stability. I believe the Planning Commission and I would share these values. With my experience as a public-sector planning professional, I value collaborative and transparent decision-making that strengthens public trust. I recognize the importance of independence, fairness, and accountability in serving on the Planning Commission. Ultimately, I hope to help guide responsible growth, preserve the county's character, and ensure that planning decisions will serve both current residents and future generations.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I am well qualified to serve on the Planning Commission due to my extensive experience working with government officials, local agencies, professionals, and community members on complex planning matters. As a city planner, I have led the preparation of general plans, specific plans, design guidelines, transportation master plans, and planning bylaws updates. I also have advanced knowledge in reviewing large scale planning entitlements, subdivisions, and development agreements. I am familiar with land use laws and regulations, as well as the recent statute updates.

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Committee member, Blackhawk Architectural Review Committee, 2024-Present Lead staff member, Tiburon Planning Commission and Architectural Review Board, 2020-2023

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Summary of Qualifications

- Extensive experience in collaborating with government officials, agencies, professionals and community members to assess complex planning, transportation and environmental related matters.
- Professional skills in the preparation of general plans, specific plans, design guidelines, transportation master plans, planning bylaws updates.
- Advanced knowledge in reviewing and evaluating large-scale planning entitlements, including projects that involve campus planning, commercial spaces and offices, mixed-use development, transit oriented development and affordable housing.
- Analytical understanding of State laws and regulations impacting regional land use and planning.
- Working experience with boards and commissions in the public hearing setting.

Work Experience

Jul. 2024-Present

Architectural Review Committee Member

Blackhawk Homeowners Association, California, United States

- Review and approve architectural and development applications in compliance with architectural guidelines, relevant bylaws and state regulations
- Provide design and development guidance for community members
- Continuously monitor and update architectural guidelines to reflect current development trends and planning regulations

Sep. 2020-Aug. 2023

Senior Planner

Town of Tiburon, California, United States

- Served as project manager for complex planning development applications and worked directly with architectural review board, commission and Town Council
- Researched, analyzed and compiled data for periodic updates to zoning codes, long-range policies and design guidelines
- Managed and oversaw community engagement process for general plan updates, design guidelines and form-based codes
- Worked cooperatively with residents, professionals, governmental agencies and community stakeholders
- Evaluated projects for compliance with CEQA and implement mitigation monitoring programs
- Continuously monitored, evaluated and streamlined planning review process with electronic reviews consistent with Permit Streamlining Act and other regulations

Nov. 2019 –Sep. 2020

Senior Planner

M-Group, California, United States

- Processed and conducted development review on planning applications in compliance with local, state and federal regulations
- Prepared staff reports and recommendations with comprehensive analyses on planning issues
- Evaluated information, compiled planning studies and prepared administrative policies
- Presented to Architectural Review Boards, Planning Commissions, City Councils, other public hearings and community meetings
- Conducted environmental review and prepared CEQA documentation



May 2019 – Nov. 2019

Planning Consultant

City of Palo Alto, California, United States

- Provided technical planning services including site analysis, preliminary development review, entitlement process consultation and policy development
- Prepared written analysis, staff reports and technical reports
- Conducted development review on single-family, multi-family, mixed-use and commercial development applications, particularly in the downtown area
- Offered environmental review support including CEQA/NEPA documents
- Conducted visits to evaluate site and neighborhood conditions to ensure compliance with approved plans, zoning regulations, design guidelines and policy objective
- Facilitated planning entitlement processes by working with applicants, neighbors and other interested parties
- Managed public inquiries on the city's Historic Preservation Program

Jun. 2014 – Mar. 2017

Planner, Planning and Community Environment

City of Palo Alto, California, United States

- Analyzed and reviewed development proposals of various scales to ensure regulatory compliance
- Presented findings to boards, commissions, city council and the public in report and presentation formats
- Acted as liaison for Transferable Development Rights Program and Wireless Communication Facilities regulations
- Collaborated with community, public authorities and governmental/ private agencies to tackle complex development issues
- Prepared environmental review documentations and drafts, conducted public review and implemented mitigation measures

Dec. 2012 – May 2014

Performance and Report Officer, City Centre Redevelopment Entity

Regional Municipality of Wood Buffalo, Alberta, Canada

- Acted as the main point of contact for downtown redevelopment
- Managed stakeholders engagement and community workshops
- Worked with internal and external stakeholders to implement multi-millions catalyst projects and incentive programs that support downtown development
- Established performance management framework for program monitoring
- Reported to the executive management team and council on redevelopment progress
- Evaluated project risks and identified appropriate tactics for mitigation
- Worked closely with design review panel to evaluate development proposals
- Managed consultants to deliver projects on time and on budget; including consultants from Perkin+Wills (Vancouver), IBI Group (Toronto), Pricewaterhouse Coopers LLP (Toronto), Stantec (West Region, Canada), etc.

Nov. 2011 – Dec. 2012

Planner II, Comprehensive Planning

Regional Municipality of Wood Buffalo, Alberta, Canada

- Managed major regulatory updates, including general plan, specific plans, waterfront master plan, and form-based zoning code for downtown
- Developed comprehensive planning policies and design guidelines that capture public and private interests
- Supervised a consulting team and led over 40 community events of various scales and formats
- Coordinated with internal stakeholders to implement planning programs
- Administered timeline, contracts and expenditures

Christy Fong | Curriculum Vitae

- Apr 2009 – Nov. 2011 | **Planner/ Development Officer, Current Planning**
Regional Municipality of Wood Buffalo, Alberta, Canada
- Conducted technical review and provided recommendations on development proposal for mixed-use projects and industrial park developments
 - Presented recommendations to planning commissions, design review panel and appeal board by preparing reports and presentations
 - Offered advice on neighborhood design and other planning studies, including transit-oriented developments
 - Worked and negotiated with developers on matters related to subdivision and development agreements
 - Analyzed and expedited development permit processes by employing E-permitting system (Accela)

Education

- 2012-2015 | **Master's in Public Administration**
University of York, York, United Kingdom
- Achieved Merit honor recognition
 - Focused on policy development, program analysis and change management
 - Enhanced knowledge in public and non-profit service delivery models
 - Explored multi-level perspectives toward policy development and implementation
- 2006-2008 | **Bachelor of Environmental Studies, Honors, Planning**
University of Waterloo, Ontario, Canada
- Graduated in Dean's Honor List; specialization in Urban Design
 - Analyzed planning and socio-economic policies
 - Co-op to assist local government on site analysis and program research
 - Relevant courses: Environmental planning, regional planning, planning law, planning design, social development, statistics and ArcGIS
- 2004-2006 | **Candidate of Bachelor of Art and Science, Socio-economic Geography**
University of Toronto, Ontario, Canada
- Fine Art and Architecture minor
 - Relevant courses: Business development, geography economic, architecture, fine art history, economic and marketing geography
 - Second year completion

Certificates

- 2019 | **Professional Certificate in Advanced Public Engagement for Local Government**
University of Pepperdine, School of Public Policy, California, USA
- 2019 | **Professional Certificate for CEQA / NEPA Integration**
Northwest Environmental Training Center, Washington, USA
- 2009 | **Graduate Certificate in Project Management**
University of Alberta, School of Business, Executive Education, Alberta, Canada

Honors/ Awards

- 2012 | **Awards for Planning Excellence and Merit**
Alberta Professional Planners Institute, Canada
- Award for Planning Excellence with Wood Buffalo's Municipal Development Plan (General Plan)
 - Project lead on public consultation and policy development
- 2008 | **Clear Vista Community National Urban Design Competition**
Saskatchewan, Canada
- First place honor with Plan for Better Master Plan for a 800 units residential neighborhood with commercial and institutional uses
 - Project manager for competition submission