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**DATE:** January 21, 2026  
**TO:** Youth Committee  
**FROM:** Noramah Burch, Youth Program Manager  
**RE:** **Youth Committee and WIOA Youth/Young Adult Program Primer**

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## **BIOGRAPHY OF SPEAKER**



**Noramah Burch**

Youth/Young Adult Services Program Manager  
CEDAP Grant Manager

Noramah Burch, Program Manager of Youth/Young Adult Services, has 20+ years of workforce development experience spanning three different workforce boards and a diverse set of functions: Case Management; Management of Youth Programs; Management of Adult and Dislocated Worker Programs; Management Information Systems; Program Design, Development, and Implementation; Policy Analysis; System and Cross-Board Alignment with Regional Youth Program Managers; and Grant/Contract Management. She holds a Bachelor of Arts in Social Sciences from St. Andrews University; has earned professional certifications in: Neutral Facilitation, as a Global Career Development Facilitator, Myers Briggs Type Indicator (MBTI) Interpretation; and is an Executive Master of Public Administration (EMPA) candidate at Golden Gate University. As a fan of Human Centered Design, Noramah is always looking for ways to connect policy to practice and seeks innovative yet efficient strategies to improve the workforce development system.

## **YOUTH COMMITTEE AND WIOA YOUTH/YOUNG ADULT PROGRAM PRIMER**

This presentation provides an orientation to the WIOA Youth Program and the role of the Youth Committee within the broader workforce development system. It outlines how federal requirements, local board governance, and program operations intersect to support youth participants.

### **Key Topics Covered**

- Workforce Development Board and Youth Committee Roles and Governance
- Youth Program Flow and 14 WIOA Youth Elements
- Eligibility Criteria, Expenditure Requirements, and Performance Measures
- Participant Barriers and Demographics
- History of Local Board Priorities
- Work Experience and Placement Data