



CONTRA COSTA COUNTY

Committee Meeting Minutes

Internal Operations Committee

Supervisor Diane Burgis, Chair
Supervisor Candace Andersen, Vice Chair

<https://ccccounty-us.zoom.us/j/85280600959>
Call In: 888-278-0254 Conference code: 845965

Thursday, November 14, 2024

2:30 PM

1516 Kamole Street. Honolulu, HI
3361 Walnut Blvd, Suite 140, Brentwood
<https://ccccounty-us.zoom.us/j/85280600959> |
Call In: 888-278-0254
Conference code: 845965

SPECIAL MEETING

1. Call to Order

Chair Burgis called the meeting to order at 2:32 p.m. In attendance were Mark, Ashley, Emlyn Struthers, the District 3 Supervisor's Office, Adam Springer, Dan Pellegrini, Nicole Balbas, Phil Cardenas, Jeffry Tibbetts, Jenny Balisle, Courtney Coon, Martin O'Connor, Olivia, Marivel Mendoza, Maureen Parkes, Lara DeLaney, Vilma Olivares, Mario DiPrisco, Jill Ray, Esther Rojas Soto, Gabriela Yoque, Alaina Villeda, Dorina Moraida, Emma Larrabee, Abigail Fateman, Marisol Valles, Robert Kearsley, Tom Morehouse, Alicia Nuchols, and Julie DiMaggio Enea.

Present: Diane Burgis and Candace Andersen

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).

Marivel Mendoza spoke on behalf of Hijas del Campo (HdC) requesting reinstatement of the Agricultural (Ag) Task Force. HdC would like to be part of the discussion to reinstate the Ag Task Force and rework and reformat the bylaws that define the its focus. HdC wants to ensure that the Ag Task Force supports the workforce that ensures that the agricultural community is strong and vibrant.

Dorina Moraida endorsed Ms. Mendoza's comments and asked further that the farm workers be represented as a member(s) on the reinstated Ag Task Force.

3. RECEIVE and APPROVE the Record of Action for the October 14, 2024 Internal Operations Committee meeting. (Julie Enea, County Administrator's Office)

Attachments: [DRAFT IOC Record of Action 10-14-24](#)

Approved as presented.

4. CONSIDER recommending to the Board of Supervisors the appointment of Jamin Pursell to the Environmental Organization #1 seat, Louis Flores to the Environmental Organization

#1 Alternate seat, Andrew Graham to the Business #3 seat, and Frank Qin to the Business #3 Alternate seat on the Hazardous Materials Commission, all to terms beginning January 1, 2025 and ending December 31, 2028, as recommended by the Commission. (Adam Springer, Health Services Department)

Attachments: [Hazardous Materials Commission Roster 11.04.24](#)
[Environmental Organization Seat Flyer 2024](#)
[Pursell, Jamin \(HMC\)](#)
[Nomination - Environmental Organization Pursell](#)
[Nomination - Environmental Organization Pursell 2](#)
[Flores, Louis \(HMC\)](#)
[Nomination Letter Flores](#)
[Graham, Drew \(HMC\)](#)
[Nomination - Business Seat 3 Graham](#)
[Qin, Frank \(HMC\)](#)
[Nomination - Business Seat 3 - Qin](#)

Adam Springer presented the staff report and recommendations. He was pleased with the balance of geographic representation on the Commission. Chair Burgis appreciated the Commission's commitment to providing advice and information to the Board of Supervisors. The IOC unanimously approved the recommendations for appointment and directed staff to forward the recommendations to the Board on December 3.

. The motion failed

5. CONSIDER recommending to the Board of Supervisors the appointment of Mario DiPrisco to the At Large Alternate #2 seat on the Contra Costa County Fire Protection District Advisory Fire Commission to complete the current term that will expire on June 30, 2028. (Julie Enea, County Administrator's Office)

Attachments: [DiPrisco, Mario \(CCCFPD\) 10-28-24](#)
[CCCFPD Advisory Fire Commission Roster 11.04.24](#)
[PRESS PUBLICATION Advisory Fire Commission Recruitment 9-23-24](#)

Julie Enea presented the staff report and recommendation, noting that the At Large Alternate #3 seat is being held vacant pending the outcome of a proposed annexation. Vice Chair Andersen expressed support for Mr. DiPrisco's appointment and invited him to comment. Mr. DiPrisco said while he served as a city council member about 24 years ago in Albany, he was the liaison to the fire department and went through a delicate contract negotiation, which gave him some insight to fire district issues. He ran for City Council in Lafayette, and one of the campaign issues was around vegetation and wildfire risk, an important issue for our whole county.

The IOC unanimously supported Mr. DiPrisco's appointment as an At Large Alternate to the Advisory Fire Commission and directed staff to forward the recommendation to the Board on December 3.

Aye: **Chair Burgis and Vice Chair Andersen**

Result: **Passed**

6. INTERVIEW applicants for the At-large #3, At-large #4 and At-large Alternate seats on the

Fish and Wildlife Committee and DETERMINE recommendations for consideration by the Board of Supervisors, for terms of office beginning January 1, 2025 and ending December 31, 2028. (Maureen Parkes, Conservation and Development Department)

Attachments: [Fish & Wildlife Committee Roster 11.04.24](#)
[FWC Applications Only_Redacted](#)

Maureen Parkes presented the staff report and identified the nine applicants, noting that one applicants withdrew his application the previous evening. The IOC interviewed the applicants in two groups: (1) Nicole Balbas, Robert Kearsley, Martin O'Connor, and Tom Morehouse, and (2) Philip Cardenas, Courtney Coon, Olivia Ortega, and Jeffry Tibbetts.

At the conclusion of the interviews, the IOC decided to recommend the reappointment of Nicole Balbas to the At Large #3 seat, and the appointment Olivia Ortega to the At Large #4 seat and Courtney Coon to the At Large Alternate seat. The IOC directed staff to forward these recommendations to the Board on December 3.

Dan Pellegrini commented that the IOC made a good choice and looked forward to having new voices on the Fish and Wildlife Committee.

Aye: **Chair Burgis and Vice Chair Andersen**

Result: **Passed**

7. CONSIDER recommendations of the Fish and Wildlife Committee to allocate Fish and Wildlife Propagation funds totaling \$80,911 to 13 eligible projects that protect, conserve, propagate, and/or preserve fish and wildlife. (Dan Pellegrini, Committee Chair; Maureen Parkes, Conservation and Development Department)

Attachments: [FWC Allocation Chart and Grant Application Packet](#)

Maureen Parkes presented that staff report and recommendations. Julie Enea clarified a typographical error in the agenda language that there were 12, not 13, eligible projects. Vice Chair Andersen commented that the funding makes a difference to those who are receiving those grants, and she appreciated the time and effort that went into evaluating them and making those recommendations. She enjoyed reading the projects and what they're working on and was supportive of moving the recommendations forward to the Board. Chair Burgis agreed. There was no public comment on the item.

Aye: **Chair Burgis and Vice Chair Andersen**

Result: **Passed**

8. RECEIVE presentation by ARTSCCC on the status of its implementation of the arts council contract to promote, countywide, compassion, respect, and resiliency through the arts. (Jenny Balisle, ARTSCCC Executive Director)

Attachments: [Presentation ARTSCCC IOC November 14, 2024](#)

Lara DeLaney provided the context for the report and introduced Jenny Balisle. Lara reviewed that the Board approved a contract in December of 2023 with Independent Arts and Media, which is the fiscal sponsor for ArtsCCC, to act as

our Local Arts Council for Contra Costa County, and as the State local partner with the California Arts Commission Council. The 5-year contract went into effect on January 1, 2024. She said that ArtsCCC has been doing a terrific job to implement the contract to this point, and they wanted an opportunity to provide the IOC a status update.

Jenny Balisle introduced Esther Rojas Soto and presented the status update, which is in the Committee packet. She concluded by announcing that they are starting a district arts Partner Grant, where they are recognizing art organizations from each district that provide vital services.

The Committee accepted the status report. There were no public comments on the item.

Aye: Chair Burgis and Vice Chair Andersen

Result: Passed

9. The next meeting is currently scheduled for December 9, 2024.

The Committee confirmed the next meeting date as listed.

This was approved.

Adjourn

Chair Burgis adjourned the meeting at 3:44 p.m.

General Information

This meeting provides reasonable accommodations for persons with disabilities planning to attend a the meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar St., 4th Floor, Martinez, during normal business hours. Staff reports related to items on the agenda are also accessible on line at www.co.contra-costa.ca.us.

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Committee during public comment on matters within the jurisdiction of the Committee that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should offer comments when invited by the Committee Chair. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing *9 on their phones.

Public comments generally will be limited to two (2) minutes per speaker. In the interest of facilitating the business of the Board Committee, the total amount of time that a member of the public may use in addressing the Board Committee on all agenda items is 10 minutes. Your patience is appreciated.

Public comments may also be submitted to Committee staff before the meeting by email or by voicemail. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.

For Additional Information Contact: Julie Enea, Sr. Deputy County Administrator,
julie.enea@cao.cccounty.us

DRAFT