

# Measure X Community Advisory Board Revisions to Bylaws

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# Agenda

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1. Measure X financial summary
2. Overview of Measure X Community Advisory Board
3. Revised MXCAB Bylaws



# Measure X financial summary

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1. On November 3, 2020, voters in Contra Costa County approved Measure X, a Countywide, 20-year, half-cent sales tax.
2. The intent of Measure X is “to keep Contra Costa’s regional hospital open and staffed; fund community health centers; provide timely fire and emergency response; support crucial safety-net services; invest in early childhood services; protect vulnerable populations; and for other essential county services”
3. Collection of the tax began on April 1, 2021
  - a. \$488.5M has been collected through June 2025
  - b. \$631.8M has been allocated through FY25-26 for 62 projects and funding areas
4. All Measure X revenues have been fully budgeted, leaving no remaining balances available to allocate, and the associated revenue growth for the next few years is unlikely to keep up with the increasing costs for existing service levels.



# Measure X Community Advisory Board

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On February 9, 2021, the Board of Supervisors created the MXCAB to:

1. Oversee an annual assessment of community needs, focusing primarily on the priority areas identified in the Needs Assessment
2. Create a detailed priority list of the top ten service gaps (county- and community-provided) based on the results from the Needs Assessment;
3. Use the Needs Assessment to make general funding priority recommendations to the Board of Supervisors; and
4. Provide an Annual Report on the outcomes and impact of allocated funds.



# **MXCAB's structure per bylaws approved by Board of Supervisors on May 16, 2023**

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## **1. Role and responsibilities**

- a. Conduct needs assessments every 3 years, or as needed as determined by the Board of Supervisors
- b. Make funding recommendations on any net revenues available for allocation (after cost-of-living adjustments are made for existing allocations)
- c. Receive an annual report on implementation, milestones, impact, and outcomes of Measure X funded programs in a joint session between the Board of Supervisors and MXCAB
- d. Provide an annual self-assessment report on MXCAB effectiveness

## **2. Membership: 27 total**

- a. 10 District appointed members + 5 alternates
- b. 7 At-Large members + 5 alternates

## **3. Meeting Frequency: Monthly**

# MXCAB bylaws as approved by Board of Supervisors on July 8, 2025

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## 1. Role and responsibilities

- a. Advise on community needs and recommended general funding priorities, in alignment with the Measure X ballot language approved by voters
- b. Participate and collaborate in the needs assessment process and use the final report to help inform the MXCAB's deliberations and its recommendations for general funding priorities (without making specific dollar or provider recommendations).
- c. Provide an annual self-assessment report on MXCAB effectiveness.



# MXCAB bylaws as approved by Board of Supervisors on July 8, 2025 (continued)

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## 2. Membership Composition

- a. Membership: 22 total
  - a. 10 District appointed members + 5 alternates
  - b. 7 At-Large members
- b. District seats are coterminous with the appointing supervisor.

## 3. Membership Eligibility

- a. Mandatory trainings require completion within 90 days of appointment.
- b. Avoid conflicts of interest, even when MXCAB decisions are advisory.
- c. Recuse from discussions or decisions that would financially benefit yourself, your family, employer, or affiliated organization.
- d. No affiliation with Measure X grantees, including roles as employees, contractors, or board members of recipient organizations.
- e. Members are required to complete Form 700 Statements of Economic Interests.

# MXCAB bylaws as approved by Board of Supervisors on July 8, 2025 (continued)

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## 4. Meetings and Administration

- a. Deleted language no longer applicable for appointments
- b. Set quarterly meetings
- c. Clarifies quorum
- d. Aligns policies to the Advisory Body Handbook
- e. Provides language interpretation upon request
- f. Adds a sunset provision





# Future Allocation Processes

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1. Measure X Allocations Schedule: Accumulate surpluses to aggregate into a meaningful pool (e.g. \$5M or more) for allocation by the Board of Supervisors on the needs assessment year of the 3-year cycle.
2. Two-step Measure X allocation process: For emergent needs off-cycle, require that proposed new allocations from Measure X funds be noticed through a Board of Supervisors consent item, followed by a discussion item at the subsequent BOS meeting.
3. Measure X Needs Assessment: Needs assessments will inform Measure X allocations on 3-year cycles with an analytical process, incorporating departmental studies, plus more direct public engagement through community outreach meetings and online surveys. \$250k one-time has been allocated to support future needs assessments and evaluate the performance and outcomes of Measure X projects.