



Meeting Minutes - Draft

CONTRA COSTA COUNTY Hazardous Materials Commission

Thursday, July 24, 2025

4:00 PM

777 Arnold Dr., Martinez, CA 94553 -
Paramount Room

Zoom: <https://zoom.us/j/93502466349>

Phone: 1 (669) 900-6833

Meeting ID: 935 0246 6349

Chair: Mark Hughes

Vice Chair: Fred Glueck

The meeting was called to order at 4:05 PM.

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

Commissioners Present: Fred Glueck, Mark Hughes, Marisol Rubio, Maureen Brennan, Jamin Pursell, Lisa Martell, Jim Payne, Marielle Boortz

Commissioners Present Online: Madeline Kronenberg, Eduardo Martinez

Staff Present: Nicole Heath, Adam Springer, Breanna Lingenfelter

Public Present: Carol Mescali, Jan Warren, Ryan Dominguez

2. CONSIDER approval of the June 26, 2025 Hazardous Materials Commission meeting minutes.

The commissioners present voted to approve the June 26, 2025 Hazardous Materials Commission meeting minutes with minor revisions.

Motion: Jim Payne

Second: Marielle Boortz

*The commissioners present discussed the level of detail included in the meeting minutes with some expressing concern that the minutes do not capture all discussions. Some commissioners expressed that the minutes should act as a brief summary as all meetings are recorded and published online. The commission requested staff to note at the end of all meeting minutes that "Full meeting recording can be found here: <https://contra-costa.legistar.com/Calendar.aspx>"

*It was announced at the previous meeting that the Hazardous Materials Programs and Con Fire will merge together - staff is working on having a presentation from relevant stakeholders so that the commissioners can ask questions about how this will proceed, the implementation process, and structural changes.

3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

There were not any comments made by members of the public.

4. RECEIVE a report from the Operations Committee.

The Operations Committee reviewed and edited their September 11th forum planning document - this topic was discussed further as agenda item #7. The committee reviewed and suggested edits to the Hazardous Materials Commission webpage since it will be advertised at the forum. Minor edits will be made by staff and the committee will review the webpage again at their next meeting. The committee also discussed the student intern presentations and considered making a recommendation to the Board of Supervisors but ultimately decided not to. There was some discussion around the expectations for student interns and ensuring that the expectations are clear for future interns.

The July Planning and Policy Committee meeting was cancelled on short notice due to a lack of quorum and therefore there is no meeting report to share. Their next meeting will be on September 17th.

5. RECEIVE a report from the Hazardous Materials Programs.

The 45-day public comment period for the February 1, 2025 Martinez Refining Company (PBF) fire will end on July 25th at midnight. The internal incident report has been received and can be found online at: <https://www.cchealth.org/health-and-safety-information/hazmat-programs/martinez-refining-company-oversight/mrc-2025-fire>

Regarding the 2023 Marathon Martinez Renewable Fuels fire, a public notice period was opened on July 7th for the safety culture management systems evaluation and will close on August 21st. A meeting was held for the public on July 21st and the recording and all available information about the public notice can be found online at:

<https://together.cchealth.org/marathon-hazmat>

We are in the early planning stages of the transition of Hazardous Materials Division from Health Services to Con Fire. Director Nicole Heath can work with staff and commissioners to plan the best time during this planning phase for a presentation from the relevant stakeholders to give the commission a better insight on the details.

NEW BUSINESS

6. RECEIVE a general overview of the Draft Hazardous Waste Management Plan from Ryan Dominguez of the Department of Toxic Substances Control (DTSC).
<https://dtsc.ca.gov/hazardous-waste-management-plans/>
<https://dtsc.ca.gov/hwplan-workshops/>
7. REVIEW the September 11, 2025 Hazardous Materials Commission Public Forum planning draft document and PROVIDE direction to staff as needed.

The commissioners present reviewed the forum planning document created by the Operations Committee. The document details the schedule for the forum, the roles and responsibilities that have been assigned, the topics that will be covered, the documents and informational materials that will be available, and a list of tasks to be completed with deadlines stated. The Operations Committee will hold their August meeting at the County Administrative building to review the reserved rooms, finalize forum plans, and decide the layout for panelist and resources. Staff will continue working with PIO to finalize the flyer for the forum. The commission discussed what information they feel the public would most want to learn about regarding "a day in the life of a county hazardous materials program employee" - they would like staff to focus on responding to and preventing emergencies versus discussing code compliance/policy. The Operations Committee will create a new draft of the forum planning document and will bring it to the full commission for a final review and discussion during the August meeting.

8. CONSIDER drafting a letter of recommendation to the Board of Supervisors regarding the Hazardous Materials Commission student intern research presentations.

The Operations Committee discussed this agenda item during their July meeting and decided to not recommend drafting a letter to the Board of Supervisors. The full commission agreed that they did not want to make any recommendations based on the student intern presentations. The commission also discussed making the expectations clear for all future interns to ensure compliance with meeting attendance, responsiveness, and informational interviews.

9. Announcements from Commissioners on items of Commission interest.

Commissioner Brennan suggested items of discussion for future agenda items: SB643 (incentives for biomass energy with carbon capture) & Assembly Bill 1243 and Senate Bill 684 (in support of Polluter's Pay Superfund Act of 2025)

Commissioner Boortz shared there will be a webinar on July 31st from 10 AM to 11:30 AM titled Planning for Refinery Closures that Benefit Workers, Communities, and the Environment

10. Plan next meeting agenda.

The next meeting is currently scheduled for August 28, 2025.

Adjourn

The meeting was adjourned at 6:02 PM.

For Additional Information Contact: Adam Springer at 925-655-3216

Full meeting recording can be found here: <https://contra-costa.legistar.com/Calendar.aspx>