



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Head Start Policy Council

Wednesday, August 20, 2025

6:00 PM 500 Ellinwood Way, Pleasant Hill | 1203 West
10th St. Building D Antioch, CA | 300 S. 27th
St. Richmond, CA | Zoom:
<https://cccouny-us.zoom.us/j/82379230789> |
Meeting ID: 823 7923 0789

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

Gabriela Garibay, Policy Council Vice-Chair, called the meeting to order at 6:26 p.m

Present

Sayuri Areliz Calle, Deanna Carmona, Claudia Garcia, Gabriela Gomar Sandoval, Richard Hinojosa, Janelle Lafrades, Nikiya Horton, Michelly Mendanha, Tu'Liisa Miller, Amy Mockoski, Kimberly Nieve, Iris Phillips, Porsha Price, Dalia Santana, Ivonne Munoz, and Leandra Ortega

2 Correspondence

[25-3397](#)

Attachments:

[August 2025 BOS Head Start Update](#)
[ACF-OHS-PI-25-02 One-time Supplemental Funds for Nutrition and Healthy Eating for Head Start Children and Families](#)

Tuliisa Miller, Policy Council Secretary, read correspondence from the Administration for Children and Families - Office of Head Start Memorandum PI-25-02 One-Time Supplemental Funds for Nutrition and Healthy Eating for Head Start Children and Families and shared notice of upcoming monitoring review.

3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No request for Public Comments.

4. Parent Recognition of Staff

The following staff were recognized for going above and beyond in their work with the children and the families: Alisha Wilson, Teacher at Marsh Creek. Rocio Santiago, Teacher Assistant Trainee at Marsh Creek. Bayo Vista Room three: Khaek Thanthavongsa, Teacher, Anjana Pathak, Associate Teacher, and Roheen Rabbi, Associate Teacher. Team Making Parenting a Pleasure composed of Assistant Managers: Darling Rivera, Mercedes Ibarra, Janet Perez, Chantal Atwood and Ayana McLeod. All were presented with a certificate to acknowledge their dedication to children and families.

5. ACTION: Approve CSB Planning Calendar for 2025-2026 program year [25-3396](#)

Attachments: [Planning Calendar 2025-2026 DRAFT](#)

Ayalew Lidete, Administrative Services Assistant III presented the CSB Planning Calendar for the 2025 - 2026 Program Year. No discussion after the presentation.

This Consent Item was approved.

Motion: Mockoski

Second: Carmona

Aye: Areliz Calle, Carmona, Garcia, Gomar Sandoval, Hinojosa, Lafrades, Horton, Mendanha, Miller, Mockoski, Nieve, Phillips, Price, Santana, Munoz, and Ortega

Result: Passed

6. ACTION: Approval of May 21, 2025, Policy Council Minutes [25-2379](#)

Attachments: [Policy Council Meeting Minutes May 21, 2025 DRAFT](#)

The Policy Council meeting minutes from May 21, 2025, were reviewed, and no corrections were noted.

Motion: Lafrades

Second: Gomar Sandoval

Aye: Areliz Calle, Carmona, Garcia, Gomar Sandoval, Hinojosa, Lafrades, Horton, Mendanha, Miller, Mockoski, Nieve, Phillips, Price, Santana, Munoz, and Ortega

Result: Passed

7. Administrative Reports [25-2380](#)

Attachments: [Administrative Reports](#)
[Fiscal Reports](#)
[Nutrition Report](#)
[PC Agenda August 20, 2025 SPA](#)

Administrative reports:

Director's Updates by Scott Thompson, Deputy Director

Administrative Reports by Amy Wells, Division Manager

Fiscal Reports by Darryl Davis Administrative Services Assistant III

8. Presentation: Parent Survey Results [25-2383](#)

Attachments: [Parent Surveys 2024-2025](#)

Tracy Lewis, Administrative Services Assistant III, presented the 2024 - 2025 Parent Survey Results. No questions were asked after presentation.

9. Presentation: 2024 – 2026 Community Assessment [25-1467](#)

Attachments: [2024-2026 Community Assessment for PC](#)

Ayalew Lidete, Administrative Services Assistant III, presented the 2024 - 2026 Community Assessment and touched on economic growth, economy shifts, housing, crime trends and

education.

10. Subcommittee Reports

No reports or updates were provided by the subcommittee.

11. Site Reports

Kids Castle representative shared: Many positive changes and remodeling have been seen.

George Miller III representative shared: Many parents with children in Transition Kindergarten, TK, have continued service with GMIII, teachers are scheduling home visits with new families and returning families. Enrollments are continuous and weekly orientations are taking place with new parents.

12. Recognition of the 2024-2025 Policy Council as this is the last meeting for the program year.

Scott Thompson, Deputy Director, presented Policy Council representative with a certificate of appreciation for their services and dedication to our program. Some received additional certificates for attendance and years of service.

13. Announcements & Parking Lot report

Christina Castle-Barber, Division Manager, had no parking lot to present.

Ana Araujo, Comprehensive Services Manager for Parent, Family, and Community Engagement announced: Invited representatives to participate in the recruitment efforts to reach 100% enrollment. Parents received recruitment resources to distribute in the community.

A reminder of the September 3rd, 2025, Executive Meeting, September 20, 2025, Policy Council Orientation and September 24, 2025, Policy Council Meeting.

14. Meeting Evaluation

Pluses

Made quorum

Ended on time

Successfully delivered every agenda item

Had many teachers recognized

Deltas

None

The next meeting is currently scheduled for September 24, 2025.

Adjourn

The meeting adjourned at 7:42 p.m.

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For Additional Information Contact: Ana Araujo at aaaraujo@ehsd.cccounty.us

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