PAR No. 26466

C.117

Contra Costa County

Position Adjustment Resolution (PAR) Form

This form is to be completed for midyear Position Adjustment Requests, for consideration outside the County's annual budget development process, per Administrative Bulletin No. 400 Section IV.C

I. DEPARTMENT REQUEST

Agency and Dept Name: CCA65 Public Works | Dept No(s). 65 | Org No(s). 0020

Action Type: Add Position(s) | Net FTE Change: 1.00 | Proposed Effective Date: 07/01/2025

Action Requested:

Add one (1) Deputy Public Works Director - Exempt (NAD0) position at salary plan and grade B85 2215 ($14,065 -$17,096) in the Public Works Department.

Use an additional sheet for further explanation or comments.

Fiscal Impact:

Cost is within Department's Budget: ☐ Yes ☑ No

Total One-Time Cost: $ 0.00

Total Annual Cost: $ 249,353.00

Total this FY: $ 249,353.00

Net County Cost: $ 249,353.00

NCC this FY: $ 139,353.00

Source of Funding: Purchasing Services and General Fund

Adrienne Todd — (for) Department Head — 06/12/2025 — Date

II. COUNTY ADMINISTRATOR REVIEW

PAR No. 26466

Comments:

Released to HR for further study/review

Laura Strobel — (for) County Administrator — 06/16/2025 — Date

III. HUMAN RESOURCES (HR) REVIEW/RECOMMENDATION

HR Recommendation(s): Add one (1) Deputy Public Works Director - Exempt (NAD0) position at salary plan and grade B85 2215 ($14,065 -$17,096) in the Public Works Department.

Chris Miller — (for) Director of Human Resources — 06/17/2024 — Date

IV. COUNTY ADMINISTRATOR APPROVAL

Approve HR Department Recommendation(s): ☑ Yes ☐ No ☐ N/A

If No or N/A, CAO Recommendation(s): Add one (1) Deputy Public Works Director - Exempt (NAD0) position at salary plan and grade B85 2215 ($14,065 -$17,0

BOS Approval Required: ☑ Yes ☐ No

Effective: ☐ Day following Board Approval ☑ Date: 07/01/2025

Laura Strobel — (for) County Administrator — 06/17/2025 — Date

V. BOARD OF SUPERVISORS ACTION

Adjustment Resolution: ☒ ADOPTED ☐ OTHER ACTION: _____

Monica Nino, Clerk of the Board of Supervisors and County Administrator

By: _____

Date: 6-24-2025