

Pacheco Municipal Advisory Council



**Supervisor Shanelle Preston-
Scales, District V**

Vincent Robb
Chairperson of the Pacheco MAC
5800 Pacheco Boulevard
Pacheco, CA 94553

*The Pacheco Municipal Advisory Committee serves as an advisory body to the
Contra Costa County Board of Supervisors and the County Planning Agency.*

RECORD OF ACTION (MINUTES)

Date: Wednesday, October 8, 2025

Location: Pacheco Community Center

1. Call to Order / Roll Call:

The meeting was called to order at 6:32 PM.

Quorum was established with three council members present.

Members Present: Garcia, Pope, Trinh

Members Absent: Robb (Chair), Joslin, Ritter(Alternate)

2. Public Comment:

There were no public comments.

3. Approval of the Agenda:

A motion to approve the agenda was made by Nam Trinh and seconded by Wayne Pope. The motion carried unanimously.

4. Approval of the Minutes:

A motion to approve the minutes from the September meeting was made by Wayne Pope and seconded by Nam Trinh. The motion carried unanimously.

The Pacheco Municipal Advisory Council will provide reasonable accommodations for persons with disabilities planning to attend the meeting who contact Supervisor Scales Office at least 72 hours before the meeting at (925) 608-4200.

Materials distributed for the meeting can be obtained by contacting Armando Carrasco at (925) 608-4200 or by email at Armando.Carrascos@bos.cccounty.us

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5. Agency reports

Contra Costa County Sheriff's Office:

Resident Deputy MacDonald provided updates following the recent Sun Valley Mobile Home Park community meeting. Concerns discussed included parking restrictions on Barry Mobile, where inconsistent enforcement has led to confusion and towing. Residents requested that restrictions be lifted to allow parking of secondary vehicles. Ongoing transient activity and speeding on Marsh Drive were also noted, with residents asking for a parked police vehicle to help slow traffic, though the department currently lacks available resources for this.

The community requested a crosswalk across Marsh Drive which may be discussed at a public comment session on October 21. Recent restriping on Marsh Drive has reduced parking and removed bike lanes, which upset residents but was explained as a safety measure following prior pedestrian fatalities. Some concerns also fell under Caltrans jurisdiction, complicating enforcement.

Deputy MacDonald additionally reported that a shooting occurred over the weekend on Willow Street near the shopping center, resulting in non-life-threatening injuries to a female victim. The incident remains under investigation.

Public Works – Special Districts:

Scott Anderson from Contra Costa County Public Works presented updates on Zone 5 (Pacheco Creekside Park) and Zone 18 (Pacheco Manor Frontage Landscaping). Financial reports and boundary maps were distributed, showing that FY 2024–2025 projects were completed well under the \$100,000 budget, with healthy reserves maintained. Tree inventory work led to several removals and trimmings along Creekside Park and medians, followed by replanting, restaking, irrigation upgrades, and mulch application. Beautification efforts have improved landscaping health and appearance. Public Works staff continue to monitor maintenance and irrigation, with plans for regular mulch replacement and potential new tree plantings.

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Residents raised concerns about neglected medians outside Zone 5 boundaries, especially along Center Avenue and Highway 4. Staff clarified that these areas fall under County Road Maintenance, not Special Districts, and that Zone 5 funds cannot be used outside district limits. The council discussed requesting quarterly cleanups from the county. Additionally, unclear ownership of a small median near Corral and Pacheco Boulevard will be investigated. Residents also expressed frustration about partially replaced utility poles left standing due to delays from private utility companies. It was clarified that the final company on the pole is responsible for removal, and the council may consider sending a letter through Supervisor Gioia's office to encourage completion. Public Works recommended residents use the Mobile Citizen app to report maintenance concerns, as it allows photo uploads and automatic routing to the proper department.

Zone 18, covering landscaping along Pacheco Manor and a small strip on Temple Drive, remains in good condition. Despite minor overages caused by irrigation leaks, weed abatement, and restaking, reserves are recovering after earlier tree projects. Staff emphasized cost-efficiency and rebuilding reserves for future improvements such as tree replacement or irrigation repairs.

Pacheco Town Council:

The Town Council reported a checking account balance of \$1,392 and a savings balance of \$3,129. Insurance covered most of the recent community center restroom renovation costs, with the Council contributing approximately \$2,000. The women's restroom renovation has been completed, featuring a new floor and fixtures, and is now fully operational after a four-week project period. Preparations are underway for the annual rummage sale scheduled for Saturday, October 18. Flyers have been distributed throughout the community, and eight vendor spaces remain available. Funds raised will help offset community center operating costs, and donations are being accepted beginning October 10. Arrangements for donation pick-ups can be made by contacting the council.

Code Enforcement:

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Code Enforcement reported that a business applying to convert a property into commercial condominiums was initially denied due to a missing report. After Code Enforcement completed the required report, the Planning Department reviewed and found it compliant, allowing the applicant to resubmit. Additionally, following concerns raised at the September meeting, Code Enforcement investigated possible unpermitted construction and confirmed violations. The case has since been escalated for further action.

District 5 Supervisor's Office:

Representative from Supervisor Shanelle Scales-Preston's office provided updates on the October 6 community meeting at Sun Valley Village, which included discussions with Public Works and law enforcement regarding restriping on Marsh Drive, challenges with unhoused residents, and lighting concerns. Preparations for the upcoming Pacheco Community Cleanup on October 25 are underway, with events scheduled at both the Pacheco Community Center and Sun Valley Village Mobile Home Park. Sheriff's Office recruits from the Pittsburg Academy will assist with the cleanup effort.

6. Discussion/Action Items

Contra Costa County Public Works, in partnership with Fehr & Peers, presented updates on the Pacheco Boulevard Complete Streets Corridor Study, which extends the 2017 project to cover the area between Glenn Road and Shell Avenue. The study aims to improve safety and accessibility for all users, including drivers, pedestrians, cyclists, and individuals with disabilities. Proposed improvements include the installation of Class IV protected bike lanes, sidewalk gap closures, and traffic calming measures consistent with the County's Active Transportation Plan.

Existing challenges such as missing sidewalks, speeding, and narrow bottlenecks near the railroad undercrossing were discussed. Input from a recent walk audit at Las Juntas Elementary highlighted safety concerns due to heavy truck traffic and poor crossings. Potential design improvements include protected bike lanes, intersection upgrades, and possibly a roundabout at Arthur Road. All proposed modifications will remain within the County's right-of-way. Next

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steps include refining design concepts, prioritizing projects, and returning to the MAC for further community feedback.

7. Adjournment

The meeting was adjourned, with the next scheduled meeting to be held on November 12, 2025.

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