

Application Form

Profile

Stacie _____ Cooper-Roundtree _____
F s N a e M d d e L a s N a e
a

_____ _____
H o e A d d e s s S u e o A p

_____ CA _____
C y S a e o s a C o d e

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a y o e

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E a A d d e s s

[District Locator Tool](#)

Resident of Supervisorial District:

None Selected

Training Children Childcare & _____ Owner-Director _____
 Learning Center, LLC
E p o y e J o b e

Length of Employment

28 years

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

District 4

How long have you lived or worked in Contra Costa County?

30

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

Local Planning and Advisory Council for Early Care and Education (LPC): Submitted

Seat Name

Child Care Provider 4 East County

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

3 terms

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

California State University Eastbay

Degree Type / Course of Study / Major

Human Development and Child Development

Degree Awarded?

Yes No

College/ University B

Name of College Attended

Los Medanos College

Degree Type / Course of Study / Major

Child Development

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Malone University

Degree Type / Course of Study / Major

General Education

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

Skills Certificate in Child Development Specialization-Special Needs Care and Education

Certificate Awarded for Training?

Yes No

Other Training B

Director Permit

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

Large Family Childcare License 1998

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

As a licensed family childcare provider in the East County, my goal have always been to meet the needs of the providers, families, and children in our community. I have always advocated strongly for literacy, school readiness, and family engagement. I will continue to support this vision as well as others as a part of the Local Planning and Advisory Council.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Please see my attached resume that describes my qualifications for this appointment

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

Sometimes, not often, a Staff Member at my family child care may call in ill, and I would have to cover if my student-teacher ratio does not meet the CCL requirements.

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

LPC Child Care Provider 4 East County

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Please see attached resume for other volunteer and community experience

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Stacie Cooper-Roundtree

I am a nurturing and energetic leader seeking a position which utilizes my years of experience in school administration, early childhood education, staff development, communication, and family engagement.

Work Experience

Owner/Director/ Lead Teacher

Training Children Childcare and Learning Center - Antioch CA
November 1997 to Present

Managed and support a team of teachers and teacher Aides by providing all necessary on the job training, daily check-ins, ongoing professional development opportunities, and monthly meetings.

- Conducted interviews and made hiring decisions for the school.
- Developed meaningful long-term relationships with families, in part via parent training sessions, conferences and offsite team building activities.
- Ensured utmost student development by observing, guiding, and becoming directly involved in student learning for all age groups.
- Implement lesson planning, ongoing classroom setup and equipment, coaching and mentoring.
- Management and decision making
- Provide the yearly budget, maintains payroll, payroll taxes, and EDD
- Responsible for Account Payable and Accounts Receivables.
- Facilitate the afterschool students in all core subjects, grades kindergarten through 5th grade.
- Implement curriculum and developed enriching activities for preschool, pre-kindergarten, and Kindergarten students.

Professional Growth Advisor

Los Medanos College, Pittsburg, CA
2006 to 2016

Facilitating in QRIS Seminars, Reflective Practice Seminars, and PDP Peer Learning Groups Looking at CLASSrooms training tool.

- Collaborating with ECE students attending Los Medanos College in pursuit of a degree in Child Development by facilitating small group breakout sessions during Reflective Practice Seminars.
- Access to ongoing training classes in Leadership to develop self and others

Stacie Cooper-Roundtree



Contra Costa County Office of Education - Legal Compliance Department

Pleasant Hill, CA

April, 2000 - September, 2015

- Worked as a volunteer to review educational materials that will be used in public and private schools K-12.
- Participated in yearly State of California review to support mandated curriculum for the State of California.

Contra Costa County Office of Education - Local Planning Committee

Pleasant Hill, CA

Advocate Family Childcare East County

April, 2000 - September, 2015

- Advise the County Board of Supervisors and County Superintendent of School on child care programs and policy development issues
- Develop priorities for child care funding from the California Department of Education, Child Development Division (CDD) when appropriate and requested.
- Develop a comprehensive countywide plan for child care.

Contra Costa County Office of Education - Local Planning Committee

Pleasant Hill, CA

2017-Present

Co-Chair for School and Family Partnership

- Build bridges to promote systemic sustainable school-family partnerships in Contra Costa County that invites parent involvement opportunities.
- Enlist a variety of community and civic resources to support school readiness.
- Continue to support parents' knowledge of the K-12 education system and their understanding of the expectations for parent involvement in school readiness activities at home, at school, and in the community.
- Support early educators in preparing children and families for school.

Stacie Cooper-Roundtree



Education & Permits

B.A. Degree in Human Development (with honors)

Cal State University East Bay, Hayward, CA

August 2016 to December 2021

A.S. Degree in Child Development (with honors)

Certificate of Achievement (with honors) in Child Development

Los Medanos College, Pittsburg, CA

August 1999 to May 2011

Child Development Director Permit

Commission on Teacher Credentialing in California public schools

January 28, 2022 to February 1, 2027

Skills Certificate in

Child Development Specialization-Special Needs Care and Education

Los Medanos College, Pittsburg, CA,

December 2014

Additional Information

Skills

- Passionate about-and very effective at-engaging young children in all forms of learning, from academic to social-emotional
- Extremely personable in dealing with parents and potential enrollees
- Powerful and effective communicator
- Dedicated developer of human talent
- Committed team player

Training

- 8+ years Training in Teachstone Looking at CLASS rooms for Toddlers and Pre-K
- 21 to 25 hours of ECE training Yearly (Certificates available upon request)