



# Contra Costa County

[Print Form](#)

Please return completed applications to:  
Clerk of the Board of Supervisors  
1025 Escobar Street, 1st Floor  
Martinez, CA 94553  
or email to: [ClerkofTheBoard@cob.cccounty.us](mailto:ClerkofTheBoard@cob.cccounty.us)

## BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

|   |                |                      |
|---|----------------|----------------------|
| First Name  | Middle Initial | Last Name            |
| Wilson  | W.             | Cheng                |
| [Redacted]  |                |                      |
| [Redacted]  |                |                      |
| Email Address   |                |                      |
| wcheng80@gmail.com  |                |                      |
| El Cerrito  |                |                      |
| Resident of Supervisorial District (if out of County, please enter N/A): 1 <a href="#">District Locator Tool</a>      |                |                      |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, in which District do you work? [Redacted] |                |                      |
| Current Employer  | Job Title      | Length of Employment |
| [Redacted]  | [Redacted]     | [Redacted]           |
| How long have you lived or worked in Contra Costa County? 18 years  |                |                      |

|   |                          |
|---|--------------------------|
| Board, Committee, or Commission   | Seat Name                |
| IHSS Public Authority Advisory Committee  | Consumer Seat - Under 60 |
| Have you ever attended a meeting of the advisory board for which you are applying?  |                          |
| Please check one: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, how many? Every meeting since 06/2009 |                          |

## EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

| Colleges or Universities Attended | Degree Type/ Course of Study/Major | Degree Awarded  |
|-----------------------------------|------------------------------------|---|
| UC Berkeley                       | Bachelor of Arts in English        | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
|                                   |                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No            |
|                                   |                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No            |

|                                  |   |
|----------------------------------|---|
| Occupational Licenses Completed: | [Redacted]  |
| Other Trainings Completed:       | Computer Training Program   |
|                                  | Certificate Awarded for Training?                                   |
|                                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
|                                  | <input type="checkbox"/> Yes <input type="checkbox"/> No            |

Do you have any obligations that might affect your attendance at scheduled meetings? ☐ Yes ☒ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☒ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

I enjoy advocating for people with disabilities by changing current policies regarding disability rights through modifying the language of the policies in order for them to be more inclusive of all disabilities through brainstorming, passing, and implementing new policies that will affect the quality of care that people with disabilities will be receiving in the future.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

I have been a Board Member since 2009, and am currently serving as Vice Chair on the In Home Supportive Services Public Authority Advisory Committee, Chair of the Advocacy Sub-Committee as well as sitting on the Nominating Sub-Committee of the Advisory Committee.

I have also been a Board Member of the Independent Living Resources of Solano and Contra Costa Counties since 2014, and have been serving as its Board President since 2017.

I am including my resume with this application:

Please check one: ☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☒ Yes ☐ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

In Home Supportive Services Public Authority Advisory Committee

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

In Home Supportive Services Public Authority Advisory Committee

List any volunteer and community experience, including any boards on which you have served.

Independent Living Resources of Solano and Contra Costa Counties

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:

*Wilson Cheng*

Date:

5/30/2025

**Submit this application to:** [ClerkofTheBoard@cob.cccounty.us](mailto:ClerkofTheBoard@cob.cccounty.us) **OR** Clerk of the Board  
1025 Escobar Street, 1st Floor  
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at [ClerkofTheBoard@cob.cccounty.us](mailto:ClerkofTheBoard@cob.cccounty.us)*

### **Important Information**

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships: (1) Mother, father, son, and daughter; (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter; (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter; (4) Registered domestic partner, pursuant to California Family Code section 297; (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner; (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

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## SUMMARY

Talented and self-motivated writer and editor with a creative vision, great attention to detail, and a commitment to delivering dynamic written content. Ability to work under pressure to ensure strict deadlines are met. Extremely resourceful with experience utilizing print and social media to develop original content and gain loyal readers.

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## KEY COMPETENCIES

TIME MANAGEMENT  
MULTI-TASKING  
BLOG MANAGEMENT  
COPYWRITING

RESEARCH/ANALYTICS  
WORK PRIORITIZATION  
CONFIDENTIALITY  
PROOFREADING

SOCIAL MEDIA  
PRINT/DIGITAL MEDIA  
TEAM COLLABORATION  
CONTENT DEVELOPMENT

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## COLLEGE EDUCATION

University of California, Berkeley

Berkeley, CA

*Bachelor of Arts in English*

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## PROFESSIONAL EXPERIENCE

### Independent Living Resources of Solano & Contra Costa Counties Board of Directors

Concord, CA

#### *Board President*

07/2017 – Present

- Appoint standing and AD HOC committees in accordance with by-laws
- Serve as ex-officio member of all committees and monitor their activities
- Draft, review & update Board's documents
- Provide legal authorization by signature on behalf of the agency where pertinent (i.e. contracts)
- Conduct activities of assignments as given by the Board of Directors
- Work with the Executive Director to develop meeting agendas
- Act temporarily on behalf of the Board in emergencies if action must be taken before the Board or Executive Committee can meet

#### *Board Member*

07/2014 – Present

- Review Board's budget & financials
- Oversee Board's grants
- Review and approve Board's documents
- Advocate for people with disabilities to live independently
- Support and partner with the community to expand opportunities for independent living

### In-Home Supportive Services Public Authority

Pleasant Hill, CA

#### *Advisory Committee Vice-Chair*

01/2020 – Present

- Stay current on all Advisory Committee issues affecting the program, and know the procedures and processes set to handle them
- Assist the Chairperson in all aspects of the Chairperson's position including:
  - Act as chairperson in their absence, advise Executive Director on meeting agendas, ensure that committee members receive adequate training, and that all committees function appropriately

#### *Advisory Committee Member*

06/2009 – Present

- Stay informed & educated on IHSS/Public Authority issues, provide consumer & provider input into IHSS
  - Advise and make recommendations to the Board of Supervisors on issues regarding Public Authority policy, program development, activities, services, and budget
  - Participate in community outreach, educational activities, and exploration of alternative funding sources
  - Review, advise, and make recommendations to the Board on pending state legislation and budget that impact the IHSS program, consumers, providers, and/or Public Authorities
  - Engage in advocacy activities related to IHSS consumer and provider issues while notifying the Board of such activities
  - Hear appeals and make final decisions regarding removal of providers or consumers from the Registry
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## AFFILIATIONS

### The National Society of Leadership and Success

Jersey City, NJ

#### *Member*

09/2021 – Present

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## ADDITIONAL CREDENTIALS

Software: Microsoft Word, PowerPoint, Excel, Access, Adobe Acrobat Pro (Proficient)

Dreamweaver, Photoshop (Knowledgeable)

Networking Application: Google Hangout, Facebook Chat, Twitter, LinkedIn, Skype, Zoom, Microsoft Teams

Languages: English (Native or bilingual proficiency), Mandarin (Limited working proficiency)

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