



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Internal Operations Committee

Supervisor Diane Burgis, Chair
Supervisor Candace Andersen, Vice Chair

Tuesday, May 26, 2026

10:30 AM 3361 Walnut Blvd, Suite 140, Brentwood
309 Diablo Rd, Danville
<https://cccounty-us.zoom.us/j/82684138983>
Call in: (855) 758-1310, Conference code: 826
8413 8983

The public may attend this meeting in person at either above location. The public may also attend this meeting remotely via Zoom or call-in. To attend via Zoom, please use the link below:

<https://cccounty-us.zoom.us/j/82684138983>

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee.

1. Call to Order

Chair Burgis called the meeting to order at 10:30a.m. In attendance were: Mark DeMarce, Larry Fernandes, Eswar Menon, Ronald Chinn, Charles Kreling, Christy Fong, Aaron McAlister, Adam Springer, Bhupen Amin, District 3 - Brentwood, Jamar Stamps, Jill Ray, Nicole Heath, Alicia Nichols, Amy McTigue, Belinda Zhu, Breanna Lingenfelter, Christina Dunn, Darrell Foote, David S, Heidi Taylor, iPhone user, Jerry Holcombe, Joe Summers, Lauren Hull, Lisa Martell, Lou Flores, VFP - Veterans For Peace, Mario DiPrisco, Marti Roach, Maureen Brennan, Nancy Riser, OG Strogatz, Shoshana Wechsler, Soheila Bana, Steve Ongerth, Susana Thompson, Tracy, Tuere Anderson, USW Local 5, Diana Oyler.

Present: District III Supervisor Diane Burgis and District II Supervisor Candace Andersen

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).

No public comment was received.

3. RECEIVE and APPROVE the Record of Action for the March 23, 2026 Internal Operations Committee meeting. (Diana Oyler, County Administrator's Office)

Attachments: [DRAFT IOC ROA 3-23-26](#)

Aye: Chair Diane Burgis and Vice Chair Candace Andersen

Result: Passed

4. INTERVIEW applicant for the Board of Supervisors 2 seat on the Airport Land Use Commission to complete the current term ending on May 2, 2027 and DETERMINE

recommendation for Board of Supervisors consideration. (Diana Oyler, County Administrator's Office)

Attachments: [Kreling, Charles \(ALUC\) 03-16-26 \[D4\] Redacted](#)
[Airport Land Use Commission Roster May 2026](#)

The Committee interviewed Charles Kreling for appointment to the Airport Land Use Commission. Mr. Kreling made the committee aware of a potential schedule conflict for some meetings due to other obligations. Mr. Kreling is well qualified and the Committee is recommending Charles Kreling for appointment to the Commission.

Aye: Chair Diane Burgis and Vice Chair Candace Andersen

Result: Passed

5. INTERVIEW applicants for the At Large 1 seat on the Planning Commission for the term beginning July 1, 2026, and ending June 30, 2030, and DETERMINE recommendation for Board of Supervisors consideration. (Diana Oyler, County Administrator's Office)

Attachments: [Planning Commission News Release 4.13.2026](#)
[Amin, Bhupen 05-03-26 \[D4\] Redacted](#)
[Fong, Christy Lok Man \(PC\) 02-20-26 \[D2\] Redacted](#)
[Planning Commission Roster May 2026](#)

The Committee interviewed Bhupen Amin and Christy Fong and commented on the quality of both applicants for the vacancy. The Committee is recommending Bhupen Amin for reappointment to the Planning Commission.

Aye: Chair Diane Burgis and Vice Chair Candace Andersen

Result: Passed

6. CONSIDER recommending to the Board of Supervisors the appointment of Mark DeMarce for the At Large 2 seat on the Contra Costa County Fire Protection District Advisory Fire Commission for the term beginning July 1, 2026 and ending June 30, 2030. (Diana Oyler, County Administrator's Office)

Attachments: [Advisory Fire Commission News Release 4.13.2026](#)
[DeMarce, Mark \(CCCFPD\) 04-14-26 \[D3\] Redacted](#)
[Diaz, James \(CCCFPD\) 05-04-26 \[D5\] Redacted](#)
[Fletcher, Donald \(CCCFPD\) 02-15-26 \[D4\] Redacted](#)
[Advisory Fire Commission Roster May 2026](#)

Staff, Diana Oyler, introduced the item and noted that of the three applicants, Mark DeMarce was the only eligible applicant for the specific seat recruitments and was in attendance. The Committee commented on Mr. DeMarce active participation and is recommending his appointment to the At Large #2 seat.

Aye: Chair Diane Burgis and Vice Chair Candace Andersen

Result: Passed

7. INTERVIEW applicants for the Board of Supervisors Appointee #5, Appointee #9, and Appointee Alternate seats on the Retirement Board for terms beginning July 1, 2026, and ending June 30, 2029, and DETERMINE recommendations for Board of Supervisors consideration. (Diana Oyler, County Administrator's Office)

Attachments: [Retirement Board News Release 4.13.2026](#)

[CCCERA Applicant Summary](#)

[Biggs, Stephen \(CCCERA\) 05-05-26 \[D4\] Redacted](#)

[DiPrisco, Mario \(CCCERA\) 05-01-26 \[D2\] Redacted](#)

[Holcombe, Jerry \(CCCERA\) 04-22-26 \[D4\] Redacted](#)

[Fernandes, Larry \(CCCERA\) 04-17-26 \[D4\] Redacted](#)

[Menon, Eswar \(CCCERA\) 04-28-26 \[D4\] Redacted](#)

[CCCERA Roster May 2026](#)

Staff, Diana Oyler, introduced the item and noted all eligible applicants were in attendance except for Stephen Biggs, who rescinded his application for consideration at this time. The Committee interviewed Mario DiPrisco, Larry Fernandes, Jerry Holcombe, and Eswar Menon. The Committee commented on the excellence of all the candidates. The Committee is recommending Mario DiPrisco, Jerry Holcombe, and Eswar Menon for appointments. The Committee requested Mario DiPrisco resign from the Fire Advisory Commission to avoid conflicts of interest.

Aye: Chair Diane Burgis and Vice Chair Candace Andersen

Result: Passed

8. CONSIDER report and PROVIDE direction to staff on the possible dissolution of the Hazardous Materials Commission. (Nicole Heath, Health Services Department)

Attachments:

[HMC Presentation May 2026](#)

[HMC Staff Report 2026](#)

[Attachment 1 HMC Health and Safety Code](#)

[Attachment 2 SB-158 Hazardous waste](#)

[Attachment 3 HMC Health and Safety Code Update](#)

[2020 Amended Bylaws HMC](#)

[Hazardous Materials Commission - 1986](#)

Health Services staff member, Nicole Heath, presented a report on the framework and purpose of the Hazardous Materials Commission, how it has changed overtime, and has been impacted by legislative changes, operational changes, and other County committees and commissions. Staff identified several other committees and commissions with overlap to the Hazardous Materials Commission responsibilities and objectives and compared the make-up and representation on the Commission to others, where similar community representation exists.

The Committee acknowledged some overlap with other County commissions and committees but expressed concern the Commission was not notified earlier that dissolution was being considered. The Committee also expressed concerns regarding reduced representation of stakeholders and the potential loss of expertise provided by the Hazardous Materials Commission.

The Committee recommended staff return at a future date with more information and alternatives for consideration. The Committee recommended staff work with other departments and Committees potentially impacted to ensure expertise, public access, and representation is maintained. The Committee recommended the Commission discuss this item, consider other existing structures, and should review its bylaws and work to reduce duplication, and clarify its goals and objectives.

Public comment was received from 17 members of the community. Comments expressed concern that the dissolution could lead to decentralization that reduces public access, places additional burdens on other commissions or committees, and diminishes the level of expertise applied to items currently reviewed by the Commission.

9. The next meeting is currently scheduled for June 22, 2026.

The Committee confirmed the next meeting date.

Adjourn

Chair Burgis adjourned the meeting at 12:41 p.m.

General Information

This meeting provides reasonable accommodations for persons with disabilities planning to attend a the meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar St., 4th Floor, Martinez, during normal business hours. Staff reports related to items on the agenda are also accessible on line at www.co.contra-costa.ca.us.

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Committee during public comment on matters within the jurisdiction of the Committee that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should offer comments when invited by the Committee Chair. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing *9 on their phones.

Public comments generally will be limited to two (2) minutes per speaker. In the interest of facilitating the business of the Board Committee, the total amount of time that a member of the public may use in addressing the Board Committee on all agenda items is 10 minutes. Your patience is appreciated.

Public comments may also be submitted to Committee staff before the meeting by email or by voicemail. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.

For Additional Information Contact: Diana Oyler, Diana.Oyler@cao.cccounty.us