



CONTRA COSTA COUNTY

Committee Meeting Minutes

Community Advisory Board on Public Safety

Tuesday, June 23, 2026

11:00 AM

50 Douglas Dr., Martinez |
2700 E. Leland Rd., Pittsburgh |
<https://us06web.zoom.us/j/88968630544> |
Webinar ID: 889 6863 0544 |

CAB Outreach & Community Engagement Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Gloribel Pastrana called the meeting to order at 11:05 a.m.

1. Roll Call and Introductions

Present Nicole Gomes, Gloribel Pastrana, and Roland Fernandez
Late Alexandria Van Hook

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

Public comment was received.

3. CONSIDER approving the Record of Action from the March 17, 2026, CAB [26-2639](#)
Outreach & Community Engagement Subcommittee meeting.

Attachments: [DRAFT CAB Outreach & Community Engagement Record of Action March 17, 2026](#)

Motion: Pastrana

Second: Fernandez

Aye: Gomes, Pastrana, and Fernandez

Late: Van Hook

Result: Passed

4. Discuss CAB Outreach & Community Engagement Subcommittee Work Plan.

[26-2640](#)

Attachments: [Outreach & Community Engagement Work Plan 2026](#)

Discussion was held.

Public comment was received.

The Subcommittee reviewed its work plan and revised several outcome goals to improve clarity and reduce overlap. Members agreed that the first outcome goal will focus on educating members, defining Subcommittee roles, identifying membership gaps, and supporting targeted recruitment through engagement surveys. Responsibility for this outcome goal will be shared by the Subcommittee Chair and CAB Chair.

The Subcommittee discussed developing a flyer and one-page outreach summary for tabling events, identifying city boards and commissions to support outreach efforts, and researching county and city boards and commissions to identify engagement opportunities and best practices. Members also agreed to begin planning the CAB Retreat in November, with initial discussions focused on retreat content.

The Subcommittee discussed developing a list of county and city boards and commissions in which CAB members should participate to strengthen community engagement and collaboration.

5. Discuss Ambassador Program Guide & Meeting Assignments.

[26-2641](#)

Attachments: [DRAFT CAB Ambassadors Program Guide](#)
[Ambassador Program Meeting Assignment 2026](#)

Discussion was held.

Public comment was received.

The Subcommittee reviewed the Ambassador Program Guide and discussed the process and purpose behind the Ambassador meetings before beginning to draft 2026 Ambassador meeting assignments.

6. Review Community Advisory Board (CAB) Applications

[26-2642](#)

Attachments: [CAB Membership Roster 2026](#)
[Community Advisory Board - Applicant Scoring Rubric](#)
[Community Advisory Board Application\(s\)](#)

Discussion was held.

Public comment was received.

The Subcommittee reviewed Community Advisory Board (CAB) applications using the approved scoring rubric and threshold to determine which applicants would advance to the interview stage for the vacant Board position. Members determined that one application did not contain sufficient information to complete the review and agreed to request additional information from the applicant before making a determination. All other applications were reviewed, and selected applicants were invited to interview.

7. Discuss Community Advisory Board's (CAB) Outreach Plan.

[26-2643](#)

Attachments: [Community Advisory Board \(CAB\) Outreach Plan](#)
[DRAFT CAB Logo Designs Concepts](#)

Discussion was held.

Public comment was received.

The Subcommittee briefly discussed the CAB Outreach Plan but was unable to complete its review due to time constraints. Discussion, including the selection of a logo concept for outreach and tabling materials, was continued to the next Subcommittee meeting.

8. The next meeting is currently scheduled for Tuesday, July 28, 2026, at 11 a.m.

Next Steps:

- Review CAB OCEC Work Plan
- Review CAB Outreach Presentation
- Review CAB Applications
- Discuss Social Media Policy
- Discuss CAB Engagement Survey & Participation Results
- Discuss CAB Outreach Plan & Logos

9. Adjourn

The meeting was adjourned at 12:34 p.m. by Gloribel Pastrana. The next scheduled meeting of the Subcommittee is Tuesday, July 28, 2026, at 11 a.m.

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For Additional Information Contact:

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