

County Administrator

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Monica Nino
County Administrator

Contra Costa County



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OFFICE OF THE COUNTY ADMINISTRATOR MEMORANDUM

DATE: June 25, 2026 *Via Electronic Mail*

TO: DEPARTMENT HEADS

FROM: MONICA NINO, County Administrator
BY: Enid Mendoza, Senior Deputy County Administrator

SUBJECT: **COMPLIANCE WITH TRUTH ACT – ASSEMBLY BILL 2792 (Chapter 768, Statutes of 2016)**

Pursuant to Government Code section 7283.1(d), the Transparent Review of Unjust Transfers and Holds (TRUTH) Act, requires Board of Supervisors to annually hold a public community forum during a regular meeting, if in the prior calendar year, a county department has provided Immigration and Customs Enforcement (ICE) access to individuals, including responding to ICE hold, notification, or transfer requests.

The purpose of this memo is to inform you of the County process that ensures compliance with the TRUTH Act, and the **certification form each department head must complete and return to the County Administrator's Office no later than July 9, 2026.**

The County's TRUTH Act Community Forum is scheduled for the Board's August 25, 2026 meeting. Your responses to the enclosed certification form will determine whether you will need to present during this community forum.

The certification form includes two steps, each with a specific question. The first question will help determine whether your department's activities and services qualify as those of a local law enforcement agency, as defined by the TRUTH Act. The second question will help determine whether your department has provided access to the ICE agency for civil immigration enforcement activities.

Local law enforcement agencies are defined by the TRUTH Act as:

“... any agency of a city, county, city and county, special district, or other political subdivision of the state that is authorized to enforce criminal statutes, regulations, or local ordinances; or to operate jails or to maintain custody of individuals in jails; or to operate

juvenile detention facilities or to maintain custody of individuals in juvenile detention facilities; or to monitor compliance with probation or parole conditions.”

Providing “ICE access”, is broadly defined by the TRUTH Act to mean:

“...for the purposes of civil immigration enforcement, including when an individual is stopped with or without their consent, arrested, detained, or otherwise under the control of the local law enforcement agency, all of the following:

- 1) Responding to an ICE hold, notification, or transfer request.
- 2) Providing notification to ICE in advance of the public that an individual is being or will be released at a certain date and time through data sharing or otherwise.
- 3) Providing ICE non-publicly available information regarding release dates, home addresses, or work addresses, whether through computer databases, jail logs, or otherwise.
- 4) Allowing ICE to interview an individual.
- 5) Providing ICE information regarding dates and times of probation or parole check ins.

If you have any questions regarding the definitions described above or whether your department enforces criminal statutes as defined by the Act, please reach out to Assistant County Counsel Cynthia Schwerin at (925) 655-2274 or Cynthia.Schwerin@cc.cccounty.us.

If you have any questions or concerns regarding the TRUTH Act process, the community forum planning, or any other related matters, please reach out to Senior Deputy County Administrator Enid Mendoza at (925) 655-2051 or (Enid.Mendoza@cao.cccounty.us).

If your completed, signed, and submitted certification responses are both “yes”, the County Administrator’s Office will be reaching out to you in preparation for the August 25th TRUTH Act Community Forum.

Thank you in advance for adhering to the July 9th submission deadline, which will ensure TRUTH Act mandated public notice compliance.

Attachment: California TRUTH Act 2026 Certification Form

*cc: Diane Burgis, Chair, Board of Supervisors
Cynthia Schwerin, Assistant County Counsel
CAO Budget group*



CALIFORNIA TRUTH ACT 2026 CERTIFICATION FORM

To ensure compliance with the Community Forum requirement of the TRUTH Act, each department head must complete this attached certification form to determine: 1) whether your department qualifies as a local law enforcement agency, and 2) if so, whether your department provided the Immigration Customs Enforcement agency with access to individuals at any time in calendar year 2025. Based on your responses, the County Administrator's Office may be reaching out to you to assist in preparing for a TRUTH Act Community Forum scheduled during the Board's August 25, 2026 regular meeting.

*Please return this form electronically to Senior Deputy County Administrator Enid Mendoza (enid.mendoza@cao.cccounty.us) no later than **close of business Thursday, July 9, 2026**.*

Complete STEP 1 below, and STEP 2 (if necessary):

STEP 1. Does your department do any of the following?

- enforce criminal laws, regulations or local ordinances;
- operate a jail or juvenile detention facility;
- maintain custody of individuals in a jail or in a juvenile detention facility; **OR**
- monitor compliance with probation or parole conditions

☐ Yes [**GO TO STEP 2**]

☐ No [**SKIP to declaration statement and signature block**]

STEP 2. In calendar year 2025, did your department provide access to the Immigration and Customs Enforcement (ICE) agency for civil immigration enforcement activities?

"ICE Access" is defined as providing any of the following to ICE:

- Responding to an ICE hold, notification, or transfer request;
- Providing ICE with advance notice of release information;
- Providing ICE with *non-public* information regarding release dates, home or work addresses;
- Permitting ICE to interview an individual; **OR**
- Providing ICE with probation or parole check-in dates and times

☐ Yes

☐ No

I declare that the information provided by me on the above form is true and correct to the best of my knowledge and belief.

Department Head Signature

Department Head Name

Department Name